



AGENDA

LANE REGIONAL AIR PROTECTION AGENCY
MONTHLY BOARD OF DIRECTORS MEETING

THURSDAY FEBRUARY 12, 2026
12:15 P.M.

Virtual Participation

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 249 549 848 574 17

Passcode: 4cJ3Z9MJ

In-Person Participation

LRAPA

1010 Main Street

Springfield, Oregon 97477

[Note: Start times for agenda items are approximate]

CALL TO ORDER:

1. **Call to Order/Roll Call** (12:15 p.m.)
2. **Adjustments to Agenda** (12:15 p.m.)
3. **Public Participation (time limited to three minutes per speaker)** (12:20 p.m.)
 - A. **Comments on an Item on Today's Agenda**
 - B. **Comments on a Topic Not Included on Today's Agenda**
(Note: This is an opportunity for the public to bring up unscheduled items. The Board may not act at this time but, if it is deemed necessary, place such items on future agendas. Issues brought up under this agenda item are to be limited to three minutes speaking time by the person raising the issue. If additional time is necessary, the item may be placed on a future agenda.)
4. **Comments from Board Members** (Note: This is an opportunity for Board Members to bring up unscheduled items regarding today's public comments, and/or written/electronic comments they have received. The board may not act at this time but if it deems necessary place such items on future agendas.)
5. **Approval of Meeting Minutes** (12:25 p.m.) Action
 - A. Heather Gravelle
 - B. January 8, 2026 Meeting Minutes
 - C. Board Discussion
6. **Citizens Advisory Committee** (12:30 p.m.) Information
 - A. Kelly Wood
 - B. Report & Application of Jessi Preston
 - C. Board Discussion

7. Approval of Financial Reports; Audit Presentation; Resolution (12:40 p.m.) Action

- A. Christina Ward
- B. December 2025 Financial Report
- C. FY'25 Audit Report & Presentation
- D. Resolution 26-01 Corrective Action Plan FY'25
- E. Board Discussion

8. Elect Chair & Vice-Chair (1:10 p.m.) Action

- A. Howard Saxion
- B. Staff Report
- C. Board Discussion

9. Appoint Budget Committee Members & Budget Officer (1:20 p.m.) Action

- A. Board Chair
- B. Staff Report
- C. Board Discussion

10. Oakridge Air Status Report (1:30 p.m.) Information

- A. Grace Thirkill
- B. Oakridge Air Report
- C. Board Discussion

11. Directors Report (1:40 p.m.) Information

- A. Travis Knudsen
- B. Directors Report
- C. Board Discussion

12. Adjournment (2:00 p.m.)

We endeavor to provide public accessibility to LRAPA services, programs, and activities for people with disabilities. People needing special accommodations to participate in LRAPA public hearings such as assistive listening devices or accessible formats such as large print, Braille, electronic documents, or audio tapes, should please contact the LRAPA office as soon as possible, but preferably at least 72 hours in advance. For people requiring language interpretation services, including qualified ASL interpretation, please contact the LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA Nondiscrimination Coordinator at accessibility@lrpa-or.gov or by calling the LRAPA office at 541-736-1056.

Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a accessibility@lrpa-or.gov o llame a la oficina de LRAPA al 541-736-1056.



**BOARD OF DIRECTORS
MEETING MINUTES
JANUARY 8, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON**

ATTENDANCE	
BOARD PRESENT:	STAFF PRESENT:
Howard Saxion, Chair	Travis Knudsen, Executive Director
David Loveall, Vice-Chair	Lance Giles, Technical Services Manager
Matt Keating	Max Hueftle, Operations Manager
Michael Johnston	Matt Sorensen, Public Affairs and Project Manager
Dylan Plummer	Colleen Wagstaff, Enforcement Manager
Alan Stout	Christina Ward, Finance Manager
Jim Settelmeyer	Heather Gravelle, Environmental Coordinator
Jared Hensley	Ashley Dearden, Permit Writer
	Marcia Miller, Permit Writer
	Mandy Ramirez, Field Inspector/Compliance Officer
	Robbye Robinson, Finance Specialist
BOARD ABSENT/EXCUSED:	OTHERS PRESENT:
Bryan Cutchen	Kelly Wood, Citizens Advisory Committee (CAC) Chair
	James Hugo
	Jessi Preston
AGENDA	ACTION
REGULAR MEETING	
1. Call to Order.	Chair Howard Saxion called the regular meeting to order at 12:15 p.m.
2. Adjustments to the Agenda.	None.
3. Public Participation.	
A. Comments on an Item on Today's Agenda.	None.
B. Comments on a Topic Not Included on Today's Agenda.	None.
4. Comments from Board Members.	Director Plummer suggested revisiting Board meeting time alternatives to increase public engagement. After discussion,

	<p>the Board expressed interest in exploring alternative meeting times and asked staff to send out a poll to gauge preferences.</p> <p>Director Keating supported the discussion but emphasized the importance of hearing from staff about the impact of after-hours meetings before moving forward.</p>
<p>5. Approval of Meeting Minutes.</p>	<p>MOTION: Director Loveall moved, and Director Hensley seconded to approve the November 13, 2025 Meeting & Executive Session Minutes. The motion passed unanimously.</p>
<p>6. Citizens Advisory Committee.</p>	<p>Kelly Wood, Chair of the Citizens Advisory Committee (CAC), provided the Board with an overview of the October and November 2025 CAC meetings.</p>
<p>7. Approval of Financial Report.</p>	<p>Christina Ward, Finance Manager, provided the Board with the November and December 2025 financial reports. Ms. Ward noted that future financial reports will break out federal and state revenues into separate line items for improved clarity.</p> <p>MOTION: Director Keating moved, and Director Loveall seconded to approve the November and December 2025 Financial Reports. The motion passed unanimously.</p> <p>Grant Status update:</p> <ul style="list-style-type: none"> • Tag 1: Performance period ended 11/25/25, closeout phase underway, final payment \$150,845 pending. Oakridge Air Tag 1 Update will be presented at the February Board meeting. • Tag 2: Received one-year extension through August 2027. • Future grant updates will be incorporated into the Director’s Report. <p>FY25 Audit Update:</p> <p>All materials provided to Isler CPA on 12/10/25. Draft report expected 1/9/26. Isler to present at February meeting. Missed federal deadline but will meet state deadline (end of March).</p> <p>Auditor RFP Discussion:</p> <p>The Board discussed conducting RFP for audit services given length of relationship with Isler and recent deadline challenges.</p>

	<p>There was Board consensus to pursue a hybrid approach between informal quotes and formal Request for Quotes (RFQ):</p> <ul style="list-style-type: none"> • Request written quotes with structured evaluation criteria • Include qualifications, performance history, deadline commitments, references, audit staff processes, document sharing platforms • Abbreviated timeline (less than 6-8 weeks) • Encourage Isler to submit proposal <p>Staff to develop RFQ structure and solicit proposals. Board members to email Christina with auditor recommendations and sample RFPs.</p>
<p>8. Director’s Contract Approval.</p>	<p>Travis Knudsen, Executive Director, presented an employment contract extension for board approval. The two-year extension runs through May 2028 and includes compensation adjustments and a new 17-step pay scale (2.5% per step) based on a pay equity review. Annual step increases are tied to positive performance reviews, consistent with all LRAPA staff. Chair Saxon noted the contract is otherwise identical to the current one except for compensation updates and removal of probationary period references. Brief discussion followed.</p> <p>MOTION: Director Keating moved, and Director Hensley seconded to approve the Director’s Contract as presented. The motion passed unanimously.</p>
<p>9. Board and Committee Appointments.</p>	<p>Mr. Knudsen presented an overview of board and committee appointments, clarifying there are no term limits for City of Eugene at-large board members at LRAPA. The Budget Committee currently has vacancies, and board members were encouraged to identify and recruit candidates. The February meeting will include chair and vice chair elections as well as budget committee appointments.</p> <p>Mr. Knudsen reminded City of Eugene board members with terms ending in 2026 to submit reappointment applications by the end of January if interested in continuing to serve</p>

<p>10. Eugene Public Health Code Amendments.</p>	<p>Mr. Knudsen updated the board on the City of Eugene's public health code amendments developed in response to the JH Baxter Superfund site.</p> <p>Phase One creates a coordination mechanism where the City notifies LRAPA when issuing building permits for industrial properties (E2, I1, I2 zones). This allows LRAPA to review projects and determine if air quality permits are needed before construction begins.</p> <p>LRAPA submitted comments on three versions and provided full support for the final version. Under the new process, applicants self-attest environmental permit needs, and the City forwards applications to LRAPA for independent review.</p> <p>Staff confirmed manageable workload since it only applies to limited industrial zones. The main benefit is preventing discovery of unpermitted activities after construction is complete. Eugene's Phase Two will involve hazard and risk analysis for future land use decisions.</p>
<p>11. Directors Report.</p>	<p>Mr. Knudsen provided a detailed review of the November and December 2025 Director's Reports. Highlights include:</p> <ul style="list-style-type: none"> • Radius Recycling Fire (November 3): Fire shut down Highway 99 during evening commute. Staff conducted inspection and reviewing enforcement options. • Cottage Grove Smoke Intrusion: Outdoor burn reignited under unfavorable conditions, impacting Cottage Grove. Staff reviewing enforcement. <p>Staff met with LRAPA partner jurisdictions (except City of Eugene and Springfield, where meetings are scheduled) to share updates on the past year's work and regulatory changes. Internal updates include new staff policies and Linfo database improvements. EPA funding down 3.38%; but LRAPA's 105 grant allocation firm. Staff working to submit 105 Grant application to EPA Region 10 before end of February.</p> <p>Director Keating commended staff on the e-commerce application educational video.</p>
<p>12. Adjournment of LRAPA Board Meeting.</p>	<p>Chair Saxion adjourned the LRAPA Board meeting at 1:30 p.m.</p>

(Minutes recorded by Heather Gravelle)

Citizens Advisory Committee Application

Name: Jessi Preston – General Public

In your view, what should be the primary focus of an advisory committee in influencing environmental policy? Share lived experiences.

What motivates you to join the advisory committee, and what unique contributions do you envision making? I serve on the Lane County joint cco Community advisory council, and feel like it would be beneficial to be in both spaces as they have overlapping topics.

Please describe your level of familiarity with LRAPA, including any specific areas of interest? I have attended and spoken at LRAPA meetings in the past and stay up to date with email notifications. I am specifically interested in air quality where people are active.

Are you involved in any other advisory boards, committees, neighborhood associations, or other community group? If so, please specify and describe your role and responsibilities in these organizations? I serve on Lane County joint cco community advisory council, the Lane community health council, and the rural advisory council.

What specific factors or aspects do you think are most important to consider when assessing how well LRAPA is doing its job? How healthy the community is.

How do you keep yourself informed about the latest changes and updates in air quality regulations? I receive email from the EPA, the DEQ, and LRAPA. I will also search for new published journals on relevant topics.

Please provide a brief overview of your professional, educational, and volunteer experiences, focusing on how these experiences equip you to contribute to the Committee's work. I have a Bachelor's majoring in psychology with a sociology minor. I volunteer on the cac the rac and the lchc as mentioned above. I am comfortable in meetings and follow decorum.

This committee meets over the noon hour once a month, generally on the last Tuesday. Are you available during this time? Yes.



	FY 24-25 YTD Actuals as of Dec 2024	FY 25-26 YTD Actuals as of Dec 2025	FY 25-26 Adopted Budget	FY 25-26 Budget Variance	FY 25-26 % of year elapsed (target %)
General Fund					
Revenues					
Federal Revenues (EPA)	394,537	300,000	720,000	(420,000)	
State Revenues (DEQ)	220,984	2,825	443,514	(440,689)	
Local Dues	203,500	211,807	211,807	0	
Permit Fees	1,254,025	1,354,707	1,399,447	(44,740)	
Other Revenues (Interest & Misc.)	119,458	41,044	106,500	(65,456)	
Transfers from Title V, Grant Fund, and AirMetrics	470	0	140,000	(140,000)	
Total Revenue Received	2,192,974	1,910,383	4,184,782	(2,274,399)	
Expenditures ^					
Personnel Services	886,869	975,782	2,073,925	47%	50% 1
Materials & Services	411,202	227,329	1,048,891	22%	50%
Capital Outlay	765,687	15,695	280,000	6%	50%
Contingency	0	0	100,000	0%	50%
Total Expenditures	2,063,758	1,218,806	3,502,816	35%	50%
General Fund Net	129,216	691,577	681,966		
Special Revenue (Title V)					
Revenues					
Permit Fees - Title V	793,660	860,228	859,911	320	
Total Revenue Received	793,660	860,228	859,911	320	
Expenditures ^					
Personnel Services	241,591	232,743	523,525	44%	50% 2
Materials & Services	4,518	936	16,942	6%	50%
Transfers to Gen Fund	0	0	115,000	0%	50%
Contingency	0	0	22,000	0%	50%
Total Expenditures	246,109	233,679	677,467	34%	50%
Special Revenue Net	547,551	626,549	182,444		
Grant Fund					
Revenues					
EPA TAG 1&2, and EJG2G	217,740	711,949	2,784,449	(2,072,500)	
Total Revenue Received	217,740	711,949	2,784,449	(2,072,500)	
Expenditures ^					
Personnel Services - All Grants	48,694	45,110	136,948	33%	50%
Materials & Services - All Grants	388,203	944,065	2,642,244	36%	50%
Capital Outlay - All Grants	24,946	0	0	0%	50%
Transfers to Gen Fund - All Grants	470	0	25,000	0%	50%
Contingency - All Grants	0	0	0	0%	50%
Total Expenditures	462,312	989,175	2,804,192	35%	50%
Grant Fund Net	(244,572)	(277,226)	(19,743)		
Total Expenditures - ALL FUNDS Consolidated	2,772,179	2,441,660	6,984,475	35%	50%
ALL FUNDS Net	432,195	1,040,900	844,667		
* % Spent is YTD Actuals divided by total FY Budget.: Red: 91% & above / Yellow: 81%-90% / Green: up to 80%					
**Column with % of Year Elapsed is Budget Variance % divided by time elapsed %: Red: 91% & above / Yellow: 81%-90% / Green: up to 80%					

Footnotes:

1. The General Fund Personnel Services line item is at 94.1% of our targeted amount of 50% for December. It is expected that this line item will remain under budget for the year.

2. The Special Revenue (Title V) Fund Personnel Services line item is at 88.9% of our targeted amount of 50% for December. It is expected that this line item will remain under budget for the year.

PLEASE NOTE:

**THE ATTACHED FISCAL YEAR 2025
AUDIT REPORT IS IN DRAFT FORM.**

**THE FINALIZED AUDIT REPORT WILL BE
PROVIDED AS SOON AS IT IS AVAILABLE.**

LANE REGIONAL AIR PROTECTION AGENCY
FINANCIAL STATEMENTS AND SUPPLEMENTARY
INFORMATION

FOR THE YEAR ENDED JUNE 30, 2025

WITH

INDEPENDENT AUDITOR'S REPORT

DRAFT

LANE REGIONAL AIR PROTECTION AGENCY

For the Year Ended June 30, 2025

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LANE REGIONAL AIR PROTECTION AGENCY

For The Year Ended June 30, 2025

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INTRODUCTORY SECTION

LANE REGIONAL AIR PROTECTION AGENCY

List of Appointed Officials

As of June 30, 2025

APPOINTED OFFICIALS

Howard Saxion	Chair
David Loveall	Vice Chair
Matt Keating	Director
Dylan Plummer	Director
Michael Johnston	Director
Alan Stout	Director
Jared Hensley	Director
Jim Settlemeyer	Director
Bryan Cutchen	Director

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FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Lane Regional Air Protection Agency
Springfield, OR

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of Lane Regional Air Protection Agency ("LRAPA") as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the basic financial statements of LRAPA as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund of LRAPA as of June 30, 2025, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of LRAPA and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about LRAPA's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of LRAPA's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about LRAPA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison for the General, Special Revenue, and Grant funds be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the management discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise LRAPA's basic financial statements. The information contained in the budgetary schedules referred to above is the responsibility of management and is derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparisons are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise LRAPA's basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Organizational Chart and List of Appointed Officials but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 30, 2026, on our consideration of LRAPA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of LRAPA's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering LRAPA's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated January 30, 2026 on our consideration of LRAPA's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

ISLER CPA



by: Gatlin Hawkins, CPA, a member of the firm
Eugene, Oregon
January 30, 2026

Management's Discussion and Analysis

As management of Lane Regional Air Protection Agency ("LRAPA"), we offer readers of LRAPA's financial statements this narrative overview and analysis of the financial activities of LRAPA for the fiscal year ended June 30, 2025. All amounts are stated in thousands unless otherwise indicated.

Financial Highlights

- Assets exceeded liabilities at the close of the fiscal year by \$4.4 million and of this amount; \$1.8 million (*unrestricted* net position) may be used to meet LRAPA's ongoing obligations to citizens and creditors.
- LRAPA's total net position increased by \$143 thousand. This increase is attributable to governmental activities increasing net position by \$143 thousand and business-type activities decreasing net position by \$-thousand.
- As of the close of the fiscal year, LRAPA's governmental funds reported a combined ending fund balance of \$2.3 million, an increase of \$(913) thousand. Of this total, \$1.9 million is available for spending at the government's discretion (*unassigned fund balance*).
- At the end of the current fiscal year, the unassigned fund balance in the General Fund was \$1.9 million, or approximately 45% of total general fund expenditures.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to LRAPA's basic financial statements. LRAPA's basic financial statements comprise of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains required supplementary information and other supplementary information in addition to the basic financial statements.

Government-wide financial statements The *government-wide financial statements* are designed to provide readers with a broad view of LRAPA's finances, in a manner similar to a private-sector business.

The *balance sheet* presents information on all of LRAPA's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of LRAPA is improving or deteriorating.

The *statement of activities* presents information showing how LRAPA's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of LRAPA that are principally supported by intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their cost through user fees and charges (*business-type activities*). The governmental activities of LRAPA are related to air pollution control. Business-type activity of LRAPA include the sale of portable air quality sampling units.

Fund financial statements A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. LRAPA, like other state and local governments uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of LRAPA can be divided into two categories: governmental funds and proprietary funds.

Governmental funds *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financial requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

LRAPA maintains three individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for each of these funds.

LRAPA adopts an annual budget for its governmental funds. Budgetary comparisons have been provided for the governmental funds to demonstrate compliance with the budget.

Proprietary funds LRAPA had one proprietary fund, an enterprise fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. LRAPA uses the Airmetrics enterprise fund to account for the sales of air quality sampling units. During the 2024 fiscal year, the Airmetrics enterprise fund was disposed of through sale.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

Notes to the financial statements The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. LRAPA's assets exceeded liabilities by \$4.4 million at the close of the most recent fiscal year.

Of LRAPA's net position, 50% reflects its investment in capital assets (e.g., land, buildings, machinery and equipment) net of depreciation.. LRAPA uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

Lane Regional Air Protection Agency's Net Position, in thousands

	Governmental Activities		Business-Type Activities		Total	
	2025	2024	2025	2024	2025	2024
Current and other assets	\$ 2,505	\$ 3,357	\$ -	\$ -	\$ 2,505	\$ 3,357
Capital assets	2,206	825	-	-	2,206	825
Total assets	4,711	4,182	-	-	4,711	4,182
Deferred outflows of resources	1,103	156	-	-	1,103	156
Current liabilities	1,285	130	-	-	1,285	13
Long-term liabilities outstanding	305	128	-	-	305	128
Total liabilities	1,590	258	-	-	1,590	141
Deferred inflows of resources	3	-	-	-	-	-
Net position						
Net investment in capital assets	2,206	825	-	-	2,206	825
Restricted	385	139	-	-	385	103
Unrestricted	1,792	3,115	-	-	1,792	3,222
Total net position	\$ 4,383	\$ 4,079	\$ -	\$ -	\$ 4,383	\$ 4,079

An additional portion of LRAPA's net position, 9%, represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* of \$1.8 million and may be used to meet LRAPA's ongoing obligations.

LRAPA's net position increased by \$143 thousand during the current fiscal year; this increase is due primarily to an increase in capital assets related to the building remodel

Lane Regional Air Protection Agency's Changes in Net Position, in thousands

	Governmental Activities		Business-Type Activities		Total	
	2025	2024	2025	2024	2025	2024
Revenues:						
Program revenues:						
Charges for services	\$ 2,305	\$ 1,902	\$ -	\$ 347	\$ 2,305	\$ 2,249
Operating grants and contributions	2,799	2,323	-	-	2,799	2,323
Total revenues	5,104	4,225	-	347	5,104	4,572
Expenses:						
Air quality control	5,083	4,150	-	-	5,083	4,150
Portable sampler sales	-	-	-	325	-	325
Total expenses	5,083	4,150	-	325	5,083	4,475
Change in net position before gain/loss and transfers	21	75	-	22	21	97
Investment income	122	89	-	-	122	89
Loss on discontinuation	-	-	-	(128)	-	(128)
Transfers	-	1,080	-	(1,080)	-	-
Increase (decrease) in net position	143	1,244	-	(1,186)	143	58
Net position beginning of the year	4,079	2,835	-	1,186	4,079	4,021
Net position end of the year	\$ 4,222	\$ 4,079	\$ -	\$ -	\$ 4,222	\$ 4,079

Financial Analysis of the Government's Funds

As noted earlier, LRAPA uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds The focus of LRAPA's *governmental funds* is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing LRAPA's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, LRAPA's governmental funds reported combined ending fund balances of \$2.3 million, a decrease of \$913 thousand over the prior year; \$1.9 million of the total amount constitutes unassigned fund balance, which is available for spending at the government's discretion.

The General Fund is the chief operating fund of LRAPA. At the end of the current fiscal year, total fund balance was \$1.9 million, the majority of which is unassigned, the fund balance of LRAPA's General Fund decreased by \$1,159 thousand during the current fiscal year.

General Fund Budgetary Highlights

There were no significant differences between the original budget and the final budget and the differentials were within the acceptable target numbers.

Capital Assets and Debt Administration

Capital assets LRAPA's investment in capital assets for its governmental activities as of June 30, 2025 amounts to \$2,206 thousand (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, vehicles, and equipment.

Capital assets at June 30, 2025 included the following:

Lane Regional Air Protection Agency Capital Assets, in thousands (Net of Depreciation)

	Governmental Activities		Business-Type Activities		Total	
	2025	2024	2025	2024	2025	2024
Nondepreciable assets	\$ 100	\$ 258	\$ -	\$ -	\$ 100	\$ 258
Buildings and improvements	1,769	365	-	-	1,769	365
Vehicles	32	41	-	-	32	41
Equipment	305	161	-	-	305	161
	<u>\$ 2,206</u>	<u>\$ 825</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,206</u>	<u>\$ 825</u>

Additional information on LRAPA's capital assets can be found in Note III C of this report.

Economic Factors and Next Year's Budgets and Rates

In the 2024-2025 budget, there is a significant increase for the Targeted Airshed Grant (TAG) revenues accounted for in the Grant fund and related expenditures. The General Fund and Special Revenue fund are budgeted for moderate increases in expenditures of 16% and 42%, respectively, as compared to FY 2024 actual expenditures.

Request for Information

This financial report is designed to provide a general overview of LRAPA's finances for all or those interested in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Manager at Lane Regional Air Protection Agency, Christina Ward, cward@lrpa-or.gov

LANE REGIONAL AIR PROTECTION AGENCY

Statement of Net Position

June 30, 2025

	<u>Governmental Activities</u>
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 2,215,131
Accounts receivable	268,632
Prepays	20,922
Noncurrent assets:	
Non-depreciable capital assets	100,000
Depreciable capital assets (net of accumulated depreciation)	<u>2,106,359</u>
Total assets	<u>4,711,044</u>
DEFERRED OUTFLOWS OF RESOURCES	
Related to pensions	<u>1,102,520</u>
LIABILITIES	
Current liabilities:	
Accounts payable and other current liabilities	\$ 190,827
Noncurrent liabilities:	
Due within one year:	
Compensated absences	228,575
Due in more than one year:	
Compensated absences	76,192
Pension liability	<u>1,093,923</u>
Total liabilities	<u>1,589,517</u>
DEFERRED INFLOWS OF RESOURCES	
Related to pensions	<u>2,752</u>
NET POSITION	
Investment in capital assets	2,206,359
Restricted for Title V	385,365
Unrestricted	<u>1,629,571</u>
Total net position	<u><u>\$ 4,221,295</u></u>

The notes to the financial statements are an integral part of this statement.

LANE REGIONAL AIR PROTECTION AGENCY

Statement of Activities

For the Year Ended June 30, 2025

Functions / Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activity	Total
Governmental activities:						
Air quality control	\$ 5,083,401	\$ 2,305,115	\$ 2,798,530	\$ 20,244	\$ -	\$ 20,244
General revenues:						
Investment earnings				121,521	-	121,521
Discontinued operations				-	-	-
Capital asset transfers				-	-	-
Transfers				-	-	-
Total general revenues and transfers				<u>121,521</u>	<u>-</u>	<u>121,521</u>
Change in net position				141,765	-	141,765
Net position - beginning				<u>4,079,530</u>	-	<u>4,079,530</u>
Net position - ending				<u>\$ 4,221,295</u>	<u>\$ -</u>	<u>\$ 4,221,295</u>

The notes to the financial statements are an integral part of this statement.

LANE REGIONAL AIR PROTECTION AGENCY

Balance Sheet

Governmental Funds

June 30, 2025

	<u>General</u>	<u>Special Revenue Fund</u>	<u>Grant</u>	<u>Total Governmental Funds</u>
ASSETS				
Cash and cash equivalents	\$ 1,825,510	\$ 389,621	\$ -	\$ 2,215,131
Accounts receivable	104,891	-	163,741	268,632
Due from other funds	56,233	-	-	56,233
Prepaid expenses	20,922	-	-	20,922
Total assets	<u>\$ 2,007,556</u>	<u>\$ 389,621</u>	<u>\$ 163,741</u>	<u>\$ 2,560,918</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable and other current liabilities	\$ 79,060	\$ 4,256	\$ 107,508	\$ 190,824
Due to other funds	-	-	56,233	56,233
Total liabilities	<u>79,060</u>	<u>4,256</u>	<u>163,741</u>	<u>247,057</u>
Fund balances:				
Nonspendable prepaids	20,922	-	-	20,922
Restricted by Title V	-	385,365	-	385,365
Unassigned	1,907,574	-	-	1,907,574
Total fund balances	<u>1,928,496</u>	<u>385,365</u>	<u>-</u>	<u>2,313,861</u>
Total liabilities and fund balances	<u>\$ 2,007,556</u>	<u>\$ 389,621</u>	<u>\$ 163,741</u>	<u>\$ 2,560,918</u>

The notes to the financial statements are an integral part of this statement.

LANE REGIONAL AIR PROTECTION AGENCY

Reconciliation of the Balance Sheet of Governmental Funds to the Government-Wide Balance Sheet

June 30, 2025

Fund Balances - Governmental Funds	\$	2,313,861
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds:

Governmental capital assets	3,114,551	
Less accumulated depreciation	<u>(908,192)</u>	
		2,206,359

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:

Compensated absences		(119,520)
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Differences between expected and actual experiences, assumption changes, and net differences between projected and actual earnings and contributions subsequent to the measurement date for the postretirement benefits are recognized as deferred outflows of resources and deferred inflows of resources on the statement of net position

Deferred outflows related to pensions		1,102,520
Pension liability		(1,093,923)
Deferred inflows related to pensions		<u>(2,752)</u>
Net position of governmental activities	<u>\$</u>	<u>4,406,545</u>

The notes to the financial statements are an integral part of this statement.

LANE REGIONAL AIR PROTECTION AGENCY

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds

For the Year Ended June 30, 2025

	<u>General</u>	<u>Special Revenue Fund</u>	<u>Grant</u>	<u>Total Governmental Funds</u>
REVENUES				
Grants	\$ 1,201,373	\$ -	\$ 1,393,657	\$ 2,595,030
Fees	1,439,685	805,369	-	2,245,054
Local dues	203,500	-	-	203,500
Miscellaneous revenue	60,061	-	-	60,061
Investment Earnings	121,521	-	-	121,521
Total revenues	<u>3,026,140</u>	<u>805,369</u>	<u>1,393,657</u>	<u>5,225,166</u>
EXPENDITURES				
Air quality control	<u>4,280,909</u>	<u>476,257</u>	<u>1,380,654</u>	<u>6,137,820</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,254,769)</u>	<u>329,112</u>	<u>13,003</u>	<u>(912,654)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	96,236	-	-	96,236
Transfers out	<u>-</u>	<u>(83,233)</u>	<u>(13,003)</u>	<u>(96,236)</u>
Total other financing sources (uses)	<u>96,236</u>	<u>(83,233)</u>	<u>(13,003)</u>	<u>-</u>
Net change in fund balances	(1,158,533)	245,879	-	(912,654)
Fund balances - beginning	<u>3,087,029</u>	<u>139,486</u>	<u>-</u>	<u>3,226,515</u>
Fund balances - ending	<u>\$ 1,928,496</u>	<u>\$ 385,365</u>	<u>\$ -</u>	<u>\$ 2,313,861</u>

The notes to the financial statements are an integral part of this statement.

LANE REGIONAL AIR PROTECTION AGENCY

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities

For the Year Ended June 30, 2025

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds		\$ (912,654)
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated, over their estimated useful lives reported as depreciation expense:</p>		
Capital outlay	1,447,016	
Depreciation	(65,835)	
		1,381,181
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds:</p>		
Change in pension liability, deferred outflows, and deferred inflows		(173,439)
Change in compensated absences		8,529
Change in net position of governmental activities		\$ 303,617

The notes to the financial statements are an integral part of this statement.

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note I - Summary of significant accounting policies

A. Nature of business

The Lane Regional Air Protection Agency ("LRAPA") was formed under the predecessor sections to Oregon Revised Statutes (ORS) 468A.100 through 468A.180. Its purpose is to control air quality by establishing standards for the promotion of the purity of air and to promulgate and enforce uniform ordinances and regulations in Lane County, Oregon.

B. Reporting entity

LRAPA is a municipal corporation governed by a nine-member board of directors. The board members are appointed by their respective city mayors and the Lane County Board of Commissioners. Board membership includes four representatives from the City of Eugene, two from the City of Springfield and one each from Lane County, the City of Cottage Grove and the City of Oakridge.

LRAPA is considered a primary government and is not a component unit of another entity, nor are there any component units for which LRAPA is financially accountable.

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and *available*. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, LRAPA considers revenues to be available if they are collected within 180 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period.

LRAPA reports the following major governmental funds:

The *General Fund* is LRAPA's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Principal sources of revenue are grants, permit fees, and local dues. Primary expenditures are for air quality control.

The *Special Revenue Fund* accounts for the costs associated with issuing federally-required air pollution permits to large facilities operating within Lane County, Oregon. The primary source of revenue is from Title V permit fees. The use of the permit fees is restricted by the United States Code.

The *Grant Fund* accounts for the Targeted Airshed Grant funds and contracts.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include: 1) charges to customers or applicants for services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note I - Summary of significant accounting policies, continued

C. Measurement focus, basis of accounting, and financial statement presentation, continued

LRAPA's policy is to use restricted net position first when both restricted and unrestricted net position are available. For fund balance, it is LRAPA's policy to use restricted resources first, followed by committed, assigned, and unassigned resources, in that order.

D. Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

E. Assets, liabilities, and net position or equity

1. Cash and cash equivalents

LRAPA's cash and cash equivalents are considered to be cash on hand, demand deposits, and investments in the State of Oregon Treasury Department's Local Government Investment Pool (LGIP).

State statutes authorize LRAPA to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, municipal bonds, banker's acceptances, repurchase agreements and the LGIP.

2. Receivables and payables

Receivables that meet the measurable and available criteria for revenue recognition are accrued as revenue in the governmental funds financial statements. Receivables in the government-wide statements are accrued as revenue when earned. In governmental funds any revenues not meeting the revenue recognition criteria are offset by unearned revenue accounts. Receivables are stated net of any allowance for uncollectibles.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds."

3. Capital assets

Capital assets, which include land, buildings and improvements, vehicles, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by LRAPA as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at the donor's cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of LRAPA are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building and improvements	10 - 40
Vehicles	10
Equipment	5 - 10

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note I - Summary of significant accounting policies, continued

E. Assets, liabilities, and net position or equity, continued

4. *Compensated absences*

Effective July 1, 2024, LRAPA implemented GASB Statement No. 101, Compensated Absences. This Statement requires a single recognition and measurement model for all types of compensated absences and amends certain disclosure requirements. The adoption of GASB Statement No. 101 did not result in a restatement of prior period balances.

It is LRAPA's policy to permit full-time regular employees to accumulate earned but unused vacation leave up to 800 hours. Part-time employees earn vacation based on percentage of hours worked compared to the 40-hour work week prorated. Full-time employees accrue vacation leave based on years of service with the organization. All vacation leave for employees with more than 12 months is considered vested and will be paid out up to a maximum amount of 280 hours paid out upon separation. For employees that have not reached 12 months of services and those that have accumulated more than 280 hours, LRAPA estimates the amount of paid time off to be used by an employee for their remaining expected tenure with the organization.

LRAPA also provides full-time employees with up to 8 hours per month of accrued paid sick leave. Part-time employees accrued sick leave on a pro-rated basis for hours worked. Employees may accrue up to 40 hours of paid sick leave per calendar year. There is no cap on the overall accrual of sick leave. Per LRAPA's policy, sick leave is not paid out upon separation from the organization. LRAPA estimates the amount of sick time to be used by an employee for their remaining expected tenure with the organization.

LRAPA considers all other types of leave for inclusion in compensated absences liability. No other types of leave met the requirements of GASB No. 101, Compensated Absences.

5. *Retirement plan*

LRAPA sponsors a defined contribution pension plan. Contributions are based on a percentage of eligible employee's wages, and it is the policy of LRAPA to fund contributions by deposits with each pay period. Plan assets, which are held by an insurance company under a policy providing for individual participant accounts, are not a part of the reporting entity of LRAPA.

6. *Net Position*

For government-wide reporting as well as in proprietary funds, the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources is called net position. Net position is comprised the following three components:

- *Net investment in capital assets* consists of capital assets net of accumulated depreciation and reduced by outstanding balances of debt attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction or improvement of those assets or related debt are included in this component.
- Restricted net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Assets are reported as restricted when constraints are placed on asset used either by external parties or by law through constitutional provision or enabling legislation.
- Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that does not meet the definition of the two preceding categories.

Sometimes, LRAPA will fund outlays for a particular purpose from both restricted and unrestricted resources. It is LRAPA's policy to consider restricted net position to be depleted before unrestricted net position is applied.

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note I - Summary of significant accounting policies, continued

E. Assets, liabilities, and net position or equity, continued

7. Fund balance

In the fund financial statements, the fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The fund balance classifications are:

Nonspendable - resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form include inventories, prepaids and deposits, and assets held for sale.

Restricted - constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grants, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation.

Committed - the Board passes an ordinance that places specific constraints on how the resources may be used. The Board can modify or rescind the ordinance at any time through passage of an additional ordinance.

Assigned - resources that are constrained by the Board's intent to use them for a specific purpose, but are neither restricted nor committed. Intent is expressed when the board of directors approves which resources should be "reserved" during the adoption of the annual budget.

Unassigned - resources that have not been restricted, committed, or assigned within the General Fund. This classification is also used to report any negative fund balance amounts in other governmental funds.

It is LRAPA's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

8. Grants

Grants are recognized as revenue in the accounting period in which they become both measurable and available and in which all eligibility requirements have been met. When expenditure is the primary factor for determining eligibility, the revenue is recognized when the expenditure is made. Cash received from grantor agencies in excess of related grant expenditures is recorded as unearned revenue on the balance sheet.

Note II - Stewardship, compliance, and accountability

A. Budgetary information

Budgets are prepared and adopted, and expenditures are appropriated, in accordance with Oregon Local Budget Law. LRAPA is required by law to budget all funds. The budgetary level of control is by total personal services, materials and services, capital outlay, debt service, and contingency for each fund. Expenditures may not legally exceed the adopted level of detail and all annual appropriations lapse at year end.

Unexpected additional resources may be added to the budget through the use of a supplemental budget. A supplemental budget greater than 10% of the fund's original budget requires hearings before the public, publications in newspapers, and adoption by the Board of Directors. The Board of Directors can also authorize transfers of appropriations between existing expenditure categories. Budget amounts shown in the financial statements represent the budget as finally revised by the Board of Directors.

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note II - Stewardship, compliance, and accountability, continued

A. Budgetary information, continued

Budgets are also prepared for the proprietary fund on the same basis of accounting as used by the governmental funds; this differs from the accrual basis required by generally accepted accounting principles as follows:

- Land, building, and equipment purchases are budgeted as an expenditure in the year of acquisition.
- No depreciation is budgeted.
- Loan proceeds are budgeted as a resource.
- Principal paid on loans is budgeted as an expenditure in the year paid.
- Interest is not budgeted as an expenditure until the debt payment becomes due.

B. Excess of expenditures over appropriations

For the year ended June 30, 2025, LRAPA had expenditures in excess of appropriations as follows:

Grant Fund - \$13,003 in transfers out

Special Revenue Fund - \$44,533 in transfers out

Note III - Detailed notes on all funds

A. Cash and cash equivalents

As of June 30, 2025, LRAPA's cash and cash equivalents was reported as follows:

Cash on hand	\$	6
Deposits in financial institutions		(63,356)
Investment in LGIP		<u>2,278,481</u>
Total	\$	<u>2,215,131</u>

State statutes govern LRAPA's cash management policies, because LRAPA does not have an official investment policy. State statutes authorize LRAPA to invest in the Oregon State Treasurer's Local Government Investment Pool, time certificates of deposit, U.S. Government Treasury Obligations, and obligations of the United States and its agencies and instrumentalities.

The Oregon Local Government Investment Pool (LGIP) is an open-ended, no-load diversified portfolio offered to any municipality, political subdivision or public corporation of the State that by law is made the custodian of, or has control of, any public funds. The Office of the State Treasurer (OST) manages the LGIP. The LGIP is commingled with other State funds in the Oregon Short-Term Fund (OSTF). The OSTF is not managed as a stable net asset value fund; therefore, the preservation of principal is not assured. The LGIP is not rated by a national rating service. Additional information about the OSTF can be obtained at www.ost.state.or.us and www.oregon.gov/treasury. The weighted-average maturity of LGIP is less than one year.

Custodial Credit Risk Deposits Custodial credit risk is the risk that in the event of a bank failure, LRAPA's deposits may not be returned to LRAPA. Deposits with financial institutions include bank demand deposits. Cash, except for cash held at LRAPA, is covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool called the Public Funds Collateralization Program (PFCP) administered by the Office of the State Treasurer for the State of Oregon.

At June 30, 2025, LRAPA's total deposits in financial institutions, per the bank statements, was \$35,736.

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note III - Detailed notes on all funds, continued

B. Receivables

At June 30, 2025, receivables in the General Fund consisted of due from other governmental agencies and permit fees receivable. These receivables have historically been fully collected, thus no allowance for doubtful accounts has been established.

C. Capital assets

Capital asset activity for the year ended June 30, 2025 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 100,000	\$ -	\$ -	\$ 100,000
Construction in progress	158,656	-	(158,656)	-
Total capital assets, not being depreciated	<u>258,656</u>	<u>-</u>	<u>(158,656)</u>	<u>100,000</u>
Capital assets, being depreciated:				
Building and improvements	762,013	1,448,646	(26,449)	2,184,210
Vehicles	123,222	-	-	123,222
Equipment	571,688	174,624	(39,193)	707,119
Total capital assets being depreciated	<u>1,456,923</u>	<u>1,623,270</u>	<u>(65,642)</u>	<u>3,014,551</u>
Less accumulated depreciation for:				
Building and improvements	(397,460)	(26,734)	8,851	(415,343)
Vehicles	(81,956)	(9,013)	-	(90,969)
Equipment	(410,985)	(30,088)	39,193	(401,880)
Total accumulated depreciation	<u>(890,401)</u>	<u>(65,835)</u>	<u>48,044</u>	<u>(908,192)</u>
Total capital assets, being depreciated, net	<u>566,522</u>	<u>1,557,435</u>	<u>(17,598)</u>	<u>2,106,359</u>
Governmental activities capital assets, net	<u>\$ 825,178</u>	<u>\$ 1,557,435</u>	<u>\$ (176,254)</u>	<u>\$ 2,206,359</u>

Depreciation expense was charged to functions/programs of LRAPA as follows:

Governmental activities:	
Air quality control	<u>\$ 65,835</u>

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note III - Detailed notes on all funds, continued

D. Interfund receivables, payables, and transfers

Due to/from other funds:

Interfund receivables and payables are part of ongoing operations and track expenditures made by one fund on behalf of another and the amount due to the fund for reimbursement of these expenditures. Interfund receivables for Special Revenue represents pooled cash held and payable by the General Fund. As of June 30, 2025, the interfund receivables and payables were as follows:

	Due to General Fund
Due from Grant Fund	\$ 56,233
Total	\$ 56,233

Transfers to/from other funds:

During the year ending June 30, 2025 LRAPA made the following transfers:

	Transfers in General Fund
Transfers out	
Grant Fund	\$ 13,003
Special Revenue Fund	83,233
Airmetrics Fund	-
Total	\$ 96,236

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and from various funds to the General Fund to reimburse for administrative expenditures.

E. Compensated absences

Changes in compensated absences

Activity for the year ended June 30, 2025, was as follows:

	Beginning Balance	Net change	Ending Balance	Due Within One Year
Governmental activities:				
Compensated absences	\$ 128,049	\$ 176,718	\$ 304,767	\$ 228,575

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note IV - Other information

A. Employee benefit plans

Deferred Compensation Plan

LRAPA offers a deferred compensation plan to all of its employees, in accordance with Internal Revenue Code Section 457. Employees may elect to defer a portion of their compensation until future years. The deferred compensation is not available to individuals until termination, death, or unforeseeable emergency.

Defined Contribution Pension Plan

LRAPA sponsors a money purchase (401k) pension plan for certain employees who have completed at least 1,000 hours and one year of service are eligible for plan participation per year. This plan is currently not open to new participants. The plan requirements are established or may be amended by LRAPA. LRAPA's required contribution to the plan is 8% of eligible wages. LRAPA's contribution to the plan was \$7,956 for the year. Employees are required to contribute an additional 6%, subject to certain limitations. Total employee contributions for the year were \$5,964. Total payroll for all participating employees was \$- for the year ended June 30, 2025. Retirement contributions are invested by VOYA Financial.

LRAPA is required to make monthly contributions under the plan. Retirement benefits are provided from the individual participants' accounts, in which employees vest at various annual percentages for five years until they are fully vested.

Defined Benefit Pension Plan

Plan Description. Substantially all employees of LRAPA are provided with pensions through the Oregon Public Employees Retirement System (OPERS) a cost-sharing multiple-employer defined benefit pension plan. The Oregon Legislature has delegated authority to the Public Employees Retirement Board to administer and manage the system. All benefits of the System are established by the legislature pursuant to ORS Chapters 238 and 238A. Tier One/Tier Two Retirement Benefit plan, established by ORS Chapter 238, is closed to new members hired on or after August 29, 2003. The Pension Program, established by ORS Chapter 238A, provides benefits to members hired on or after August 29, 2003. OPERS issues a publicly available Comprehensive Annual Financial Report and Actuarial Valuation that can be obtained at Oregon PERS website.

Benefits provided under ORS 238 - Tier One / Tier Two

Pension Benefits. The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefit results. Under Senate Bill 1049, passed during the 2019 legislative session, the salary included in the determination of Final Average Salary will be limited for all members beginning in 2020. The limit was \$238,567 in 2025 and will be indexed with inflation in later years.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier One general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier Two members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note IV - Other information, continued

A. Employee benefit plans, continued

Death Benefits. Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following conditions are met:

- the member was employed by a PERS employer at the time of death,
- the member died within 120 days after termination of PERS-covered employment,
- the member died as a result of injury sustained while employed in a PERS-covered job, or
- the member was on an official leave of absence from a PERS-covered job at the time of death.

Disability Benefits. A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.

Benefit Changes. After retirement, members may choose to continue participation in a variable equity investment account after retiring and may experience annual benefit fluctuations due to changes in the market value of equity investments. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes. Under current law, the cap on the COLA in fiscal year 2015 and beyond will vary based on 1.25 percent on the first \$60,000 of annual benefit and 0.15 percent on annual benefits above \$60,000.

Benefits provided under Chapter 238A - OPSRP Pension Program (OPSRP DB)

Pension Benefits. The Pension Program (ORS Chapter 238A) provides benefits to members hired on or after August 29, 2003. This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:

Police and Fire: 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60, or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.

General service: 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

A member of the OPSRP Pension Program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

Death Benefits. Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member.

Disability Benefits. A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

Benefit Changes After Retirement. Under ORS 238A.210 monthly benefits are adjusted annually through cost-of-living changes. Under current law, the cap on the COLA in fiscal year 2015 and beyond will vary

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note IV - Other information, continued

A. Employee benefit plans, continued

based on 1.25 percent on the first \$60,000 of annual benefit and 0.15 percent on annual benefits above \$60,000.

Defined Contribution Plan - OPSRP Individual Account Program (OPSRP IAP)

Pension Benefits. An IAP member becomes vested on the date the employee account is established or on the date the rollover account is established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies.

Upon retirement, a member of the OPSRP Individual Account Program (IAP) may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5, 10, 15, or 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

Death Benefits. Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

Recordkeeping. OPERS contracts with VOYA Financial to maintain IAP participant records.

Contributions. PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. This funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2022 actuarial valuation. The rates based on a percentage of payroll, first became effective July 1, 2023. The contribution rates in effect for the fiscal year ended June 30, 2025 were 17.38% for Tier One/Tier Two covered members, 11.08% for OPSRP Pension Program General Service Members, and 15.87% for OPSRP Pension Program Police and Fire Members. Employer contributions for the year ended June 30, 2025 were \$162,087, excluding amounts to fund employer specific liabilities.

Pension Assets, Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2025, LRAPA reported a liability of \$1,093,923 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by actuarial valuation as of December 31, 2022 rolled forward to June 30, 2024. LRAPA's proportion of the net pension liability was based on a projection of LRAPA's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2025, LRAPA's proportion was 0.00492154 percent, which was changed from its proportion of 0 percent measured as of June 30, 2024.

For the year ended June 30, 2025, LRAPA recognized pension expense of \$359,686. At June 30, 2025, LRAPA reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note IV - Other information, continued

A. Employee benefit plans, continued

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ 64,805	\$ 2,611
Changes of assumptions	109,983	141
Net difference between projected and actual earnings on investments	69,495	-
Changes in proportionate share	634,910	-
Differences between employer contributions and employer's proportionate share of system contributions	62,822	-
Total (prior to post-MD contributions)	942,015	2,752
Contributions subsequent to MD	160,505	-
Total	\$ 1,102,520	\$ 2,752

Deferred outflows of resources related to pensions of \$160,505 resulting from LRAPA's contributions subsequent to the measurement date will be recognized as either a reduction of the net pension liability or an increase in the net pension asset in the year ended June 30, 2026. Net deferred outflows (inflows) of resources of \$939,263 will be recognized in pension expense as follows:

Amortization Period					
2026	\$	175,376			
2027		294,088			
2028		230,086			
2029		188,093			
2030		51,619			
Total		939,262			

Actuarial Assumptions. The employer contribution rates effective July 1, 2023, through June 30, 2025, were set using the projected unit credit actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (2) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 20 years.

For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

The total pension liability in the December 31, 2022 actuarial valuation was determined using the following actuarial assumptions:

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note IV - Other information, continued

A. Employee benefit plans, continued

Valuation Date	December 31, 2022
Measurement Date	June 30, 2024
Experience Study	2022, published July 24, 2023
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Inflation Rate	2.4 %
Long-term Expected Rate of Return	6.9%
Discount Rate	6.9%
Projected Salary Increases	3.4% percent overall payroll growth
Cost Living Adjustments (COLA)	Blend of 2.00% COLA and Graded COLA (1.25%/0.15%) in accordance with Moro decision; blend based on service.
Mortality	<p>Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex-distinct, generational with Unisex, Social Security Date Scale, with job category adjustments and set-backs as described in the valuation.</p> <p>Active Members: Pub-2010 Employees, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p>Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p>

Actuarial valuations of an ongoing plan involve estimates of the value of projected benefits and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The methods and assumptions shown above are based on the 2022 Experience Study which reviewed experience for the four-year period ending on December 31, 2022.

Long-Term Expected Rate of Return. To develop an analytical basis for the selection of the long-term expected rate of return assumption, in June 2021 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption was based on a consistent set of underlying assumptions and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model. Additional information can be found at <https://www.oregon.gov/pers/>

Depletion Date Projection. GASB 68 generally requires that a blended discount rate be used to measure

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note IV - Other information, continued

A. Employee benefit plans, continued

the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the discount rate under GASB 68 will often require that the actuary perform complex projections of future benefit payments and pension plan investments. GASB 68 (paragraph 67) does allow for alternative evaluations of projected solvency, if such evaluation can reliably be made. GASB does not contemplate a specific method for making an alternative evaluation of sufficiency; it is left to professional judgment.

The following circumstances justify an alternative evaluation of sufficiency for PERS:

- PERS has a formal written policy to calculate an Actuarially Determined Contribution (ADC), which is articulated in the actuarial valuation report.
- The ADC is based on a closed, layered amortization period, which means that payment of the full ADC each year will bring the plan to a 100% funded position by the end of the amortization period if future experience follows assumption.
- GASB 68 specifies that the projections regarding future solvency assume that plan assets earn the assumed rate return and there are no future changes in the plan provisions or actuarial methods and assumptions, which means that the projections would not reflect any adverse future experience which might impact the plan's funded position.

Based on these circumstances, it is the independent actuary's opinion that the detailed depletion date projections outlined in GASB 68 would clearly indicate that the Fiduciary Net Position is always projected to be sufficient to cover benefit payments and administrative expenses.

Discount Rate. The discount rate used to measure the total pension liability was 6.90 percent for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of LRAPA's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents LRAPA's proportionate share of the net pension liability (asset) calculated using the discount rate of 6.90 percent, as well as what LRAPA's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is one percentage-point lower (5.9 percent) or one percentage-point higher (6.9 percent) than the current rate:

	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
Proportionate Share of Net Pension Liability (Asset)	\$ 1,725,619	\$ 1,093,923	\$ 564,846

Pension Plan Fiduciary Net Position. Detailed information about the pension plan's fiduciary net position is available in the separately issued OPERS financial report.

LANE REGIONAL AIR PROTECTION AGENCY

Notes to the Financial Statements

June 30, 2025

Note IV - Other information, continued

B. Risk management

LRAPA is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. LRAPA is a member of the City-County Insurance Services Trust ("Trust"), and pays an annual premium to the Trust. Under the membership agreement with the Trust, the Trust is to be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of certain limits.

Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the last three fiscal years. There has been no reduction of coverage from the prior year.

LRAPA purchases workers' compensation insurance from a commercial carrier. Premiums are determined based on payroll paid at various employment classification rates.

C. Contingent liabilities

LRAPA receives revenues from other governmental agencies. Amounts, if any, determined to be overpaid or disallowed must be refunded or credited to the paying agencies. Management believes that such amounts, if any, would be insignificant.

LANE REGIONAL AIR PROTECTION AGENCY

Required Supplementary Information

June 30, 2025

Schedule of the Proportionate Share of the Net Pension Liability

	2025	2024
Proportion of the net pension liability (asset)	0.00492154 %	- %
Proportionate share of the net pension liability (asset)	\$ 1,093,923	\$ -
Covered payroll	\$ 1,411,648	\$ -
Proportionate share of the pension liability (asset) as a percentage of its covered employee payroll	77.49 %	- %
Plan net position as a percentage of the total pension liability	79.3 %	81.7 %

Schedule of Pension Contributions

	2025	2024
Contractually required contribution	\$ 137,106	\$ -
Contributions in relation to the contractually required contribution	137,106	-
Contribution deficiency (excess)	\$ -	\$ -
Covered employee payroll	\$ 1,430,863	\$ 1,411,648
Contributions as a percentage of covered employee payroll	9.58 %	- %

Note I - Measurement Period

Amounts presented are for the measurement period, which for FY 2025 is July 1, 2023 - June 30, 2024.

10-year trend information required by GASB Statement 68 will be presented prospectively.

LANE REGIONAL AIR PROTECTION AGENCY

GENERAL FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balances

Budget and Actual

For the Year Ended June 30, 2025

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Revenues:				
Grants	\$ 1,182,000	\$ 1,182,000	\$ 1,201,373	\$ 19,373
Permits and fees	1,336,592	1,336,592	1,439,685	103,093
Local dues	203,500	203,500	203,500	-
Miscellaneous revenue	6,500	6,500	60,061	53,561
Investment Earnings	<u>48,400</u>	<u>48,400</u>	<u>121,521</u>	<u>48,400</u>
Total revenues	<u>2,776,992</u>	<u>2,776,992</u>	<u>3,026,140</u>	<u>224,427</u>
Expenditures:				
Current:				
Personal services	1,947,600	1,967,600	1,782,727	184,873
Materials and services	1,062,550	1,082,550	1,076,556	5,994
Capital outlay	1,430,000	1,550,000	1,421,626	128,374
Contingency	<u>190,000</u>	<u>30,000</u>	<u>-</u>	<u>30,000</u>
Total expenditures	<u>4,630,150</u>	<u>4,630,150</u>	<u>4,280,909</u>	<u>349,241</u>
Excess (deficiency) of revenues (under) expenditures	(1,853,158)	(1,853,158)	(1,254,769)	573,668
Other financing sources (uses):				
Transfers in	<u>38,700</u>	<u>38,700</u>	<u>96,236</u>	<u>57,536</u>
Net change in fund balances	(1,814,458)	(1,814,458)	(1,158,533)	655,925
Fund Balances:				
Beginning of year	<u>4,655,050</u>	<u>4,655,050</u>	<u>3,087,029</u>	<u>(1,568,021)</u>
End of year	<u>\$ 2,840,592</u>	<u>\$ 2,840,592</u>	<u>\$ 1,928,496</u>	<u>\$ (912,096)</u>

LANE REGIONAL AIR PROTECTION AGENCY

SPECIAL REVENUE FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balances

Budget and Actual

For the Year Ended June 30, 2025

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Revenues:				
Fees	\$ 775,300	\$ 775,300	\$ 805,369	\$ 30,069
Expenditures:				
Current:				
Personal services	542,900	542,900	464,087	78,813
Materials and services	12,200	12,200	12,170	30
Contingency	10,000	10,000	-	(10,000)
Total expenditures	<u>565,100</u>	<u>565,100</u>	<u>476,257</u>	<u>68,843</u>
Excess (deficiency) of revenues over expenditures	210,200	210,200	329,112	98,912
Other financing sources (uses):				
Transfers out	<u>(38,700)</u>	<u>(38,700)</u>	<u>(83,233)</u>	<u>(121,933)</u>
Net change in fund balances	171,500	171,500	245,879	74,379
Fund Balances:				
Beginning of year	<u>130,640</u>	<u>130,640</u>	<u>139,486</u>	<u>8,846</u>
End of year	<u>\$ 302,140</u>	<u>\$ 302,140</u>	<u>\$ 385,365</u>	<u>\$ 83,225</u>

LANE REGIONAL AIR PROTECTION AGENCY

GRANT FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance

Budget and Actual

For the Year Ended June 30, 2025

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance with Final Budget Positive (Negative)
Revenues:				
Grants	<u>\$ 3,013,700</u>	<u>\$ 3,013,700</u>	<u>\$ 1,393,657</u>	<u>\$ (1,620,043)</u>
Expenditures:				
Personal services	127,100	127,100	86,791	40,309
Materials and services	2,811,600	2,811,600	1,268,917	1,542,683
Capital outlay	-	-	24,946	(24,946)
Contingency	<u>75,000</u>	<u>75,000</u>	<u>-</u>	<u>75,000</u>
Total expenditures	<u>3,013,700</u>	<u>3,013,700</u>	<u>1,380,654</u>	<u>1,633,046</u>
Excess revenues over expenditures	<u>-</u>	<u>-</u>	<u>13,003</u>	<u>-</u>
Other financing sources (uses):				
Transfers out	<u>-</u>	<u>-</u>	<u>(13,003)</u>	<u>(13,003)</u>
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(13,003)</u>	<u>-</u>
Fund Balance:				
Beginning of year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
End of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

INDEPENDENT AUDITOR'S REPORT REQUIRED BY OREGON STATE REGULATIONS

Board of Directors
Lane Regional Air Protection Agency
Springfield, Oregon

We have audited the basic financial statements of the Lane Regional Air Protection Agency ("LRAPA") as of and for the year ended June 30, 2025, and have issued our report thereon dated January 30, 2026. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the provisions of the Minimum Standards for Audits of Oregon Municipal Corporations, prescribed by the Secretary of State. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance

As part of obtaining reasonable assurance about whether LRAPA's basic financial statements are free from material misstatement, we performed tests of LRAPA's compliance with certain provisions of laws, regulations, contracts and grants including provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules OAR 162-10-000 to 162-10-320, of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295)**
- **Budgets legally required (ORS Chapter 294)**
- **Insurance and fidelity bonds in force or required by law**
- **Programs funded from outside sources**
- **Authorized investment of surplus funds (ORS Chapter 294)**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C)**

In connection with our testing nothing came to our attention that caused us to believe LRAPA was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporation, except as follows:

1. Purchasing for intermediate procurements did not always document informally selected competitive price quotations.
2. Excess of expenditures over appropriations as described in Note 2. B.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered LRAPA's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of LRAPA's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of LRAPA's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We identified deficiencies in internal control over financial reporting that we consider to be material weaknesses and deficiencies in internal control over financial reporting that we consider to be significant deficiencies, as described in the AU Section 325 written communication.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified.

This report is intended solely for the information of the board of directors, management, and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

ISLER CPA

by: Cody Savey, CPA, a member of the firm
Eugene, Oregon
January 30, 2026

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Lane Regional Air Protection Agency

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Lane Regional Air Protection Agency as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise Lane Regional Air Protection Agency's basic financial statements, and have issued our report thereon dated January 30, 2026.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Lane Regional Air Protection Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lane Regional Air Protection Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of Lane Regional Air Protection Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2024-001 to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Lane Regional Air Protection Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Lane Regional Air Protection Agency's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on Lane Regional Air Protection Agency's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. Lane Regional Air Protection Agency's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Isler CPA

By: Cody Savey, CPA, a member of the firm
Eugene, Oregon
January 30, 2026

DRAFT

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Lane Regional Air Protection Agency

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the compliance of Lane Regional Air Protection Agency with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Lane Regional Air Protection Agency's major federal programs for the year ended June 30, 2025. Lane Regional Air Protection Agency's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. major federal programs for the year ended.

In our opinion, Lane Regional Air Protection Agency complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Lane Regional Air Protection Agency's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Lane Regional Air Protection Agency's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Lane Regional Air Protection Agency's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not

detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Lane Regional Air Protection Agency's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Lane Regional Air Protection Agency's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Lane Regional Air Protection Agency's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Lane Regional Air Protection Agency's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Isler CPA



By: Gatlin Hawkins, CPA, a member of the firm
Eugene, Oregon
January 30, 2026

LANE REGIONAL AIR PROTECTION AGENCY

Schedule of Findings and Questioned Costs

Year Ended June 30, 2025

Section I – Summary of Auditor’s Results

Financial Statements:

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness(es) identified?	Yes
• Significant deficiency(ies) that are not considered to be material weaknesses?	No
• Noncompliance material to financial statements noted?	No

Federal Awards:

Internal control over major programs:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) that are not considered to be material weaknesses?	No
Type of auditor's report issued on compliance for major programs?	Unmodified
Any audit findings disclosed that are required to be reported in accordance with section 516(a) of the Uniform Guidance	No

Identification of Major Federal Award Programs:

<u>Name of Federal Program or Cluster</u>	ALN
Targeted Airshed Grant Program	66.956

Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	No

LANE REGIONAL AIR PROTECTION AGENCY
Schedule of Findings and Questioned Costs, continued

Year Ended June 30, 2025

Section II – Financial Statement Findings

Finding: 2025-001

Prior Year Finding Number: 2024-001

Repeat Finding Since: 2024

Type of Finding: Internal control over financial reporting

Severity: Material Weakness

Criteria: Internal controls should be designed and implemented to prevent or detect and correct potential material misstatements in amounts reported in the financial statements.

Condition: Following a conversion to a new accounting system, amounts were not reconciled to the ending balances in the preceding accounting system. In relation to this, it was also noted that subsidiary ledgers for accounts receivable and accounts payable did not agree, and had not been reconciled, to the balances reported on the trial balance.

Cause: Conversion of accounting systems is a time intensive and complex process. Procedures were not incorporated into that process to verify the integrity of the data migration.

Effect: Adjustments of \$89,726 were required to correctly state balances reported for Fiscal Year 2025.

Recommendation: Processes and procedures should be put in place for any future system conversions to verify the integrity and accuracy of the data migration process. These procedures should include verifying both trial balance amounts and subsidiary ledgers.

Response: TO BE PROVIDED BY LRAPA

Section III – Federal Award Findings and Questioned Costs

None

Section IV – Summary Schedule of Prior Audit Findings

Finding: 2024-001 - Internal Control over Financial Reporting

Status: See Finding 2025-001 above

LANE REGIONAL AIR PROTECTION AGENCY

Schedule of Expenditures of Federal Awards

For the Year Ended June 30, 2025

Federal Grantor / Pass-Through Grantor / Program Title	Assistance Listing Number	Agency or Pass- Through Number	Expenditures
Environmental Protection Agency:			
Direct programs:			
Air Pollution Control Program Support Surveys, Studies, Investigations, Demonstrations and Special Purpose Activities Relating to the Clean Air Act	66.001	98055712	\$ 719,350
Environmental Justice Government to Government Program	66.034	115-23	193,831
	66.312	02J57901 01J66101	46,977
Targeted Airshed Grant Program	66.956	02J04301	<u>1,347,988</u>
Total Environmental Protection Agency			<u>\$ 2,308,146</u>

1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Lane Regional Air Protection Agency under programs of the federal government for the year ended June 30, 2024. The information in this schedule is presented in accordance with the requirements of Title 2 US Code of Federal Regulations (CFR) Part 200 *Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards*. Because the schedule presents only a selected portion of the operation of Lane Regional Air Protection Agency, it is not intended to and does not present the financial position, changes in financial position, or cash flow for Lane Regional Air Protection Agency.

2. Summary of Significant Accounting Policies

The accompanying Schedule of Expenditures of Federal Awards is presented on the modified accrual basis of accounting in accordance with generally accepted accounting principles. Expenditures reported on this schedule are recognized following the cost principles in Title 2 US Code of Federal Regulations (CFR) Part 200 *Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards*, where certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

Lane Regional Air Protection Agency has not elected to use the 10% *de minimis* cost rate.

RESOLUTION #26-01

RESOLUTION ADOPTING CORRECTIVE ACTION PLAN FOR FY2025 AUDIT FINDINGS

WHEREAS Lane Regional Air Protection Agency’s (LRAPA) auditors, Isler CPA, has issued the auditor's reports on the Annual Financial Report for the Year Ended June 30, 2025; and

WHEREAS the auditor issued a finding that LRAPA has a material weakness of internal control over financial reporting.

WHEREAS it is required by the Oregon Secretary of State's Office to issue a Corrective Action Plan to address the finding within 30 days of the issuance of the auditor's report; and

WHEREAS LRAPA staff have prepared a Corrective Action Plan to address the finding.

NOW, THEREFORE, BE IT RESOLVED BY LANE REGIONAL AIR PROTECTION AGENCY AS FOLLOWS:

Section 1. The LRAPA Board adopts the Corrective Action Plan for the audit findings for the Annual Financial Report for the Year Ended June 30, 2025, marked Exhibit A;

Section 2. This resolution is effective immediately upon its enactment by the Board.

PRESENTED AND PASSED this 12th day of February 2026.

Howard Saxion
Chairperson, LRAPA Board of Directors

Date

Travis Knudsen, Executive Director

Date

Exhibit A, Resolution No. 26-01
CORRECTIVE ACTION PLAN FOR FY2025 AUDIT FINDINGS

There is one finding for FY2025, the finding is listed below, including the adopted plan of action and timeframe.

1. Finding: 2024-001

- a. Material Weakness of internal control over financial reporting.**
- b. Criteria:** Internal controls should be designed and implemented to prevent or detect and correct potential material misstatements in amounts reported in the financial statements.
- c. Condition:** Following a conversion to a new accounting system, amounts were not reconciled to the ending balances in the preceding accounting system. In relation to this, it was also noted that subsidiary ledgers for accounts receivable and accounts payable did not agree, and had not been reconciled, to the balances reported on the trial balance.
- d. Cause:** Conversion of accounting systems is a time intensive and complex process. Procedures were not incorporated into that process to verify the integrity of the data migration.
- e. Effect:** Adjustments of \$89,726 were required to correctly state balances reported for Fiscal Year 2025.
- f. Auditor's Recommendation:** Processes and procedures should be put in place for any future system conversions to verify the integrity and accuracy of the data migration process. These procedures should include verifying both trial balance amounts and subsidiary ledgers.

- 2. Corrective plan of action:** LRAPA developed a Standard Operating Procedure (SOP) for Financial Database Conversions in August of 2025. It includes verifying both trial balance amounts and subsidiary ledgers from the old database prior to importing data into the new database.

In addition, LRAPA will work with the current financial software developer to ensure that the structure and programming on the back end of the database is set up correctly so that the subsidiary ledgers are posting correctly to the general ledger. This will make the monthly general ledger reconciliation process streamlined to identify errors in the trial balance going forward.

At each month end, the Finance Manager will reconcile the subsidiary ledgers to the general ledger and ensure the balances on the trial balance are stated correctly.

- 3. Timeframe for implementation:** LRAPA will complete the project of working with the software developer to correct any database issues by 4/30/2026. The month end reconciliations process is an existing practice that was implemented on 4/1/2024.



LANE REGIONAL AIR PROTECTION AGENCY

MEMORANDUM

To: Chair Howard Saxion, and LRAPA Board of Directors

From: Travis Knudsen, Executive Director

Date: February 12, 2026

Subject: LRAPA Board Annual Appointments and Elections

STAFF REPORT

ISSUE STATEMENT

Each February, the LRAPA Board holds its annual leadership selection process for appointments and elections. This report analyzes historical appointments and outlines relevant considerations for the Board's decision-making process.

BACKGROUND

The Lane Regional Air Protection Agency (LRAPA) Board has maintained a consistent leadership structure since its formation in 1968. While not mandated by policy, the Board has traditionally followed specific practices in its leadership succession:

1. The Board typically rotates chair and vice-chair positions among representatives from different participating jurisdictions.
2. There is an established pattern of promoting the vice-chair to the chair position.
3. Leadership roles have been distributed among elected representatives from Eugene, Springfield, Lane County, Cottage Grove, Oakridge, and at-large positions.
4. Chairs and vice-chairs have served in those roles for multiple consecutive years.

CURRENT LEADERSHIP

2025 Officers:

Chair: Director Saxion (Eugene)

Vice-Chair: Commissioner Loveall (Lane County)

CHAIR RESPONSIBILITIES

The Board Chair has the following key responsibilities:

- Presides over all Board meetings
- Works with the Executive Director to set meeting agendas
- Serves as the primary point of contact for Board matters
- Provides leadership and direction for Board activities
- Ensures compliance with public meeting laws and Board policies
- Signs official documents on behalf of the Board
- Represents LRAPA at official functions when appropriate



VICE-CHAIR RESPONSIBILITIES

The Vice-Chair position has the following specific duties:

- Provides agenda review approval prior to monthly board meetings in conjunction with the board chair and executive director
- Assumes leadership of Board meetings in the chair's absence

HISTORICAL ANALYSIS

Past five years of leadership:

2025: Chair - Howard Saxion (Eugene) Vice-Chair - David Loveall (Lane County)

2024: Chair - Howard Saxion (Eugene) Vice-Chair - David Loveall (Lane County)

2023: Chair - Bryan Cutchen (Oakridge) Vice-Chair - Howard Saxion (Eugene)

2022: Chair - Joe Pishioneri (Springfield) Vice-Chair - Jeannine Parisi (Eugene)

2021: Chair - Joe Pishioneri (Springfield) Vice-Chair - Kathy Holston (Oakridge)

CONSIDERATIONS FOR 2026 APPOINTMENTS

Based on historical data and current representation:

1. The current vice-chair, Commissioner Loveall from Lane County, would be in line for consideration as chair following traditional succession.
2. The Board can consider the experience and availability of potential candidates for the vice-chair position.

RECOMMENDATION

Staff recommend the Board consider either nomination and elect a chair and vice-chair for the 2026 year.



LANE REGIONAL AIR PROTECTION AGENCY

MEMORANDUM

To: Chair Howard Saxion, and LRAPA Board of Directors

From: Travis Knudsen, Executive Director

Date: February 12, 2026

Subject: LRAPA 2026 Budget Committee Appointments and Budget Officer Election

STAFF REPORT

ISSUE STATEMENT

The LRAPA Budget Committee requires Board action to fill vacant positions and address two terms expiring in February 2026 to ensure committee representation for upcoming budget review meetings in March through May 2026.

BACKGROUND

The Budget Committee consists of 18 members: nine LRAPA Board Directors plus nine appointed community members serving three-year terms. The committee meets in March and April, with potential additional meetings in May if needed, to review and approve the agency's annual budget.

The Board is also required to elect a Budget Officer annually. The Budget Officer is responsible for preparing the budget and presenting it to the Budget Committee. This position is typically filled by the Finance Manager.

DISCUSSION

Terms Expiring February 2026:

- Adam Rue – Eugene
- Paul Metzler – Lane County

Current Vacancies (3 total):

- Two Eugene positions (one vacant, one previously held by Amanda Dellinger)
- One Cottage Grove position

Continuing Members:

- Zach Mulholland – Eugene (Term: February 2028)
- Steven Schmunk (Vice Chair) – Springfield (Term: February 2028)
- Ruth Linoz (Chair) – Springfield (Term: February 2028)
- Thaddeus Carter – Oakridge (Term: February 2028)

Members with Confirmed Availability for 2026:

- Adam Rue – Eugene
- Ruth Linoz - Springfield
- Steven Schmunk – Springfield



Members Not Returning:

- Amanda Dellinger – Eugene (unable to serve in 2026)

New Candidates:

- JoJo Breslin (Eugene Position)

Budget Officer Nomination:

- Christina Ward, Finance Manager

STAFF RECOMMENDATION

Staff recommend that the Board:

1. Consider reappointment or new appointments for positions expiring February 2026
2. Appoint JoJo Breslin to one of the Eugene positions
3. Continue outreach to fill remaining vacant positions
4. Elect Christina Ward as Budget Officer

MOTION OPTIONS

1. Move to reappoint Adam Rue and Paul Metzler with new three-year terms, appoint JoJo Breslin to the Eugene position, and elect Christina Ward as Budget Officer.
2. Move to address each expiring term individually with separate reappointment or appointment motions.
3. Take no action and direct staff to seek additional candidates.

LRAPA Board Report: Oakridge Air Program

February 2026

Coordination & Project Management

TAG 1.0 completion and closeout: We are thrilled to share that TAG 1 was successfully completed on November 30, 2025 with all grant dollars spent and workplan deliverables exceeded. The program management team is currently finalizing all EPA required closeout documentation (due to EPA by end of March) including:

- Final financial records
- Upgrade changeout tracking sheet, invoices, and stove destruction documentation
- Estimated emissions reductions calculations

Many thanks to Christina for her diligent work reconciling TAG 1 financials. Additional financial information and emissions calculations can be shared at the next board update.

Table 1. Summary of Final TAG 1 Spending

Program Areas	Total Spend	% of Total
*Wood Stove Upgrades	\$ 798,604.41	16%
*Electric Heating Upgrades (Ductless Heat Pumps)	\$ 626,641.59	13%
*Weatherization Upgrades	\$ 842,575.04	17%
*Residential Upgrade Coordinator & Auditing (South Willamette Solutions (SWS), Premium Efficiency)	\$ 767,546.53	16%
Education and Outreach (SWS, Middle Fork Willamette Watershed Council)	\$ 137,668.03	3%
Cleaner Indoor Air (Residential and Public Air Purifiers, Filters, & PurpleAir Monitors)	\$ 167,127.22	3%
Community Firewood Program	\$ 264,119.30	5%
Code Enforcement (Oakridge Police Department)	\$ 269,836.05	5%
Project Management (Parametrix)	\$ 626,968.35	13%
LRAPA (Salaries, Fringe, Travel, Indirect, PM Monitoring and Sampling)	\$ 437,103.48	9%
Totals	\$4,938,190.00	100%

*46% total on home heating upgrades, 62% including RUC & Auditing

Special thanks to the South Willamette Solutions team for making TAG 1 such a success! (Sarah, Mariah, Dustin, Margaux, and Thaddeus pictured below.)



TAG 2.0 extension granted: LRAPA submitted a no-cost amendment request to EPA in Q3 2025 to extend the grant deadline to August 31, 2027 (a 1-year extension. We're happy to share that this was approved by EPA in Q4. The amendment also updated the budget to align with program changes implemented in TAG 1 and revised the narrative to ensure compliance with federal priorities.

Leveraged funding and parallel projects

- **OHA Healthy Homes Grant:** SWS has begun work under the \$750,000 OHA healthy homes grant to provide additional home heating upgrades focused on health and safety.
- **Innovative Finance for National Forests Grant:** The SWS/Parametrix biomass utilization feasibility study for the Willamette National Forest/Oakridge Industrial Park is still underway and supporting the Community Firewood Program.

Home Heating Upgrades Summary

In total, **104 homes were fully completed under TAG 1**, exceeding the goal of 90 homes by 14. An additional 14 homes were partially completed under TAG 1 and will be finished under TAG 2, bringing the total number of homes served to 118.

This represents approximately 7% of total housing units in Oakridge and 12% of single-family units, based on 2020 data published in Oakridge's Housing Needs Analysis.

Table 2. Home Heating Upgrades Program Snapshot

Home Heating Upgrades Program Snapshot		
	Apr. 2025	Nov. 2025
Qualifications Questionnaires completed	666	709
Currently enrolled homes	112	129
Homes with completed pre-audits	100	123
Fully completed homes	69	104
Wood stove upgrades completed	75	107
Electrical heat upgrades completed	86	108
Weatherization upgrades completed	72	108

Chimney Sweep Voucher Program

2nd Chance Roof & Chimney is successfully implementing the chimney sweep voucher program having completed 98 chimney sweeps to date (valued at \$250/voucher).

Example of outreach for chimney sweeps in the latest Oakridge Air newsletter.



Community Firewood Program

Thanks to a new partnership with Brink’s Land Improvement, the community is receiving free firewood in February (see details on flyer below). This is intended to provide extra support during the coldest time of the year and is focused on serving residents with the greatest needs.

Brock’s Wood Lot continues to support the community firewood program as well as providing commercial firewood. The program management team is working closely with Brink’s and Brock’s to ensure the continuation and longevity of the community firewood program.



CEDAR CREEK FREE FIREWOOD FEBRUARY 2026

Sponsored by Brink's Land Improvement

To help deliveries go smoothly, please keep in mind:

- Dumped only, no stacking
- 16" logs, quality varies
- No reselling
- No day-of reminder calls
- Driveway must be clear & ready for dump truck
- Delivery date is approximate

Visit [oakridgeair.org/
communityfirewood](http://oakridgeair.org/communityfirewood)
program
for more info

Get a FREE Load of Wood Delivered to Your Driveway!

Qualify through income or disability

Household Size	Monthly Income Limit (Pre-tax)	Annual Income Limit (Pre-tax)
1	\$4,941.67	\$59,300.00
2	\$5,645.83	\$67,750.00
3	\$6,350.00	\$76,200.00
4	\$7,054.17	\$84,650.00
5	\$7,620.83	\$91,450.00
6	\$8,183.33	\$98,200.00



Call 541-782-3422

Office hours:

M 8:30am-12pm

T-F 8:30am-12pm, 12:30pm-4pm

Education and Outreach

- In Q3 2025, Oakridge Air participated in the **National Night Out** and **Keg & Cask Festival** events.
- In Q4, Oakridge Air partnered with the Oakridge-Westfir Tree Planting Festival, Oakridge Junior/Senior High School, and OSU Extension to deliver an **engaging, hands-on field day for local CTE students**.
- **Upcoming: Semi-Annual Oakridge Air Partner Meeting** will take place on Thursday, February 26th at LRAPA. This event is open to the public and will include updates and key takeaways from TAG 1 as well as a look ahead to priorities and direction for TAG 2.
- Below is an example of ongoing community air quality education from the latest Oakridge Air email newsletter.

Wood Heating Advisories & Air Quality

Did you know that Oakridge is prone to wintertime temperature inversions? This is where a layer of warm air sits on top of a layer of cold air near the ground. This happens because the city sits inside of a “bowl” surrounded by ridgelines which restricts the flow of air. Because of these inversions, Oakridge experiences reduced air quality. Wood stoves put off smoke and during inversions that smoke is trapped near the ground and we breathe it in.

To help combat negative health impacts, Lane Regional Air Protection Agency (LRAPA) issues wood heating advisories.

There are three levels of advisory: green, yellow, and red.

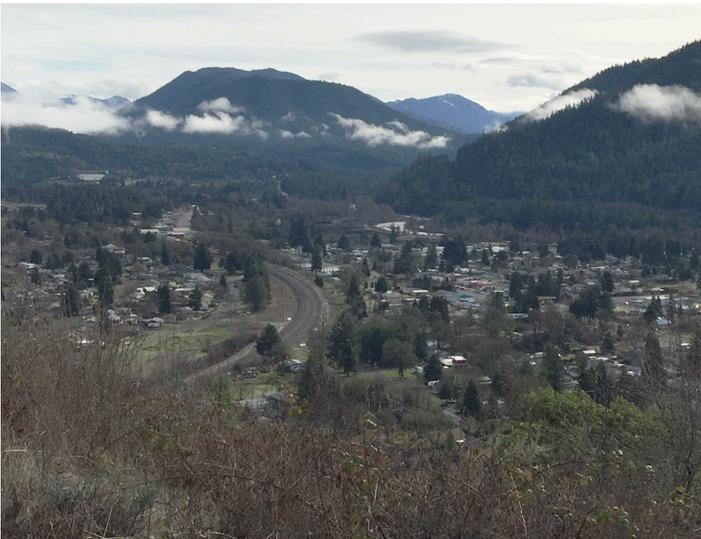
Green means we have air flow and it is safe to burn wood stoves.

Yellow means we have some stagnant air and you should use alternative heat or burn without much smoke.

Red means we have an inversion and everyone needs to use an alternative heat source, or be on the City of Oakridge home wood heating exempt list.

Even those who are exempt must burn at 20% opacity or less.

During the month of January, Oakridge experienced **20 Green days & 10 Yellow days**. Despite these inversions, we were able to work together and keep the air cleaner for everyone. By using alternative forms of heat, and burning clean, this helps reduce the amount of smoke in the air. Great job, Oakridge!



Oakridge **without** an inversion



Oakridge **with** an inversion



Director's Report for January 2026

Meeting Date: February 12, 2026
Department: Director's Office
lrapa-or.gov

Agenda Item No. 11
Staff Contact: Travis Knudsen
541-736-1056 ext. 217

I. EXECUTIVE HIGHLIGHTS

Key accomplishments, challenges, and priorities from the past month.

EXECUTIVE SUMMARY

January marked continued winter air quality management with predominantly "Good" and "Moderate" conditions across Lane County's three monitoring sites. An air stagnation event from December 30-January 1 required countywide outdoor burning curtailment as LRAPA responded to changing atmospheric conditions. The home wood heating advisory program called 17 Yellow Days in Eugene-Springfield and 11 in Oakridge, though no Red Day prohibitions were needed. On January 27, pile burning activity conducted southeast of the metro area during stagnant atmospheric conditions resulted in smoke reaching Eugene-Springfield, with PM2.5 levels reaching 90 AQI, the highest reading of the month. The incident underscores the importance of coordinating prescribed fire timing with meteorological conditions to minimize air quality impacts. LRAPA's authority does not extend to these instances of pile burning.

LRAPA issued three outdoor burning letter permits during the month, supporting both land-clearing activities and ecological burning projects while maintaining air quality protection.

Organizationally, LRAPA strengthened regional partnerships through IGA check-ins with Eugene and Springfield, attendance at both cities' State of the City addresses, and continued engagement in the JH Baxter superfund site coordination and Lane County's Community Wildfire Protection Plan update.

Administrative capacity building advanced significantly with development of six workplace policies addressing customer service standards, time-off management, acting-in-capacity assignments, respectful workplace environment, harassment and discrimination prevention, and whistleblower protections. These policies, presented to staff in early February, build on the four employment law compliance policies implemented in November and December, establishing consistent operational frameworks across the agency.

Progress continued on LINFO database improvements, with LCOG implementing select bug fixes while LRAPA develops arrangements for a part-time developer to advance broader system enhancements. Following Board direction, staff issued a Request for Written Quotes to ten qualified Oregon CPA firms on January 26, with responses due February 23 and a contract recommendation forthcoming.

Staff completed three specialized air quality trainings focused on continuous monitoring systems, source test observation, and hazardous air pollutant regulations, strengthening technical capacity for regulatory oversight. The agency maintains 17.0 FTE (89% operational capacity) and continues holding two positions vacant while assessing operational priorities given federal funding uncertainty. The permitting program maintains steady performance with a 9% backlog rate, and financial reserves support four months of operating budget as targeted. January demonstrated continued progress on organizational capacity building while maintaining fiscal prudence during a period of federal budget uncertainty.

II. PROTECTING PUBLIC HEALTH & SERVING OUR COMMUNITY

Aligns with Customer/Stakeholder Perspective of the Balanced Scorecard framework and LRAPA's current goals 1, 2, and 5 which focus on public health protection, community engagement, and stakeholder relationships.

II.A. Air Quality Status & Trends for January 2026

These metrics support **Goal 1 (Public Health Protection and Air Quality Education)** and **Goal 4 (Regional Air Monitoring and Analysis)**, tracking our performance against targets for "Good" and "Moderate" AQI days, data completeness, and timely reporting).

January

Site	Date	Max AQI	Pollutant
Eug/Spfld	27-Jan-26	90	PM
Oak	19-Jan-26	78	PM
CottGrv	25-Jan-26	78	PM

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	11	9	8	0-50	0-9	0-54
Moderate	20	22	23	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

Attachment No. 1: Air Quality Index (AQI) charts for Lane County (January 2026)

Attachment No. 2: PM2.5 index charts for Lane County (January 2026)

II.B. Community Response & Complaint Resolution

This section supports **Goal 1 (Public Health Protection and Air Quality Education)** metrics for complaint response to demonstrates our commitment to addressing community concerns promptly and effectively.

The number of unique complainants is noted in “(#)”

January 31, 2026
Smoke complaints: 23
16 - Outdoor Burning (13) 6 - Home Wood Heating (6) 1 - Unhoused Warming Fire
Industry: 11
3 - 9 Wood, Inc. (2) 3 - International Paper (3) 2 - A & M Autobody Collision Repair Center (1) 1 - Delta Sand & Gravel 1 - Smith Lund Mills Funeral Chapel 1 - Peterson Machinery Co.
Asbestos: 8
Miscellaneous: 16
10 - Unknown Odor (7) 4 - Fugitive Dust (4) 2 - Florence Wastewater Treatment Plant (1)
Total: 58

Category	2021	2022	2023	2024	2025	2026
Dust	26	12	7	8	17	4
Ag Burning/spraying	7	2	3	3	22	0
General Air Quality	8	1	25	32	30	0
Home Wood Heating	57	67	52	39	70	6
Industry	336	198	97	75	108	11
Outdoor Burning	243	292	254	253	266	17
Slash Burning	10	6	12	9	3	0
Asbestos	9	22	10	12	21	8
Miscellaneous	31	80	62	91	95	2
Unknown	71	45	65	79	136	10
Total:	798	725	587	601	768	58

*Notes: LRAPA received 58 complaints in January 2026. Smoke-related complaints decreased from 72 in Nov-Dec to 23 in January, primarily from outdoor burning (16) and home wood heating (6). Industry complaints increased from 3 to 11.

II.C. Smoke Management & Wildfire Resilience

This section aligns with **Goal 2 (Enhanced Wildfire Smoke Preparedness)**, tracking our smoke monitoring, advisory issuance, and coordination with state agencies, as well as smoke management activities for outdoor burning and home wood heating.

Outdoor Burning, 2025-2026 Season

LRAPA regulates outdoor burning in Lane County to protect air quality and public health. Under Title 47, LRAPA has authority to regulate open burning practices, including determining when burns can occur. LRAPA aims to allow burning whenever possible while preventing air quality deterioration. Outdoor burning is only curtailed when monitoring or forecasts show potential for unhealthy air quality impacts.

Periods of Curtailment				
Start	End	Areas	Curtailment	Reason
Nov. 1, 2025	Mar. 1, 2026	Eugene/Springfield UGB; Oakridge	Full Prohibition	By Rule, Title 47-015(2)
Dec. 30, 2025	Jan. 1, 2026	All Lane County	Full Prohibition	Air Stagnation

Home Wood Heating, 2025-2026 Season

LRAPA regulates home wood heating under Title 16 to reduce PM2.5 emissions during periods of poor air quality. An advisory system (Yellow/Red Days) indicates when curtailment is needed. Yellow Day advisory request voluntary curtailment of wood burning except for those who depend on it as their primary heat source. Red Day advisories prohibit visible smoke from chimneys, with exemptions for economic hardship. Like outdoor burning, LRAPA only

issues wood burning curtailment when air quality monitoring or forecasts indicate potential health impacts.

Periods of Curtailment		
Areas	Yellow Days	Red Days
Eugene/Springfield	17	0
Oakridge	11	0

The home wood heating season, which is closed during the summer months, officially reopened on October 1st. No curtailment days have been needed this season as air quality conditions remain favorable since October.

Outdoor Burning Letter Permits, 2025-2026 Season

LRAPA has authority to issue outdoor burning letter permits under Title 47. These permits allow specified burning that would otherwise be prohibited. This program also supports ecological benefits of prescribed fire while protecting public health through strict oversight and timing. LRAPA coordinates closely with land managers to ensure burns are conducted with minimal air quality impacts.

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-06-01	June 30, 2025	River to Ridges Partnership	85 units in Lane County	Ecological Burning	1456 acres
20B25-11-01	November 17, 2025	Casey Jones	82578 Sprague Ln	Dexter	50 cubic yards
20B25-11-02	November 17, 2025	U.S. Fish & Wildlife	Hwy 36 & Alvadore Road	Ecological Burning	28 cubic yards
20B25-12-01	December 2, 2025	Scott Gielish	32960 Dillard Rd	Land-clearing	60 cubic yards
20B25-12-02	December 2, 2025	Scott Gielish	T18S R3W sec. 33 Next door to 32960 Dillard Rd	Forest type debris	500 cubic yards
20B25-12-03	January 5, 2026	Willamalane Park & Rec District	205 Dorris Street, Springfield	Land-clearing	30 cubic yards
20B25-12-04	January 5, 2026	Port of Siuslaw	Map & Taxlot # 18-11-19-00- 0011-00 (Rose Hill Rd), Florence	Land-clearing & demolition debris	69 cubic yards
20B26-01-02	January 26, 2026	Robbie Garcia	85393 Glenada Road	Land-clearing	60 cubic yards

Wildfire Smoke Intrusions & Air Quality Advisories

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, a coordinated system that connects federal, state, and local agencies during significant smoke events. LRAPA's role includes issuing local air quality advisories, coordinating public health messaging, and representing Lane County's interests in state-level response planning.

Air Quality Advisories Issued			
Start Date	End Date	Areas Affected	Primary Pollutant
08-22-2025	08-25-2025	Southern Willamette Valley	Ozone
09-02-2025	09-07-2025	Eastern Lane County	PM2.5/Wildfire
09-29-2025	09-30-2025	W. Lane County & Intermittent Eug/Spring	PM2.5/Wildfire

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings

Date	Topic	Advisory Issued
07-11-2025	Prep for Coordination Calls	n/a
07-16-2025	Review Active Wildfires	No
08-22-2025	Ozone & Flat Fire	Yes
08-25-2025	Flat Fire, Emigrant Fire, & OR Fires	No
08-27-2025	Emigrant Fire, Flat Fire, & OR Fires	No
09-02-2025	Emigrant Fire & OR Fires	Yes
09-04-2025	Emigrant Fire & OR Fires	Yes
09-05-2025	Emigrant Fire & OR Fires	Yes
09-29-2025	Moon Complex Fire & Emigrant Fire	Yes

II.D. Community Outreach, Education, & Building Partnerships

This section supports **Goal 5 (Partnerships and Interagency Coordination)** metrics for partner engagement and stakeholder communication, strengthening relationships with stakeholders and enhancing public understanding of air quality issues.

Media Log

Date	Media	Reporter	Topic
1-5-2026	Register Guard	Alan Torres	Amazon purchases \$2M lot for e-commerce LINK
1-6-2026	Lookout	Michael Zhang	Deed shows land owned by Amazon LINK
1-7-2026	DJC Oregon	Alan Torres	Amazon purchases \$2M lot LINK
1-9-2026	KEZI	News Staff	Air stagnation & Yellow HWH LINK
1-9-2026	KLCC	News Staff	Air stagnation & Yellow HWH LINK
1-13-2026	Prism News	Elena Rodriguez	Air stagnation & Yellow HWH LINK
1-16-2026	Register Guard	Alan Torres	Freezing Temps and AQ LINK
2-4-2026	Lookout	Ashli Blow	Tear-gas effects on Air Quality LINK

City of Eugene IGA Partner Check-In and Update (Jan. 9th, City Hall)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, met with Eugene City Manager Pro Tem Matt Rodrigues and Assistant City Manager Kristie Hammitt. The City of Eugene is one of LRAPA's intergovernmental agreement (IGA) stakeholders. These meetings help bolster relationships, provide stakeholder updates and share developments in air quality regulations from the Federal, State, and local level. We also take time to answer any questions or concerns from our IGA partners.

Eugene's State of the City Address (Jan. 12th, Hult Center)

Travis Knudsen, Executive Director, attended the annual City of Eugene State of the City Address. Mayor Kaarin Knudson highlighted 2025 accomplishments focused on partnership, community connection, and shared prosperity. The address emphasized Eugene's commitment to building a strong, welcoming community through collaboration with partners across the region. In attendance were Eugene City Councilors, Lane County Elected Officials, and other community partners.

JH Baxter Core Team Meeting (Jan. 15th, Online)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, participated in the Baxter superfund site Core Team meeting. This group includes a multitude of stakeholders: EPA, DEQ, OHA, LCPH, LRAPA, City of Eugene, Beyond Toxics, Active Bethel Community, and other community stakeholders. Updates were shared on the progress by the EPA on completing the time critical removal action cleanup which primarily involved shipping of chemicals to be destroyed and the preparation for the superfund work to begin remediation of the site. There were updates on site security and efforts to ensure stormwater is properly treated and sampled to DEQ.

DEQ Open Burn Cross Agency Coordination Meeting (Jan. 20th, Online)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager attended the quarterly meeting between DEQ, OR Dept. of Agriculture, Oregon Dept. of Forestry, and the Oregon State Fire Marshal. This meeting is to ensure each agency is in alignment for activities regarding smoke, burning, safety, and air quality and ensure we are working together for strategic improvements in our shared chart of work.

Oakridge Community Firewood Project Expansion (Jan. 20th, Online)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, met with Southwest Willamette Solutions (Oakridge Air) Executive Director Sarah Altemus-Pope and Brink's Land Improvement Operations Manager Jeff Brink to discuss his interest in providing free split and dry firewood for Oakridge. His company Brink's Land Improvement has secured the contract to harvest timber from the Cedar Creek Fire but recognize there will be timber that may not be salvageable but could be converted into dry firewood with an industrial splitter. Sarah shared that the Oakridge Air team would be able to coordinate this opportunity and serve as the liaison between Oakridge residents and Brink's to ensure they qualify for the free firewood.

Lane County Community Wildfire Protection Plan (CWPP) Workshop (Jan. 23rd, Bob Keefer Center)

Matt Sorensen, Public Affairs Manager, represented LRAPA at the Lane County CWPP workshop which included City of Eugene emergency preparedness staff, City Managers, Fire Authorities, Land Managers, OR Dept. of Forestry, US Nat. Forests, and others. The meeting convenes stakeholders throughout the county to inform the update of the Community Wildfire Protection Plan (CWPP). At the workshop, participants explored challenges facing communities in reducing wildfire risk, looked at anticipated future trends, and ultimately identify updated action items and shape an implementation plan across various organization types and activities.

City of Springfield IGA Partner Check-In and Update (Jan. 28th, City Hall)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, met with Springfield City Manager Nancy Newton and Assistant City Manager Niel Laudati. The City of Springfield is one of LRAPA's intergovernmental agreement (IGA) stakeholders. These meetings help bolster relationships, provide stakeholder updates and share developments in air quality regulations from the Federal, State, and local level. We also take time to answer any questions or concerns from our IGA partners.

Extreme Wildfire Smoke Events and Response in Rural Areas (Jan. 29th, Online)

Matt Sorensen, Public Affairs Manager, attended this webinar hosted by the University of Michigan covering some research they've completed in Oregon and other parts of the Western US on how rural communities prepare for and respond to wildfire smoke events. They spent last year interviewing community assistance providers and shared what they've learned so far about preparedness strategies, barriers to protection, and what's working in different contexts. They offered locally specific communication materials and are conducting a region-wide survey.

Springfield's State of the City Address (Jan. 29th, Wildish Theater)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, attended the annual Springfield Mayor's State of the City Address. Mayor Sean VanGordon shared last year's highlights and some of the challenges. There were numerous community members recognized for their positive impact on Springfield as well. In attendance were numerous Springfield City Councilors, Lane County Elected Officials, and other community partners.

Northwest Air Quality Communicators Meeting (Feb. 5th, Online)

The Northwest Air Quality Communicators (NWAQC) is a cooperative group of regional air quality agencies that share and leverage their marketing and communication tools and messaging to improve communication and best practices in the air quality public communications field across the pacific northwest. Regular participation in this group helps LRAPA stay connected with regional partners and enhance its public outreach efforts. Matt Sorensen, Public Affairs Manager attended the NWAQC meeting, where they discussed the upcoming May Air Quality Awareness Week.

III. MAINTAINING REGULATORY EXCELLENCE

Aligns with Internal Process Perspective of the Balanced Scorecard framework and LRAPA's current goals 3 and 4—ensuring compliance with air quality standards through effective monitoring, permitting, and enforcement.

III.A. Stationary Source Permitting Progress & Efficiency

This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for permit issuance timeliness, permit backlog rate, and area NAAQS compliance.

Permitted Sources

- Currently 15 sources hold a Title V operating permit in Lane County.
- Currently approximately 275 sources hold an ACDP.

Permits in Queue			
Category of Permit Activity	Title V	ACDP	Total In Queue
New	0	2	2
Renewals	1	13	14
Modifications	3	6	9
Constructions	-	-	-
Terminated Permits	-	-	-

Stationary Sources Permits Issued, Year-to-Date

- Title V Operating Permits: 0
- Air Contaminant Discharge Permits: 5

Permits on public notice from January 1 to January 31, 2026

Source Number and Name	Reason for Public Notice	Type of Permit
200517 Eagle Veneer, Inc.	Type B State NSR Simple Technical Permit Modification for a veneer dryer replacement.	Standard Air Contaminant Discharge Permit (ST ACDP) on public notice December 8 – January 12, 2025.
207050 Rosboro Company, LLC - Springfield	Construct an additional laminated beam manufacturing plant.	Construction Air Contaminant Discharge Permit (C-ACDP) on public notice December 10 – January 14, 2025.
203129 Bakelite Chemicals LLC	Significant permit modification to reclassify the facility from a major to an area source of HAPs.	Title V Operating Permit modification on public notice January 13 – February 17, 2026.
203129 Bakelite Chemicals LLC	Permit modification to establish a limit on oxidizer bypass hours and include federally enforceable limits on throughputs to limit Hazardous Air Pollutants (HAPs).	Construction Air Contaminant Discharge Permit (C-ACDP) on public notice January 13 – February 17, 2026.

Permit Backlog as of January 31, 2026

Permit Type	Permits by Type	Permits Extended Administratively	Percentage of Total (%)
Title V	15	1	7%
Standard	24	3	13%
Simple	26	2	8%
Total	65	6	9%

III.B. Asbestos Program Oversight

This section supports **Goal 3 (Public Health Protection and Air Quality Education)** initiatives related to operating the asbestos program, including inspections and rule updates. LRAPA protects public health from asbestos hazards through effective oversight and education.

LRAPA administers the asbestos program in Lane County under title 43. This program regulates the handling, removal, and disposal of asbestos-containing materials to prevent public exposure to this hazardous substance. LRAPA reviews asbestos survey reports, processes abatement notifications, conducts inspections, and enforces compliance with asbestos regulations to protect workers and the public.

Asbestos Notices								Year-to-Date↓
Year	2020	2021	2022	2023	2024	2025	2026	
Total Asbestos Abatement Notices	439	408	465	466	436	431	39	

III.C. Enforcement

This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for enforcement action resolution and evaluations completed. The enforcement program ensures that regulations are followed, and violations are addressed.

LRAPA's compliance program ensures that air quality regulations are followed by stationary sources, asbestos contractors, and the general public. This section provides an overview of enforcement actions taken during the reporting period, including notices of non-compliance, civil penalties, and case resolutions.

Jan. 1, 2026 to Jan. 31, 2026					
Category of Violation	New	Follow-Up Action	Pending	Closed	Total
Asbestos	1	-	1	-	2
Industrial	3	-	-	1	4
Outdoor Burning	2	-	1	-	3
Fugitive Dust	-	-	-	-	-
Home Wood Heating	-	-	-	-	-
Totals	6	-	2	1	9

Attachment No. 3: January 2026, Enforcement Actions Detail Report.

	2020	2021	2022	2023	2024	2025	2026
Notices of Non-compliance and Warnings	15	21	24	19	7	18	6
Notices of Violation with Civil Penalties	26	17	24	15	5	12	1

IV. STRENGTHENING ORGANIZATIONAL CAPACITY

Aligns with Learning & Growth Perspective of the Balanced Scorecard framework and LRAPA's current goal 6—developing staff capabilities and improving operational systems.

IV.A. Staff Development & Agency Growth

*This section supports **Goal 6 (Organizational Excellence and Operational Efficiency)** metrics focused on staff retention, professional development, and employee satisfaction, essential for achieving operational excellence.*

LRAPA maintains a skilled workforce to carry out our mission of protecting air quality in Lane County. This section provides an overview of our current staffing levels, vacancies, and professional development activities. Our commitment to staff development ensures we have the expertise needed to address complex air quality challenges effectively.

Department	FTE	Vacancies
Administration	5.0	0.0
Operations	9.0	1.0
Finance	3.0	1.0
Technical services	2.0	0.0
Total	19.0	2.0
<i>Agency at 89% of staffing capacity</i>		

LRAPA currently maintains 19.0 FTE across four departments. We presently have 17.0 FTE filled, representing 89% of our authorized staffing capacity.

The agency continues to hold two vacant positions as we navigate federal budget uncertainty. The agency continues to hold two vacant positions as we navigate federal budget uncertainty and assess operational priorities. The cautious approach maintains financial flexibility while ensuring LRAPA can continue delivering essential air quality protection services to Lane County. A temporary payroll specialist contract arrangement continues to effectively support our finance department transition.

LRAPA remains committed to thoughtful workforce planning and staff development strategies that balance operational needs with fiscal responsibility during this period of federal budget uncertainty.

Staff Professional Development, Year-to-Date

Training	Participation	Completion Date	Provider
Introduction to Continuous Monitoring Systems	3	January	Air Knowledge
Observing Source Tests	1	January	Air Knowledge
Regulation of Hazardous Air Pollutants (HAPs) from Stationary Sources	3	January	Air Knowledge

Introduction to Continuous Monitoring Systems (January 13th, virtual)

Staff attended this one-day course providing foundational knowledge of continuous monitoring systems (CMS) used to verify compliance with air quality regulations. The course covered three key modules: purpose and types of CMS including their role in facility compliance demonstration; regulatory aspects of CMS including implementing regulations, basic theory and operation, system components, and certification requirements; and

audits, inspections, and enforcement procedures. This training enhanced staff capacity to conduct regulatory reviews of CMS systems and assess the accuracy of CMS data and ongoing source compliance.

Observing Source Tests (January 14th, virtual)

Staff completed this one-day course focused on the principles and practices of source test observation. The training covered fundamentals of source testing methods with emphasis on EPA Method 5 sampling and procedures. Key topics included sample recovery observations, procedural inspections, calculations, report writing, and quality assurance techniques. Staff participated in a Method 5 sampling mock inspection with hands-on training, strengthening their ability to effectively observe compliance performance emission tests and ensure data quality for regulatory compliance determinations.

Regulation of Hazardous Air Pollutants (HAPS) from Stationary Sources (January 15th, Virtual)

Staff attended this one-day foundational course on the regulatory framework for hazardous air pollutants from stationary sources under Clean Air Act Section 112. The course covered how HAPs are identified and listed under the Clean Air Act, the listing and categorization of HAPs sources (major vs. area sources), components of National Emission Standards for Hazardous Air Pollutants (NESHAPs), Maximum Achievable Control Technology (MACT) and Generally Available Control Technology (GACT) standard setting processes, and NESHAP residual risk review and technology review requirements. This training provides essential background for staff working on air toxics permitting, inspections, and enforcement.

IV.B. Operational Improvements & Innovation

This section supports Goal 6 (Organizational Excellence and Operational Efficiency) metrics for technology adoption and systems modernization, enhancing our efficiency and effectiveness in serving Lane County.

LRAPA is working to improve our systems and processes to enhance efficiency and effectiveness. These improvements support our ability to fulfill our mission and provide better service to the public. Current initiatives focus on technology upgrades, document management, and standardized procedures.

Current activities underway:

LINFO Database Upgrade: LRAPA successfully transitioned to our central database system (LINFO) version 3.0 in summer 2025, which enhances our permit tracking, complaint management, and reporting capabilities. The system has been fully operational, and staff are actively using it while documenting bugs and identifying needed user-interface and functionality improvements. Progress on system enhancements was paused from June through October 2025 due to the retirement of LCOG's internal developer who maintained LINFO under contract.

LCOG has implemented select user interface updates and bug fixes to address immediate operational needs. To advance more substantial system enhancements, LRAPA has engaged a former employee with valuable institutional knowledge of our operational needs to serve as a part-time developer. Administrative arrangements for this position are currently being developed.

Once onboarded, development priorities will focus on user interface improvements and creation of an enforcement module within LINFO to better support compliance and enforcement workflows. This dual approach (LCOG addressing immediate fixes while the part-time developer tackles larger enhancements) positions LRAPA to make meaningful progress on system functionality in 2026.

Standard Operating Procedures (SOPs): Development of SOPs across all departments continues to progress well. Building on the foundational "SOP for SOPs" framework established in September and the four employment law compliance policies implemented in November and December, the Administrative Manager developed six

additional administrative policies in January addressing workplace conduct, professional expectations, and employee protections:

- Customer Service Standards Policy (v1.0)
- Time-Off Requests and Calendar Management Policy (v1.0)
- Acting in Capacity (AIC) Policy (v1.0)
- Respectful Work Environment Policy (v1.0)
- No Harassment & Discrimination Policy (v1.0)
- Whistleblower Protection Policy (v1.0)

These policies were presented to all staff in early February for review and discussion before implementation. The policies strengthen LRAPA's commitment to maintaining a professional, supportive workplace while ensuring compliance with state and federal employment law. All administrative SOPs are now centrally available to staff, establishing consistent operational frameworks across the agency.

V. ENSURING FISCAL RESPONSIBILITY

Aligns with Financial Stewardship Perspective of goal 7—managing financial resources effectively and transparently.

V.A. Budget Performance & Stability

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for budget variance and maintaining adequate reserves (4 months of operating budget), ensuring LRAPA can fulfill its mission consistently.*

Please refer to the December 2025 financial update (Agenda item number 7).

FY26 Line Items to Note: These line items are above 91% of the budgeted spending to date. (Target spending to date is 50% as if December 31, 2025).

- **General Fund** – The GF Personnel Services line item is at 94.1% of our targeted amount of 50% for December. It is expected that this line item will remain under budget for the year.
- **Special Revenue Fund (Title V)** – nothing to note.
- **Grant Fund** – nothing to note.

FY26 Summary of Expenditures: 50% of the year has elapsed as of **12/31/25**, and spending is below that threshold in each of the LRAPA funds. These are the categories we must consider when asking the question “Were we below or over budget for the year?”:

- **General Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **35%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **34%**
- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **35%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **35%**

Grant Fund Details as of 12/31/2025

- **Targeted Airshed Grant 1.0** (November 2019 – November 2025)
 - Total grant amount: \$4,938,190
 - Spent to date: \$4,938,190
 - Remaining grant balance: \$0
 - Awaiting federal reimbursement (as of 12/31/25): \$0
 - Percentage of grant awaiting reimbursement: 0%

- **Targeted Airshed Grant TAG 2.0** (January 2022 – August 2026)
 - Total grant amount: \$2,739,425
 - Spent to date: \$538,640.99
 - Remaining grant balance: \$2,200,784.01
 - Awaiting federal reimbursement (as of 10/3/25): \$277,225.79
 - Percentage of grant awaiting reimbursement: 10%

Please Note: LRAPA’s practice is to keep the percentage of grant awaiting reimbursement below 25%.

V.B. Financial Transparency & Reporting

This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for financial reports provided to the Board (target: monthly) and timely audit completion (target: before December 31). Transparency in financial matters builds trust with our stakeholders and ensures accountability.

Fiscal Year: 2025-2026	Status	Completion Date
Budget FY26	Adopted	May 2025
Prior Year Audit - FY25	In progress, Isler is wrapping up	Expected February 2026
Auditor’s Presentation	Scheduled	February 2026 BOD Meeting

Auditor Selection Process: Following Board direction at the November 2025 and January 2026 meeting, LRAPA initiated a competitive procurement process for audit services for FY26 and subsequent years. Staff were directed to conduct a Informal Written Quotes method that best aligns with the Board's objectives for competition, transparency, and administrative efficiency.

On January 26, 2026, LRAPA issued a Request for Written Quotes to ten qualified Oregon CPA firms, including LRAPA's current auditor (Isler CPA) and firms recommended by local government partners. The RFQ requests quotes for FY26 audit services with options for FY27 and FY28 renewals.

Written quotes are due February 23, 2026. Staff will evaluate responses based on firm qualifications, Oregon government audit experience, commitment to deadlines, technology and ease of engagement, staff qualifications, and price. A contract recommendation will be presented to the Board following the evaluation process, with the selected auditor beginning FY26 audit fieldwork in fall 2026.

VI. BOARD CALENDAR

A tentative review of upcoming initiatives, events, and board business.

2026	2027
<p>January</p> <ul style="list-style-type: none"> – Preview upcoming appointments on board and committees. – City of Eugene Public Health Standards Code Amendments – Director’s Contract Approval <p>February</p> <ul style="list-style-type: none"> – Oakridge Air Update – FY’25 Audit Report & Presentation – Appoint new Budget Committee members, and appoint Budget Officer – Elect the Board Chair and Vice-Chair <p>March</p> <ul style="list-style-type: none"> – Potential Supplemental Budget – Budget Committee Meeting for FY’26-27 <p>April</p> <ul style="list-style-type: none"> – Budget Committee Meeting for FY’26-27; Approve Budget – Executive Director’s Performance Evaluation Process <p>May</p> <ul style="list-style-type: none"> – Public Hearing of FY’26-27 Approved Budget, Board Adoption – Oakridge Air Update <p>June</p> <ul style="list-style-type: none"> – Outdoor Burning Season Review <p>July</p> <ul style="list-style-type: none"> – Rulemaking Review – Review PERS UAL Liability & Investment Strategy <p>August</p> <ul style="list-style-type: none"> – No Meeting <p>September</p> <ul style="list-style-type: none"> – Review Legislative Short Session. – Review Local Partner Dues Calculation for FY’26-27 – Wildfire Smoke Management Season Update – Annual Review of Board Designated LGIP Account <p>October</p> <ul style="list-style-type: none"> – Approve Local Dues Calculation for FY’26-27. – Smoke Management Season Update/Review <p>November</p> <ul style="list-style-type: none"> – Audit Update, FY’26-27 – Home Wood Heating Season Update <p>December</p> <ul style="list-style-type: none"> – No Meeting 	<p>January</p> <ul style="list-style-type: none"> – Preview upcoming appointments on board and committees. – Oakridge Air update <p>February</p> <ul style="list-style-type: none"> – Appoint new Budget Committee members, and appoint Budget Officer – Elect the Board Chair and Vice-Chair <p>March</p> <ul style="list-style-type: none"> – Potential Supplemental Budget – Budget Committee Meeting for FY’27-28 <p>April</p> <ul style="list-style-type: none"> – Budget Committee Meeting for FY’27-28; Approve Budget – Executive Director’s Performance Evaluation Process <p>May</p> <ul style="list-style-type: none"> – Public Hearing of FY’27-28 Approved Budget, Board Adoption – Oakridge Air Update <p>June</p> <ul style="list-style-type: none"> – Outdoor Burning Season Review <p>July</p> <ul style="list-style-type: none"> – Rulemaking Review – Review PERS UAL Liability & Investment Strategy <p>August</p> <ul style="list-style-type: none"> – No Meeting <p>September</p> <ul style="list-style-type: none"> – Review Legislative Long Session. – Review Local Partner Dues Calculation for FY’27-28. – Wildfire Smoke Management Season Update – Annual Review of Board Designated LGIP Account <p>October</p> <ul style="list-style-type: none"> – Approve Local Dues Calculation for FY’27-28. – Smoke Management Season Update/Review <p>November</p> <ul style="list-style-type: none"> – Audit Update, FY’27-28 – Home Wood Heating Season Update <p>December</p> <ul style="list-style-type: none"> – No Meeting

VII. LRAPA STRATEGIC GOALS REFERENCE SHEET

These ongoing and sustained goals are designed to ensure comprehensive performance management across four key perspectives. This reference sheet provides an overview of each strategic goal and its associated performance metrics.

MISSION: To protect public health, quality of life and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.

VISION: Community partners working together to ensure clean air for everyone.

GOAL 1: Public Health Protection and Air Quality Education

Protect public health through air quality initiatives and foster community engagement via educational programs, prompt response to public concerns, and efforts to ensure equitable protection from air pollution for all communities.

Lag Indicators

- % of days in "Good" or "Moderate" AQI categories by monitoring location (target: 95% annually)
- Number of days with PM2.5 or PM10 exceeding NAAQS 24-hour standards (target: 0)
- % of complaints responded to (target: 95%)

Lead Indicators

- Number of educational events/programs conducted quarterly (target: 2 per quarter)
- Number of wood heating advisories issued (target: prior to 150 AQI in metro)
- Email listserv growth (target: >3% increase annually)

GOAL 2: Enhanced Wildfire Smoke Preparedness

Address the increasing threat of wildfire smoke intrusions to public health in Lane County through public education, collaboration with local jurisdictions, and enhanced monitoring and communication during wildfire events. In addition to seeking funding avenues which directly support this new and growing smoke management service need.

Lag Indicators

- Response time to publish smoke advisories during events (target: before 1pm on days needed)

Lead Indicators

- Maintain LRAPA supported commercial air sensors in Lane County (target: approximately 75)
- State smoke advisory engagement (target: 100% participation)

GOAL 3: Public Health Protection and Air Quality Education

Ensure compliance with National Ambient Air Quality Standards (NAAQS) and other health-based benchmarks, manage air quality permits for regulated sources, and implement best practices in emissions control, balancing economic development with environmental protection through rigorous permitting processes.

Lag Indicators

- % of area in compliance with NAAQS standards (target: 100%)
- % of permits issued within target timeframes (target: 90%)
- Permit backlog rate (target: <20%)

Lead Indicators

- Number of annual Full Compliance Evaluations completed vs. EPA committed (target: 100%)
- % of enforcement actions resolved within 6 months (target: 80%)

GOAL 4: Regional Air Monitoring and Analysis

Collect, analyze, and report comprehensive air quality data across Lane County to inform policy decisions, alert the public, and track long-term air quality trends.

Lag Indicators

- % data completeness for monitoring network (target: >95%)
- Timeliness of data reporting to the public and EPA (target: 100% on schedule)

Lead Indicators

- % of monitors calibrated on schedule (target: 100%)
- % uptime for real-time data systems (target: 98%)
- Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)

GOAL 5: Partnerships and Interagency Coordination

Build and maintain strong relationships with various stakeholders, including industry, local jurisdictions, and community groups, to foster collaboration, improve communication, and ensure that LRAPA's work is responsive to community needs and concerns.

Lag Indicators

- Number of industry outreach initiatives completed annually (target: 1 per year)
- Number of community outreach initiatives completed annually (target: 1 per year)
- Number of partner outreach engagements completed annually (target: 5 per year)

Lead Indicators

- Diversity of inter-agency meetings attended (target: prioritize local, then state, then federal engagements)
- Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)
- Communication frequency with key stakeholders (target: Quarterly communication)
- Number of council presentations delivered (target: 1 per jurisdiction annually)

GOAL 6: Organizational Excellence and Operational Efficiency

Strengthen LRAPA's internal systems, workflows, and operational capacity through technology integration, process improvement, and staff development to enhance organizational effectiveness and service delivery.

Lag Indicators

- Employee satisfaction/engagement scores (target: 85% satisfaction)
- Staff retention rate (target: >85% annually)
- % completion of internal systems modernization (target: 100% of planned upgrades, e.g. LINFO)

Lead Indicators

- Number of staff professional development training completed (Target: 2 per staff per year)
- Number of staff utilizing advancing technologies in workflows (target: > 50%)

GOAL 7: Financial Sustainability and Transparency

Ensure LRAPA's long-term financial stability and improve fiscal transparency through diversified funding sources, robust financial management practices, and clear communication of financial decisions to stakeholders.

Lag Indicators

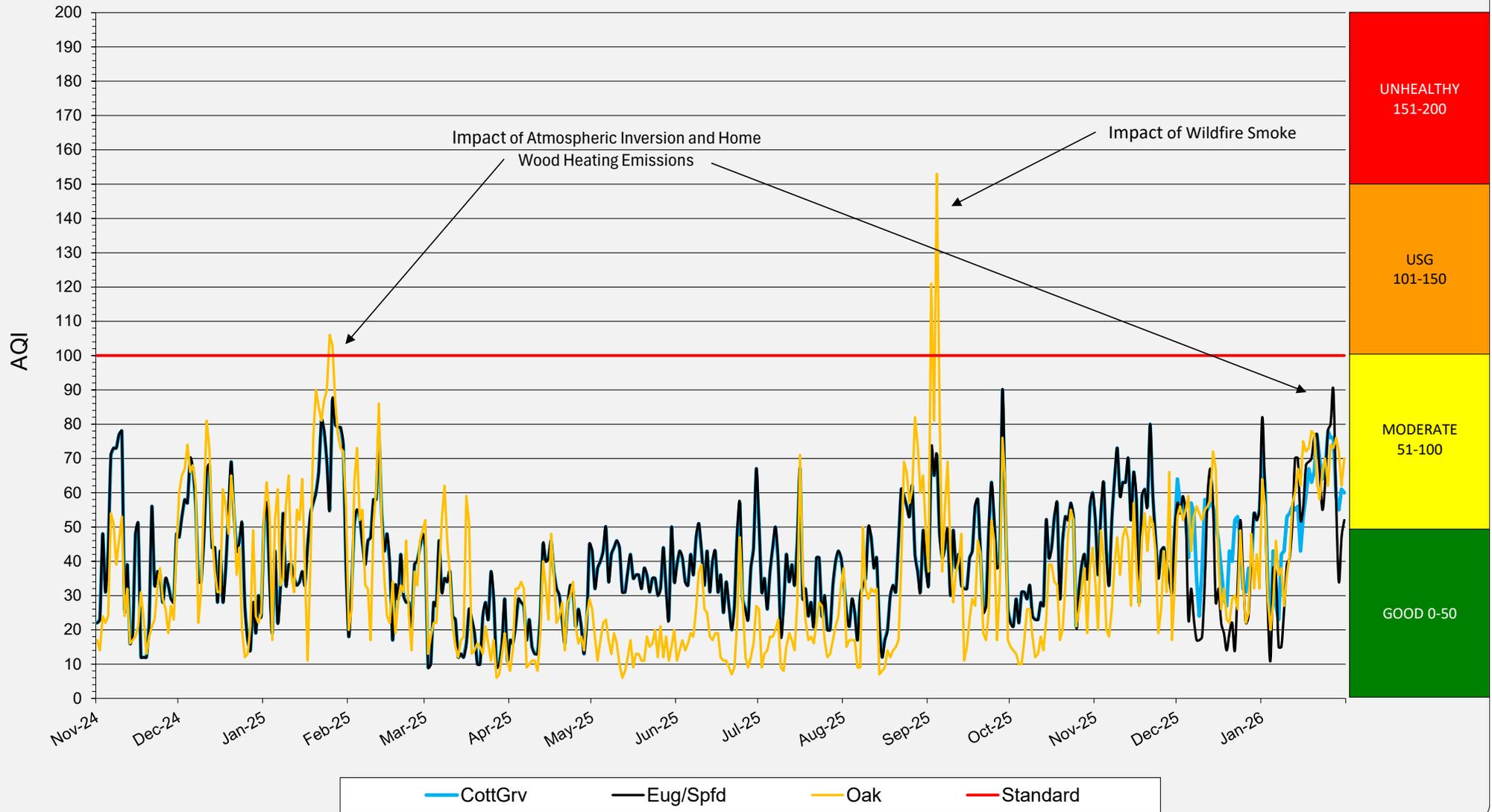
- Reserve fund supporting annual operating budget (target: 4 months)
- Budget variance (target: within 10% of planned)

Lead Indicators

- Number of financial reports provided to Board & public (target: monthly to Board)
- Audit completed before state deadline (target: Dec. 31)

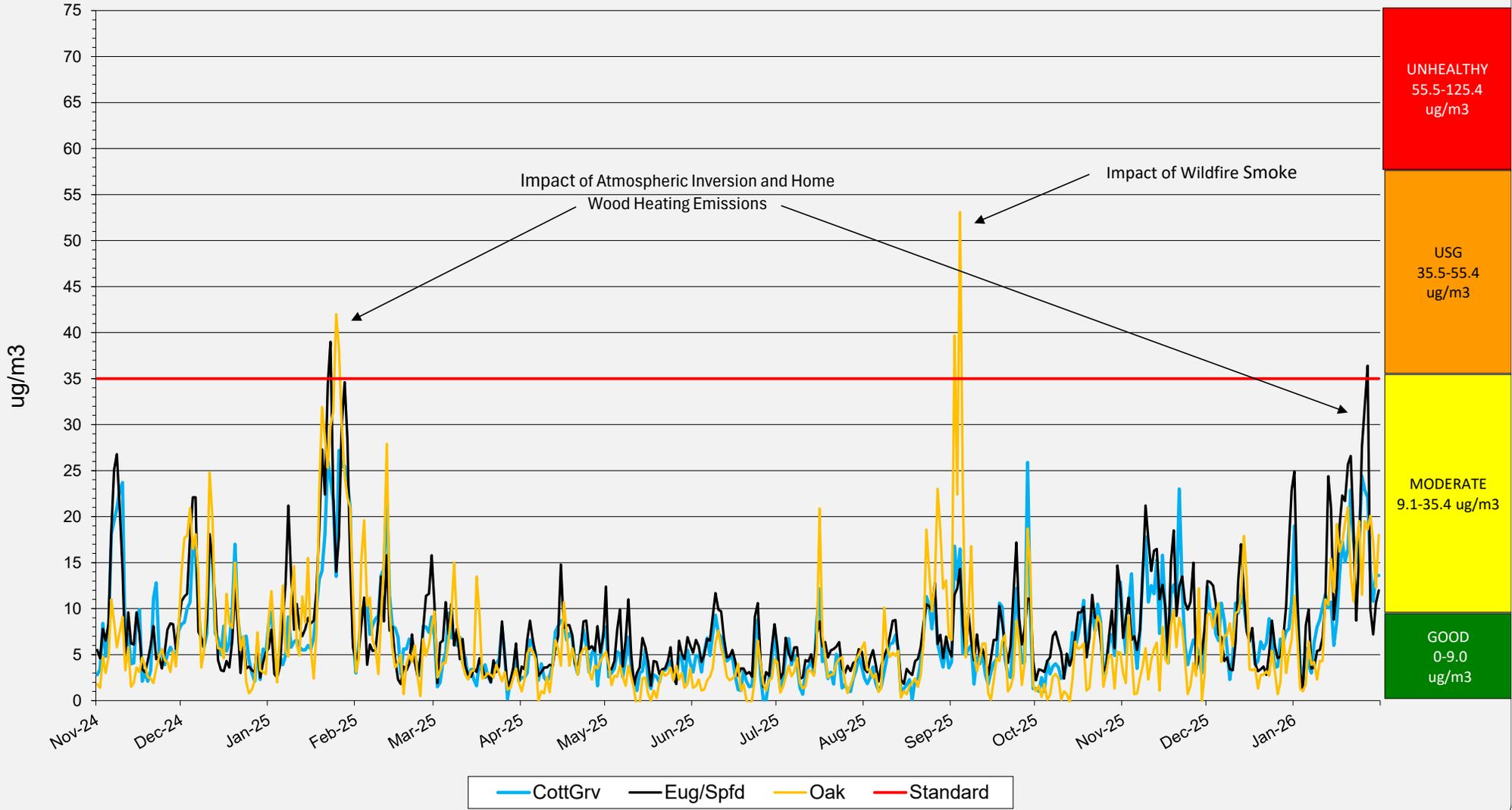
Daily Air Quality Index (AQI) Chart

This 15-month chart demonstrates the seasonality of the pollutants.



Daily PM2.5 Levels

Daily Sampling, NAAQS Exceedance is Triggered on the 8th High



NEW/OPEN ENFORCEMENT ACTIONS DETAIL REPORT
01/1/2026 -- 01/31/2026
Report of open actions initiated since last report

NEW ENFORCEMENT ACTIONS:

1. JEFFREY HEITZMAN & JANICE CASTLE (EUGENE)
 - A. Violation: Outdoor burning of prohibited materials including construction and demolition debris.
 - B. Initial Action Taken: NON #3948 issued 1/15/2026
 - C. Subsequent Action: NCP #2025-3948 (\$3,388) issued 1/15/2026:
 - D. Resolution: PENDING
 - E. Source Type: OUTDOOR BURNING
 - F. Initiated By: COMPLAINT

2. RADIUS RECYCLING (EUGENE)
 - A. Violation: Outdoor burning where prohibited and outdoor burning of prohibited materials.
 - B. Initial Action Taken: NON #3951 issued 1/14/2026
 - C. Subsequent Action: PENDING
 - D. Resolution: PENDING
 - E. Source Type: OUTDOOR BURNING
 - F. Initiated By: COMPLAINT

3. GREENSIDE CONSTRUCTION INC. (HAPPY VALLEY)
 - A. Violation: During an inspection, no signage identifying an air curtain incinerator activities and information was present at Buford Park in Eugene which is in violation of their Permit No. 206131 condition 6.1.c.ii.
 - B. Initial Action Taken: NON #3953 issued 1/27/2026
 - C. Subsequent Action: PENDING

- D. Resolution: PENDING
 - E. Source Type: ACI
 - F. Initiated By: INSPECTION
4. PACIFIC ENVIRONMENTAL GROUP (EUGENE)
- A. Violation: Conducting an asbestos abatement project without having the required asbestos survey on site at all times.
 - B. Initial Action Taken: NON #3955 issued 1/15/2026
 - C. Subsequent Action: PENDING
 - D. Resolution: PENDING
 - E. Source Type: ASBESTOS
 - F. Initiated By: INSPECTION
5. AURORA INNOVATIONS, LLC / HYDROFARM (EUGENE)
- A. Violation: Aurora Innovations, LLC submitted their 2024 Annual Report late. Condition 28 of LRAPA issued ACDP permit #200053 requires annual reporting of information from the previous year to be submitted by February 15th. The 2024 report was not received by LRAPA until 6/23/2025.
 - B. Initial Action Taken: NON #3946 issued 1/22/2026
 - C. Subsequent Action: PENDING
 - D. Resolution: PENDING
 - E. Source Type: ACDP
 - F. Initiated By: INSPECTION
6. AURORA INNOVATIONS, LLC / HYDROFARM (EUGENE)
- A. Violation: Aurora Innovations LLC (Aurora) has allegedly allowed perlite fines processed at the facility to become fugitive and cause visible deposition on neighboring properties and is a violation of ACDP permit #200053 Permit Condition G4. It is also alleged that Aurora failed to monitor baghouse pressure drop or conduct fugitive surveys in 2024. The failure to monitor baghouse pressure drop and to conduct fugitive emission surveys are in a violation of ACDP permit #200053 Permit Conditions 27 & 13.

- B. Initial Action Taken: NON #3949 issued 1/22/2026
- C. Subsequent Action: PENDING
- D. Resolution: PENDING
- E. Source Type: ACDP
- F. Initiated By: COMPLAINT

PENDING (Enforcement actions issued prior to 11/1/2025 with no reporting action in the current reporting period):

1. DUST 2 DIAMONDS, LLC (SPRINGFIELD)
 - A. Violation: Performed an asbestos abatement project without possessing a license to perform asbestos abatement; openly accumulated friable asbestos-containing materials.
 - B. Initial Action Taken: NON #3908 issued 9/6/2024
 - C. Subsequent Action: NCP #2024-3908 (\$8,400) issued 9/6/2024; request for reduction approved and reduced to \$4,800 with a payment plan of \$100; payments are on schedule as of 1/31/2026.
 - D. Resolution: PENDING
 - E. Source Type: ASBESTOS
 - F. Initiated By: INSPECTION
2. REMEDIOS ROMERO (COTTAGE GROVE)
 - A. Violation: Respondent conducted the burning of prohibited materials, including painted wood, metal, tin cans, plastic bags, food waste, plastics fiberglass roofing and general household garbage in a burn barrel.
 - B. Initial Action Taken: NON #3930 issued 08/06/2025
 - C. Subsequent Action: NCP #2025-3930 (\$1,019) issued 08/06/2025; no response, default order and judgment (DOJ) in process
 - D. Resolution: PENDING
 - E. Source Type: OUTDOOR BURNING
 - F. Initiated By: COMPLAINT

CLOSED ENFORCEMENT CASES Enforcement closed in the current reporting period 11/1/2025 – 12/31/2025):

1. AURORA INNOVATIONS, LLC / HYDROFARM (EUGENE)
 - B. Violation: Allowed for particulate matter (pearlite fines) to become airborne and cause visible depositions on neighboring properties. This is a violation of permit condition of their Air Contaminant Discharge Permit 200053 (ACDP 200053) permit condition G12.
 - B. Initial Action Taken: NON #3941 issued 10/02/2025
 - C. Subsequent Action: LRAPA discussed the complaints and permit conditions violated and precautions to prevent future depositions.
 - D. Resolution: CASE CLOSED 1/21/2026
 - E. Source Type: ACDP – Fugitive Emissions
 - F. Initiated By: COMPLAINT