



AGENDA

LANE REGIONAL AIR PROTECTION AGENCY MONTHLY BOARD OF DIRECTORS MEETING

THURSDAY MAY 14, 2026
12:15 P.M.

Virtual Participation

Microsoft Teams

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Meeting ID: 249 549 848 574 17

Passcode: 4cJ3Z9MJ

In-Person Participation

LRAPA

1010 Main Street

Springfield, Oregon 97477

[Note: Start times for agenda items are approximate]

CALL TO ORDER:

1. **Call to Order/Roll Call** (12:15 p.m.)
2. **Adjustments to Agenda** (12:15 p.m.)
3. **Public Participation (time limited to three minutes per speaker)** (12:20 p.m.)

A. **Comments on an Item on Today's Agenda**

B. **Comments on a Topic Not Included on Today's Agenda**

(Note: This is an opportunity for the public to bring up unscheduled items. The Board may not act at this time but, if it is deemed necessary, place such items on future agendas. Issues brought up under this agenda item are to be limited to three minutes speaking time by the person raising the issue. If additional time is necessary, the item may be placed on a future agenda.)

4. **Comments from Board Members** (Note: This is an opportunity for Board Members to bring up unscheduled items regarding today's public comments, and/or written/electronic comments they have received. The board may not act at this time but if it deems necessary place such items on future agendas.)

5. **Approval of Meeting Minutes** (12:25 p.m.)

Action

- A. Heather Gravelle
- B. April 9, 2026 Meeting Minutes
- C. Board Discussion

6. **Citizens Advisory Committee** (12:30 p.m.)

Information

- A. Kelly Wood
- B. Report
- C. Board Discussion

- | | |
|--|--------------------|
| 7. Approval of Financial Report (12:40 p.m.) | <i>Action</i> |
| <ul style="list-style-type: none"> A. Travis Knudsen B. March 2026 Financial Report C. Board Discussion | |
| 8. Appoint Budget Hearing Officer FY 26-27 Budget (12:50 p.m.) | <i>Action</i> |
| <ul style="list-style-type: none"> A. Travis Knudsen B. Board Discussion | |
| 9. Public Hearing Proposed FY 26-27 Budget Adoption (12:55 p.m.) | <i>Information</i> |
| <ul style="list-style-type: none"> A. Travis Knudsen B. Board Discussion | |
| 10. Resolution 26-03 Adopting FY 26-27 Budget (1:15 p.m.) | <i>Action</i> |
| <ul style="list-style-type: none"> A. Travis Knudsen B. Resolution C. Board Discussion | |
| 11. Caselle Update (Resolution 26-01) (1:20 p.m.) | <i>Information</i> |
| <ul style="list-style-type: none"> A. Travis Knudsen B. Staff Report C. Board Discussion | |
| 12. Air Toxics & Cleaner Air Oregon (1:30 p.m.) | <i>Information</i> |
| <ul style="list-style-type: none"> A. Travis Knudsen B. Presentation C. Board Discussion | |
| 13. Directors Report (1:50 p.m.) | <i>Information</i> |
| <ul style="list-style-type: none"> A. Travis Knudsen B. Directors Report C. Board Discussion | |
| 14. Future Board Agenda Items (1:55 p.m.) | <i>Information</i> |
| <ul style="list-style-type: none"> A. Director Keating B. Staff Report C. Board Discussion | |
| 15. Adjournment (2:00 p.m.) | |

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LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA Nondiscrimination Coordinator at accessibility@lrpa-or.gov or by calling the LRAPA office at 541-736-1056.

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**BOARD OF DIRECTORS
MEETING MINUTES
APRIL 9, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON**

ATTENDANCE	
BOARD PRESENT:	STAFF PRESENT:
Matt Keating, Chair	Travis Knudsen, Executive Director
David Loveall, Vice-Chair	Lance Giles, Technical Services Manager
Bryan Cutchen	Max Hueftle, Operations Manager
Jared Hensley	Rachelle Nicholas, Administrative Manager
Michael Johnston	Matt Sorensen, Public Affairs and Project Manager
Dylan Plummer	Colleen Wagstaff, Enforcement Manager
Howard Saxion	Christina Ward, Finance Manager
Jim Settlemeyer	Heather Gravelle, Environmental Coordinator
Alan Stout	Ashley Dearden, Permit Writer
	Jaime McEvoy, Environmental Coordinator II
	Morgan Kelley, Field Inspector/Compliance Officer
	Mandy Ramirez, Field Inspector/Compliance Officer
	Robbye Robinson, Finance Specialist
BOARD ABSENT/EXCUSED:	OTHERS PRESENT:
None	Kelly Wood, Citizens Advisory Committee (CAC) Chair
	JoJo Breslin, Budget Committee Member
AGENDA	ACTION
REGULAR MEETING	
1. Call to Order.	Chair Matt Keating called the regular meeting to order at 12:15 p.m.
2. Adjustments to the Agenda.	None.
3. Public Participation.	
A. Comments on an Item on Today's Agenda.	None.
B. Comments on a Topic Not Included on Today's Agenda.	None.
4. Comments from Board Members.	None.

5. Approval of Meeting Minutes.	<p>MOTION: Director Loveall moved, and Director Hensley seconded to approve the March 12, 2026 Meeting Minutes. The motion passed unanimously.</p>
6. Citizens Advisory Committee.	<p>Kelly Wood, Chair of the Citizens Advisory Committee (CAC), reported on the March 31, 2026 CAC meeting.</p> <p>Ms. Wood reported that the CAC began reviewing the Title 43 Asbestos rule revisions. LRAPA conducted advance outreach, resulting in strong public attendance both in-person and online. Due to the volume of questions and comments, discussion will continue at the April CAC meeting.</p> <p>Travis Knudsen, Executive Director, noted that once the CAC has completed their review, the item will come to the Board for authorization to issue a public notice and conduct a hearing, with rule adoption anticipated in June or July.</p>
7. Approval of Financial Report.	<p>Christina Ward, Finance Manager, presented the February 2026 financial report. Highlights included:</p> <ul style="list-style-type: none"> • Personnel services expenditures in both the General Fund and Title V Fund are trending close to budget and are being monitored closely; both are projected to remain within the annual budget. • All other expenditure categories are well under budget. • Total spending across all funds is at 45% of the annual budget with 67% of the fiscal year elapsed, indicating the agency is tracking well under budget. <p>MOTION: Director Loveall moved, and Director Stout seconded to approve the February 2026 Financial Report. The motion passed unanimously.</p>
8. Special Revenue Fund Name Change.	<p>Mr. Knudsen presented a staff report on the proposed renaming of the Special Revenue Fund to the Title V Fund. The fund accounts for revenues and expenditures associated with LRAPA's administration of the Title V Operating Permit program under the federal Clean Air Act. The current name, "Special Revenue Fund," reflects an accounting category rather than the fund's actual purpose, making it less clear to Board members, the public, and external stakeholders reviewing budget documents.</p>

	<p>The change is administrative only and does not alter the fund's accounting treatment, revenue sources, or expenditure authority. The transition-year financial statements will include a note disclosure identifying the name change for audit purposes, and the resolution will serve as a reference for future auditors seeking to understand why the change was made.</p> <p>MOTION: Director Loveall moved, and Director Saxion seconded to adopt Resolution 26-02, Special Revenue Fund Name Change to the Title V Fund, effective July 1, 2026. The motion passed unanimously.</p>
<p>9. Auditor Engagement Update.</p>	<p>Mr. Knudsen and Ms. Ward provided an informational update on the agency's auditor engagement. Following a competitive Request for Qualifications process, ten firms were solicited and two proposals were received — Isler CPA, the agency's current auditor, and Pauly Rogers & Company of Tigard, Oregon.</p> <p>Pauly Rogers & Company was selected based on evaluation criteria reviewed by the Chair and Vice Chair. As an audit-specific firm, Pauly Rogers is available for earlier engagement in the spring and summer, supporting a more manageable timeline. An interim audit will begin shortly, with the formal FY26 audit scheduled to launch August 1, 2026 and conclude by December 31, 2026.</p> <p>Director Cutchen asked whether the contract includes a retainage clause tied to deadline performance. Mr. Knudsen confirmed it does not, but that he sees the value in that approach.</p>
<p>10. Legislative Short Session Review.</p>	<p>Mr. Knudsen provided an overview of four House bills from the recently concluded legislative short session with air quality relevance:</p> <p>HB 4020 — Permit Denial Justification: Requires agencies to cite specific legal authority when denying permits. LRAPA already follows this practice; no operational change required.</p> <p>HB 4021 — Rulemaking Notice Requirements: Codifies existing rulemaking notice practices already followed by DEQ and LRAPA. No operational change required.</p>

	<p>HB 4084 — Joint Permitting Council Fast Track: Establishes a governor's office-coordinated council to streamline permitting across multiple state agencies for priority projects. If a project in Lane County is designated for fast-tracking, LRAPA could be included in the coordinated process as the local air permitting authority. Worth monitoring.</p> <p>HB 4102 — Third-Party Permit Preparation for DEQ: Effective January 1, 2027, allows permit applicants to fund outside contractors to prepare permits when DEQ backlogs exist. DEQ retains approval authority. Discussion followed regarding whether LRAPA could serve as such a contractor, which could represent a revenue opportunity.</p> <p>Mr. Knudsen shared that DEQ has not yet formally responded to the legislation, and that capacity, cost-benefit, and operational considerations would need to be evaluated.</p> <p>Director Saxion suggested staff assess available capacity to take on additional contract permitting work. Mr. Knudsen noted that he and Operations Manager, Max Hueftle, have already begun those discussions.</p> <p>The Board agreed this item warrants further analysis and should be brought back as a future agenda item, potentially as part of the broader revenue strategy discussion stemming from the Budget Committee's recommendation.</p>
<p>11. Directors Report.</p>	<p>Mr. Knudsen presented the Director's Report for March 2026. Highlights included:</p> <ul style="list-style-type: none"> • Air Quality: No days in the unhealthy for sensitive groups (orange AQI) category in March. • Outdoor Burning: The spring burning season opened March 1. Given heightened wildfire concern statewide, the season is likely to close early due to fire danger prior to the standard June 15 LRAPA rule closure date. • Community Engagement: LRAPA participated with the Lane Pollution Prevention Coalition at the Home and Garden Show at Lane County Fairgrounds. Staff also participated in the Oregon Wildfire Smoke Advisory Preseason Core Team with DEQ, National Weather Service, Oregon Health Authority, Lane County Public

Health, and tribal partners to coordinate smoke communications protocols.

- **ODF "Before You Burn" Website:** LRAPA identified data quality issues in ODF's new beforeyouburn.net resource and engaged with ODF and DEQ to address them. The formal launch has been delayed pending alignment with local rules. LRAPA holds the authority for outdoor burning in Lane County and residents should refer to LRAPA's website.
- **CIS Best Practice Audit:** LRAPA scored 92% on its annual City County Insurance Services audit, with full marks in enterprise risk management, training, employee injury and claims management, and financial controls. Liability premiums will decrease in the upcoming renewal; property rates are expected to drop approximately 10–12%.
- **Standard Operating Procedures:** Several new SOPs have been published, including corrective action and progressive discipline guidance, Oregon sick time leave, paid leave Oregon, and cash and check handling. Each SOP has a designated owner and is subject to annual review.
- **Info Database:** A contract has been secured with a developer to address bug fixes, user interface improvements, and development of an enforcement module.
- **Budget:** Current year spending is at 45% of the annual expenditure budget with 67% of the fiscal year elapsed, indicating the agency is well under budget for the fiscal year.

Director Loveall suggested developing a public service announcement to notify the community of the potential for an early end to the burning season.

Mr. Knudsen indicated a PSA could be developed fairly easily and **Director Keating** noted that CPNW Morning Show and KLCC would likely welcome the content.

Director Cutchen commended the publication of SOPs and confirmed each has a designated owner responsible for periodic review.

	<p>Director Plummer expressed interest in reviewing the completed SOPs, and Mr. Knudsen agreed to provide them for Board review.</p> <p>Director Plummer expressed appreciation for the air quality readouts currently included in the Board packet and asked whether more granular air quality data — covering additional criteria pollutants being monitored across stations, such as NOx — could be shared with the Board periodically.</p> <p>Mr. Knudsen noted that LRAPA monitors PM2.5 continuously, ozone seasonally, and hazardous air pollutants on a six-day sampling cycle, with air toxics lab results sometimes taking up to a year to receive back from DEQ. He noted that more recent air toxics data is already available in the agency's annual report and indicated that bringing additional monitoring information before the Board on a periodic basis would be worthwhile.</p> <p>Director Saxion requested a future update on the Cleaner Air Oregon toxics program and the sources LRAPA is stewarding.</p>
12. Adjournment of LRAPA Board Meeting.	<p>Chair Keating adjourned the LRAPA Board meeting at 12:58 p.m.</p>

(Minutes recorded by Heather Gravelle)



**LANE REGIONAL AIR PROTECTION AGENCY
BUDGET COMMITTEE
MEETING MINUTES
APRIL 9, 2026**

MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON

ATTENDANCE	
BUDGET COMMITTEE PRESENT:	STAFF PRESENT:
Ruth Linoz, Chair	Travis Knudsen, Executive Director
Steve Schmunk, Vice-Chair	Lance Giles, Technical Services Manager
JoJo Breslin	Max Hueftle, Operations Manager
Thaddeus Carter	Rachelle Nicholas, Administrative Manager
Bryan Cutchen	Matt Sorensen, Public Affairs and Project Manager
Jared Hensley	Colleen Wagstaff, Asbestos & Enforcement Manager
Michael Johnston	Christina Ward, Finance Manager
Matt Keating	Heather Gravelle, Environmental Coordinator
David Loveall	Ashley Dearden, Permit Writer
Paul Metzler	Robbye Robinson, Finance Specialist
Dylan Plummer	
Adam Rue	
Howard Saxion	
Jim Settlemeier	
ABSENT/EXCUSED:	OTHERS PRESENT:
Zach Mulholland	None.
Alan Stout	
AGENDA	ACTION
REGULAR MEETING	
1. Call to Order.	Chair Ruth Linoz called the Budget Committee meeting to order at 11:00 a.m.
2. Public Participation.	None.
3. Approval of March 12, 2026 Meeting Minutes.	MOTION: Director Saxion moved, and Director Loveall seconded the approval of the March 12, 2025 Budget Committee Meeting Minutes. The motion passed unanimously.

4. Budget Changes Presentation.

Travis Knudsen, Executive Director, and **Christina Ward**, Finance Manager, presented the FY 2026-27 revised proposed budget. The presentation began with responses to questions submitted in advance by **Director Johnston**, followed by a summary of revisions made since the March 12, 2026 Budget Committee meeting:

Q1 — PERS Expense Growth: **Director Johnston** asked how the FY27 PERS expense was estimated. **Ms. Ward** explained that PERS enrollment has grown from 14 FTE in FY24 (LRAPA’s first full year) to 18 of 19 FTE currently, as employees on the legacy Voya plan have left or retired. The FY27 employer rate is 12.57% (OPSRP) and 18.27% for one Tier 1/Tier 2 employee, resulting in a projected general fund PERS expense of \$248,000. The next PERS Actuarial Valuation Report is expected in December 2026; the next rate adjustment takes effect in FY28.

Q2 — Board-Designated LGIP Account: **Director Johnston** asked how the board-designated LGIP account relates to ending fund balances. **Ms. Ward** confirmed the \$377,770 balance is included within (not in addition to) the ending fund balances. The account was established per Board Resolution 25-04 (September 2025) to set aside LRAPA’s PERS Unfunded Actuarial Liability (UAL) share. She noted deposit decisions will be reviewed each September as a standing board agenda item.

Fund Naming & Historical Figures: The Title V fund label was updated from "Special Revenue Fund (Title V)" to "Title V Fund (Special Revenue)," consistent with a forthcoming board resolution effective July 1, 2026. Prior-year beginning fund balances were corrected to reflect audited actuals. These changes have no financial impact on proposed spending.

Title V Fee Revenue Correction: Between Version 1 and Version 2, the projected FY27 Title V fee revenue was revised from \$885,000 (Version 1) to \$ 868,732 (Version 2). Version 1 was a simplified estimate applying a 3% increase directly to actual FY26 Title V revenue collected. Version 2 reflects per-source fee projection, estimated from 2024 reported emissions data. A previous version of Version 2 (that was not presented to the Budget Committee) had the 3% emission fee increase applied additively rather than multiplicatively — which, when corrected, raised the

	<p>projection between the earlier version of Version 2 and the version of Version 2 that was presented to the Committee. Mr. Knudsen clarified this is a reduction from Version 1, not from the current year; the FY26 Title V budget is \$860,000.</p> <p>LINFO Contract Developer Services: LRAPA secured a contract developer for bug fixes, user interface improvements, and enforcement module integration for LINFO, the agency's central database system. Contract services were increased from \$100,000 to \$130,000 to account for work extending into FY27.</p> <p>Open Position Reclassification: To offset the contract services increase and maintain compliance with the four-month reserve policy, two vacant positions were reclassified from Range 18 (\$72,949–\$108,277) to Range 16 (\$66,157–\$98,229).</p> <p>New DEQ Grant Revenue: LRAPA was informed of a new DEQ grant supporting prescribed burning smoke management in partnership with Rivers to Ridges. \$20,000 was added to general fund revenue. The IGA is anticipated prior to the start of FY27 and covers a two-year grant cycle.</p> <p>Net result of all revisions: General Fund total expenditures decreased from \$3,362,148 to \$3,358,842; Title V Fund expenditures decreased from \$793,862 to \$786,551. Projected reserves at FYE27 improved from 6.5 months to 7.6 months; the FY30 projection improved from 4.0 to 4.9 months.</p>
<p>5. Budget Discussion & Q & A.</p>	<p>Discussion followed regarding the projected decline in the general fund balance from approximately \$2.1 million at the start of FY27 to \$1.1 million by FY2029–30.</p> <p>Director Johnston expressed concern over the projected decline in the general fund balance, noting that the trajectory — while not immediately urgent — was moving in the wrong direction. He noted that the ending balance includes the \$375,000 board-designated PERS reserve, making the underlying picture somewhat more concerning.</p> <p>He acknowledged that staff had trimmed expenses substantially, leaving limited room on the cost side, and urged the committee to recommend that the Board take</p>

	<p>up a strategic discussion in the coming months on how to stabilize the general fund balance.</p> <p>Discussion included potential revenue options such as fee increases, new contract opportunities — including the previously discussed possibility of performing Title V permitting work on behalf of DEQ — and municipal and county partner support.</p> <p>Director Keating suggested exploring the creation of a foundation as a wing of the agency to attract philanthropic funding, noting that similar models work for organizations such as EPD, local libraries, and KLCC, and that it could potentially draw support from donors regionally, nationally, or even globally. Mr. Knudsen referenced the Oakridge woodstove changeout program as an example of community work with philanthropic appeal.</p>
<p>6. Consideration of Budget Approval.</p>	<p>MOTION: Director Saxion moved, and Director Keating seconded the approval of the LRAPA FY 2026-27 proposed Budget (Version 2) as presented and to refer it to the LRAPA Board of Directors for public hearing and adoption. The motion passed unanimously.</p> <p>MOTION: Director Johnston moved, and Director Loveall seconded, that the Budget Committee recommend to the LRAPA Board of Directors that a future Board meeting agenda include discussion of the projected general fund balance and options available to stabilize it. The motion passed unanimously.</p>
<p>7. Adjournment of LRAPA Budget Committee Meeting.</p>	<p>Chair Linoz adjourned the Budget Committee meeting at 12:00 p.m.</p>

(Minutes recorded by Heather Gravelle)



**CITIZENS ADVISORY COMMITTEE
MEETING MINUTES
MARCH 31, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON**

View recordings of meetings on our [YouTube page](#)

ATTENDANCE

ATTENDANCE	
COMMITTEE PRESENT:	LRAPA STAFF PRESENT:
Kelly Wood, Chair	Travis Knudsen, Executive Director
Chris Cline	Max Hueftle, Operations Manager
Peter Dragovich	Rachelle Nicholas, Administrative Manager
Michael Koivula	Matt Sorensen, Public Affairs & Project Manager
Ben Larson	Colleen Wagstaff, Enforcement Manager
Jessi Preston	Heather Gravelle, Environmental Coordinator
Jo Rodgers	Morgan Kelley, Field Inspector/Compliance Officer
	Jaime McEvoy, Environmental Coordinator II
	Mandy Ramirez, Field Inspector/Compliance Officer
COMMITTEE ABSENT/EXCUSED:	OTHERS PRESENT:
Evelina Davidova-Kamis, Vice-Chair	Adam Jones, University of Oregon
Paul Metzler	Ed Park, Bakelite Synthetics
	Mike Pose, Northwest Hazmat
	Joe Skelly, Wray Construction LLC
	Kevin Rodriquez
AGENDA	ACTION
REGULAR MEETING	
1. Call to Order/Agenda Review.	Chair Kelly Wood convened the regular meeting at noon.
2. Public Participation.	Travis Knudsen , Executive Director, addressed the committee on public participation structure, noting he had consulted legal counsel on the matter. He clarified that the CAC has full agency to determine how it wishes to receive public input — options range from a formal designated comment period to a more flexible approach where participants are invited to chime in as topics arise.

	<p>After discussion, the committee settled on a hybrid approach: a brief check-in at the start under public comment (none were raised), then open a time-limited participation during the proposed rulemaking discussion.</p> <p>Public participants were asked to keep comments to 3 minutes, with longer or more detailed input encouraged to be submitted in writing to staff.</p>
<p>3. Approval of February 24, 2026 Meeting Minutes.</p>	<p>Michael Koivula requested clarification on two terms from the February minutes. Mr. Knudsen explained that the "crosswalk document" refers to the color-coded table included in the CAC packet summarizing all proposed Title 43 changes, and that the "annual share out" is a yearly program update for the Oakridge woodstove changeout program — an EPA-funded effort that alternates its stakeholder gatherings between Eugene and Oakridge</p> <p>MOTION: Peter Dragovich moved, and Michael Koivula seconded to approve the February 24, 2026 Meeting Minutes. The motion passed unanimously.</p>
<p>4. Board Meeting Overview.</p>	<p>Mr. Knudsen provided an overview of the March Board meeting. The Board conducted its annual chair and vice chair election, which had been deferred from the prior month. Matt Keating was elected chair, and David Loveall retained his role as vice chair.</p> <p>A supplemental budget staff report was presented, indicating that LRAPA is currently under budget and that no supplemental budget is required at this time.</p> <p>Mr. Knudsen reported that the Budget Committee met prior to the Board meeting and was a positive and productive discussion.</p>
<p>5. Draft Proposed Title 43 Asbestos Rule Review.</p>	<p>Mr. Knudsen provided details on the documents provided in the agenda packet — the draft Notice of Proposed Rulemaking (NPR), the color-coded crosswalk, and the redlined Title 43 — and noted that LRAPA remains at Step 1 of its eight-step rulemaking process. The meeting's purpose was to gather feedback before the rules advance further.</p> <p>Mr. Knudsen provided a presentation of the most significant proposed changes, working from highest to lowest impact.</p>

Section 43-0030(2) & (3) – Title V Source Notification (Crosswalk #57 & 58): Expands the existing demolition notification requirement to include renovations, supporting proactive verification at high-likelihood asbestos sites.

Section 43-0035(2) – Owner Exemption Clarification (Crosswalk #60 & 61): Changes "owner" to "owner-occupant," limiting the self-performed abatement exemption to individuals who both own and reside in the home. This closes a loophole previously available to landlords and house flippers.

Section 43-0040(2) – Emergency Survey Requirement (Crosswalk #64): A new provision requiring an accredited inspector to survey all damaged areas of commercial buildings, apartments with five or more units, schools, churches, and industrial facilities before debris cleanup begins following a fire, flood, or natural disaster.

Section 43-0040(3) – Asbestos Survey Requirements (Crosswalk #65): A new section establishing minimum survey standards, including accredited inspectors and labs, a minimum of three random samples for sprayed or troweled materials, and reports documenting location, scope, friability, and quantity.

Adam Jones, University of Oregon, recommended clarifying the definition of "sprayed or troweled materials," noting that the classification of surfacing materials remains a gray area in the industry, with orange peel texture on gypsum board as a common example not considered surfacing by EPA or OSHA.

Mr. Jones also recommended that survey report tables include all homogeneous materials sampled, including those testing negative.

Mike Pose, Northwest Hazmat, questioned whether the three-sample minimum is appropriate for very small project areas and suggested that sampling requirements be scaled to project size.

Mr. Koivula asked how the owner-occupant exemption applies to properties that are primarily owner-occupied but used occasionally as short-term rentals, such as

Airbnb, or where the owner's intended use may change over time.

Staff responded that properties used at any time as rentals would not qualify for the owner-occupant exemption and would require the use of an abatement contractor.

Chair Wood noted that terms such as "resident," "dwelling," and "owner-occupied" are used interchangeably throughout the rules and emphasized the importance of clearly distinguishing between them. She also noted that LRAPA's definition of "facility" is more extensive than DEQ's and may benefit from simplification for clarity.

Section 43-0045(3) – Annual Notification and Job Size Thresholds (Crosswalk #68): Defines small-scale friable projects as those under 40 square feet or 80 linear feet. Contractors pre-approved by LRAPA may report on qualifying jobs annually, providing a clear and consistent standard.

Section 43-0005(30) & (52) – Updated Definitions: Facility and Residential (Crosswalk #37 & 46): Clarifies that "facility" includes commercial, industrial, and residential structures with five or more units, while "residential" applies to buildings used as a home both before and after the work is completed. Exclusions include fire training, full demolitions, and residential units within a commercial facility.

Chair Wood noted that the proposed language is more difficult to follow than DEQ's parallel definitions and that some additions introduced confusion. **Mr. Knudsen** acknowledged that clarity is a primary goal of the rulemaking and welcomed feedback identifying areas of confusion.

Section 43-0005(50) – Regulated Area Definition (Crosswalk #44): A new definition covering all areas where abatement work and waste packaging occur, with posted signage requirements and access limited to authorized personnel.

Section 43-0005(55) – Small Scale Definition (Crosswalk #47): Revised to address situations where asbestos removal is incidental to a maintenance activity. The prior

airborne concentration threshold has been removed; the definition is now based solely on project size.

Section 43-0010(2) – Sanding Prohibition (Crosswalk #52): A new provision prohibiting sanding, grinding, sawing, or abrading of asbestos-containing materials unless handled and disposed of as friable asbestos.

Section 43-0015 1(e) & 3(f) – Record Retention (Crosswalk #54 & 55): Increases monitoring and inspection record retention requirements for asbestos mills and manufacturing operations from two years to five years.

Mr. Knudsen concluded the presentation and **Chair Wood** invited further discussion from CAC members and public participants.

Jessi Preston asked whether a homeowner performing self-directed abatement under the owner-occupant exemption must disclose that work to a future buyer. **Mr. Knudsen** responded that LRAPA's rules do not include such a requirement. **Mr. Koivula** noted that Oregon real estate law requires disclosure of known defects.

Mr. Jones noted that the color classification for the negative pressure enclosure definition (Crosswalk #40) should be elevated from yellow to orange given its practical significance to abatement contractors.

He recommended LRAPA align more closely with the DEQ definition rather than adding a requirement to cover smooth, cleanable surfaces, which he characterized as unnecessarily wasteful of materials and landfill space.

Chair Wood raised concern that the phrase "destruction due to natural disaster" in the asbestos abatement project definition was confusing, as a natural disaster does not constitute an abatement activity.

Mr. Knudsen clarified the intent was to ensure disaster debris is assessed for asbestos before disposal. **Chair Wood** suggested replacing "destruction" with "mitigation" and **Mr. Jones** concurred that would be a good resolution.

Chair Wood noted the "certified worker" definition lacked a specific reference to asbestos accreditation, and the disposal provision's reference to "certified landfill" being potentially more restrictive than DEQ's framework, which allows for approved alternative disposal locations.

	<p>Mr. Jones shared that waste disposal is generally governed by Lane County Solid Waste rather than Title 43.</p> <p>Staff invited written comments on the redlined Title 43 to be submitted to CAC Coordinator, Heather Gravelle.</p> <p>Mr. Jones offered his availability as a technical resource going forward.</p>
<p>6. Upcoming CAC Topics.</p>	<p>The committee reviewed the following topics planned for upcoming meetings:</p> <ul style="list-style-type: none"> • Continued Rulemaking Review: Titles 43 & 15 • Home Wood Heating Presentation • Public Outreach Strategies • ODF/LRAPA Smoke Management Plan Overview • Industry Presentations/Site Visits
<p>7. Roundtable.</p>	<p>Jo Rodgers shared that future updates were anticipated related to program changes associated with new funding from OHA’s Health Equity Grant. She explained that this funding will increase community-wide capacity, including enhanced response to air quality emergencies and expanded volunteer support.</p> <p>Chris Cline expressed concern about an early fire season, noting that the mid-June burn ban threshold is unlikely to hold, wildfires have already occurred on both sides of the freeway, and widespread drought will create competition for resources.</p> <p>Jessi Preston highlighted the federal Rural Health Transformation Grants as a potential funding opportunity and offered to forward information to staff.</p> <p>Michael Koivula noted the ongoing Sacred Heart demolition as a potential asbestos concern and mentioned asbestos being used in asphalt, noting that seemed unintelligent given asphalt's relatively short lifespan.</p> <p>Chair Wood indicated it is uncommon in Oregon and Mr. Jones noted it is more prevalent in areas where asbestos is actively mined, including parts of the East Coast.</p> <p>Chair Wood mentioned the McKenzie Watershed Council's Pure Water Partners subgroup, which works with local farmers of all sizes on sustainable farming practices aimed at maximizing yields while minimizing environmental impacts. She noted potential relevance to</p>

	dust and air quality topics and offered to share more information at a future meeting.
8. Adjournment.	Chair Kelly Wood adjourned the Committee meeting at 1:00 p.m.

(Minutes recorded by Heather Gravelle)



	FY 24-25 YTD Actuals as of Feb 2025	FY 25-26 YTD Actuals as of Mar 2026	FY 25-26 Adopted Budget	FY 25-26 Annual Budget Variance	FY 25-26 % of year elapsed (target %)	FY 25-26 YTD Budget Variance
General Fund						
Revenues						
Federal Revenues (EPA)	477,985	300,000	720,000	(420,000)		
State Revenues (DEQ)	300,369	200,461	443,514	(243,053)		
Local Dues	203,500	211,807	211,807	0		
Permit Fees	1,342,212	1,414,880	1,399,447	15,434		
Other Revenues (Interest & Misc.)	139,319	95,483	106,500	(11,017)		
Transfers from Title V & Grant Fund	11,964	0	140,000	(140,000)		
Total Revenue Received	2,475,349	2,222,631	4,184,782	(1,962,151)		
Expenditures ^						
Personnel Services	1,188,708	1,439,964	2,073,925	69%	75%	92.6%
Materials & Services	600,886	464,905	1,048,891	44%	75%	59.1%
Capital Outlay	990,137	25,071	280,000	9%	75%	11.9%
Contingency	0	0	100,000	0%	75%	0.0%
Total Expenditures	2,779,731	1,929,941	3,502,816	55%	75%	73.5%
General Fund Net	(304,383)	292,690	681,966			
Special Revenue (Title V)						
Revenues						
Permit Fees - Title V	797,563	860,228	859,911	320		
Miscellaneous Revenue	0	0	0	0		
Total Revenue Received	797,563	860,228	859,911	320		
Expenditures ^						
Personnel Services	326,232	353,290	523,525	67%	75%	90.0%
Materials & Services	9,641	936	16,942	6%	75%	7.4%
Capital Outlay	0	0	0	0%	75%	0.0%
Transfers to Gen Fund	0	0	115,000	0%	75%	0.0%
Contingency	0	0	22,000	0%	75%	0.0%
Total Expenditures	335,873	354,226	677,467	52%	75%	69.7%
Special Revenue Net	461,690	506,002	182,444			
Grant Fund						
Revenues						
EPA TAG 1&2, and EJG2G	732,638	1,124,785	2,784,449	(1,659,700)		
Miscellaneous Revenue	0	0	0	0		
Total Revenue Received	732,638	1,124,785	2,784,449	(1,659,700)		
Expenditures ^						
Personnel Services - All Grants	60,977	65,434	136,948	48%	75%	63.7%
Materials & Services - All Grants	699,205	1,101,521	2,642,244	42%	75%	55.6%
Transfers to Gen Fund - All Grants	11,964	0	25,000	0%	75%	0.0%
Contingency - All Grants	0	0	0	0%	75%	0.0%
Total Expenditures	772,146	1,166,956	2,804,192	42%	75%	55.5%
Grant Fund Net	(39,508)	(42,171)	(19,743)			
Grand Total - ALL FUNDS Consolidated	3,887,750	3,451,122	6,984,475	49%	75%	65.9%
ALL FUNDS Net	117,800	756,521	844,667			

Foot-
notes

1

2

Footnotes: * % Spent is YTD Actuals divided by YTD FY Budget.: Red: 91% & above / Yellow: 81%-90% / Green: up to 80%

1. The General Fund Personnel Services line item is at 92.6% of our targeted amount of 75% for March. It is expected that this line item will remain under budget for the year.

2. The Special Revenue (Title V) Fund Personnel Services line item is at 90.0% of our targeted amount of 75% for March. It is expected that this line item will remain under budget for the year.



LANE REGIONAL AIR PROTECTION AGENCY

MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members
From: Travis Knudsen, Executive Director
Date: May 14, 2026
Subject: Appoint Budget Hearing Officer, FY2026-27 Budget

STAFF REPORT

ISSUE STATEMENT

The Board appointed Christina Ward, Finance Manager, as Budget Officer for the FY2026-27 budget process at its February 12, 2026 meeting. Ms. Ward has since departed the agency, creating a vacancy in the Budget Officer role. Board action is required to appoint a replacement before today's budget public hearing proceeds.

BACKGROUND INFORMATION

Under Oregon Budget Law (ORS 294.900-930), the Budget Officer is responsible for preparing the annual budget document and presenting it to the Budget Committee. The Board elects the Budget Officer annually. Christina Ward was elected to this role in February 2026 as part of the annual Budget Committee appointments. Ms. Ward departed LRAPA in April 2026, leaving the position vacant. The Board will receive a full update on the Finance Manager vacancy and its operational implications under Agenda Item 11.

GOING FORWARD

Staff recommend the Board appoint Travis Knudsen, Executive Director, as Budget Officer for the FY2026-27 budget process. The Executive Director has been the primary lead on budget preparation for this cycle and is prepared to present the proposed budget and conduct today's public hearing.

STAFF RECOMMENDATION

Staff recommend the Board appoint Travis Knudsen, Executive Director, as Budget Officer for the FY2026-27 budget process.

MOTION OPTIONS

1. Move to appoint Travis Knudsen, Executive Director, as Budget Officer for the FY2026-27 budget process, effective immediately.
2. Take no action and direct staff to return with an alternative recommendation.

RESOLUTION 26-03

A RESOLUTION ADOPTING THE 2026-27 BUDGET AND MAKING APPROPRIATIONS

BE IT RESOLVED that the Board of Directors of Lane Regional Air Protection Agency (LRAPA) hereby adopts the budget approved by the LRAPA Budget committee for fiscal year 2026-2027 in the total sum of **\$6,008,036**, which includes contingencies of **\$57,000**, and is now on file at the Lane Regional Air Protection Agency office at 1010 Main Street, Springfield, Oregon 97477, or at www.lrapa-or.gov.

BE IT FURTHER RESOLVED that the above total amount for fiscal year beginning on July 1, 2026, and ending on June 30, 2027, are hereby appropriated as follows:

General Fund:	
Administration	\$3,228,842
<i>Not Allocated to Org. Unit:</i>	
Capital Outlay	\$80,000
Contingency	\$50,000
Total	\$3,358,842
Title V Fund:	
Title V Administration	\$649,551
<i>Not Allocated to Org. Unit:</i>	
Transfers to Gen Fund	\$130,000
Contingency	\$7,000
Total	\$786,551
Grant Fund:	
Administration of Grants	\$1,808,423
<i>Not Allocated to Org. Unit:</i>	
Transfers to Gen Fund	\$54,220
Total	\$1,862,643
Enterprise Fund (AirMetrics):	
AirMetrics	-
Total	-
Total Appropriations, All Funds:	\$6,008,036

Approved by the Lane Regional Air Protection Agency Board this 14th day of May 2026

Matt Keating, Chair

Date

Travis Knudsen, Executive Director

Date



LANE REGIONAL AIR PROTECTION AGENCY

MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members

From: Travis Knudsen, Executive Director

Date: May 14, 2026

Subject: Caselle Update (Resolution 26-01)

STAFF REPORT

ISSUE STATEMENT

The Board adopted Resolution 26-01 in February 2026, establishing a Corrective Action Plan (CAP) for audit Finding 2025-001, a repeat of Finding 2024-001, both classified as a material weakness in internal control over financial reporting. This report updates the Board on the status of those commitments and the steps management is taking to move toward resolution.

BACKGROUND INFORMATION

The finding originated with LRAPA's conversion to the Caselle accounting system on July 1, 2024. Following the conversion, subsidiary ledgers for accounts receivable and accounts payable were not reconciled to the general ledger, and the back-end database structure was not correctly configured to ensure they would post accurately. The FY2024 audit required \$191,057 in adjustments to correctly state reported balances. The FY2025 audit required \$89,726 in adjustments for the same underlying cause, reflecting partial improvement but not resolution. The CAP adopted under Resolution 26-01 committed to two actions. First, engaging the Caselle software developer to correct the back-end database configuration so that subsidiary ledgers post correctly to the general ledger. Second, having the Finance Manager reconcile subsidiary ledgers to the general ledger each month end. The projected completion date was April 30, 2026.

GOING FORWARD

The April 30 completion date passed without full resolution. The Board should expect a likely third repeat of this finding in the FY2026 audit considering the Finance Manager's departure. The root cause is known and the Caselle developer is available; resolution depends on having a Finance Manager in place who can execute the month-end reconciliation process consistently and see the developer engagement through to completion. Management is taking the following steps to maintain stable operations in the interim:

- Bank reconciliations are current through March 2026. April has closed and that reconciliation is pending.
- In April 2026, a support ticket was opened with Caselle to work through the subsidiary ledger mapping issues. The Caselle developer was actively attempting to connect with staff, and was unsuccessful. Then the Finance Manager's departure interrupted that engagement. The developer remains available, and staff will reactivate the ticket once a new Finance Manager is in place.
- Administrative Manager Rachelle Nicholas and Executive Director Travis Knudsen are sharing Finance Manager responsibilities during the vacancy, with Finance Specialist Robbye Robinson maintaining day-to-day finance operations.



- A member of Eric Kytola's team, an external contractor with prior LRAPA finance experience, is engaged and assisting with interim audit preparation as the agency transitions to its new audit firm, Pauly Rogers.
- Staff are exploring options for interim finance support, including potential coverage for bank reconciliation during the vacancy period.
- The Finance Manager position was posted April 27, 2026, with applications closing May 15. Staff expect to begin interviews shortly thereafter and are targeting a hire as quickly as the selection process allows.

STAFF RECOMMENDATION

This is an informational item, and no formal motion is required.



Director’s Report for April 2026

Meeting Date: May 14, 2026
Department: Director’s Office
lrapa-or.gov

Agenda Item No. 13
Staff Contact: Travis Knudsen
541-736-1056 ext. 217

I. EXECUTIVE HIGHLIGHTS

Key accomplishments, challenges, and priorities from the past month.

EXECUTIVE SUMMARY

April brought exceptional air quality across Lane County. All three monitoring stations recorded "Good" days for the entire month, with no Moderate or worse readings at any site. The outdoor burning season continued without curtailment and no wood heating advisories were needed.

The American Lung Association's State of the Air report, released April 22, drew significant media attention when it ranked Eugene-Springfield among the nation's worst areas for air quality. LRAPA responded through multiple outlets, citing wildfire smoke intrusions as the primary driver. The coverage generated six stories across four outlets over four days and reflects the growing public attention to regional air quality.

Wildfire pre-season preparations accelerated through April and into early May. Staff joined the statewide Wildfire Smoke Pre-Season Call on May 7 alongside DEQ, the National Weather Service, Oregon Health Authority, Lane County Public Health, local tribes, and other partners. These meetings confirm coordination protocols and align public messaging ahead of the season.

Community engagement continued at a strong pace. Travis Knudsen and Matt Sorensen met with EWEB Board member Tim Morris on April 24 to explore overlap in interest to support ductless heat pump installations as a strategy to reduce winter PM2.5 and improve smoke resilience during wildfire events. Additional stakeholder outreach is needed before any formal commitment. Staff also met with the Oregon Health Authority on updated youth AQI guidance, connected with the Center for Green Schools on indoor air quality programs for school districts, and joined the DEQ and Oregon Department of Forestry for a smoke management coordination discussion for Lane County.

The Finance Manager position was posted in April following a mutually agreed separation with the previous Finance Manager on April 23. Finance Specialist staff, with support from the Administrative Manager and Executive Director, can maintain core operations independently, and interim documentation support is in place. Recruiting is the near-term organizational priority. Three additional SOPs were published this spring, and an updated AI Use and Management Policy is in draft following a staff feedback session in April.

Financial performance through March remains strong. All-funds spending stands at 49% of budgeted annual expenditures against a 75% year-elapsed target. Pauly Rogers has been engaged for the FY26 audit, with an interim preparation phase now underway supported by contractor Eric Kytola.

II. PROTECTING PUBLIC HEALTH & SERVING OUR COMMUNITY

Aligns with Customer/Stakeholder Perspective of the Balanced Scorecard framework and LRAPA's current goals 1, 2, and 5 which focus on public health protection, community engagement, and stakeholder relationships.

II.A. Air Quality Status & Trends for April 2026

These metrics support **Goal 1 (Public Health Protection and Air Quality Education)** and **Goal 4 (Regional Air Monitoring and Analysis)**, tracking our performance against targets for "Good" and "Moderate" AQI days, data completeness, and timely reporting).

April

Site	Date	Max AQI	Pollutant
Eug/Spfld	25-Apr-26	44	O3
Oak	8-Apr-26	32	PM
CottGrv	29-Apr-26	45	O3

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	30	30	30	0-50	0-9	0-54
Moderate	0	0	0	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

Attachment No. 1: Air Quality Index (AQI) charts for Lane County (April 2026)

Attachment No. 2: PM2.5 index charts for Lane County (April 2026)

II.B. Community Response & Complaint Resolution

This section supports **Goal 1 (Public Health Protection and Air Quality Education)** metrics for complaint response to demonstrates our commitment to addressing community concerns promptly and effectively.

The number of unique complainants is noted in “(#)”

April 30, 2026		Category	2021	2022	2023	2024	2025	2026
Smoke complaints: 46								
42 - Outdoor Burning (39)		Dust	26	12	7	8	17	8
2 - Home Wood Heating (2)		Ag Burning/spraying	7	2	3	3	22	2
2 - Recreational Fire (2)		General Air Quality	8	1	25	32	30	15
Industry: 3		Home Wood Heating	57	67	52	39	70	17
1 – International Paper		Industry	336	198	97	75	108	21
1 – A&M Autobody Collision Repair Center		Outdoor Burning	243	292	254	253	266	127
1 - Marathon Coach		Slash Burning	10	6	12	9	3	0
Asbestos: 2		Asbestos	9	22	10	12	21	12
		Miscellaneous	31	80	62	91	95	16
Miscellaneous: 9		Unknown	71	45	65	79	136	26
5 - Unknown Odor (4)		Total:	798	725	587	601	768	244
3 – Fugitive Dust (3)		*Notes: LRAPA received 60 complaints in April 2026. Outdoor burning complaints increased slightly from 41 in March to 42 in April. Industry complaints decreased from 4 to 3.						
1 – Paint Fumes								
Total: 60								

II.C. Smoke Management & Wildfire Resilience

This section aligns with **Goal 2 (Enhanced Wildfire Smoke Preparedness)**, tracking our smoke monitoring, advisory issuance, and coordination with state agencies, as well as smoke management activities for outdoor burning and home wood heating.

Outdoor Burning, 2025-2026 Season

LRAPA regulates outdoor burning in Lane County to protect air quality and public health. Under Title 47, LRAPA has authority to regulate open burning practices, including determining when burns can occur. LRAPA aims to allow burning whenever possible while preventing air quality deterioration. Outdoor burning is only curtailed when monitoring or forecasts show potential for unhealthy air quality impacts.

Periods of Curtailment				
Start	End	Areas	Curtailment	Reason
Nov. 1, 2025	Mar. 1, 2026	Eugene/Springfield UGB; Oakridge	Full Prohibition	By Rule, Title 47-015(2)
Dec. 30, 2025	Jan. 1, 2026	All Lane County	Full Prohibition	Air Stagnation

Home Wood Heating, 2025-2026 Season

LRAPA regulates home wood heating under Title 16 to reduce PM2.5 emissions during periods of poor air quality. An advisory system (Yellow/Red Days) indicates when curtailment is needed. Yellow Day advisory request voluntary curtailment of wood burning except for those who depend on it as their primary heat source. Red Day advisories prohibit visible smoke from chimneys, with exemptions for economic hardship. Like outdoor burning, LRAPA only issues wood burning curtailment when air quality monitoring or forecasts indicate potential health impacts.

Periods of Curtailment

Areas	Yellow Days	Red Days
Eugene/Springfield	17	0
Oakridge	11	0

The home wood heating season, which is closed during the summer months, officially reopened on October 1st. No curtailment days have been needed this season as air quality conditions remain favorable since October.

Outdoor Burning Letter Permits, 2025-2026 Season

LRAPA has authority to issue outdoor burning letter permits under Title 47. These permits allow specified burning that would otherwise be prohibited. This program also supports ecological benefits of prescribed fire while protecting public health through strict oversight and timing. LRAPA coordinates closely with land managers to ensure burns are conducted with minimal air quality impacts.

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-06-01	June 30, 2025	River to Ridges Partnership	85 units in Lane County	Ecological Burning	1456 acres
20B25-11-01	November 17, 2025	Casey Jones	82578 Sprague Ln	Dexter	50 cubic yards
20B25-11-02	November 17, 2025	U.S. Fish & Wildlife	Hwy 36 & Alvadore Road	Ecological Burning	28 cubic yards
20B25-12-01	December 2, 2025	Scott Gielish	32960 Dillard Rd	Land-clearing	60 cubic yards
20B25-12-02	December 2, 2025	Scott Gielish	T18S R3W sec. 33 Next door to 32960 Dillard Rd	Forest type debris	500 cubic yards
20B25-12-03	January 5, 2026	Willamalane Park & Rec District	205 Dorris Street, Springfield	Land-clearing	30 cubic yards
20B25-12-04	January 5, 2026	Port of Siuslaw	Map & Taxlot # 18-11-19-00-0011-00 (Rose Hill Rd), Florence	Land-clearing & demolition debris	69 cubic yards
20B26-01-02	January 26, 2026	Robbie Garcia	85393 Glenada Road	Land-clearing	60 cubic yards
20B26-03-01	March 24, 2026	Friends of Buford Park & Mt. Pisgah	Howard Buford Rec area - North Bottomlands, Meadowlark East	Forest slash debris	49 cubic yards
20B26-04-01	April 16, 2026	Chip Linn	82554 Siltcoos Station Road, Florence	Land-clearing debris	100 cubic yards
20B26-04-02	April 16, 2026	Clarence Dishner	T17S R12W Sec 25 TL 2604 on Ben Bunch Road, Florence	Land-clearing debris	70 cubic yards
20B26-04-03	April 27, 2026	Emerald Coalition	18707 Pataha Rd., Walton	Clean dimensional wood for a ceremonial burn	7 cubic yards

Wildfire Smoke Intrusions & Air Quality Advisories

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, a coordinated system that connects federal, state, and local agencies during significant smoke events. LRAPA's role includes issuing local air quality advisories, coordinating public health messaging, and representing Lane County's interests in state-level response planning.

Air Quality Advisories Issued			
Start Date	End Date	Areas Affected	Primary Pollutant
08-22-2025	08-25-2025	Southern Willamette Valley	Ozone
09-02-2025	09-07-2025	Eastern Lane County	PM2.5/Wildfire
09-29-2025	09-30-2025	W. Lane County & Intermittent Eug/Spring	PM2.5/Wildfire

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings		
Date	Topic	Advisory Issued
07-11-2025	Prep for Coordination Calls	n/a
07-16-2025	Review Active Wildfires	No
08-22-2025	Ozone & Flat Fire	Yes
08-25-2025	Flat Fire, Emigrant Fire, & OR Fires	No
08-27-2025	Emigrant Fire, Flat Fire, & OR Fires	No
09-02-2025	Emigrant Fire & OR Fires	Yes
09-04-2025	Emigrant Fire & OR Fires	Yes
09-05-2025	Emigrant Fire & OR Fires	Yes
09-29-2025	Moon Complex Fire & Emigrant Fire	Yes
03-31-2026	Wildfire Pre-Season Core Team Meeting	n/a
05-07-2026	Wildfire Smoke Pre-Season Call	n/a

II.D. Community Outreach, Education, & Building Partnerships

This section supports **Goal 5 (Partnerships and Interagency Coordination)** metrics for partner engagement and stakeholder communication, strengthening relationships with stakeholders and enhancing public understanding of air quality issues.

Media Log			
Date	Media	Reporter	Topic
1-5-2026	Register Guard	Alan Torres	Amazon purchases \$2M lot for e-commerce LINK
1-6-2026	Lookout	Michael Zhang	Deed shows land owned by Amazon LINK
1-7-2026	DJC Oregon	Alan Torres	Amazon purchases \$2M lot LINK
1-9-2026	KEZI	News Staff	Air stagnation & Yellow HWH LINK
1-9-2026	KLCC	News Staff	Air stagnation & Yellow HWH LINK
1-13-2026	Prism News	Elena Rodriguez	Air stagnation & Yellow HWH LINK
1-16-2026	Register Guard	Alan Torres	Freezing Temps and AQ LINK
2-4-2026	Lookout	Ashli Blow	Tear-gas effects on Air Quality LINK
2-20-2026	Register Guard	Alan Torres	Eugene weighs 2 versions of industrial health standards LINK
3-19-2026	KEZI	News Staff	Mohak Valley Fire Chief Urges Good Outdoor Burn Practices LINK
3-20-2026	Daily Dispatch	News Staff	Mohak Valley Fire Chief Urges Good Outdoor Burn Practices LINK
4-22-2026	Lookout Eug-Spring	Ashli Blow	J.H. Baxter's pollution lingers near thousands in Bethel LINK

Media Log

Date	Media	Reporter	Topic
4-22-2026	Lookout Eug-Spring	Ashli Blow	Eugene-Springfield ranks No. 2 for worst air in U.S., lung association says LINK
4-22-2026	KEZI	Tayten Torgrimson	Eugene-Springfield area ranks among worst U.S. cities for air pollution LINK
4-23.-2026	KMTR	Tiffany Lewis	Air agency cites wildfire smoke as key factor in Lung Association F grade LINK
4-23-2026	KVAL	Tiffany Lewis	Air agency cites wildfire smoke as key factor in Lung Association F grade LINK
4-28-26	KLCC	Brian Bull	Air Quality for Eug. Spring. Listed among worst in US LINK

Cross Agency Open Burn Coordination Meeting (Apr. 21st, Online)

Travis Knudsen, Executive Director and Matt Sorensen, Public Affairs Manager, met with partners across Oregon which include Oregon Dept. of Forestry, Oregon Dept. of Environmental Quality, Oregon Dept. of Agriculture, Oregon State Fire Marshals, and local fire boards to discuss activity in open burning and coordinate efforts in minimizing fire hazards and smoke impact across the state.

Oregon Health Authority and LRAPA AQI Materials Meeting (Apr. 23rd, Online)

Matt Sorensen, Public Affairs Manager, met with Jaime Bash, Crisis and Community Health Analyst and Beth Haley, the new Senior Climate and Health Team Manager at the Oregon Health Authority (OHA) to discuss OHA's upcoming release of updated air quality guidance for youth based on AQI. The group also discussed health impacts of smoke on community members, specifically youth, and shared resources for community members.

Eugene Water and Electric Board (EWEB) Partnership Meeting (Apr. 24th, Lovely, Springfield)

Travis Knudsen, Executive Director and Matt Sorensen, Public Affairs Manager, met with Tim Morris (EWEB Board) to discuss a potential program to reduce residential wood stove use in the southern Willamette Valley. The conversation explored partnership opportunities with EWEB to offer financial incentives for ductless heat pump (DHP) installations, which would reduce winter particulate matter and provide summer cooling, including during wildfire smoke events when windows must stay closed. Additional outreach to community partners and stakeholders is needed before advancing any formal partnership. The effort could eventually lead to a grant application to fund a larger program, though no funding opportunity has been identified yet.

Center for Green Schools Meeting (Apr. 27th, Online)

Travis Knudsen, Executive Director and Matt Sorensen, Public Affairs Manager, met with Gretchen Pflueger, Regional Program Manager from the Center for Green Schools to discuss their program that focuses on improving the indoor air quality in schools by increasing staff capacity at school districts. LRAPA agreed to share this program with our local school districts to help raise their awareness of the opportunity.

Lane Pollution Prevention Coalition Home Show Wrap Up Meeting (Apr. 30th, Atrium Building, Eugene)

Matt Sorensen, Public Affairs Manager, joined partners from the Lane Pollution Prevention Coalition (Lane P2C) to debrief on the success and areas for improvement from the shared booth at the Lane County Home Show in March. The group was very pleased with event participation and booth visits, swag items, and staffing the booth. Group agreed to update questions for the wheel spin and to consider having a multi-media presentation with QR codes instead of hard copies of information.

DEQ & ODF Smoke Management Rule Discussion (Apr. 30th, Online)

Travis Knudsen, Executive Director and Matt Sorensen, Public Affairs Manager, met with Jennifer Horton, DEQ Air Quality Coordinator, Stacy McCarter, ODF Mitigation Program Manager, and Levi Hopkins, ODF Interim Deputy Chief to discuss the coordination of smoke management in Lane County, specifically as it relates to forested land.



South Willamette Solutions Tree Seedling Prep (May 1st, SWS offices, Oakridge)

Matt Sorensen, Public Affairs Manager, joined the team at South Willamette Solutions (aka Oakridge Air) in Oakridge to help prepare over 500 pine and conifer tree seedlings to be handed out during the two-day Oakridge-Westfir Tree Planting Festival held on Saturday 5/2.

Air Quality Awareness Week (May 4th to 8th)

Matt Sorensen, Public Affairs Manager, joined members from the EPA, Northwest Air Quality Communicators (NWAQC), and other local northwest air agencies to promote Air Quality Awareness Week (May 4th to 8th). The theme of the week is breaking down the air quality index (AQI) and providing clear guidance for action based on the AQI. Thanks to NWAQC, LRAPA had very high quality social media assets for the campaign that were customized for LRAPA and shared in coordination with hundreds of other air quality groups this week.

Smoke Ready Week Preparation Meeting (May 4th, Online)

Matt Sorensen, Public Affairs Manager, met members from EPA, DEQ, Northwest Air Quality Communicators (NWAQC) to discuss plans and approaches to maximizing public engagement for the upcoming wildfire smoke preparation materials developed by the NWAQC group. There was discussion of trying to get a larger media pickup by having local groups by state look to have a proclamation made at a state level to help bring awareness.

Wildfire Smoke Pre-Season Meeting (May 7th, Online)

Travis Knudsen, Executive Director and Matt Sorensen, Public Affairs Manager, joined others from Oregon DEQ, National Weather Service (NWS), Oregon Health Authority (OHA), Lane County Public Health (LCPH), local tribes, and various other stakeholders to learn more about the forecast for the 2026 wildfire season and confirm plans for coordinating work across the state to keep residents informed and educated about smoke intrusions due to wildfire.

Rivers to Ridges (R2R) Ecological Burn Group (May 6th, LRAPA Office)

Matt Sorensen, Public Affairs Manager, hosted the Rivers to Ridges ecological burn group comprised of over 12 organizations in the lower Willamette valley and led by Ian Appow, Upper Willamette Soil & Water Conservation District. R2R is preparing for the 2026 prescribed burn season and held in LRAPA's boardroom as part of our community outreach efforts.

Engaging Local Government Leaders (ELGL) Mixer (May 7th, Charred Pizza, Springfield)

Travis Knudsen, Executive Director and Matt Sorensen, Public Affairs Manager, joined the first ELGL Supper Club meeting after being invited by Elyse Ditzel, City of Springfield Public Information Officer. This is a casual opportunity to connect, celebrate public service, and get to know other passionate public servants.

III. MAINTAINING REGULATORY EXCELLENCE

Aligns with Internal Process Perspective of the Balanced Scorecard framework and LRAPA's current goals 3 and 4—ensuring compliance with air quality standards through effective monitoring, permitting, and enforcement.

III.A. Stationary Source Permitting Progress & Efficiency

This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for permit issuance timeliness, permit backlog rate, and area NAAQS compliance.

Permitted Sources

- Currently 15 sources hold a Title V operating permit in Lane County.
- Currently approximately 275 sources hold an ACDP.

Permits in Queue			
Category of Permit Activity	Title V	ACDP	Total In Queue
New	-	4	4
Renewals	1	5	6
Modifications	1	7	8
Constructions	-	-	-
Terminated Permits	-	-	-

Stationary Sources Permits Issued, Year-to-Date

- Title V Operating Permits: 2
- Air Contaminant Discharge Permits: 16

Permits on public notice from April 1 to April 30, 2026		
Source Number and Name	Reason for Public Notice	Type of Permit
207092 Rexus Forest By-Products, Inc.	Permit renewal.	Simple Air Contaminant Discharge Permit (Simple ACDP) on public notice February 26 – April 2, 2026. Issued April 14, 2026.

Permit Backlog as of May 1, 2026			
Permit Type	Permits by Type	Permits Extended Administratively	Percentage of Total (%)
Title V	15	1	7%
Standard	24	3	13%
Simple	25	1	4%
Total	64	5	8%

III.B. Asbestos Program Oversight

This section supports **Goal 3 (Public Health Protection and Air Quality Education)** initiatives related to operating the asbestos program, including inspections and rule updates. LRAPA protects public health from asbestos hazards through effective oversight and education.

LRAPA administers the asbestos program in Lane County under title 43. This program regulates the handling, removal, and disposal of asbestos-containing materials to prevent public exposure to this hazardous substance. LRAPA reviews asbestos survey reports, processes abatement notifications, conducts inspections, and enforces compliance with asbestos regulations to protect workers and the public.

Asbestos Notices							
Apr. 1, 2026 to Apr. 30, 2026							
							<i>Year-to-Date ↓</i>
Year	2020	2021	2022	2023	2024	2025	2026
Total Asbestos Abatement Notices	439	408	465	466	436	431	113

III.C. Enforcement

This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for enforcement action resolution and evaluations completed. The enforcement program ensures that regulations are followed, and violations are addressed.

LRAPA's compliance program ensures that air quality regulations are followed by stationary sources, asbestos contractors, and the general public. This section provides an overview of enforcement actions taken during the reporting period, including notices of non-compliance, civil penalties, and case resolutions.

Enforcement					
Apr. 1, 2026 to Apr. 28, 2026					
Category of Violation	New	Follow-Up Action	Pending	Closed	Total
Asbestos	-	-	1	-	1
Industrial	1	1	1	-	3
Outdoor Burning	-	-	3	-	3
Fugitive Dust	-	-	-	-	-
Home Wood Heating	-	-	-	-	-
Totals	1	1	5	-	7

Attachment No. 3: February 2026, Enforcement Actions Detail Report.

	2020	2021	2022	2023	2024	2025	2026
Notices of Non-compliance and Warnings	15	21	24	19	7	18	12
Notices of Violation with Civil Penalties	26	17	24	15	5	12	2

IV. STRENGTHENING ORGANIZATIONAL CAPACITY

Aligns with Learning & Growth Perspective of the Balanced Scorecard framework and LRAPA's current goal 6—developing staff capabilities and improving operational systems.

IV.A. Staff Development & Agency Growth

This section supports Goal 6 (Organizational Excellence and Operational Efficiency) metrics focused on staff retention, professional development, and employee satisfaction, essential for achieving operational excellence.

LRAPA maintains a skilled workforce to carry out our mission of protecting air quality in Lane County. This section provides an overview of our current staffing levels, vacancies, and professional development activities. Our commitment to staff development ensures we have the expertise needed to address complex air quality challenges effectively.

Department	FTE	Vacancies
Administration	5.0	0.0
Operations	10.0	2.0
Finance	2.0	1.0
Technical services	2.0	0.0
Total	19.0	3.0
<i>Agency at 84% of staffing capacity</i>		

LRAPA currently maintains 19.0 FTE across four departments. We presently have 16.0 FTE filled, representing 84% of our authorized staffing capacity.

The agency is actively recruiting for a Finance Manager position to restore full operational capacity in our finance department. This position was posted in April, and we are working to fill it as expeditiously as possible while ensuring we identify the best candidate for this critical role.

Two additional positions continue to be held vacant as we navigate federal budget uncertainty and assess operational priorities. The cautious approach maintains financial flexibility while ensuring LRAPA can continue delivering essential air quality protection services to Lane County.

Staff Professional Development, Year-to-Date			
Training	Participation	Completion Date	Provider
Introduction to Continuous Monitoring Systems	3	January	Air Knowledge
Observing Source Tests	1	January	Air Knowledge
Regulation of Hazardous Air Pollutants (HAPs) from Stationary Sources	3	January	Air Knowledge
Compliance Assurance Monitoring	4	February	WESTAR
Aggregate, Asphalt, & Concrete Batching Plants	2	February	WESTAR
Function of Common Air Pollution Control Devices	1	February	WESTAR
Wage & Service Record Submission	1	February	PERS
What's New in ASAP	1	February	US Department of Treasury

Staff Professional Development, Year-to-Date

Training	Participation	Completion Date	Provider
CIS Annual Conference	1	February	CIS
Effective Permit Writing	2	March	WESTAR
Particulate Matter Control Devices	5	March	WESTAR
Unused Sick Leave Reporting	1	March	PERS
CPR/AED/First Aid	8	April	
Air Toxics & Regulating Hazardous Air	2	April	WESTAR
Nox Control & Regulation	2	April	WESTAR
Northwest Communicators Conference: The High Ground- Reaching the Summit of PR Leadership	1	April	PRSA Oregon

PERS Meet & Greet (April 2nd, 9th, and 30th, virtual)

Finance staff attended PERS Employer Service Center Meet and Greet sessions, which provide introductory orientation for employer reporters. These sessions covered the employer reporter role, fundamentals of PERS reporting, an overview of EDX (the online reporting system), key reporting concepts and timelines, and available resources and support from the Employer Service Center. This training establishes foundational knowledge for accurate PERS reporting and ensures Finance staff can effectively manage LRAPA's PERS employer reporting responsibilities.

CPR/AED/First Aid (April 8th, in person)

Eight staff members completed CPR, AED, and First Aid certification training. This training ensures LRAPA maintains workplace safety capacity and emergency response readiness. Certified staff are equipped to provide immediate assistance in medical emergencies, supporting employee safety and LRAPA's commitment to maintaining a safe work environment.

Air Toxics & Regulating Hazardous Air Pollutants (April 14th-16th, virtual)

Staff attended this three-day WESTAR course providing comprehensive overview of air toxics emission sources regulated under the Clean Air Act. The training covered the history and types of air toxics, federal air toxic laws and programs including National Emission Standards for Hazardous Air Pollutants (NESHAPs), state air toxics programs, exposure and toxicity assessments, risk characterization, and compliance assessment for both federal and state programs. This training strengthens staff capacity to address air toxics permitting, compliance, and regulatory implementation.

Northwest Communications Conference: The High Ground – Reaching the Summit of PR Leadership (April 16th – 17th, in person)

Staff attended this two-day professional development conference for communications professionals at the University of Oregon Portland Campus. The conference focused on elevating strategic communications practice and leadership, covering topics including advancing from tactical execution to strategic influence, positioning communications as essential to organizational leadership, professional growth and career development pathways, and building professional networks across the Pacific Northwest communications community. Sessions provided practical skills, real-world insights, and actionable strategies to strengthen organizational communications effectiveness. This training supports LRAPA's public outreach and stakeholder engagement

capacity while fostering professional development in strategic communications.

Nox Control & Regulation (April 21st-23rd, virtual)

Staff completed this three-day WESTAR course focused on nitrogen oxide emissions from combustion sources such as industrial and utility boilers. The training covered mechanisms by which NOx is formed in the combustion process, sources of NOx emissions and regulatory history, and the types, applicability, capability, and limitations of available control techniques to suppress or minimize NOx emissions. Topics included low-NOx burners, selective catalytic reduction (SCR), selective non-catalytic reduction (SNCR), flue gas recirculation, and other control technologies. This training enhances staff ability to conduct regulatory reviews for NOx permitting, compliance assessment, and State Implementation Plan (SIP) planning activities.

Cascade Health Leadership Development Series (March 31 – May 12, Wednesdays, Springfield City Hall)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs & Project Manager, are completing the Cascade Health Leadership Development Series, a seven-session course held weekly at Springfield City Hall. Sessions run from March 31 through May 12 and cover emotional intelligence, recognizing stress and burnout, adapting leadership style, navigating conflict, coaching and correcting, building belonging in the workplace, and leading through change and transition. The series strengthens supervisory skills across the organization and supports the development of engaged, accountable teams.

PERS Office Hours (April 22nd, virtual)

Finance staff attended the PERS Employer Service Center Office Hours webinar, an open forum for employer reporters to receive updates and ask questions. The session addressed current changes to PERS reporting requirements, updated thresholds and reporting standards, job code clarifications, and provided question-and-answer opportunities with PERS staff. This training keeps Finance staff informed about evolving PERS requirements and provides direct access to technical support for employer reporting challenges.

IV.B. Operational Improvements & Innovation

*This section supports **Goal 6 (Organizational Excellence and Operational Efficiency)** metrics for technology adoption and systems modernization, enhancing our efficiency and effectiveness in serving Lane County.*

LRAPA is working to improve our systems and processes to enhance efficiency and effectiveness. These improvements support our ability to fulfill our mission and provide better service to the public. Current initiatives focus on technology upgrades, document management, and standardized procedures.

Current activities underway:

LINFO Database Upgrade

The developer engagement arranged through Robert Half did not produce the outcomes needed. LRAPA ended that contract. Staff continue to document known bugs and user-interface improvements for future resolution. A longer-term approach to developer capacity, potentially including a direct hire, is the preferred direction. Given current bandwidth with the Finance Manager transition, this work is on hold while higher-priority hiring is underway.

Standard Operating Procedures (SOPs)

Three SOPs were updated or published this spring. The Cash and Check Handling SOP was revised to version 1.2, refining internal controls for receiving, logging, and processing payments. Two permitting-side protocols were published: the GHG Report Processing Protocol (v1.1), documenting the workflow for processing annual greenhouse gas reports from regulated sources, and the Late ACDP Annual Fee Protocol (v3.0), establishing the sequence for following up on unpaid permit fees from the December 1 due date through formal enforcement referral.

An updated AI Use and Management policy (v2.0) is in draft. In April, staff gathered for a Claude Club session to share how AI use has evolved across their work and offer direct input on the policy. That feedback is shaping the update, which builds out the policy's treatment of skills. Both how AI accelerates staff learning and where human practice needs to be intentionally maintained. The updated policy will be published this spring.

Finance Operations Documentation

During the Finance Manager transition, staff used AI tools to develop a Finance Operations and Transition Guide documenting the internal operational finance folder structure. Documentation includes key processes, and institutional knowledge across all major finance functions. The guide covers payroll, grants, bank reconciliation, audit preparation, financial reporting, and key contacts. It is intended to reduce operational risk during the vacancy and support a new Finance Manager in coming up to speed more quickly.

V. ENSURING FISCAL RESPONSIBILITY

Aligns with Financial Stewardship Perspective of goal 7—managing financial resources effectively and transparently.

V.A. Budget Performance & Stability

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for budget variance and maintaining adequate reserves (4 months of operating budget), ensuring LRAPA can fulfill its mission consistently.*

Please refer to the March 2026 financial update (Agenda item number 7).

FY26 Line Items to Note: The following line items are above 75% of the YTD budget target as of March 31, 2026.

- **General Fund** – The Personnel Services line item is at 92.6% of our targeted amount of 75% for March. It is expected that this line item will remain under budget for the year.
- **Special Revenue Fund (Title V)** – nothing to note.
- **Grant Fund** – nothing to note.

FY26 Summary of Expenditures: 75% of the year has elapsed as of 3/31/26, and spending is below that threshold in each of the LRAPA funds:

- **General Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **55%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **52%**
- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **42%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **49%**

Grant Fund Details as of 3/31/2026

- **Targeted Airshed Grant 1.0** (November 2019 – November 2025)
 - Grant period has ended. Closeout is in progress.
- **Targeted Airshed Grant TAG 2.0** (January 2022 – August 2027)
 - Total grant amount: \$2,739,425
 - Spent to date: \$693,342.81
 - Remaining grant balance: \$2,046,082.19
 - Awaiting federal reimbursement: \$431,927.61
 - Percentage of grant awaiting reimbursement: 15.8%

Please Note: LRAPA’s practice is to keep the percentage of grant awaiting reimbursement below 25%.

V.B. Financial Transparency & Reporting

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for financial reports provided to the Board (target: monthly) and timely audit completion (target: before December 31). Transparency in financial matters builds trust with our stakeholders and ensures accountability.*

	Status	Completion Date
Budget FY26	Adopted	May 2025
Current Year Audit FY26	Scheduled to begin August 2026	Projected December 2026
Budget FY27	Proposed – revised	Projected to be adopted May 2026

Auditor Selection Process

Engagement with Pauly Rogers is underway. As an audit-specific firm, Pauly Rogers is available for earlier spring and summer engagement than a general-practice firm typically allows, which supports a more compressed and manageable timeline. The formal FY26 audit is scheduled to launch August 1, 2026, with a

target completion by December 31, 2026.

An interim audit phase is currently underway. Eric Kytola, a contractor with prior LRAPA finance experience, has been engaged to assist staff in gathering, organizing, and preparing documentation ahead of that work. This support is particularly important given the current Finance Manager vacancy.

VI. LRAPA STRATEGIC GOALS REFERENCE SHEET

These ongoing and sustained goals are designed to ensure comprehensive performance management across four key perspectives. This reference sheet provides an overview of each strategic goal and its associated performance metrics.

MISSION: To protect public health, quality of life and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.

VISION: Community partners working together to ensure clean air for everyone.

GOAL 1: Public Health Protection and Air Quality Education

Protect public health through air quality initiatives and foster community engagement via educational programs, prompt response to public concerns, and efforts to ensure equitable protection from air pollution for all communities.

Lag Indicators

- % of days in "Good" or "Moderate" AQI categories by monitoring location (target: 95% annually)
- Number of days with PM2.5 or PM10 exceeding NAAQS 24-hour standards (target: 0)
- % of complaints responded to (target: 95%)

Lead Indicators

- Number of educational events/programs conducted quarterly (target: 2 per quarter)
- Number of wood heating advisories issued (target: prior to 150 AQI in metro)
- Email listserv growth (target: >3% increase annually)

GOAL 2: Enhanced Wildfire Smoke Preparedness

Address the increasing threat of wildfire smoke intrusions to public health in Lane County through public education, collaboration with local jurisdictions, and enhanced monitoring and communication during wildfire events. In addition to seeking funding avenues which directly support this new and growing smoke management service need.

Lag Indicators

- Response time to publish smoke advisories during events (target: before 1pm on days needed)

Lead Indicators

- Maintain LRAPA supported commercial air sensors in Lane County (target: approximately 75)
- State smoke advisory engagement (target: 100% participation)

GOAL 3: Public Health Protection and Air Quality Education

Ensure compliance with National Ambient Air Quality Standards (NAAQS) and other health-based benchmarks, manage air quality permits for regulated sources, and implement best practices in emissions control, balancing economic development with environmental protection through rigorous permitting processes.

Lag Indicators

- % of area in compliance with NAAQS standards (target: 100%)
- % of permits issued within target timeframes (target: 90%)
- Permit backlog rate (target: <20%)

Lead Indicators

- Number of annual Full Compliance Evaluations completed vs. EPA committed (target: 100%)
- % of enforcement actions resolved within 6 months (target: 80%)

GOAL 4: Regional Air Monitoring and Analysis

Collect, analyze, and report comprehensive air quality data across Lane County to inform policy decisions, alert the public, and track long-term air quality trends.

Lag Indicators

- % data completeness for monitoring network (target: >95%)
- Timeliness of data reporting to the public and EPA (target: 100% on schedule)

Lead Indicators

- % of monitors calibrated on schedule (target: 100%)
- % uptime for real-time data systems (target: 98%)
- Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)

GOAL 5: Partnerships and Interagency Coordination

Build and maintain strong relationships with various stakeholders, including industry, local jurisdictions, and community groups, to foster collaboration, improve communication, and ensure that LRAPA's work is responsive to community needs and concerns.

Lag Indicators

- Number of industry outreach initiatives completed annually (target: 1 per year)
- Number of community outreach initiatives completed annually (target: 1 per year)
- Number of partner outreach engagements completed annually (target: 5 per year)

Lead Indicators

- Diversity of inter-agency meetings attended (target: prioritize local, then state, then federal engagements)
- Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)
- Communication frequency with key stakeholders (target: Quarterly communication)
- Number of council presentations delivered (target: 1 per jurisdiction annually)

GOAL 6: Organizational Excellence and Operational Efficiency

Strengthen LRAPA's internal systems, workflows, and operational capacity through technology integration, process improvement, and staff development to enhance organizational effectiveness and service delivery.

Lag Indicators

- Employee satisfaction/engagement scores (target: 85% satisfaction)
- Staff retention rate (target: >85% annually)
- % completion of internal systems modernization (target: 100% of planned upgrades, e.g. LINFO)

Lead Indicators

- Number of staff professional development training completed (Target: 2 per staff per year)
- Number of staff utilizing advancing technologies in workflows (target: > 50%)

GOAL 7: Financial Sustainability and Transparency

Ensure LRAPA's long-term financial stability and improve fiscal transparency through diversified funding sources, robust financial management practices, and clear communication of financial decisions to stakeholders.

Lag Indicators

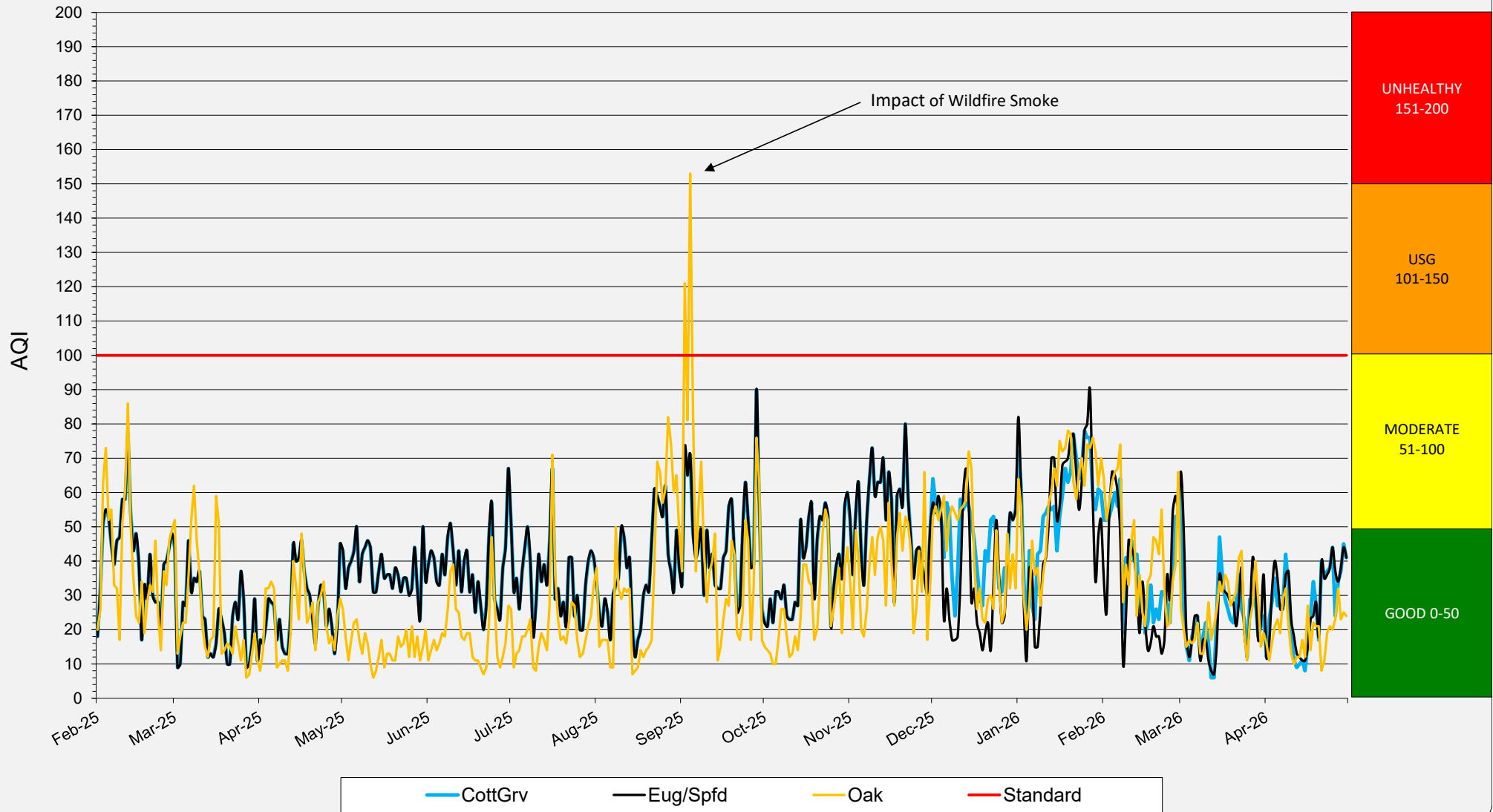
- Reserve fund supporting annual operating budget (target: 4 months)
- Budget variance (target: within 10% of planned)

Lead Indicators

- Number of financial reports provided to Board & public (target: monthly to Board)
- Audit completed before state deadline (target: Dec. 31)

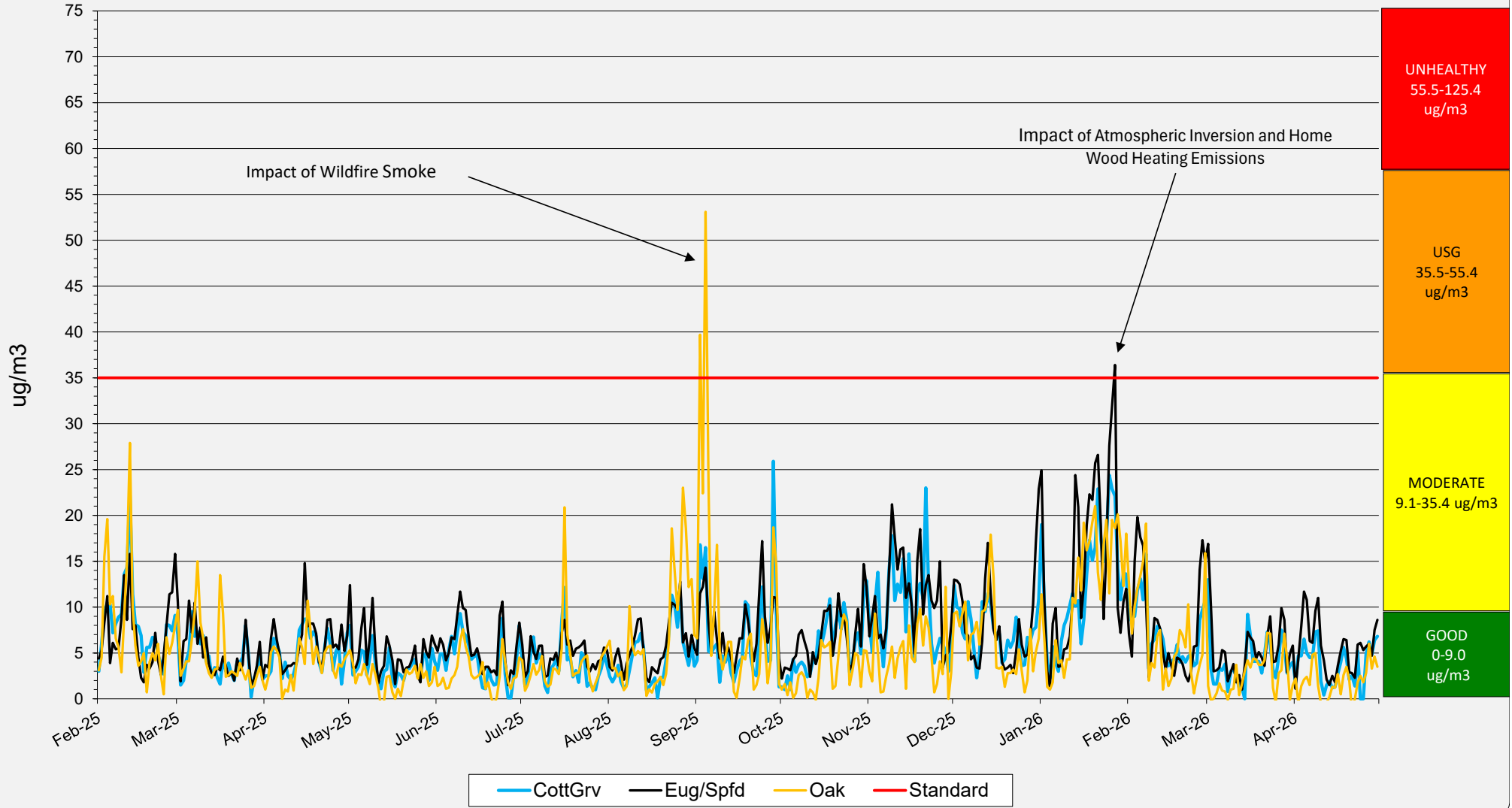
Daily Air Quality Index (AQI) Chart

This 15-month chart demonstrates the seasonality of the pollutants.



Daily PM2.5 Levels

Daily Sampling, NAAQS Exceedance is Triggered on the 8th High



NEW/OPEN ENFORCEMENT ACTIONS DETAIL REPORT
04/1/2026 – 04/30/2026
Report of open actions initiated since last report

NEW (Enforcement actions issued in the current reporting period):

1. LANE FOREST PRODUCTS (EUGENE)
 - A. Violation: Lane Forest Products has not been conducting the required monthly fugitive emission surveys as outlined in ACDP 204741 Permit Condition 12 of their current permit (issue date 6/4/2024) which is the required monitoring component of preventing excess emissions of particulate matter.
 - B. Initial Action Taken: NON #3950 issued 04/13/2026
 - C. Subsequent Action: PENDING
 - D. Resolution: PENDING
 - E. Source Type: ACDP
 - F. Initiated By: INSPECTION

PENDING (Enforcement actions issued prior to 04/01/2026 with reporting action in the current reporting period):

1. AURORA INNOVATIONS, LLC / HYDROFARM (EUGENE)
 - A. Violation: Aurora Innovations LLC (Aurora) has allegedly allowed perlite fines processed at the facility to become fugitive and cause visible deposition on neighboring properties and is a violation of ACDP permit #200053 Permit Condition G4. It is also alleged that Aurora failed to monitor baghouse pressure drop or conduct fugitive surveys in 2024. The failure to monitor baghouse pressure drop and to conduct fugitive emission surveys are in violation of ACDP permit #200053 Permit Conditions 27 & 13.
 - B. Initial Action Taken: NON #3949 issued 1/22/2026
 - C. Subsequent Action: SFO #2026-3949 (\$8,800) issued 4/13/2026 with a reduced amount of (\$6,600) with an agreed compliance schedule by 4/30/2026, and was accomplished; and the reduced civil penalty amount of \$6,600 is due 5/10/2026.
 - D. Resolution: PENDING
 - E. Source Type: ACDP
 - F. Initiated By: COMPLAINT

PENDING (Enforcement actions issued prior to 04/01/2026 with no reporting action in the current reporting period):

1. JEFFREY HEITZMAN & JANICE CASTLE (EUGENE)
 - A. Violation: Outdoor burning of prohibited materials including construction/ demolition debris.
 - B. Initial Action Taken: NON #3948 issued 1/15/2026
 - C. Subsequent Action: NCP #2025-3948 (\$3,388) issued 1/15/2026; no response, default order and judgment (DOJ) in process.
 - D. Resolution: PENDING
 - E. Source Type: OUTDOOR BURNING
 - F. Initiated By: COMPLAINT

2. RADIUS RECYCLING (EUGENE)
 - A. Violation: Outdoor burning where prohibited and outdoor burning of prohibited materials.
 - B. Initial Action Taken: NON #3951 issued 1/14/2026
 - C. Subsequent Action: PENDING – reviewing additional information submitted 3/13/2026.
 - D. Resolution: PENDING
 - E. Source Type: OUTDOOR BURNING
 - F. Initiated By: COMPLAINT

3. GREENSIDE CONSTRUCTION INC. (HAPPY VALLEY)
 - A. Violation: During an inspection, no signage identifying an air curtain incinerator activities and information was present at Buford Park in Eugene which is in violation of their Permit No. 206131 condition 6.1.c. ii.
 - B. Initial Action Taken: NON #3953 issued 1/27/2026
 - C. Subsequent Action: PENDING – waiting for additional information due 3/15/2026; no additional information received.
 - D. Resolution: PENDING

- E. Source Type: ACI
 - F. Initiated By: INSPECTION
4. DUST 2 DIAMONDS, LLC (SPRINGFIELD)
- A. Violation: Performed an asbestos abatement project without possessing a license to perform asbestos abatement; openly accumulated friable asbestos-containing materials.
 - B. Initial Action Taken: NON #3908 issued 9/6/2024
 - C. Subsequent Action: NCP #2024-3908 (\$8,400) issued 9/6/2024; request for reduction approved and reduced to \$4,800 with a payment plan of \$100; payments are on schedule as of 4/30/2026.
 - D. Resolution: PENDING
 - E. Source Type: ASBESTOS
 - F. Initiated By: INSPECTION
5. REMEDIOS ROMERO (COTTAGE GROVE)
- A. Violation: Respondent conducted the burning of prohibited materials, including painted wood, metal, tin cans, plastic bags, food waste, plastics fiberglass roofing and general household garbage in a burn barrel.
 - B. Initial Action Taken: NON #3930 issued 08/06/2025
 - C. Subsequent Action: NCP #2025-3930 (\$1,019) issued 08/06/2025; no response, default order and judgment (DOJ) in process.
 - D. Resolution: PENDING
 - E. Source Type: OUTDOOR BURNING
 - F. Initiated By: COMPLAINT

CLOSED ENFORCEMENT CASES Enforcement closed in the current reporting period 04/01/2026 – 04/30/2026):

None.



LANE REGIONAL AIR PROTECTION AGENCY

FUTURE BOARD AGENDA ITEMS

2026	2027
<p>January</p> <ul style="list-style-type: none"> — Preview upcoming appointments on board and committees. — City of Eugene Public Health Standards Code Amendments — Director's Contract Approval <p>February</p> <ul style="list-style-type: none"> — Oakridge Air Update — FY'25 Audit Report & Presentation — Appoint new Budget Committee members, and appoint Budget Officer <p>March</p> <ul style="list-style-type: none"> — Potential Supplemental Budget — Budget Committee Meeting for FY'26-27 — Elect the Board Chair and Vice Chair <p>April</p> <ul style="list-style-type: none"> — Budget Committee Meeting for FY'26-27 — Budget Approval — Legislative Short Session Review — Auditor Engagement Update — Special Revenue Fund Name Change <p>May</p> <ul style="list-style-type: none"> - Public Hearing of FY'26-27 Approved Budget, Board Adoption - Caselle Update on Resolution #26-01 - Air Toxics & Cleaner Air Oregon Presentation <p>June</p> <ul style="list-style-type: none"> - Rivers 2 Ridges Rx Burning Presentation - Asbestos Rules, Hearing Request - General Fund Revenue Strategy Discussion <p>July</p> <ul style="list-style-type: none"> - Rulemaking Review - Review PERS UAL Liability & Investment Strategy <p>August</p> <ul style="list-style-type: none"> - No Meeting <p>September</p> <ul style="list-style-type: none"> - Review Local Partner Dues Calculation for FY'26-27 - Asbestos Rules, Public Hearing and Possible Adoption - Annual Review of Board Designated LGIP Account <p>October</p> <ul style="list-style-type: none"> - Approve Local Dues Calculation for FY'26-27. - Asbestos Rules, Board Adoption (if needed) - Air Quality Rules Update, Hearing Request <p>November</p> <ul style="list-style-type: none"> - Audit Update, FY'26-27 - Air Quality Rules, Public Hearing and Possible Adoption - Artificial Intelligence at LRAPA - Home Wood Heating Season Update <p>December</p> <ul style="list-style-type: none"> - No Meeting 	<p>January</p> <ul style="list-style-type: none"> - Preview upcoming appointments on board and committees. - Air Quality Rules, Board Adoption (if needed) - Oakridge Air update <p>February</p> <ul style="list-style-type: none"> - Appoint new Budget Committee members, and appoint Budget Officer - Elect the Board Chair and Vice-Chair <p>March</p> <ul style="list-style-type: none"> - Potential Supplemental Budget - Budget Committee Meeting for FY'27-28 <p>April</p> <ul style="list-style-type: none"> - Budget Committee Meeting for FY'27-28; Approve Budget - Executive Director's Performance Evaluation Process <p>May</p> <ul style="list-style-type: none"> - Public Hearing of FY'27-28 Approved Budget, Board Adoption - Oakridge Air Update <p>June</p> <ul style="list-style-type: none"> - Outdoor Burning Season Review <p>July</p> <ul style="list-style-type: none"> - Rulemaking Review - Review PERS UAL Liability & Investment Strategy <p>August</p> <ul style="list-style-type: none"> - No Meeting <p>September</p> <ul style="list-style-type: none"> - Review Legislative Long Session. - Review Local Partner Dues Calculation for FY'27-28. - Wildfire Smoke Management Season Update - Annual Review of Board Designated LGIP Account <p>October</p> <ul style="list-style-type: none"> - Approve Local Dues Calculation for FY'27-28. - Smoke Management Season Update/Review <p>November</p> <ul style="list-style-type: none"> - Audit Update, FY'27-28 - Home Wood Heating Season Update <p>December</p> <ul style="list-style-type: none"> - No Meeting