



Director's Report for June 2026

Meeting Date: July 9, 2026
Department: Director's Office
lrapa-or.gov

Agenda Item No. 7
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I. EXECUTIVE HIGHLIGHTS

Key accomplishments, challenges, and priorities from the past month.

EXECUTIVE SUMMARY

June carried LRAPA across the fiscal year line with clean air overhead. Lane County recorded 29 Good days and one Moderate day across the monitoring network, and the season's first wildfire smoke brushed the county in mid-June, two weeks after staff marked Wildfire Smoke Prep Week across local news outlets. The preparation of spring is now the practice of summer.

The agency enters FY27 with a fuller bench. The Finance Manager recruitment concluded successfully, and our new manager joins July 7. Interviews for an Environmental Coordinator are underway in early July. The Pauly Rogers interim audit completed its on-site visit June 10 with productive discussion of internal controls, and the formal FY26 audit begins August 1. Robbye Robinson and Eric Kytola have carried the finance function steadily through the transition, and monthly reconciliations are progressing as we prepare to close out the fiscal year.

Compliance work was notable in June. Staff initiated nine new enforcement actions, spanning asbestos, industrial sources, and outdoor burning. Year to date, LRAPA has issued 27 notices of non-compliance, compared with 18 in all of 2025. The Agency is upholding our rules and regulations in protection of Lane County's air resource, and that work pairs naturally with today's request to authorize a public hearing on the Title 43 asbestos rules.

Financially, the agency remains in a sound position through May. The General Fund shows a modest negative net, a timing pattern that reflects federal and state revenues arriving late in the year, and reserves continue to meet the Board's four-month policy. Closing out FY26 will move at a deliberate pace as our new Finance Manager settles in, and that patience sets up a clean handoff to the FY26 audit in August. Details are in today's financial report.

That stability is the platform for today's central discussion. The Board returns to the General Fund revenue strategy it continued from June, now paired with ACDP annual fee options, the largest revenue lever where Board direction determines the outcome. And we are glad to welcome Dr. Ngo of the University of Oregon, seated today as a Eugene representative and joining the Board just as it takes up choices that will shape the agency's next several years.

II. PROTECTING PUBLIC HEALTH & SERVING OUR COMMUNITY

Aligns with Customer/Stakeholder Perspective of the Balanced Scorecard framework and LRAPA's current goals 1, 2, and 5 which focus on public health protection, community engagement, and stakeholder relationships.

II.A. Air Quality Status & Trends for April 2026

These metrics support **Goal 1 (Public Health Protection and Air Quality Education)** and **Goal 4 (Regional Air Monitoring and Analysis)**, tracking our performance against targets for "Good" and "Moderate" AQI days, data completeness, and timely reporting).

June

Site	Date	Max AQI	Pollutant
Eug/Spfld	15-Jun-26	67	PM
Oak	15-Jun-26	51	PM
CottGrv	15-Jun-26	80	O3

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	29	29	29	0-50	0-9	0-54
Moderate	1	1	1	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

II.B. Community Response & Complaint Resolution

This section supports **Goal 1 (Public Health Protection and Air Quality Education)** metrics for complaint response to demonstrates our commitment to addressing community concerns promptly and effectively.

The number of unique complainants is noted in "(#)"

June 30, 2026
Smoke complaints: 37
39 - Outdoor Burning (35)
0 - Home Wood Heating
0 - Recreational Fire
0 - Slash Burn
0 - Ecological or Agricultural Burn
Industry: 8
1 - Seneca Sawmill
1 - International Paper
1 - MWMC
1 - Unspecified
Asbestos: 2
Notable: 6
3 - Unknown (3)
2 - Fugitive Dust
1 - Other
Total: 54

Category	2021	2022	2023	2024	2025	2026
Asbestos	9	22	10	12	21	16
Agricultural Activity	7	2	3	3	22	2
Ecological Burn	0	0	0	0	2	0
Fugitive Dust	26	12	7	8	17	13
Home Wood Heating	57	67	52	39	70	18
Industry	336	198	97	75	108	30
Miscellaneous	31	80	62	91	95	16
Outdoor Burning	243	292	254	253	266	231
Slash Burning	10	6	12	9	3	1
Unknown	71	45	65	79	136	32
Total:	798	725	587	601	768	301

*Notes: LRAPA received 54 complaints in June 2026. Outdoor burning complaints were the largest in June at 39. Industry had 4 complaints in June.

II.C. Smoke Management & Wildfire Resilience

*This section aligns with **Goal 2 (Enhanced Wildfire Smoke Preparedness)**, tracking our smoke monitoring, advisory issuance, and coordination with state agencies, as well as smoke management activities for outdoor burning and home wood heating.*

Outdoor Burning, 2025-2026 Season

LRAPA regulates outdoor burning in Lane County to protect air quality and public health. Under Title 47, LRAPA has authority to regulate open burning practices, including determining when burns can occur. LRAPA aims to allow burning whenever possible while preventing air quality deterioration. Outdoor burning is only curtailed when monitoring or forecasts show potential for unhealthy air quality impacts.

Periods of Curtailment				
Start	End	Areas	Curtailment	Reason
Nov. 1, 2025	Mar. 1, 2026	Eugene/Springfield UGB; Oakridge	Full Prohibition	By Rule, Title 47-015(2)
Dec. 30, 2025	Jan. 1, 2026	All Lane County	Full Prohibition	Air Stagnation

Home Wood Heating, 2025-2026 Season

LRAPA regulates home wood heating under Title 16 to reduce PM2.5 emissions during periods of poor air quality. An advisory system (Yellow/Red Days) indicates when curtailment is needed. Yellow Day advisory request voluntary curtailment of wood burning except for those who depend on it as their primary heat source. Red Day advisories prohibit visible smoke from chimneys, with exemptions for economic hardship. Like outdoor burning, LRAPA only issues wood burning curtailment when air quality monitoring or forecasts indicate potential health impacts.

Periods of Curtailment		
Areas	Yellow Days	Red Days
Eugene/Springfield	17	0
Oakridge	11	0

The home wood heating season has concluded and is closed for the summer months. It will reopen October 1. No curtailment days were needed this past season, as air quality conditions remained favorable from October through the season's closer.

Outdoor Burning Letter Permits, 2025-2026 Season

LRAPA has authority to issue outdoor burning letter permits under Title 47. These permits allow specified burning that would otherwise be prohibited. This program also supports ecological benefits of prescribed fire while protecting public health through strict oversight and timing. LRAPA coordinates closely with land managers to ensure burns are conducted with minimal air quality impacts.

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-06-01	June 30, 2025	Rivers to Ridges Partnership	85 units in Lane County	Ecological Burning	1456 acres
20B25-11-01	November 17, 2025	Casey Jones	82578 Sprague Ln	Dexter	50 cubic yards
20B25-11-02	November 17, 2025	U.S. Fish & Wildlife	Hwy 36 & Alvadore Road	Ecological Burning	28 cubic yards

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-12-01	December 2, 2025	Scott Gielish	32960 Dillard Rd	Land-clearing	60 cubic yards
20B25-12-02	December 2, 2025	Scott Gielish	T18S R3W sec. 33 Next door to 32960 Dillard Rd	Forest type debris	500 cubic yards
20B25-12-03	January 5, 2026	Willamalane Park & Rec District	205 Dorris Street, Springfield	Land-clearing	30 cubic yards
20B25-12-04	January 5, 2026	Port of Siuslaw	Map & Taxlot # 18-11-19-00-0011-00 (Rose Hill Rd), Florence	Land-clearing & demolition debris	69 cubic yards
20B26-01-02	January 26, 2026	Robbie Garcia	85393 Glenada Road	Land-clearing	60 cubic yards
20B26-03-01	March 24, 2026	Friends of Buford Park & Mt. Pisgah	Howard Buford Rec area - North Bottomlands, Meadowlark East	Forest slash debris	49 cubic yards
20B26-04-01	April 16, 2026	Chip Linn	82554 Siltcoos Station Road, Florence	Land-clearing debris	100 cubic yards
20B26-04-02	April 16, 2026	Clarence Dishner	T17S R12W Sec 25 TL 2604 on Ben Bunch Road, Florence	Land-clearing debris	70 cubic yards
20B26-04-03	April 27, 2026	Emerald Coalition	18707 Pataha Rd., Walton	Dimensional wood for a ceremonial burn	7 cubic yards
20B26-05-01	May 13, 2026	Nick Hong	80418 McKenzie Hwy, Springfield	Land clearing debris	26 cubic yards
20B26-05-02	May 19, 2026	Pete Carpani	Aspen Ridge Road, Veneta - Map and Tax Lot # 17-06-36-34-800	Forest slash/land clearing debris	10 cubic yards
20B26-06-01	June 30, 2026	Rivers to Ridges Partnership	Various locations in Lane County	Ecological Burning	1400 acres

Wildfire Smoke Intrusions & Air Quality Advisories

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, a coordinated system that connects federal, state, and local agencies during significant smoke events. LRAPA's role includes issuing local air quality advisories, coordinating public health messaging, and representing Lane County's interests in state-level response planning.

Air Quality Advisories Issued			
Start Date	End Date	Areas Affected	Primary Pollutant
08-22-2025	08-25-2025	Southern Willamette Valley	Ozone
09-02-2025	09-07-2025	Eastern Lane County	PM2.5/Wildfire
09-29-2025	09-30-2025	W. Lane County & Intermittent Eug/Spring	PM2.5/Wildfire

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings

Date	Topic	Advisory Issued
07-11-2025	Prep for Coordination Calls	n/a
07-16-2025	Review Active Wildfires	No
08-22-2025	Ozone & Flat Fire	Yes
08-25-2025	Flat Fire, Emigrant Fire, & OR Fires	No
08-27-2025	Emigrant Fire, Flat Fire, & OR Fires	No
09-02-2025	Emigrant Fire & OR Fires	Yes
09-04-2025	Emigrant Fire & OR Fires	Yes
09-05-2025	Emigrant Fire & OR Fires	Yes
09-29-2025	Moon Complex Fire & Emigrant Fire	Yes
03-31-2026	Wildfire Pre-Season Core Team Meeting	n/a
05-07-2026	Wildfire Smoke Pre-Season Call	n/a

II.D. Community Outreach, Education, & Building Partnerships

This section supports **Goal 5 (Partnerships and Interagency Coordination)** metrics for partner engagement and stakeholder communication, strengthening relationships with stakeholders and enhancing public understanding of air quality issues.

Media Log

Date	Media	Reporter	Topic
1-5-2026	Register Guard	Alan Torres	Amazon purchases \$2M lot for e-commerce LINK
1-6-2026	Lookout	Michael Zhang	Deed shows land owned by Amazon LINK
1-7-2026	DJC Oregon	Alan Torres	Amazon purchases \$2M lot LINK
1-9-2026	KEZI	News Staff	Air stagnation & Yellow HWH LINK
1-9-2026	KLCC	News Staff	Air stagnation & Yellow HWH LINK
1-13-2026	Prism News	Elena Rodriguez	Air stagnation & Yellow HWH LINK
1-16-2026	Register Guard	Alan Torres	Freezing Temps and AQ LINK
2-4-2026	Lookout	Ashli Blow	Tear-gas effects on Air Quality LINK
2-20-2026	Register Guard	Alan Torres	Eugene weighs 2 versions of industrial health standards LINK
3-19-2026	KEZI	News Staff	Mohawk Valley Fire Chief Urges Good Outdoor Burn Practices LINK
3-20-2026	Daily Dispatch	News Staff	Mohawk Valley Fire Chief Urges Good Outdoor Burn Practices LINK
4-22-2026	Lookout Eug-Spring	Ashli Blow	J.H. Baxter's pollution lingers near thousands in Bethel LINK
4-22-2026	Lookout Eug-Spring	Ashli Blow	Eugene-Springfield ranks No. 2 for worst air in U.S., lung association says LINK
4-22-2026	KEZI	Tayten Torgrimson	Eugene-Springfield area ranks among worst U.S. cities for air pollution LINK
4-23-2026	KMTR	Tiffany Lewis	Air agency cites wildfire smoke as key factor in Lung Association F grade LINK
4-23-2026	KVAL	Tiffany Lewis	Air agency cites wildfire smoke as key factor in Lung Association F grade LINK
4-28-2026	KLCC	Brian Bull	Air Quality for Eug. Spring. Listed among worst in US LINK
5-29-2026	KEZI	News Staff	Burn ban starts May 31 in Lane County LINK
5-29-2026	KMTR	News Staff	Burn ban starts May 31 in Lane County LINK
5-29-2026	KLCC	News Staff	Burn ban starts May 31 in Lane County LINK
5-29-2026	KVAL	News Staff	Burn ban starts May 31 in Lane County LINK
6-1-2026	KVAL	News Staff	LRAPA urges prep for wildfire smoke LINK
6-1-2026	KEZI	News Staff	Wildfire Smoke prep week LINK

Media Log

<i>Date</i>	<i>Media</i>	<i>Reporter</i>	<i>Topic</i>
6-4-2026	KLCC	News Staff	Wildfire Smoke prep week LINK
6-17-2026	KVAL	News Staff	Air Quality Impacted by Wildfire Smoke LINK
6-17-2026	KMTR	News Staff	Air Quality Impacted by Wildfire Smoke LINK

Oregon Dept. of Forestry Smoke Management RAC Kick Off Meeting (June 16th, Online)

Matt Sorensen, Public Affairs Manager, attended the Oregon Department of Forestry's Smoke Management Rules Advisory Committee (RAC) Kick-off meeting. This group, led by Levi Hopkins of ODF is beginning work to review and update the Oregon Smoke Management rules.

Eugene Water & Electric Board Collaboration Meeting (June 26th, EWEB Rosevelt Operations Building)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, met with Kelly Hoell, Strategic Advisor at EWEB, to understand the utility's priorities and identify where collaboration would support the transition of homeowners in the Eugene area from wood stove or oil furnace heating to ductless heat pumps.

Rivers to Ridges (R2R) Ecological Burn Group (July 1st, LRAPA Office)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, hosted the Rivers to Ridges ecological burn group, composed of more than 12 organizations in the lower Willamette Valley and led by Ian Appow, Upper Willamette Soil & Water Conservation District. R2R is preparing for the 2026 prescribed burn season, and the meeting was held in LRAPA's boardroom as part of our community outreach efforts.

City of Eugene City Manager Meeting (July 8th, Eugene City Hall)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager will meet with new City of Eugene City Manager Jenny Haruyama to welcome her to the region, deepen her understanding of the relationship between LRAPA and the City, and build the working relationship that supports collaboration and goodwill between the two organizations.

III. MAINTAINING REGULATORY EXCELLENCE

Aligns with Internal Process Perspective of the Balanced Scorecard framework and LRAPA's current goals 3 and 4—ensuring compliance with air quality standards through effective monitoring, permitting, and enforcement.

III.A. Stationary Source Permitting Progress & Efficiency

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for permit issuance timeliness, permit backlog rate, and area NAAQS compliance.*

Permitted Sources

- Currently 15 sources hold a Title V operating permit in Lane County.
- Currently approximately 275 sources hold an ACDP.

Permits in Queue			
Category of Permit Activity	Title V	ACDP	Total In Queue
New	-	3	3
Renewals	1	6	7
Modifications	1	7	8
Constructions	-	-	-
Terminated Permits	-	-	-

Stationary Sources Permits Issued, Year-to-Date

- Title V Operating Permits: 3
- Air Contaminant Discharge Permits: 19

Permits on public notice from June 1 to June 30, 2026		
Source Number and Name	Reason for Public Notice	Type of Permit
None	--	--

Permit Backlog as of July 1, 2026			
Permit Type	Permits by Type	Permits Extended Administratively	Percentage of Total (%)
Title V	15	1	7%
Standard	24	3	13%
Simple	25	1	4%
Total	64	5	8%

III.B. Asbestos Program Oversight

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** initiatives related to operating the asbestos program, including inspections and rule updates. LRAPA protects public health from asbestos hazards through effective oversight and education.*

LRAPA administers the asbestos program in Lane County under title 43. This program regulates the handling, removal, and disposal of asbestos-containing materials to prevent public exposure to this hazardous substance. LRAPA reviews asbestos survey reports, processes abatement notifications, conducts inspections, and enforces compliance with asbestos regulations to protect workers and the public.

Asbestos Notices June 1, 2026 to June 30, 2026		Year-to-Date ↓					
Year	2020	2021	2022	2023	2024	2025	2026
Total Asbestos Abatement Notices	439	408	465	466	436	431	189

III.C. Enforcement

This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for enforcement action resolution and evaluations completed. The enforcement program ensures that regulations are followed, and violations are addressed.

LRAPA's compliance program ensures that air quality regulations are followed by stationary sources, asbestos contractors, and the general public. This section provides an overview of enforcement actions taken during the reporting period, including notices of non-compliance, civil penalties, and case resolutions.

Enforcement June 1, 2026 to June 30, 2026					
Category of Violation	New	Follow-Up Action	Pending	Closed	Total
Asbestos	3	-	1	1	6
Industrial	3	-	2	1	6
Outdoor Burning	3	-	3	3	9
Fugitive Dust	-	-	-	-	-
Home Wood Heating	-	-	-	-	-
Totals	9	-	6	5	20

Attachment No. 3: June 2026, Enforcement Actions Detail Report.

	2020	2021	2022	2023	2024	2025	2026
Notices of Non-compliance and Warnings	15	21	24	19	7	18	27
Notices of Violation with Civil Penalties	26	17	24	15	5	12	8

IV. STRENGTHENING ORGANIZATIONAL CAPACITY

Aligns with Learning & Growth Perspective of the Balanced Scorecard framework and LRAPA's current goal 6—developing staff capabilities and improving operational systems.

IV.A. Staff Development & Agency Growth

This section supports Goal 6 (Organizational Excellence and Operational Efficiency) metrics focused on staff retention, professional development, and employee satisfaction, essential for achieving operational excellence.

LRAPA maintains a skilled workforce to carry out our mission of protecting air quality in Lane County. This section provides an overview of our current staffing levels, vacancies, and professional development activities. Our commitment to staff development ensures we have the expertise needed to address complex air quality challenges effectively.

Department	FTE	Vacancies
Administration	5.0	1.0
Operations	10.0	2.0
Finance	2.0	1.0
Technical services	2.0	0.0
Total	19.0	4.0
<i>Agency at 79% of staffing capacity</i>		

LRAPA currently maintains 19.0 FTE across four departments. We presently have 15.0 FTE filled, representing 79% of our authorized staffing capacity.

The agency had a successful recruitment for our Finance Manager position, and we're excited for them to join the team July 7.

The posting for an Environmental Coordinator 1 position closed and interviews are scheduled for the first week of July.

Two additional positions continue to be held vacant as we navigate federal budget uncertainty and assess operational priorities. The cautious approach maintains financial flexibility while ensuring LRAPA can continue delivering essential air quality protection services to Lane County.

LRAPA remains committed to thoughtful workforce planning and staff development strategies that balance operational needs with fiscal responsibility.

Staff Professional Development, Year-to-Date

Training	Participation	Completion Date	Provider
Introduction to Continuous Monitoring Systems	3	January	Air Knowledge
Observing Source Tests	1	January	Air Knowledge
Regulation of Hazardous Air Pollutants (HAPs) from Stationary Sources	3	January	Air Knowledge
Compliance Assurance Monitoring	4	February	WESTAR
Aggregate, Asphalt, & Concrete Batching Plants	2	February	WESTAR
Function of Common Air Pollution Control Devices	1	February	WESTAR

Staff Professional Development, Year-to-Date

Training	Participation	Completion Date	Provider
Wage & Service Record Submission	1	February	PERS
What's New in ASAP	1	February	US Department of Treasury
CIS Annual Conference	1	February	CIS
Effective Permit Writing	2	March	WESTAR
Particulate Matter Control Devices	5	March	WESTAR
Unused Sick Leave Reporting	1	March	PERS
CPR/AED/First Aid	8	April	
Air Toxics & Regulating Hazardous Air	2	April	WESTAR
Nox Control & Regulation	2	April	WESTAR
Northwest Communicators Conference: The High Ground- Reaching the Summit of PR Leadership	1	April	PRSA Oregon
Cascade Health Leadership Development Series	2	May (completed)	Cascade Health
Payroll – Overtime Categorization in Caselle	1	May	Caselle
Finance – Connect Online Accounts Payable	1	May	Caselle
Get Started with Revver AI + Caselle Invoice Processing	1	May	Caselle
Transitioning from Your 3 rd Party Payment Provider	1	May	Caselle
Landfill Gas Control Facilities	1	May	Air Knowledge
Stationary Gas Turbines	1	May	WESTAR
Industrial Boilers	2	May	WESTAR
Fugitive Volatile Organic Compounds	3	May	WESTAR
Payroll Refresher – Pay Codes	1	June	Caselle
Sources & Control of Volatile Organic Air Pollutants	2	June	WESTAR
ASAP.gov: How to Make Payment Requests	1	June	EPA
Advanced Inspector Training	1	June	WESTAR

Payroll Refresher – Pay Codes (June 3rd, virtual)

Staff attended this Caselle webinar focused on payroll pay codes and recent software updates. The training provided a comprehensive review of pay code functionality, including how to configure and manage pay codes in the Caselle payroll system, updates to pay code features, and best practices for pay code categorization and assignment. The webinar addressed recent enhancements to the software that improve payroll processing

workflows and accuracy. This training ensures staff can effectively utilize current pay code features to accurately process payroll and maintain compliance with regulatory requirements.

Sources & Control of Volatile Organic Air Pollutants (June 9th-June 12th, virtual)

Staff completed this four-day comprehensive WESTAR course on volatile organic compound (VOC) emission sources and control technologies. The training covered fundamentals of organic chemistry and photochemistry relevant to VOC analysis, VOC properties and characteristics, national emissions inventory approaches and the federal regulatory framework for VOCs, source measurement techniques for VOCs, and detailed examination of industrial VOC sources including surface coating processes, graphic arts operations, petroleum refining and product storage/distribution, liquid asphalt, degreasing, and dry cleaning. The course provided in-depth instruction on VOC control methods and techniques for field evaluation of VOC emission sources. This comprehensive training significantly strengthens staff capacity to evaluate and permit VOC-emitting industrial facilities and assess ongoing compliance with air quality regulations.

ASAP.gov: How to Make Payment Requests (June 24th, virtual)

Staff attended this EPA webinar on the ASAP.gov portal, which addresses recent executive orders and updates to federal payment request submission processes. The training covered how to submit payment requests through the ASAP.gov system, recent changes and updates to submission requirements, and compliance with new federal directives affecting payment processing and documentation. This training ensures LRAPA staff are informed of current federal requirements for grant payments and reimbursement submissions, supporting accurate and timely federal funding management.

Advanced Inspector Training (June 23rd-June 25th, in-person)

Staff attended this three-day advanced inspector training course held at the Montana DEQ facility in Helena. The course focused on techniques and best practices for conducting effective inspections across all media, designed for experienced inspectors seeking to enhance their inspection methods and results. The training provided tools and strategies for obtaining information before, during, and after inspections, presented "best practices" for conducting comprehensive facility inspections, and included discussion sessions on how these approaches apply to participants' own inspection programs and specific areas of interest. This advanced training strengthens inspection capabilities and effectiveness in assessing facility compliance with air quality regulations.

IV.B. Operational Improvements & Innovation

*This section supports **Goal 6 (Organizational Excellence and Operational Efficiency)** metrics for technology adoption and systems modernization, enhancing our efficiency and effectiveness in serving Lane County.*

LRAPA is working to improve our systems and processes to enhance efficiency and effectiveness. These improvements support our ability to fulfill our mission and provide better service to the public. Current initiatives focus on technology upgrades, document management, and standardized procedures.

Current activities underway:

LINFO Database Upgrade

The developer engagement arranged through Robert Half did not produce the outcomes needed, and LRAPA ended that contract. In the meantime, Lance Giles, Technical Services Manager, has been growing his programming skills through AI-assisted development and is making small, achievable fixes to LINFO where manageable. Staff continue to document known bugs and user-interface improvements, and are preparing a fuller presentation of the agency's developer capacity needs, potentially including a direct hire. That need connects to the Systems and Information Investment concept in today's ACDP fee discussion.

Standard Operating Procedures (SOPs)

The updated AI Use and Management Policy (v2.0) has been published to staff. The revision grew from April's

Claude Club session, where staff shared how AI use has evolved across their work and offered direct input on the policy, including its expanded treatment of skills. Both how AI accelerates staff learning and where human practice needs to be intentionally maintained. A fuller update on artificial intelligence at LRAPA is planned for the Board later in 2026.

Finance Operations Documentation

Finance operations continue to be strongly supported by Robbye Robinson, Finance Specialist, who is carrying day-to-day functions through the transition. Internal improvements to payroll processes and Caselle workflows are being identified and put in place as staff work through daily operations. Larger items, including the subsidiary ledger correction committed to under Resolution 26-01, remain on hold until the new Finance Manager arrives July 7.

V. ENSURING FISCAL RESPONSIBILITY

Aligns with Financial Stewardship Perspective of goal 7—managing financial resources effectively and transparently.

V.A. Budget Performance & Stability

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for budget variance and maintaining adequate reserves (4 months of operating budget), ensuring LRAPA can fulfill its mission consistently.*

Please refer to the March 2026 financial update (Agenda item number 8).

FY26 Line Items to Note: The following line items are above 92% of the YTD budget target as of May 31, 2026.

- **General Fund** – The Personnel Services line item is at 94.2% of our targeted amount of 92% for May. It is expected that this line item will remain under budget for the year.
- **Special Revenue Fund (Title V)** – The Personnel Services line item is at 91.5% of our targeted amount of 92% for May. It is expected that this line item will remain under budget for the year.
- **Grant Fund** – nothing to note.

FY26 Summary of Expenditures: 92% of the year has elapsed as of 5/31/26, and spending is below that threshold in each of the LRAPA funds:

- **General Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **70%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **65%**
- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **44%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **59%**

Grant Fund Details

- **Targeted Airshed Grant 1.0** (November 2019 – November 2025)
 - Grant period has ended. TAG 1.0 closed in November 2025, and the final federal financial report was filed in March 2026.
- **Targeted Airshed Grant TAG 2.0** (January 2022 – August 2027)
 - Total grant amount: \$2,739,425
 - Spent to date: \$693,342.81
 - Remaining grant balance: \$2,046,082.19
 - Awaiting federal reimbursement: \$431,927.61
 - Percentage of grant awaiting reimbursement: 15.8%

Please Note: TAG 2.0 figures above are as of 3/31/26. EPA reimbursement draws are paused while staff complete a reclassification batch and FY26 audit preparation, and grant revenue holds at its March level until draws resume.

V.B. Financial Transparency & Reporting

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for financial reports provided to the Board (target: monthly) and timely audit completion (target: before December 31). Transparency in financial matters builds trust with our stakeholders and ensures accountability.*

	Status	Completion Date
Budget FY27	Adopted	May 2026
Interim Audit FY26	Underway	Projected July 2026
Audit FY26 (Current Year)	Scheduled to begin August 2026	December 31, 2026
Budget FY28	To be drafted	March 2027

Auditor Update

The interim audit with Pauly Rogers is progressing well. LRAPA completed the majority of the 28-item interim preparation list by the June 1 deadline, with a small number of Caselle-dependent items still in progress. The auditors completed their one-day on-site visit on June 10, which included a larger-than-typical sample size and productive discussion of internal controls. The formal FY26 audit begins August 1, 2026, with a target completion by December 31, 2026. Eric Kytola, CPA, continues to provide accounting support through fiscal year close. The new Finance Manager begins July 7.

VI. LRAPA STRATEGIC GOALS REFERENCE SHEET

These ongoing and sustained goals are designed to ensure comprehensive performance management across four key perspectives. This reference sheet provides an overview of each strategic goal and its associated performance metrics.

MISSION: To protect public health, quality of life and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.

VISION: Community partners working together to ensure clean air for everyone.

GOAL 1: Public Health Protection and Air Quality Education

Protect public health through air quality initiatives and foster community engagement via educational programs, prompt response to public concerns, and efforts to ensure equitable protection from air pollution for all communities.

Lag Indicators

- % of days in "Good" or "Moderate" AQI categories by monitoring location (target: 95% annually)
- Number of days with PM2.5 or PM10 exceeding NAAQS 24-hour standards (target: 0)
- % of complaints responded to (target: 95%)

Lead Indicators

- Number of educational events/programs conducted quarterly (target: 2 per quarter)
- Number of wood heating advisories issued (target: prior to 150 AQI in metro)
- Email listserv growth (target: >3% increase annually)

GOAL 2: Enhanced Wildfire Smoke Preparedness

Address the increasing threat of wildfire smoke intrusions to public health in Lane County through public education, collaboration with local jurisdictions, and enhanced monitoring and communication during wildfire events. In addition to seeking funding avenues which directly support this new and growing smoke management service need.

Lag Indicators

- Response time to publish smoke advisories during events (target: before 1pm on days needed)

Lead Indicators

- Maintain LRAPA supported commercial air sensors in Lane County (target: approximately 75)
- State smoke advisory engagement (target: 100% participation)

GOAL 3: Public Health Protection and Air Quality Education

Ensure compliance with National Ambient Air Quality Standards (NAAQS) and other health-based benchmarks, manage air quality permits for regulated sources, and implement best practices in emissions control, balancing economic development with environmental protection through rigorous permitting processes.

Lag Indicators

- % of area in compliance with NAAQS standards (target: 100%)
- % of permits issued within target timeframes (target: 90%)
- Permit backlog rate (target: <20%)

Lead Indicators

- Number of annual Full Compliance Evaluations completed vs. EPA committed (target: 100%)
- % of enforcement actions resolved within 6 months (target: 80%)

GOAL 4: Regional Air Monitoring and Analysis

Collect, analyze, and report comprehensive air quality data across Lane County to inform policy decisions, alert the public, and track long-term air quality trends.

Lag Indicators

- % data completeness for monitoring network (target: >95%)
- Timeliness of data reporting to the public and EPA (target: 100% on schedule)

Lead Indicators

- % of monitors calibrated on schedule (target: 100%)
- % uptime for real-time data systems (target: 98%)
- Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)

GOAL 5: Partnerships and Interagency Coordination

Build and maintain strong relationships with various stakeholders, including industry, local jurisdictions, and community groups, to foster collaboration, improve communication, and ensure that LRAPA's work is responsive to community needs and concerns.

Lag Indicators

- Number of industry outreach initiatives completed annually (target: 1 per year)
- Number of community outreach initiatives completed annually (target: 1 per year)
- Number of partner outreach engagements completed annually (target: 5 per year)

Lead Indicators

- Diversity of inter-agency meetings attended (target: prioritize local, then state, then federal engagements)
- Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)
- Communication frequency with key stakeholders (target: Quarterly communication)
- Number of council presentations delivered (target: 1 per jurisdiction annually)

GOAL 6: Organizational Excellence and Operational Efficiency

Strengthen LRAPA's internal systems, workflows, and operational capacity through technology integration, process improvement, and staff development to enhance organizational effectiveness and service delivery.

Lag Indicators

- Employee satisfaction/engagement scores (target: 85% satisfaction)
- Staff retention rate (target: >85% annually)
- % completion of internal systems modernization (target: 100% of planned upgrades, e.g. LINFO)

Lead Indicators

- Number of staff professional development training completed (Target: 2 per staff per year)
- Number of staff utilizing advancing technologies in workflows (target: > 50%)

GOAL 7: Financial Sustainability and Transparency

Ensure LRAPA's long-term financial stability and improve fiscal transparency through diversified funding sources, robust financial management practices, and clear communication of financial decisions to stakeholders.

Lag Indicators

- Reserve fund supporting annual operating budget (target: 4 months)
- Budget variance (target: within 10% of planned)

Lead Indicators

- Number of financial reports provided to Board & public (target: monthly to Board)
- Audit completed before state deadline (target: Dec. 31)