A G E N D A

LANE REGIONAL AIR PROTECTION AGENCY
MONTHLY BOARD OF DIRECTORS MEETING

THURSDAY September 10, 2026
Start Time - 12:15 P.M.

Virtual Participation
Microsoft Teams
Join the meeting now
Meeting ID: 292 371 838 209 897
Passcode: KM3XR7DF

In-Person Participation
LRAPA
1010 Main Street
Springfield, Oregon 97477

[Note: Start times for agenda items are approximate]

CALL TO ORDER:

1. **Call to Order/Roll Call** (12:15 p.m.)
2. **Adjustments to Agenda** (12:15 p.m.)
3. **Public Participation (time limited to three minutes per speaker)** (12:15 p.m.)
   (Note: This is an opportunity for the public to speak on both scheduled and unscheduled items. The Board may not act at this time but, if it is deemed necessary, place such items on future agendas. Issues brought up under this agenda item are to be limited to three minutes speaking time by the person raising the issue. If additional time is necessary, the item may be placed on a future agenda.)
4. **Comments from Board Members** (12:20 p.m.)
   (Note: This is an opportunity for Board Members to speak on items from today's public comments or written comments they have received. The board may not act at this time but if it deems necessary place such items on future agendas.)
5. **Approval of Meeting Minutes** (12:25 p.m.) *Potential Action*
   A. June 11, 2026 Meeting Minutes
   B. Board Discussion
6. **Directors Report** (12:30 p.m.) *Information*
   A. Travis Knudsen
   B. June Directors Report
   C. Board Discussion
7. **Citizens Advisory Committee** (12:35 p.m.) *Information*
   A. Matt Sorensen
   B. Report on June 2026 Meeting
   C. Board Discussion

8. **Approval of Financial Report** (12:40 p.m.) *Potential Action*
   A. Betty Nielsen
   B. June, July, August, 2026 Financial Report
   C. Board Discussion

9. **Review Board Designated LGIP account** (12:50 p.m.) *Information*
   A. Betty Nielsen
   B. Staff Report
   C. Board Discussion

10. **ACDP Program Costs and Fee Structure** (1:00 p.m.) *Potential Action*
   A. Travis Knudsen
   B. Staff Report
   C. Board Discussion

11. **Local Partner Dues Calculation for FY'28** (1:15 p.m.) *Information*
   A. Travis Knudsen
   B. Staff Report
   C. Board Discussion

12. **Data Center Development and Air Quality in Lane County** (1:25 p.m.) *Information*
   A. Travis Knudsen, Max Hueftle
   B. Staff Report
   C. Board Discussion

13. **Executive Director Performance Evaluation Process** (1:45 p.m.) *Information*
   A. Rachelle Nicholas
   B. Staff Report
   C. Board Discussion

14. **Future Board Agenda Items** (1:55 p.m.) *Information*
   A. Director Keating
   B. Board Calendar
   C. Board Discussion

15. **Adjournment** (2:00 p.m.)

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Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas,

incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a accessibility@lrapa-or.gov o llame a la oficina de LRAPA al 541-736-1056.

BOARD OF DIRECTORS
MEETING MINUTES
SEPTEMBER 10, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON

ATTENDANCE	
BOARD PRESENT:	**STAFF PRESENT:**
Matt Keating, Chair	Travis Knudsen, Executive Director
David Loveall, Vice-Chair	Chris Coulter, Permit Writer
Bryan Cutchen	Ashley Dearden, Permit Writer
Jared Hensley	Lance Giles, Technical Services Manager
Michael Johnston	Max Hueftle, Operations Manager
Nicole Ngo	Emma Lindemann, Board Coordinator
Dylan Plummer	Jaime McEvoy, Environmental Coordinator II
Jim Settelmeyer	Rachelle Nicholas, Administrative Manager
Alan Stout	Betty Nielsen, Finance Manager
	Robbye Robinson, Finance Specialist
	Matt Sorensen, Public Affairs & Project Manager
	Colleen Wagstaff, Enforcement & Asbestos Manager
BOARD ABSENT/EXCUSED:	**OTHERS PRESENT:**
None.	Ashlei Blow, Guest
	Bruce Tufts, Public

AGENDA	ACTION
REGULAR MEETING	
1. Call to Order/Roll Call	**Chair Keating**, participating remotely via Teams, opened the meeting and, without objection, asked **Vice-Chair Loveall** to accept the chairmanship for the meeting and conduct the proceedings, while he continued to participate as a full voting member. **Vice-Chair Loveall** accepted and called the regular meeting to order at 12:15 p.m. **Vice-Chair Loveall** conducted roll call. A quorum was confirmed with all Board members present. **Director Settelmeyer** joined the meeting shortly after roll call via Teams.
2. Adjustments to Agenda	None.

3. Public Participation	None.
4. Comments from Board Members	**Director Plummer** commented that, as the region wrapped up another wildfire season, he wanted to share appreciation for LRAPA staff's prompt communication with the Board and public on smoke events. **Director Keating** noted, as a point of information, that Eugene City Council would hold a September 14 work session on data center development, following interest from Board and community members; he had recently attended a seminar on the topic. **Vice-Chair Loveall** noted the Board would address data centers later under Item 12.
5. Approval of Meeting Minutes A. July 9, 2026 Meeting Minutes B. Board Discussion	MOTION: **Director Cutchen** moved, and **Director Plummer** seconded, to approve the July 9, 2026 Meeting Minutes. The motion passed unanimously.
6. Directors Report A. **Travis Knudsen** B. June Directors Report C. Board Discussion	**Travis Knudsen**, Executive Director, presented the Director's Report. The 2026 wildfire season is winding down but not yet over; the season's first smoke intrusion, in August, brought the Eugene-Springfield area to an Air Quality Index of 195, the worst since the 2020 Holiday Farm Fire (Oakridge has seen worse since then, but that comparison is specific to the metro area), and staff have taken part in 23 statewide smoke-coordination calls this season. **Mr. Knudsen** welcomed **Betty Nielsen**, Finance Manager, and **Emma Lindemann**, the agency's new Board Coordinator, and reported ongoing technical trainings, continued regional coordination on DEQ's smoke management plan and Lane County's wildfire protection program, and fall legislative outreach with Representative Darin Harbick, Senator Floyd Prozanski, and Representative John Lively. Operationally, LRAPA has issued 3 Title V permits and 24 ACDPs year to date and will move payroll to an every-other-Friday schedule beginning in October (confirmed still processed through Caselle, per **Director Cutchen**'s question). **Mr. Knudsen** reported LRAPA's Version 2.0 AI Use and Management Policy was published over the summer, with a Board presentation planned this fall, and that the FY26 audit with Pauly Rogers remains on track for the December 31 deadline. At **Director Stout**'s request, **Mr. Knudsen** agreed to share the AI policy with the Board; both agreed the organization must be intentional about which tasks and skills it is comfortable offloading to AI.
7. Citizens Advisory Committee A. **Matt Sorensen** B. Report on June 2026 Meeting C. Board Discussion	As CAC Chair **Kelly Wood** was not present, **Matt Sorensen** reported on the CAC's review of 14 proposed rule changes following the Title 43 Asbestos rulemaking (the "ACDP and Air Quality Permitting Cleanups" package), presented to the CAC by **Max Hueftle**. Changes are intended to improve stringency and consistency and align with DEQ, including passive-consent renewal for general permit holders (e.g., gas dispensing facilities) and a

	reduced incinerator operating temperature (1,800 to 1,600 degrees) matching a recent state rule. The CAC discussed the ACDP fee schedule at length and asked the Board to finalize its direction before advancing the package; in response to **Director Cutchen**, **Mr. Sorensen** said the CAC did not lean toward a particular approach but wanted the Board to decide.
8. Approval of Financial Report A. **Betty Nielsen** B. June, July, 2026 Financial Report C. Board Discussion	**Betty Nielsen**, Finance Manager, presented the June, July, and August 2026 Financial Reports. June financials remain unaudited pending the FY26 audit, but all expenditures are within budget (93% of budgeted personnel expended in the General Fund, 91% in Title V, 65% in the grant fund; 68% combined). Tag 1 grant funding of $4.9 million has been received in full; $527,000 has been spent under Tag 2, with $279,000 outstanding for reimbursement. For August, personnel expenditures stood at 86.3% against an anticipated 83.3%, due to mandatory vacation payouts for five long-tenured employees; capital outlay in the General Fund is at 343% of the periodic budget due to a $45,000 vehicle purchase, and $319,000 in grant reimbursements are pending. In response to Board questions, **Mr. Knudsen** confirmed the Board will now receive the prior month's financial report at each meeting (versus the previous longer lag) and that the FY26 audit remains on track for December 31; **Ms. Nielsen** agreed to prepare a general balance sheet upon request. MOTION: **Director Johnston** moved, and **Director Cutchen** seconded, to approve the June, July, and August 2026 Financial Reports as presented. The motion passed unanimously.
9. Review Board Designated LGIP Account A. **Betty Nielsen** B. Staff Report C. Board Discussion	**Betty Nielsen**, Finance Manager, presented the report on the Board-designated Local Government Investment Pool (LGIP) account, established to help address unfunded pension liability and other future obligations. The account began with a Board-designated deposit of $374,655 in January 2026 and earned $6,895 in interest through the end of FY26, for a balance of $381,550. Through the first two months of FY27, the account earned an additional $2,596 in interest, bringing the balance to $384,146. No Board questions were raised.
10. ACDP Program Costs and Fee Structure A. **Travis Knudsen** B. Staff Report C. Board Discussion	**Mr. Knudsen** presented a staff report, delayed from July, on ACDP program costs and fee recovery. Program costs are expected to range between $1.0-$1.2 million in FY27 (about 40% of General Fund costs), against expected fee revenue of about $785,000 (roughly 70% cost recovery); costs average about $3,850 per permitted source against $2,700 in average fee revenue. Absent a change to the fee structure, continued reliance on reserves would deplete the General Fund by FY32. Staff presented three fee-increase paths, each followed by an Employment Cost Index escalator capped at 5%: Path 1 (20% in FY28-29), Path 2 (15% in FY28-30), and Path 3 (10% in FY28-31). All three avoid depleting the General Fund by FY32, but only Path 1 fully maintains the Board's four-month reserve policy throughout; staff

	recommended Path 1 on that basis, noting the program is staffed near its practical minimum (17 of 19 budgeted FTE) with little room for cost reduction. Under any path, LRAPA's fees remain below DEQ's comparable fees through FY35 (currently about 36% below). Board members weighed the impact on small businesses against the risk of delaying reserve recovery, and discussed alternatives including a modified 16%-over-three-years option and a four-year approach; **Mr. Knudsen** noted a straight four-year cadence would not, on its own, meet the reserve policy and would likely need a larger first-year increase followed by de-escalation. **Director Johnston** noted Paths 1 and 2 reach nearly the same cumulative total by FY35 (within about $2,000). **Director Stout** suggested a straw poll to gauge consensus; **Director Keating** cautioned that even an informal poll could be construed as a vote in a public meeting. Under Path 1, the annual fee for a small general/gas-dispensing permit (currently $630) would rise about $277/year (about $23/month) by FY29; 83% of ACDP holders fall into the general, basic, or registration categories, while the roughly two dozen largest ("Standard") holders currently pay about $1,400/year. MOTION: **Director Cutchen** moved, and **Director Keating** seconded, to direct the Executive Director to develop the Path 2 fee structure for inclusion in the 2026 SIP rulemaking package, consisting of three ACDP base fee increases of 15%, effective fiscal years 2028 through 2030, followed beginning in fiscal year 2031 by an Employment Cost Index escalator capped at 5% (no escalator applied in the base years). The motion passed unanimously.
11. Local Partner Dues Calculation for FY'28 A. **Travis Knudsen** B. Staff Report C. Board Discussion	**Travis Knudsen**, Executive Director, presented the annual staff report on the local partner dues calculation, prepared under LRAPA's intergovernmental agreement using the methodology the Board most recently reviewed at a January 2025 work session. He noted that, while the IGA requires notice to partners by March 1, staff provide the calculation in October to support partner budget planning processes. This year's proposed adjustment reflects a 3% increase based on the Consumer Price Index for the Western region, for proposed adoption in October 2026. No substantive Board questions were raised; **Mr. Knudsen** noted that partner municipalities have historically responded only with appreciation for early notice.
12. Data Center Development and Air Quality in Lane County A. **Travis Knudsen**, **Max Hueftle** B. Staff Report C. Board Discussion	**Mr. Knudsen** and **Max Hueftle** presented an informational update on data center development, prompted by **Director Plummer**'s interest in a pending zone verification for the former Hynix Semiconductor campus in West Eugene; the Eugene city attorney determined a data center is not an applicable use there under current zoning. Hynix separately holds an unrelated general ACDP for boiler equipment (issued 2020, expiring 2028). LRAPA does not regulate data centers directly but does regulate the backup

	diesel generators that power them; a facility would need an ACDP (and Cleaner Air Oregon health risk review) if aggregate generator capacity exceeds about 30,000 horsepower (roughly ten units). LRAPA has not received a data center application in Lane County, which appears less attractive for siting than the northern Willamette Valley or Columbia River Gorge. DEQ offers a voluntary fast-track pathway for Tier 4-equivalent generators; **Max Hueftle** noted facilities more commonly install Tier 2 engines and add pollution controls to reach Tier 4-equivalent performance. **Director Plummer** raised concern that the 2025 Oregon Power Act's large-load utility tariffs could direct future data center development toward publicly owned utilities such as EWEB or Springfield Utility Board, that a LUBA challenge to the Hynix determination remains possible, and that backup generators are sometimes run continuously as a cost buffer rather than solely during outages, citing state diesel-generation data and a recent Environmental Protection Network report on related health costs. He urged staff to explore a rulemaking to require or incentivize Tier 4 generators. Board members discussed how such a requirement might extend to other industries, including wood products and mills, that rely on backup generators, distinguishing emergency-only use from cost-avoidance use (the latter better addressed through municipal or utility code). **Mr. Knudsen** said staff are examining whether a non-rulemaking, DEQ-style Tier 4 incentive could work at LRAPA, while a data-center-specific requirement would need a rulemaking and Board authorization. No formal action was taken; **Director Plummer** will continue bringing updates as the topic develops.
13. Executive Director Performance Evaluation Process A. **Rachelle Nicholas** B. Staff Report C. Board Discussion	**Rachelle Nicholas** presented the annual informational report on the Executive Director performance evaluation process, proposing to continue last year's approach (anonymous staff survey plus a Board evaluation form, compiled for an executive session anticipated in November), updated to reflect the Board's 2025 adopted goals rather than the prior probationary-period goals. Board members agreed with the update; **Director Stout** spoke favorably of last year's process. **Vice-Chair Loveall** raised moving to a two-year evaluation cycle given the staff time involved, with an executive session available in the interim if needed. **Director Keating** and **Director Stout** supported the change, and **Mr. Knudsen** was supportive while welcoming continued Board feedback, noting his current contract is a two-year term with a step increase contingent on the review. The Board directed staff to use the 2025 goals for this year's form, with the two-year cycle question to be taken up after the November executive session.
14. Future Board Agenda Items	**Director Keating** thanked **Vice-Chair Loveall** for running the meeting. **Vice-Chair Loveall** noted items anticipated for October: two-stroke leaf blowers,

A. **Director Keating** B. Board Calendar C. Board Discussion	Title 43 Asbestos rule adoption, continuing ACDP rulemaking discussion, and whether a mobile source with a DEQ permit operating in Lane County also requires a secondary LRAPA permit (staff confirmed the answer is currently yes).
15. Adjournment	**Vice-Chair Loveall** adjourned the meeting at approximately 2:00 p.m.

*(Minutes recorded by **Emma Lindemann**)*

LRAPA BOARD OF DIRECTORS AGENDA ITEM SUMMARY

LRAPA
Lane Regional Air Protection Agency

Director's Report for July & August 2026

Meeting Date: September 10, 2026
Department: Director's Office
lrapa-or.gov

Agenda Item No. 7
Staff Contact: Travis Knudsen
541-736-1056 ext. 217

I. EXECUTIVE HIGHLIGHTS

Key accomplishments, challenges, and priorities from the past month.

EXECUTIVE SUMMARY

July and August delivered the smoke season LRAPA spent the spring preparing for. July passed with no advisory. Then the first wildfire smoke intrusion hit first week of August. LRAPA issued an air quality advisory August 4 through August 6, and the Eugene-Springfield monitor peaked at an AQI of 195. It was the metro's worst smoke since 2020, and it occurred in front of a national audience while Eugene hosted the World Athletics U20 Championships. Staff joined 23 statewide smoke coordination calls from mid-July through early September.

Betty Nielsen, CPA, MBA, joined as Finance Manager on July 7, coming from Lane Council of Governments. Emma Lindemann started as Environmental Coordinator 1 on July 27. LRAPA now has 17.0 of 19.0 authorized FTE filled, with two positions held vacant. Staff also used the summer for technical training on control devices, dispersion modeling, fabric filters, asbestos inspection, and fugitive dust.

Community and partner work was a highlight. Matt Sorensen represented LRAPA and observed three Oregon Department of Forestry Smoke Management Rules Advisory Committee sessions, the Lane County Community Wildfire Protection Plan health workgroup, the regional public information officer social, and a Springfield Rotary presentation. LRAPA hosted the Rivers to Ridges ecological burn group as that coalition prepares for the 2026 prescribed burn season, and we installed a PurpleAir sensor at no cost at Eugene First United Methodist Church to support its work as a community resiliency hub. In early September we met with Representative Darin Harbick, Senator Floyd Prozanski, and Representative John Lively, with more scheduled through October. LRAPA has issued three Title V permits and 24 ACDPs year to date, and enforcement detail is in Attachment No. 3.

Internally, the agency worked on the systems that carry the daily load. Finance works to move payroll from semi-monthly to bi-weekly in October, staff published version 2.0 of the AI Use and Management Policy, and Lance Giles continued targeted fixes to LINFO while we build the case for real developer capacity. The FY26 audit with Pauly Rogers began August 1 with target completion December 31.

For September's Board meeting, the Board returns to ACDP program costs and fee structure, deferred from July. Board direction determines what staff write into the 2026 Permitting Rulemaking Package, which decides whether General Fund reserves hold above the four-month policy floor past FY31. The Board also reviews the local partner dues calculation for FY26-27. Both come back to the question the Board has been working since spring: what level of service Lane County wants from its air agency and how it is funded.

II. PROTECTING PUBLIC HEALTH & SERVING OUR COMMUNITY

Aligns with Customer/Stakeholder Perspective of the Balanced Scorecard framework and LRAPA's current goals 1, 2, and 5 which focus on public health protection, community engagement, and stakeholder relationships.

II.A. Air Quality Status & Trends for April 2026

*These metrics support **Goal 1 (Public Health Protection and Air Quality Education)** and **Goal 4 (Regional Air Monitoring and Analysis)**, tracking our performance against targets for "Good" and "Moderate" AQI days, data completeness, and timely reporting).*

August

Site	Date	Max AQI	Pollutant
Eug/Spfld	5-Aug-26	195	PM
Oak	6-Aug-26	160	PM
CottGrv	5-Aug-26	176	PM

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	21	23	21	0-50	0-9	0-54
Moderate	7	5	7	51-100	9.1-35.4	55-70
USG	0	1	1	101-150	35.5-55.4	71-85
Unhealthy	3	2	2	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

II.B. Community Response & Complaint Resolution

*This section supports **Goal 1 (Public Health Protection and Air Quality Education)** metrics for complaint response to demonstrates our commitment to addressing community concerns promptly and effectively.*

**Note: unique complaints in the (#)*

Category	Type	Count
Smoke Complaints: 40	Outdoor Burning (26)	32
	Home Wood Heating	1
	Recreational Fire (5)	5
	Field Burn	2
	Ecological Burn	0
Industry: 8	Seneca Sawmill	0
	International Paper	7
	MWMC	0
	Unspecified	1
Asbestos: 0	Asbestos	0
Notable: 23	Unknown	4
	Fugitive Dust (2)	2
	Other (17)	17
TOTAL COMPLAINTS		71

July 2026 and August 2026

Category	2021	2022	2023	2024	2025	2026
Asbestos	9	22	10	12	21	16
Agricultural Activity	7	2	3	3	22	4
Ecological Burn	0	0	0	0	2	0
Fugitive Dust	26	12	7	8	17	15
Home Wood Heating	57	67	52	39	70	19
Industry	336	198	97	75	108	38
Miscellaneous	31	80	62	91	95	33
Outdoor Burning	243	292	254	253	266	263
Slash Burning	10	6	12	9	3	1
Unknown	71	45	65	79	136	36
Total:	790	724	562	569	740	425

II.C. Smoke Management & Wildfire Resilience

*This section aligns with **Goal 2 (Enhanced Wildfire Smoke Preparedness)**, tracking our smoke monitoring, advisory issuance, and coordination with state agencies, as well as smoke management activities for outdoor burning and home wood heating.*

Outdoor Burning, 2026-2027 Season

LRAPA regulates outdoor burning in Lane County to protect air quality and public health. Under Title 47, LRAPA has authority to regulate open burning practices, including determining when burns can occur. LRAPA aims to allow burning whenever possible while preventing air quality deterioration. Outdoor burning is only curtailed when monitoring or forecasts show potential for unhealthy air quality impacts.

Periods of Curtailment

Start	End	Areas	Curtailment	Reason
June 1, 2026	Oct. 2026	All Lane County	Full Prohibition	By Rule, Title 47-015(2)

Home Wood Heating, 2026-2027 Season

LRAPA regulates home wood heating under Title 16 to reduce PM2.5 emissions during periods of poor air quality. An advisory system (Yellow/Red Days) indicates when curtailment is needed. Yellow Day advisory request voluntary curtailment of wood burning except for those who depend on it as their primary heat source. Red Day advisories prohibit visible smoke from chimneys, with exemptions for economic hardship. Like outdoor burning, LRAPA only issues wood burning curtailment when air quality monitoring or forecasts indicate potential health impacts.

Periods of Curtailment

Areas	Yellow Days	Red Days
Eugene/Springfield	0	0
Oakridge	0	0

The home wood heating season concluded in March and is closed for the summer months. It will reopen October 1.

Outdoor Burning Letter Permits, 2025-2026 Season

LRAPA has authority to issue outdoor burning letter permits under Title 47. These permits allow specified burning that would otherwise be prohibited. This program also supports ecological benefits of prescribed fire while protecting public health through strict oversight and timing. LRAPA coordinates closely with land managers to ensure burns are conducted with minimal air quality impacts.

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-06-01	June 30, 2025	Rivers to Ridges Partnership	85 units in Lane County	Ecological Burning	1456 acres
20B25-11-01	November 17, 2025	Casey Jones	82578 Sprague Ln	Dexter	50 cubic yards
20B25-11-02	November 17, 2025	U.S. Fish & Wildlife	Hwy 36 & Alvadore Road	Ecological Burning	28 cubic yards
20B25-12-01	December 2, 2025	Scott Gielish	32960 Dillard Rd	Land-clearing	60 cubic yards
20B25-12-02	December 2, 2025	Scott Gielish	T18S R3W sec. 33 Next door to 32960 Dillard Rd	Forest type debris	500 cubic yards

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-12-03	January 5, 2026	Willamalane Park & Rec District	205 Dorris Street, Springfield	Land-clearing	30 cubic yards
20B25-12-04	January 5, 2026	Port of Siuslaw	Map & Taxlot # 18-11-19-00-0011-00 (Rose Hill Rd), Florence	Land-clearing & demolition debris	69 cubic yards
20B26-01-02	January 26, 2026	Robbie Garcia	85393 Glenada Road	Land-clearing	60 cubic yards
20B26-03-01	March 24, 2026	Friends of Buford Park & Mt. Pisgah	Howard Buford Rec area - North Bottomlands, Meadowlark East	Forest slash debris	49 cubic yards
20B26-04-01	April 16, 2026	Chip Linn	82554 Siltcoos Station Road, Florence	Land-clearing debris	100 cubic yards
20B26-04-02	April 16, 2026	Clarence Dishner	T17S R12W Sec 25 TL 2604 on Ben Bunch Road, Florence	Land-clearing debris	70 cubic yards
20B26-04-03	April 27, 2026	Emerald Coalition	18707 Pataha Rd., Walton	Dimensional wood for a ceremonial burn	7 cubic yards
20B26-05-01	May 13, 2026	Nick Hong	80418 McKenzie Hwy, Springfield	Land clearing debris	26 cubic yards
20B26-05-02	May 19, 2026	Pete Carpani	Aspen Ridge Road, Veneta - Map and Tax Lot # 17-06-36-34-800	Forest slash/land clearing debris	10 cubic yards
20B26-06-01	June 30, 2026	Rivers to Ridges Partnership	Various locations in Lane County	Ecological Burning	1400 acres

Wildfire Smoke Intrusions & Air Quality Advisories

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, a coordinated system that connects federal, state, and local agencies during significant smoke events. LRAPA's role includes issuing local air quality advisories, coordinating public health messaging, and representing Lane County's interests in state-level response planning.

Air Quality Advisories Issued

Start Date	End Date	Areas Affected	Primary Pollutant
08-4-2026	08-6-2026	Lane County	PM2.5/Wildfire

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings

Date	Topic	Advisory Issued
05-07-2026	Prep for Wildfire Coordination Calls	n/a
07-16-2026	Statewide Wildfire Smoke & Ozone Call	No
07-17-2026	Statewide Wildfire Smoke & Ozone Call	No
07-20-2026	Statewide Wildfire Smoke Call	No
07-22-2026	Statewide Wildfire Smoke Call	No
07-24-2026	Statewide Wildfire Smoke Call	No
07-27-2026	Statewide Wildfire Smoke Call	No
07-29-2026	Statewide Wildfire Smoke Call	No

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings		
Date	**Topic**	**Advisory Issued**
07-31-2026	Statewide Wildfire Smoke Call	No
08-04-2026	Statewide Wildfire Smoke Call	Yes
08-06-2026	Statewide Wildfire Smoke Call	No
08-07-2026	Statewide Wildfire Smoke Call	No
08-10-2026	Statewide Wildfire Smoke Call	No
08-12-2026	Statewide Wildfire Smoke Call	No
08-14-2026	Statewide Wildfire Smoke Call	No
08-17-2026	Statewide Wildfire Smoke Call	No
08-19-2026	Statewide Wildfire Smoke Call	No
08-21-2026	Statewide Wildfire Smoke Call	No
08-24-2026	Statewide Wildfire Smoke Call	No
08-26-2026	Statewide Wildfire Smoke Call	No
08-28-2026	Statewide Wildfire Smoke Call	No
08-31-2026	Statewide Wildfire Smoke Call	No
09-02-2026	Statewide Wildfire Smoke Call	No
09-04-2026	Statewide Wildfire Smoke Call	No

II.D. Community Outreach, Education, & Building Partnerships

*This section supports **Goal 5 (Partnerships and Interagency Coordination)** metrics for partner engagement and stakeholder communication, strengthening relationships with stakeholders and enhancing public understanding of air quality issues.*

Media Log			
Date	***Media***	***Reporter***	***Topic***
1-5-2026	Register Guard	Alan Torres	Amazon purchases $2M lot for e-commerce **LINK**
1-6-2026	Lookout	Michael Zhang	Deed shows land owned by Amazon **LINK**
1-7-2026	DJC Oregon	Alan Torres	Amazon purchases $2M lot **LINK**
1-9-2026	KEZI	News Staff	Air stagnation & Yellow HWH **LINK**
1-9-2026	KLCC	News Staff	Air stagnation & Yellow HWH **LINK**
1-13-2026	Prism News	Elena Rodriguez	Air stagnation & Yellow HWH **LINK**
1-16-2026	Register Guard	Alan Torres	Freezing Temps and AQ **LINK**
2-4-2026	Lookout	Ashli Blow	Tear-gas effects on Air Quality **LINK**
2-20-2026	Register Guard	Alan Torres	Eugene weighs 2 versions of industrial health standards **LINK**
3-19-2026	KEZI	News Staff	Mohawk Valley Fire Chief Urges Good Outdoor Burn Practices **LINK**
3-20-2026	Daily Dispatch	News Staff	Mohawk Valley Fire Chief Urges Good Outdoor Burn Practices **LINK**
4-22-2026	Lookout Eug-Spring	Ashli Blow	J.H. Baxter's pollution lingers near thousands in Bethel **LINK**
4-22-2026	Lookout Eug-Spring	Ashli Blow	Eugene-Springfield ranks No. 2 for worst air in U.S., lung association says **LINK**
4-22-2026	KEZI	Tayten Torgrimson	Eugene-Springfield area ranks among worst U.S. cities for air pollution **LINK**
4-23.-2026	KMTR	Tiffany Lewis	Air agency cites wildfire smoke as key factor in Lung Association F grade **LINK**
4-23-2026	KVAL	Tiffany Lewis	Air agency cites wildfire smoke as key factor in Lung Association F grade **LINK**
4-28-2026	KLCC	Brian Bull	Air Quality for Eug. Spring. Listed among worst in US **LINK**
5-29-2026	KEZI	News Staff	Burn ban starts May 31 in Lane County **LINK**

Media Log

Date	Media	Reporter	Topic
5-29-2026	KMTR	News Staff	Burn ban starts May 31 in Lane County LINK
5-29-2026	KLCC	News Staff	Burn ban starts May 31 in Lane County LINK
5-29-2026	KVAL	News Staff	Burn ban starts May 31 in Lane County LINK
6-1-2026	KVAL	News Staff	LRAPA urges prep for wildfire smoke LINK
6-1-2026	KEZI	News Staff	Wildfire Smoke prep week LINK
6-4-2026	KLCC	News Staff	Wildfire Smoke prep week LINK
6-17-2026	KVAL	News Staff	Air Quality Impacted by Wildfire Smoke LINK
6-17-2026	KMTR	News Staff	Air Quality Impacted by Wildfire Smoke LINK
7-6-26	Register Guard	Hannarose McGuinness	American Lung Association Report Breakdown LINK
7-14-26	KLCC	Michael Dunne	American Lung Assoc. Report Breakdown LINK
7-15-26	KMTR	Avery Elowitt	Wildfire smoke readiness LINK
7-15-26	KATU	Avery Elowitt	Wildfire Smoke Readiness LINK
7-15-26	KVAL	Avery Elowitt	Wildfire Smoke Readiness LINK
7-21-26	Lookout Eug-Spring	Ashli Blow	Air quality nears unhealthy range LINK
8-3-26	Lookout Eug-Spring	Ashli Blow	Weyerhaeuser Title V Permit Renewal / Cleaner Air Oregon questions and follow-up before publication.
8-3-26	Register Guard	Alan Torres	Weyerhaeuser Title V Permit #208256 inquiry regarding permit impacts, emissions, and public comments. Wildfire smoke intrusions.
8-3-26	KEZI	News Staff	Smoke and heat arrive in Lane County this week LINK
8-3-26	KVAL	News Staff	Wildfire Smoke Impacts Lane County AQ LINK
8-3-26	KLCC	Rachael McDonald	Smoke expected to creep into eastern Lane County LINK
8-4-26	Lookout Eug-Spring	Ashli Blow	Weyerhaeuser air permit renewal LINK
8-4-26	KEZI	Eli Kuhn	Lane County air advisory clouds World Athletics U20 Championships LINK
8-4-26	KLCC	KLCC Staff	Most of OR under AQ advisory LINK
8-4-26	KVAL	News Staff	AQ advisory for Lane County due to Wildfire LINK
8-5-26	Lookout Eug-Spring	Ashli Blow	Wildfire Smoke Traps 'unhealthy' air in region LINK
8-5-26	Lookout Eug-Spring	Owen Murray	World Athletics U20 Championships monitor wildfire smoke LINK
8-5-26	Register Guard	Alan Torres	Eug-Spring has 4th worst AQ in Oregon LINK
8-5-26	Coast Radio	George Henry	Poor Air Quality LINK
8-5-26	Register Guard	Chris Hansen	Poor AQ, notable performances at World U20 LINK
8-6-26	KEZI	News Staff	Worst smoke since '20 in Lane County finally easing LINK
8-6-26	KLCC	KLCC Staff	Relief from smoky air coming to valley LINK
8-6-26	KXCR 90.7 FM	Larry Bloomfield	Interview request regarding Lane County wildfire smoke and air quality impacts. Responded with offers for interview, no response.
8-6-26	Register Guard	Alan Torres	Another day of poor AQI prompts cancellations LINK
8-7-26	KEZI	News Staff	Smoke and heat linger Fri. LINK
8-24-26	Lookout Eug-Spring	Leo Brown	Light smoke in valley 8/24 LINK
8-25-26	Register Guard	Bayla Orton	Light smoke intrusion 8/24. LINK
8-31-26	KMTR	News Staff	Wildfire smoke pushes into Valley LINK

Media Log

Date	Media	Reporter	Topic
8-31-26	Register Guard	Alan Torres	Wildfire smoke pushes into Valley **LINK**
8-31-26	KVAL	News Staff	Wildfire smoke pushes into valley **LINK**
8-31-26	Lookout Eug-Spring	Leo Brown	Mt. Hood Fire brings smoke **LINK**
9-1-26	Lookout Eug-Spring	Ashli Blow	What is in wildfire smoke? **LINK**

Lane County Public Information Officer Social (July 14th, Public House, Springfield)
Matt Sorensen, Public Affairs Manager, attended the Lane County Public Information Officer social. Well over 30 regional PIOs from across sectors attended. LRAPA was able to connect with representatives from Lane County, City of Eugene, City of Springfield, the University of Oregon, Dept. of Environmental Quality, and Springfield School District.

Oregon Dept. of Forestry Smoke Management Rules Advisory Committee (RAC) (July 15th, Online)
Matt Sorensen, Public Affairs Manager, attended the rule development meeting of the Oregon Department of Forestry's Smoke Management Rules Advisory Committee, led by Levi Hopkins (ODF). The RAC is reviewing and updating Oregon's Smoke Management rules, with meetings expected to continue through summer and into fall. LRAPA is monitoring this process closely, as ODF's smoke management rules directly intersect with LRAPA's own prescribed burning permit authority and regional air quality coordination.

Lane County Community Wildfire Protection Plan (CWPP) (July 30th, Online)
Matt Sorensen, Public Affairs Manager, represented LRAPA at the Lane County CWPP public and environmental health workgroup session. This workgroup is focused on reviewing aspects of the CWPP that impact public and environmental health. The group reviewed ideas and action steps developed at the recent regional CWPP workshops.

PurpleAir Sensor Installation- Eugene First United Methodist Resiliency Hub (July 30th, Eugene)
LRAPA installed a PurpleAir sensor at Eugene First United Methodist Church at no cost, in response to a request from Jo Rodgers (Lane County Public Health, CAC member) to support its work to become a resiliency hub and emergency center for Lane County. The sensor's data will be publicly available. LRAPA continues to coordinate with Lane County Public Health and community partners on emergency preparedness and public access to air quality data.

Rivers to Ridges (R2R) Ecological Burn Group (August 5th, LRAPA Office)
LRAPA hosted the Rivers to Ridges ecological burn group, a coalition of more than 12 organizations across the lower Willamette Valley, led by Ian Appow (Upper Willamette Soil & Water Conservation District). R2R is preparing for the 2026 prescribed burn season. LRAPA's role in reviewing and permitting prescribed burns makes this an important touchpoint and partnership for coordinating smoke management and air quality considerations across the region.

Oregon Dept. of Forestry Smoke Management Rules Advisory Committee (RAC) (Aug. 12th, Online)
Matt Sorensen, Public Affairs Manager, attended the rule development meeting of the Oregon Department of Forestry's Smoke Management Rules Advisory Committee, led by Levi Hopkins (ODF).

Eugene Clean Energy Fund Policy Forum Breakfast (August 13th, Eugene Downtown Athletic Club)
Matt Sorensen, Public Affairs Manager, attended a Eugene Chamber policy forum on the proposed Eugene Clean Energy Fund/tax, featuring Andrew Hoan (Portland Metro Chamber), Preston Mann (Oregon Business & Industry), and Brent Laird (Baker Tilly, Eugene). The panel discussed the potential impacts on Eugene's business climate, lessons from Portland's comparable fund, and how similar policies have played out economically in

Portland. If approved, the measure could mean additional costs for some regulated businesses, as well as funding for local clean energy, energy efficiency, and green infrastructure projects.

Interview KXCR 90.7 FM (August 13th, Online)
Matt Sorensen, Public Affairs Manager, was interviewed by Larry Bloomfield from KXCR 90.7 to discuss air quality, how to interpret and understand the Air Quality Index, and the composition of the pollutants in our airshed.

Presentation to Springfield Rotary- LRAPA 101 (August 19th, Springfield Elks Club)
Matt Sorensen, Public Affairs Manager, presented "LRAPA 101" to 40 Springfield Rotarians, covering the agency's mission, authority, and organizational structure, along with an overview of air quality basics and how to interpret the Air Quality Index. The presentation also touched on the composition of pollutants in our local airshed and an introduction to asbestos regulation.

Oregon Dept. of Forestry Smoke Management Rules Advisory Committee (RAC) (Aug. 26th, Online)
Matt Sorensen, Public Affairs Manager, attended the rule development meeting of the Oregon Department of Forestry's Smoke Management Rules Advisory Committee, led by Levi Hopkins (ODF).

Beyond Toxics CleanLane Public Forum (August 27th, Online)
Matt Sorensen, Public Affairs Manager, attended the public forum hosted by Beyond Toxics, an advocacy organization supporting the proposed CleanLane waste processing facility in Lane County, to stay informed on public discussion and community perspectives regarding the project, independent of any organization's advocacy position. The forum covered the project's stated environmental and economic goals, noted opposition to the project from local haulers, and included information on public engagement opportunities, followed by audience Q&A.

Meetings with Regional Legislators (September 1st and 2nd, In-person & Online)
Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, met with regional legislators to build relationships, educate them about LRAPA, and discuss air quality or asbestos-related issues affecting their districts. Meetings included Rep. Darin Harbick (House District 12), Sen. Floyd Prozanski (Senate District 4), and Rep. John Lively (House District 7). Additional meetings with other elected officials are scheduled through October.

III. MAINTAINING REGULATORY EXCELLENCE

Aligns with Internal Process Perspective of the Balanced Scorecard framework and LRAPA's current goals 3 and 4—ensuring compliance with air quality standards through effective monitoring, permitting, and enforcement.

III.A. Stationary Source Permitting Progress & Efficiency

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for permit issuance timeliness, permit backlog rate, and area NAAQS compliance.*

Permitted Sources

- Currently 15 sources hold a Title V operating permit in Lane County.
- Currently approximately 275 sources hold an ACDP.

Permits in Queue			
Category of Permit Activity	**Title V**	**ACDP**	**Total In Queue**
New	-	2	2
Renewals	3	6	9
Modifications	1	1	2
Constructions	1	-	1
Terminated Permits	-	1	1

Stationary Sources Permits Issued, *Year-to-Date*

- Title V Operating Permits: 3
- Air Contaminant Discharge Permits: 24

Permits on public notice from July 1 to August 31, 2026		
Source Number and Name	**Reason for Public Notice**	**Type of Permit**
208893 Wildish Building Materials Co.	Renewal	Standard ACDP renewal on public notice July 15, 2026 through August 18, 2026
208256 Weyerhaeuser NR Company – Eugene EWP	Renewal	Title V Operating Permit renewal on public notice July 30, 2026 through September 3, 2026
200059 A&K Development Co/Pacific Metal Fab, LLC	Initial permit	New Simple ACDP proposed for a source already operating, including CAO risk limitations, on public notice August 28, 2026 through October 1, 2026

Permit Backlog as of September 1, 2026			
Permit Type	**Permits by Type**	**Permits Extended Administratively**	**Percentage of Total (%)**
Title V	15	3	20%
Standard	24	4	17%
Simple	25	2	8%
Total	**64**	9	**15%**

III.B. Asbestos Program Oversight

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** initiatives related to operating the asbestos program, including inspections and rule updates. LRAPA protects public health from asbestos hazards through effective oversight and education.*

LRAPA administers the asbestos program in Lane County under title 43. This program regulates the

handling, removal, and disposal of asbestos-containing materials to prevent public exposure to this hazardous substance. LRAPA reviews asbestos survey reports, processes abatement notifications, conducts inspections, and enforces compliance with asbestos regulations to protect workers and the public.

Asbestos Notices
July 1, 2026 to August 31, 2026

Year-to-Date ↓

Year	2020	2021	2022	2023	2024	2025	2026
Total Asbestos Abatement Notices	439	408	465	466	436	431	282

III.C. Enforcement

*This section supports **Goal 3** (**Public Health Protection and Air Quality Education**) metrics for enforcement action resolution and evaluations completed. The enforcement program ensures that regulations are followed, and violations are addressed.*

LRAPA's compliance program ensures that air quality regulations are followed by stationary sources, asbestos contractors, and the general public. This section provides an overview of enforcement actions taken during the reporting period, including notices of non-compliance, civil penalties, and case resolutions.

Enforcement
July 1, 2026 to August 31, 2026

Category of Violation	New	Follow-Up Action	Pending	Closed	Total
Asbestos	-	-	2	3	**5**
Industrial	2	-	2	2	**6**
Outdoor Burning	-	-	5	1	**6**
Fugitive Dust	-	-	-	-	**-**
Home Wood Heating	-	-	-	-	**-**
Totals	**2**	**-**	**9**	**6**	**17**

Attachment No. 3: July and August 2026, Enforcement Actions Detail Report.

	2020	2021	2022	2023	2024	2025	2026
Notices of Non-compliance and Warnings	15	21	24	19	7	18	29
Notices of Violation with Civil Penalties	26	17	24	15	5	12	9

IV. STRENGTHENING ORGANIZATIONAL CAPACITY

Aligns with Learning & Growth Perspective of the Balanced Scorecard framework and LRAPA's current goal 6—developing staff capabilities and improving operational systems.

IV.A. Staff Development & Agency Growth

*This section supports **Goal 6 (Organizational Excellence and Operational Efficiency)** metrics focused on staff retention, professional development, and employee satisfaction, essential for achieving operational excellence.*

LRAPA maintains a skilled workforce to carry out our mission of protecting air quality in Lane County. This section provides an overview of our current staffing levels, vacancies, and professional development activities. Our commitment to staff development ensures we have the expertise needed to address complex air quality challenges effectively.

Department	FTE	Vacancies
Administration	5.0	0.0
Operations	10.0	2.0
Finance	2.0	0.0
Technical services	2.0	0.0
Total	**19.0**	**2.0**
Agency at 89% of staffing capacity		

LRAPA currently maintains 19.0 FTE across four departments. We presently have 17.0 FTE filled, representing 89% of our authorized staffing capacity.

The agency successfully completed recruitment for two key positions. Betty Nielsen joined LRAPA as Finance Manager on July 7th. Betty brings extensive financial management experience and comes to us from Lane Council of Governments (LCOG). She holds a CPA credential and will provide valuable expertise in strengthening LRAPA's financial operations and accounting functions.

Emma Lindemann began as Environmental Coordinator 1 on July 27th. Emma joins LRAPA from a background in office management and project coordination with a small regulatory-focused organization in Springfield, where she supervised staff and coordinated projects with state regulators including DEQ. Her experience in managing operations and stakeholder coordination will be a strong addition to our team.

Two positions continue to be held vacant as we navigate federal budget uncertainty and assess operational priorities. This cautious approach maintains financial flexibility while ensuring LRAPA can continue delivering essential air quality protection services to Lane County.

LRAPA remains committed to thoughtful workforce planning and staff development strategies that balance operational needs with fiscal responsibility during this period of budget uncertainty.

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Introduction to Continuous Monitoring Systems	3	January	Air Knowledge
Observing Source Tests	1	January	Air Knowledge
Regulation of Hazardous Air Pollutants (HAPs) from Stationary Sources	3	January	Air Knowledge
Compliance Assurance Monitoring	4	February	WESTAR

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Aggregate, Asphalt, & Concrete Batching Plants	2	February	WESTAR
Function of Common Air Pollution Control Devices	1	February	WESTAR
Wage & Service Record Submission	1	February	PERS
What's New in ASAP	1	February	US Department of Treasury
CIS Annual Conference	1	February	CIS
Effective Permit Writing	2	March	WESTAR
Particulate Matter Control Devices	5	March	WESTAR
Unused Sick Leave Reporting	1	March	PERS
CPR/AED/First Aid	8	April	
Air Toxics & Regulating Hazardous Air	2	April	WESTAR
Nox Control & Regulation	2	April	WESTAR
Northwest Communicators Conference: The High Ground-Reaching the Summit of PR Leadership	1	April	PRSA Oregon
Cascade Health Leadership Development Series	2	May (completed)	Cascade Health
Payroll – Overtime Categorization in Caselle	1	May	Caselle
Finance – Connect Online Accounts Payable	1	May	Caselle
Get Started with Revver AI + Caselle Invoice Processing	1	May	Caselle
Transitioning from Your 3rd Party Payment Provider	1	May	Caselle
Landfill Gas Control Facilities	1	May	Air Knowledge
Stationary Gas Turbines	1	May	WESTAR
Industrial Boilers	2	May	WESTAR
Fugitive Volatile Organic Compounds	3	May	WESTAR
Payroll Refresher – Pay Codes	1	June	Caselle
Sources & Control of Volatile Organic Air Pollutants	2	June	WESTAR
ASAP.gov: How to Make Payment Requests	1	June	EPA
Advanced Inspector Training	1	June	WESTAR
Theory & Application of Air Pollution Control Devices	2	July	Air Knowledge
2026 Regional, State, and Local Dispersion Modelers' Workshop	1	July	EPA
Fabric Filters	2	July	WESTAR
Asbestos	2	July	WESTAR
How Local Governments Can Reduce Cyber Risk Without Increasing IT Headcount	1	July	Caselle
PERS Reporting for a Local Government	3	July	PERS
Payroll Refresher: Employee Profiles	1	July	Caselle
A/R Advanced Routines	1	July	Caselle
Picking Up the Slack and Filling Gaps: How Caselle back-office services help local governments	1	July	Caselle
Simplify Billing with Caselle Accounts Receivable	1	July	Caselle
Fugitive Dust	1	August	Air Knowledge

Theory & Application of Air Pollution Control Devices (July 7th-9th, virtual)
Staff completed this two-day course providing comprehensive overview of emissions control techniques for specific air pollutants. The training covered control methods for power plant emissions, nitrogen oxides (NOx), and particulate matter (PM), as well as volatile organic compounds (VOCs) and hazardous air pollutants (HAPs). The course included detailed instruction on specific control technologies including cyclones, baghouses, electrostatic precipitators (ESPs), scrubbers, particulate filters, and gas-fired internal combustion engine controls. This training strengthens staff's technical capacity to evaluate emission control systems, assess control device effectiveness, and conduct facility reviews involving pollution control equipment.

2026 Regional, State, and Local Dispersion Modelers' Workshop (July 14th-July 16th, virtual)
Staff attended this three-day EPA workshop for air quality dispersion modeling professionals, held in Bloomington, Minnesota. The workshop provided a forum for co-regulatory air permitting agencies to interface with EPA's Air Quality Modeling Group on air quality modeling practices, model development activities, and issues affecting air permitting regulators. The workshop covered current modeling approaches, technical updates, and best practices relevant to air quality planning and permitting. This training keeps LRAPA staff informed of current EPA modeling standards and approaches that inform air quality regulatory decisions and permit reviews.

Fabric Filters (July 28th, virtual)
Staff completed this one-day WESTAR course on baghouse (fabric filter) technology and operations. The training covered baghouse types, design principles, operational theory, and applicable regulations. The course addressed permit conditions for baghouses, inspection procedures, and troubleshooting and maintenance issues. Topics included fabric filtration principles, operation and maintenance problems, and inspection protocols. This training enables staff to effectively evaluate baghouse equipment, assess compliance, and incorporate appropriate permit conditions for facilities using fabric filter control devices.

Asbestos Training (July 29th, virtual)
Staff attended this one-day WESTAR course designed for air pollution inspectors addressing asbestos issues and compliance. The training covered health effects of asbestos exposure, demolition and renovation NESHAP requirements for asbestos-containing buildings, and inspector safety procedures. Topics included contamination prevention, containment practices, sampling procedures, chain of custody, and documentation requirements. The course emphasized inspector safety and effective inspection techniques for asbestos-related compliance determination and case development. This training strengthens inspection capabilities for assessing asbestos compliance and developing enforcement actions when violations are identified.

How Local Governments Can Reduce Cyber Risk without Increasing IT Headcount (July 7th, virtual)
Staff attended this Caselle webinar focused on cybersecurity strategies for local government agencies with limited IT resources. The training addressed best practices for identifying and managing cyber risks, implementing cost-effective security measures, and protecting critical government data and systems without requiring expanded IT staffing. This training supports LRAPA's efforts to maintain secure operations and protect sensitive agency and citizen information while managing operational costs.

Payroll Refresher: Employee Profiles (July 8th, virtual)
Staff completed this Caselle webinar providing refresher training on employee profile setup and management in the payroll system. The training covered how to maintain accurate employee records, configure employee profile fields, and ensure payroll processing accuracy through proper profile maintenance. This training ensures Finance staff can effectively manage employee information and support accurate payroll administration.

Accounts Receivable Advanced Routines (July 15th, virtual)
Staff attended this Caselle webinar on advanced accounts receivable functions and features. The training covered complex AR workflows, advanced routine procedures, reporting capabilities, and best practices for managing receivables. This training enhances Finance staff's ability to effectively manage revenue collection, apply advanced processing techniques, and utilize AR reporting for financial management.

Picking Up the Slack and Filling the Gaps: How Caselle Back-Office Services Help Local Governments (July 16th, virtual)
Staff attended this Caselle webinar on available back-office support services offered to local government agencies. The training covered services and support options available through Caselle to assist with accounting, payroll, and finance functions, and how agencies can leverage these services to address operational gaps and increase efficiency. This training informs staff of available resources and support options that can strengthen agency operations.

Simplify Billing with Caselle Accounts Receivable (July 21st, virtual)
Staff completed this Caselle webinar on streamlining billing and accounts receivable operations. The training covered features and functionality within Caselle AR modules designed to simplify and automate billing processes, reduce manual data entry, and improve billing accuracy and efficiency. This training enables Finance staff to optimize billing workflows and improve the effectiveness of revenue collection processes.

PERS Reporting Webinar (July 22nd, virtual)
Staff attended this Oregon PERS employer reporting webinar addressing current compliance requirements and reporting procedures. The training covered PERS reporting obligations for employers, EDX system updates and functionality, reporting deadlines and requirements, and resources available through the PERS Employer Service Center. This training ensures LRAPA staff remain current on PERS reporting compliance and can effectively manage employer reporting responsibilities.

Fugitive Dust (August 25th, virtual)
Staff completed this one-day planning course on fugitive dust control and management. The training covered the health effects of particulate matter (PM10) pollution, identification of fugitive dust sources, and dust control measures appropriate for various operations. The course addressed fugitive dust regulations and requirements, dust control plan development, and visible dust emission testing methods. This training strengthens staff's capacity to evaluate dust control measures for facilities, develop effective permit conditions addressing fugitive emissions, and assess compliance with fugitive dust regulations.

IV.B. Operational Improvements & Innovation

*This section supports **Goal 6 (Organizational Excellence and Operational Efficiency)** metrics for technology adoption and systems modernization, enhancing our efficiency and effectiveness in serving Lane County.*

LRAPA is working to improve our systems and processes to enhance efficiency and effectiveness. These improvements support our ability to fulfill our mission and provide better service to the public. Current initiatives focus on technology upgrades, document management, and standardized procedures.

Current activities underway:

LINFO Database Upgrade
Lance Giles, Technical Services Manager, continues to make small, achievable fixes to LINFO through AI-assisted development. Staff are documenting known bugs and user-interface improvements and are building the case for dedicated developer capacity, potentially including a direct hire. That need connects directly to the Systems and

Information Investment category in the ACDP fee structure before the Board today, which would fund an enforcement module within LINFO, broader data system work, and a refresh of aging hardware.

Payroll Conversion to Bi-Weekly
Finance is working to move the agency from semi-monthly to bi-weekly payroll in October. The work includes Caselle configuration, revised timesheet procedures, leave accrual adjustments, and reconciliation of pay periods across the transition. Staff were advised of the change in the first week of August to give employees time to plan for the shift in pay cadence. Bi-weekly periods align LRAPA with common practice among comparable Oregon public agencies and simplify overtime calculation. They also give the agency cleaner pay periods to allocate staff time across funds and grants, which supports the cost allocation work ahead.

Finance Operations and Resolution 26-01
Betty Nielsen, Finance Manager, started July 7 and has been building familiarity with LRAPA's setup of Caselle, the FY27 budget, and LRAPA's grant structure. With a Finance Manager in place, staff can reactivate the Caselle support ticket for the subsidiary ledger mapping correction committed to under Resolution 26-01. Progress has been made with more detailed report planned for the Board. The FY26 audit with Pauly Rogers began August 1.

Standard Operating Procedures and AI Practice
The AI Use and Management Policy (v2.0) is published and in effect. It grew out of April's Claude Club session, where staff described how their AI use had evolved and gave direct input on the policy, including its expanded treatment of skills. Staff continue to build agency-specific tools inside that policy, with current work supporting board minutes, staff reports, and standard operating procedures.

V. ENSURING FISCAL RESPONSIBILITY

Aligns with Financial Stewardship Perspective of goal 7—managing financial resources effectively and transparently.

V.A. Budget Performance & Stability

*This section supports **Goal 7** (**Financial Sustainability and Transparency**) metrics for budget variance and maintaining adequate reserves (4 months of operating budget), ensuring LRAPA can fulfill its mission consistently.*

Three financial updates accompany this report under Agenda item number 8. The June 2026 update closes FY26. The July and August 2026 updates open FY27. Percentages below follow the financial update convention, which measures actuals against the year-to-date budget target rather than the full annual budget.

FY26 Close, as of June 30, 2026

FY26 Line Items to Note: The following line items finished the year above 91% of the annual budget.

- **General Fund** Personnel Services finished at 93.28% of the annual budget.
- **Special Revenue Fund (Title V)** Personnel Services finished at 91.17% of our annual budget.

FY26 Summary of Expenditures: At the completion of the fiscal year, total spending finished below budget in each of the LRAPA funds:

- **General Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **80.57%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **87.59%**
- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **48.95%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **68.56%**

Grant Fund Details:

- **Targeted Airshed Grant 2.0**
  TAG 2.0 EPA reimbursement draws were paused through the fiscal year close while staff completed a reclassification batch and FY26 audit preparation. That pause held FY26 grant revenue at its March level and carried a negative Grant Fund balance of $247,553 into FY27. Revenue catches up once draws resume.

FY27 to Date, as of August 31, 2026

The summary below reflects the August report. Two months into the fiscal year, the year-to-date budget target is 16.67% of the annual budget.

FY27 Line Items to Note: The following line items are above 91% of the year-to-date budget target.

- **General Fund** Capital Outlay is at 343% of our target amount of 17% the year-to-date target because of the purchase of a new truck. This is a timing item against an $80,000 annual capital budget, of which $45,796 has been spent.
- **Special Revenue Fund (Title V)**, nothing to report.
- **Grant Fund** Personnel Services line item is at 148% the year-to-date target, because of paying out five eligible employees 40 hours of their vacation banks through August.

General Fund Personnel Services is at 86.30% of the year-to-date target for the same vacation payout reason. Federal EPA revenue and most State DEQ revenue have not yet been received, which is normal timing at this point in the year.

FY27 Summary of Expenditures: As of August 31, 2026, spending is below the year-to-date budget target in each of the LRAPA funds.

- **General Fund** Total Actual Expenditures as a % of the year-to-date budget target: **81.28%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **61.74%**

- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **26.88%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **61.90%**

Grant Fund Details

- **Targeted Airshed Grant TAG 2.0** (January 2022 – August 2027), as of June 30, 2026
  - Total grant amount: $2,739,425
  - Spent to date: $893,924
  - Remaining grant balance: $1,845,501
  - Awaiting federal reimbursement: $331,303
  - Percentage of grant awaiting reimbursement: 11.68%

EPA reimbursement draws are scheduled.

V.B. Financial Transparency & Reporting

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for financial reports provided to the Board (target: monthly) and timely audit completion (target: before December 31). Transparency in financial matters builds trust with our stakeholders and ensures accountability.*

	Status	Completion Date
Budget FY27	Adopted	May 2026
Interim Audit FY26	Complete	July 2026
Audit FY26 (Current Year)	Underway	December 31, 2026
Budget FY28	To be drafted	March 2027

Auditor Update

The FY26 audit with Pauly Rogers is underway. The Auditor's Team Lead has been working through beginning balance testing, which is standard when a new firm picks up an engagement and covers the FY2025 balances carried forward. Betty Nielsen completed a reconciliation of the accounts payable subsidiary ledger to the general ledger by fund, which let the auditors select their AP samples in July. Staff provided bank reconciliation evidence for the KeyBank operating account covering August 2025 through May 2026. Management responses on the final prep list items covering legal services, contracts, related party transactions, and non-federal grants were submitted August 12. Staff completed a capital assets review on August 31 that identified reclassifications in the building and building improvement lines, with an action plan provided to the auditors. Target completion remains December 31, 2026.

VI. LRAPA STRATEGIC GOALS REFERENCE SHEET

These ongoing and sustained goals are designed to ensure comprehensive performance management across four key perspectives. This reference sheet provides an overview of each strategic goal and its associated performance metrics.

MISSION: To protect public health, quality of life and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.

VISION: Community partners working together to ensure clean air for everyone.

GOAL 1: Public Health Protection and Air Quality Education

Protect public health through air quality initiatives and foster community engagement via educational programs, prompt response to public concerns, and efforts to ensure equitable protection from air pollution for all communities.

Lag Indicators	Lead Indicators
- % of days in "Good" or "Moderate" AQI categories by monitoring location (target: 95% annually) - Number of days with PM2.5 or PM10 exceeding NAAQS 24-hour standards (target: 0) - % of complaints responded to (target: 95%)	- Number of educational events/programs conducted quarterly (target: 2 per quarter) - Number of wood heating advisories issued (target: prior to 150 AQI in metro) - Email listserv growth (target: >3% increase annually)

GOAL 2: Enhanced Wildfire Smoke Preparedness

Address the increasing threat of wildfire smoke intrusions to public health in Lane County through public education, collaboration with local jurisdictions, and enhanced monitoring and communication during wildfire events. In addition to seeking funding avenues which directly support this new and growing smoke management service need.

Lag Indicators	Lead Indicators
- Response time to publish smoke advisories during events (target: before 1pm on days needed)	- Maintain LRAPA supported commercial air sensors in Lane County (target: approximately 75) - State smoke advisory engagement (target: 100% participation)

GOAL 3: Public Health Protection and Air Quality Education

Ensure compliance with National Ambient Air Quality Standards (NAAQS) and other health-based benchmarks, manage air quality permits for regulated sources, and implement best practices in emissions control, balancing economic development with environmental protection through rigorous permitting processes.

Lag Indicators	Lead Indicators
- % of area in compliance with NAAQS standards (target: 100%) - % of permits issued within target timeframes (target: 90%) - Permit backlog rate (target: <20%)	- Number of annual Full Compliance Evaluations completed vs. EPA committed (target: 100%) - % of enforcement actions resolved within 6 months (target: 80%)

GOAL 4: Regional Air Monitoring and Analysis

Collect, analyze, and report comprehensive air quality data across Lane County to inform policy decisions, alert the public, and track long-term air quality trends.

Lag Indicators	Lead Indicators
- % data completeness for monitoring network (target: >95%) - Timeliness of data reporting to the public and EPA (target: 100% on schedule)	- % of monitors calibrated on schedule (target: 100%) - % uptime for real-time data systems (target: 98%) - Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)

GOAL 5: Partnerships and Interagency Coordination

Build and maintain strong relationships with various stakeholders, including industry, local jurisdictions, and community groups, to foster collaboration, improve communication, and ensure that LRAPA's work is responsive to community needs and concerns.

Lag Indicators	Lead Indicators
- Number of industry outreach initiatives completed annually (target: 1 per year) - Number of community outreach initiatives completed annually (target: 1 per year) - Number of partner outreach engagements completed annually (target: 5 per year)	- Diversity of inter-agency meetings attended (target: prioritize local, then state, then federal engagements) - Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%) - Communication frequency with key stakeholders (target: Quarterly communication) - Number of council presentations delivered (target: 1 per jurisdiction annually)

GOAL 6: Organizational Excellence and Operational Efficiency

Strengthen LRAPA's internal systems, workflows, and operational capacity through technology integration, process improvement, and staff development to enhance organizational effectiveness and service delivery.

Lag Indicators	Lead Indicators
- Employee satisfaction/engagement scores (target: 85% satisfaction) - Staff retention rate (target: >85% annually) - % completion of internal systems modernization (target: 100% of planned upgrades, e.g. LINFO)	- Number of staff professional development training completed (Target: 2 per staff per year) - Number of staff utilizing advancing technologies in workflows (target: > 50%)

GOAL 7: Financial Sustainability and Transparency

Ensure LRAPA's long-term financial stability and improve fiscal transparency through diversified funding sources, robust financial management practices, and clear communication of financial decisions to stakeholders.

Lag Indicators	Lead Indicators
- Reserve fund supporting annual operating budget (target: 4 months) - Budget variance (target: within 10% of planned)	- Number of financial reports provided to Board & public (target: monthly to Board) - Audit completed before state deadline (target: Dec. 31)

CITIZENS ADVISORY COMMITTEE
MEETING MINUTES
JULY 28, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON

ATTENDANCE	
CAC PRESENT:	STAFF PRESENT:
Kelly Wood, Chair	Travis Knudsen, Executive Director
Evelina Davidova-Kamis, Vice Chair	Max Hueftle, Operations Manager
Paul Metzler	Jaime McEvoy, Environmental Coordinator
Jessi Preston	Emma Lindemann, Environmental Coordinator
Michael Koivula	Matt Sorensen, Public Affairs & Project Manager
	Colleen Wagstaff, Enforcement & Asbestos Manager
	Rachelle Nicholas, Administrative Manager
CAC ABSENT/EXCUSED:	OTHERS PRESENT:
Chris Cline	Ashli Blow, Lookout Eugene-Springfield
Jim Daniels	Nick Brown- Guest
Peter Dragovich	
Ben Larson	

AGENDA	ACTION
SPECIAL MEETING	
1. Call to Order/Agenda Review	**Chair Wood** called the special meeting to order at 12:02 p.m. The Committee agreed the meeting would focus on reviewing the Notice of Proposed Rulemaking (NPR) package, using a roadmap/crosswalk summary as a high-level guide before drilling into specific changes.
2. Public Participation	No members of the public offered comment. **Ashli Blow**, Environment and Public Health correspondent for Lookout Eugene-Springfield, introduced herself as an observer.
3. Approval of June 30, 2026, Meeting Minutes	The June 30, 2026 meeting minutes were not yet available for review. The CAC agreed to consider them for approval at the September meeting.
4. Board Meeting Overview	**Mr. Knudsen** reported on the July Board of Directors meeting. The Board welcomed new Finance Manager Betty Nielsen, a CPA licensed in Oregon and Washington with an MBA and prior auditing experience, who was unable to attend today's meeting.

	The Board discussed general fund revenue and the proposed ACDP annual fee increase, part of the current rulemaking package. Rather than act on the item, the Board asked staff to return in September with a more detailed breakdown of ACDP program costs and what those fees fund, and direction on the fee increase will follow at that time. The Board also agreed that LRAPA should move forward with a public hearing request for the Title 43 (asbestos) rulemaking once DEQ completes its stringency review confirming LRAPA's rules are at least as stringent as DEQ's. Staff anticipate this could occur this fall.
5. Rulemaking Review & NPR	**LRAPA Operations Manager, Max Hueftle,** presented a roadmap summarizing the 14 proposed rule changes in the NPR package, organized by whether each was prompted by a stringency requirement, a consistency update with DEQ, or another reason. Changes span Titles 12, 15, 30, 32, 34, 36, 37, 39, 44, 46, and 50. Key items included: repeal of LRAPA's solid/infectious waste incinerator rules in favor of adopting DEQ's rules by reference (Title 30), along with a reduction in the required afterburner temperature from 1,800°F to 1,600°F consistent with recent state legislation; removal of remaining excess-emissions affirmative-defense provisions consistent with EPA's rescission of that defense (Title 36); and several Title 37 ACDP changes, including waiving the renewal-confirmation requirement for facilities assigned to general permits (such as the 107 gasoline dispensing facilities, or GDFs), a GDF fee class change from 5 to 4, a fee class reduction for the fiberglass layup/reinforced plastics composite permit (from 1 to 4), a statutorily-permitted 3% increase to Table 3 specific-activity fees, a new lower size threshold (one ton per year) before a basic ACDP is required for coffee roasters, and a new basic ACDP category mirroring DEQ's for sources accepting hourly or production limitations. Staff also outlined the proposed ACDP annual fee increase, which remains a placeholder pending Board direction. Three phase-in options were presented to the Board: a 20% increase over two years, a 15% increase over three years, or a 10% increase over four years, any of which would replace the current flat 4% annual increase with one indexed to the Employment Cost Index (ECI). A related change would make permanent a temporary DEQ rule raising the greenhouse gas reporting program fee from 12.5% to 20% of the applicable ACDP annual fee. Other items included repeal of outdated PM10 non-attainment contingency provisions (Title 39), replacement of LRAPA's GDF rules with DEQ's 2024 enhanced vapor recovery rules by reference (Title 44), updated PM2.5 and SO2 ambient standards consistent with EPA's revisions, both of which decreased (Title 50), and a new Title 31 requirement that applicants request the ability to respond to public comments within 10 days, for consistency with DEQ. Committee members raised extensive questions and feedback on the proposed ACDP annual fee increase, noting that LRAPA's fees are currently

	roughly 35% below DEQ's comparable fees, that the NPR's characterization of past fee increases should be clarified given the cumulative effect of the annual 4% increases since 2009, and that the cumulative impact on permit holders, particularly those holding multiple permits, should be considered. Members requested a clearer breakdown of what ACDP fees fund and how staff time is allocated across programs, which **Mr. Knudsen** said would be part of the analysis brought to the Board in September. Members also suggested LRAPA proactively notify affected permit holders and industry associations directly when rules affecting them go out for public comment. **Member Preston** stated that, having reviewed the full NPR package through a public health lens, she did not identify anything detrimental to public health and found that reassuring. The Committee reached consensus to wait until after the Board's September meeting, when additional detail on the ACDP program cost breakdown and fee increase options will be available, before advising the Board on moving forward with a public notice and hearing request for the suggested Title 12 rulemaking changes reviewed at the meeting.
6. Upcoming CAC Topics	The agenda listed potential future topics: drone methane detection at Short Mountain Landfill, asbestos pipe health impacts in Springfield, a home wood heating presentation, an ODF/LRAPA Smoke Management Plan overview, and industry presentations or site visits. No further discussion occurred; members were invited to email **Mr. Sorensen** or **Chair Wood** with additional topic suggestions.
7. Roundtable	**Member Metzler** had nothing to add. **Member Preston** reiterated her concern that most of LRAPA's air monitoring occurs on rooftops rather than at ground level where people actually walk, wait for transit, or eat, and urged the Committee to continue pursuing monitoring at pedestrian level. **Member Koivula** reported that he has been unable to obtain information from SUB regarding plans for replacement or testing of aging asbestos-cement drinking water pipe, noting that required testing occurs only once every nine years. He had raised the issue with the Board and with LRAPA staff. Discussion clarified that LRAPA's regulatory authority applies once abatement or removal activity involving the pipe occurs, not while it remains in the ground. The group also briefly discussed regional wildfire smoke conditions and elevated AQI levels observed in Eastern Oregon.
8. Adjournment	**Chair Wood** thanked the Committee for its time and feedback and adjourned the meeting at approximately 1:37 p.m.

(Minutes recorded by Emma Lindemann)

LRAPA
Lane Regional Air Protection Agency

Prepared on 9/1/2026

Financial Update FY 2025-26 as of June 30, 2026

General Fund	FY 24-25 YTD Actuals as of June 2025	FY 25-26 YTD Actuals as of June 2026	FY 25-26 Adopted Budget	FY 25-26 Annual Budget Variance	*FY 25-26 % of year elapsed (target %)*	FY 25-26 YTD Budget Variance	*Foot-notes*
Revenues							
Beginning Fund Balance	3,816,591	1,835,033	2,343,313	(508,280)			
Federal Revenues (EPA)	719,351	644,779	720,000	(75,221)			
State Revenues (DEQ)	482,023	327,514	443,514	(116,000)			
Local Dues	203,500	211,807	211,807	(0)			
Permit Fees	1,440,090	1,488,374	1,399,447	88,928			
Other Revenues (Interest & Misc.)	181,582	143,737	106,500	37,237			
Transfers from Title V & Grant Fund	96,235	140,000	140,000	-			
Total Revenue Received	**6,939,371**	**4,791,243**	**5,364,581**	**(573,337)**			
Expenditures ^							
Personnel Services	1,774,399	1,934,564	2,073,925	**93.28%**	*100.00%*	**93.28%**	*1*
Materials & Services	1,076,961	887,768	1,048,891	**84.64%**	*100.00%*	**84.64%**	
Capital Outlay	1,421,626	-	280,000	**0.00%**	*100.00%*	**0.00%**	
Contingency	-	-	100,000	**0.00%**	*100.00%*	**0.00%**	
Total Expenditures	**4,272,986**	**2,822,331**	**3,502,816**	**80.57%**	*100.00%*	**80.57%**	
General Fund Net	**2,666,385**	**1,968,912**	**1,861,765**				
Special Revenue (Title V)							
Revenues							
Beginning Fund Balance	121,558	385,191	337,423	47,768			
Permit Fees - Title V	805,369	860,228	770,500	89,730			
Miscellaneous Revenue	-	-	-	-			
Total Revenue Received	**926,927**	**1,245,419**	**1,107,923**	**137,500**			
Expenditures							
Personnel Services	464,087	477,297	523,525	**91.17%**	*100.00%*	**91.17%**	*2*
Materials & Services	11,782	1,106	16,942	**6.53%**	*100.00%*	**6.53%**	
Capital Outlay	-	-	-	**0.00%**	*100.00%*	**0.00%**	
Transfers to Gen Fund	83,233	115,000	115,000	**100.00%**	*100.00%*	**100.00%**	
Contingency	-	-	22,000	**0.00%**	*100.00%*	**0.00%**	
Total Expenditures	**559,102**	**593,403**	**677,467**	**87.59%**	*100.00%*	**87.59%**	
Special Revenue Net	**367,825**	**652,016**	**430,456**				
Grant Fund							
Revenues							
Beginning Fund Balance	(5,976)	283	-	283			
EPA TAG 1&2, and EJG2G	1,393,657	1,124,785	2,784,449	(1,659,700)			*3*
Miscellaneous Revenue	-	-	-	-			
Total Revenue Received	**1,387,682**	**1,125,068**	**2,784,449**	**(1,659,417)**			
Expenditures							
Personnel Services - All Grants	71,467	89,562	136,948	**65.40%**	*100.00%*	**65.40%**	
Materials & Services - All Grants	1,241,536	1,258,059	2,642,244	**47.61%**	*100.00%*	**47.61%**	
Capital Outlay - All Grants	24,946	-	-	**0.00%**	*0.00%*	**0.00%**	
Transfers to Gen Fund - All Grants	8,732	25,000	25,000	**100.00%**	*100.00%*	**100.00%**	
Contingency - All Grants	-	-	-	**0.00%**	*100.00%*	**0.00%**	
Total Expenditures	**1,346,681**	**1,372,621**	**2,804,192**	**48.95%**	*100.00%*	**48.95%**	
Grant Fund Net	**41,001**	**(247,553)**	**(19,743)**				
Grand Total - ALL FUNDS Consolidated	**6,178,769**	**4,788,355**	**6,984,475**	**68.56%**	*100.00%*	**68.56%**	
ALL FUNDS Net	**3,075,211**	**2,373,375**	**2,272,477**				

*Footnotes: * % Spent is YTD Actuals divided by YTD FY Budget.: Red: above 100% / Green: up to 100%*

1. The General Fund Personnel Services line item is at 93.28% of our targeted amount of 100% for June.

2. The Special Revenue (Title V) Fund Personnel Services line item is at 91.17% of our targeted amount of 100% for June.

3. Grant Fund balances reflect known timing items. TAG 1 closed in November 2025 with its final federal financial report filed in March 2026. TAG 2 EPA reimbursement draws remain paused while staff complete a reclassification batch and FY26 audit preparation, which holds grant revenue at its March level. Revenue will catch up once draws resume.

LRAPA
Lane Regional Air Protection Agency

Prepared on 9/2/2026

Financial Update FY 2026-27 as of July 31, 2026

General Fund	FY 25-26 YTD Actuals as of July 2025	FY 26-27 YTD Actuals as of July 2026	FY 26-27 Adopted Budget	FY 26-27 Annual Budget Variance	*FY 26-27 % of year elapsed (target %)*	FY 26-27 YTD Budget Variance	*Foot-notes*
Revenues							
Beginning Fund Balance	2,658,056	2,015,115	2,127,543	(112,428)			
Federal Revenues (EPA)	-	-	720,000	(720,000)			
State Revenues (DEQ)	2,825	65,879	347,514	(281,636)			
Local Dues	211,807	218,856	218,857	(1)			
Permit Fees	297,584	299,080	1,479,500	(1,180,420)			
Other Revenues (Interest & Misc.)	8,725	8,198	125,000	(116,802)			
Transfers from Title V & Grant Fund	-	-	184,220	(184,220)			
Total Revenue Received	**3,178,997**	**2,607,127**	**5,202,633**	**(2,595,506)**			
Expenditures ^							
Personnel Services	166,431	148,550	2,156,142	**6.89%**	*9%*	**76.55%**	*1*
Materials & Services	47,056	90,055	1,072,700	**8.40%**	*9%*	**93.28%**	
Capital Outlay	-	-	80,000	**0.00%**	*9%*	**0.00%**	
Contingency	-	-	50,000	**0.00%**	*9%*	**0.00%**	
Total Expenditures	**213,487**	**238,605**	**3,358,842**	**7.10%**	*9%*	**78.93%**	
General Fund Net	**2,965,511**	**2,368,522**	**1,843,792**				
Special Revenue (Title V)							
Revenues							
Beginning Fund Balance	367,437	652,016	608,122	43,895			
Permit Fees - Title V	859,911	871,281	868,000	3,280			
Miscellaneous Revenue	-	-	-	-			
Total Revenue Received	**1,227,348**	**1,523,298**	**1,476,122**	**47,180**			
Expenditures							
Personnel Services	38,336	40,160	649,176	**6.19%**	*9.00%*	**68.74%**	*2*
Materials & Services	-	-	375	**0.00%**	*9.00%*	**0.00%**	
Capital Outlay	-	-	-	**0.00%**	*9.00%*	**0.00%**	
Transfers to Gen Fund	-	-	7,000	**0.00%**	*9.00%*	**0.00%**	
Contingency	-	-	130,000	**0.00%**	*9.00%*	**0.00%**	
Total Expenditures	**38,336**	**40,160**	**786,551**	**5.11%**	*9.00%*	**56.73%**	
Special Revenue Net	**1,189,012**	**1,483,138**	**689,570**				
Grant Fund							
Revenues							
Beginning Fund Balance	(5,976)	(247,553)	-	(247,553)			
EPA TAG 1&2, and EJG2G	10,882	-	1,862,643	(1,862,600)			*3*
Miscellaneous Revenue	-	-	-	0			
Total Revenue Received	**4,906**	**(247,553)**	**1,862,643**	**(2,110,153)**			
Expenditures							
Personnel Services - All Grants	7,521	7,024	58,969	**11.91%**	*9.00%*	**132.36%**	
Materials & Services - All Grants	30,703	70,328	1,749,454	**4.02%**	*9.00%*	**44.67%**	
Capital Outlay - All Grants	-	-	-	**0.00%**			
Transfers to Gen Fund - All Grants	-	-	54,220	**0.00%**	*9.00%*	**0.00%**	
Contingency - All Grants	-	-	-	**0.00%**	*9.00%*	**0.00%**	
Total Expenditures	**38,224**	**77,353**	**1,862,643**	**4.15%**	*9.00%*	**46.14%**	
Grant Fund Net	**(33,317)**	**(324,906)**	**-**				
Grand Total - ALL FUNDS Consolidated	**290,046**	**356,117**	**6,008,036**	**5.93%**	*9.00%*	**65.86%**	
ALL FUNDS Net	**4,121,206**	**3,526,754**	**2,533,362**				

*Footnotes: * % Spent is YTD Actuals divided by YTD FY Budget.: Red: above 91% / Yellow: 81%-90% / Green: up to 80%*

1. The General Fund Personnel Services line item is at 76.55% of our targeted amount of 9% for July.

2. The Special Revenue (Title V) Fund Personnel Services line item is at 68.74% of our targeted amount of 9% for July.

3. Grant Fund of Personnel Services line item is at 132.36% or our targeted amount of 9% for July.

LRAPA
Lane Regional Air Protection Agency

Prepared on 9/2/2026

Financial Update
FY 2026-27
as of
August 31, 2026

General Fund	FY 25-26 YTD Actuals as of August 2025	FY 26-27 YTD Actuals as of August 2026	FY 26-27 Adopted Budget	FY 26-27 Annual Budget Variance	*FY 26-27 % of year elapsed (target %)*	FY 26-27 YTD Budget Variance	*Foot-notes*
Revenues							
Beginning Fund Balance	2,658,056	2,015,115	2,127,543	(112,428)			
Federal Revenues (EPA)	-	-	720,000	(720,000)			
State Revenues (DEQ)	2,825	65,879	347,514	(281,636)			
Local Dues	211,807	218,856	218,857	(1)			
Permit Fees	318,234	341,501	1,479,500	(1,137,999)			
Other Revenues (Interest & Misc.)	18,346	18,209	125,000	(106,791)			
Transfers from Title V & Grant Fund	-	-	184,220	(184,220)			
Total Revenue Received	**3,209,269**	**2,659,559**	**5,202,633**	**(2,543,074)**			
Expenditures ^							
Personnel Services	332,121	310,205	2,156,142	**14.39%**	*16.67%*	**86.30%**	*1*
Materials & Services	97,200	99,106	1,072,700	**9.24%**	*16.67%*	**55.42%**	
Capital Outlay	-	45,796	80,000	**57.25%**	*16.67%*	**343.40%**	
Contingency	-	-	50,000	**0.00%**	*16.67%*	**0.00%**	
Total Expenditures	**429,321**	**455,107**	**3,358,842**	**13.55%**	*16.67%*	**81.28%**	
General Fund Net	**2,779,948**	**2,204,452**	**1,843,792**				
Special Revenue (Title V)							
Revenues							
Beginning Fund Balance	367,437	652,016	608,122	43,895			
Permit Fees - Title V	859,911	871,281	868,000	3,280			
Miscellaneous Revenue	-	-	-	-			
Total Revenue Received	**1,227,348**	**1,523,298**	**1,476,122**	**47,180**			
Expenditures							
Personnel Services	77,177	80,954	649,176	**12.47%**	*16.67%*	**74.81%**	*2*
Materials & Services	-	-	375	**0.00%**	*16.67%*	**0.00%**	
Capital Outlay	-	-	-	**0.00%**	*16.67%*	**0.00%**	
Transfers to Gen Fund	-	-	7,000	**0.00%**	*16.67%*	**0.00%**	
Contingency	-	-	130,000	**0.00%**	*16.67%*	**0.00%**	
Total Expenditures	**77,177**	**80,954**	**786,551**	**10.29%**	*16.67%*	**61.74%**	
Special Revenue Net	**1,150,171**	**1,442,343**	**689,570**				
Grant Fund							
Revenues							
Beginning Fund Balance	(5,976)	(247,553)	-	(247,553)			
EPA TAG 1&2, and EJG2G	10,882	-	1,862,643	(1,862,600)			*3*
Miscellaneous Revenue	-	-	-	0			
Total Revenue Received	**4,906**	**(247,553)**	**1,862,643**	**(2,110,153)**			
Expenditures							
Personnel Services - All Grants	15,175	14,509	58,969	**24.60%**	*16.67%*	**147.60%**	
Materials & Services - All Grants	135,893	68,958	1,749,454	**3.94%**	*16.67%*	**23.65%**	
Capital Outlay - All Grants	-	-	-	**0.00%**	*16.67%*		
Transfers to Gen Fund - All Grants	-	-	54,220	**0.00%**	*16.67%*	**0.00%**	
Contingency - All Grants	-	-	-	**0.00%**	*16.67%*	**0.00%**	
Total Expenditures	**151,067**	**83,467**	**1,862,643**	**4.48%**	*16.67%*	**26.88%**	
Grant Fund Net	**(146,161)**	**(331,020)**	**-**				
Grand Total - ALL FUNDS Consolidated	**657,566**	**619,528**	**6,008,036**	**10.31%**	*16.67%*	**61.9%**	
ALL FUNDS Net	**3,783,958**	**3,315,775**	**2,533,362**				

*Footnotes: * % Spent is YTD Actuals divided by YTD FY Budget.: Red: above 91% / Yellow: 81%-90% / Green: up to 80%*

1. The General Fund Personnel Services line item is at 86.30% of our targeted amount of 16.67% for August.

2. The Special Revenue (Title V) Fund Personnel Services line item is at 74.81% of our targeted amount of 16.67% for August.

3. Grant Fund of Personnel Services line item is at 147.60% or our targeted amount of 16.67% for August.

LANE REGIONAL AIR PROTECTION AGENCY
EXECUTIVE DIRECTOR PERFORMANCE EVALUATION

Board Member Name:

Board Member Signature:

Date:

Please return completed evaluation form to Rachelle Nicholas (RNicholas@lrapa-or.gov)by the November 3, 2025. All evaluations will be compiled and summarized for Board review in executive session.

INSTRUCTIONS

This evaluation form is based on the performance expectations and goals established in Exhibit A of the Executive Director's contract. Please rate the Executive Director's performance in each area on a scale of 1-5, with space provided for comments to support your assessment.

Rating Scale	
1	Does not meet expectations
2	Partially meets expectations
3	Meets expectations
4	Exceeds expectations
5	Significantly exceeds expectations

FINANCIAL

1. **Improve financial controls**

Objective: Evaluate current financial control processes, identify and correct deficiencies

Rating (1-5): _____

Comments:

dfadfasdfasdfadf

2. **Improve meeting agenda items where the board is authorizing expenditures**

Objective: Board is satisfied with expenditure reports.

Rating (1-5): _____

Comments:

dfdfdf

3. **Articulate or create a cost allocation process**

Objective: Demonstrate notable progress toward process document completion.

Rating (1-5): _____

Comments:

dfsadfasdf

4. **Provide the Board with LRAPA's Financial Policy**

Objective: Present Board with a policy draft for consideration by end of six-month probation period.

Rating (1-5): _____

Comments:

5. **Work with auditor and the Board on the financial goals described herein**

Objective: Present Board with a policy draft for consideration by end of six-month probation period.

Rating (1-5): _____

Comments:

OPERATIONAL

6. **Improve Organizational Culture and Communication**

Objective: Objective: Conduct an employee engagement survey within the first month and during the sixth month of employment and observe improvement in employee engagement and morale.

Rating (1-5): _____

Comments:

7. **Foster a Culture of Continuous Improvement and Innovation through AI Integration**

Objective: Research and identify an AI tool(s) that can be implemented to improve productivity and efficiency within the first 6 months.

Rating (1-5): _____

Comments:

8. **Ensure Successful Transition to Remote Work During Agency Remodel**

Objective: Develop a comprehensive plan for transitioning to remote work at prior to the remodel start date.

Rating (1-5): _____

Comments:

9. **Enhance Organizational Structure and File Management**

Objective: Develop and implement a new internal agency file-drive structure within the first 6 months to improve file organization and accessibility.

Rating (1-5): _____

Comments:

10. **Ensure Human Resources Can Provide Required Staff Support**

Objective: Assess the current HR needs of the organization and identify areas where additional support may be required within the first month

Rating (1-5): _____

Comments:

REGULATORY

11. **Enhance Organizational Structure and File Management**

Objective: Develop and implement a new internal agency file-drive structure within the first 6 months to improve file organization and accessibility.

Rating (1-5): _____

Comments:

OVERALL ASSESSMENT

Overall Performance Rating (1-5): _____

Summary of Strengths:

Areas for Development:

Goals/Objectives Recommendations for Next Review Period:

Compensation Recommendations (if applicable):

Additional Comments:

LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members

From: Betty Nielsen, Finance Manager

Date: September 10, 2026

Subject: Board Designated LGIP Account Update

STAFF REPORT

ISSUE STATEMENT

This report provides the Board with an update on the status and balance of the Board Designated Local Government Investment Pool (LGIP) account, established under Resolution 25-04. This is an informational item.

BACKGROUND INFORMATION

On September 11, 2025, the Board adopted Resolution 25-04, establishing a Board Designated Reserve Account within the Oregon Local Government Investment Pool (LGIP). The purpose of the account is to safe-harbor a portion of the Agency's reserves for future use, corresponding to LRAPA's proportionate share of the Oregon Public Employees Retirement System (PERS) unfunded actuarial liability (UAL), which totals $374,655. The designation demonstrates fiscal prudence while preserving the Board's flexibility to redirect the funds through future Board action should operational or financial circumstances require.

The account was opened on January 9, 2026, and funded with an initial deposit of $374,655 transferred from existing Agency reserves during Fiscal Year 2026. The funds are held in a separate LGIP account to ensure proper segregation from other Agency funds, and are disclosed in the Agency's financial statements in accordance with governmental accounting standards. Resolution 25-04 directs the Executive Director to report the account's status and balance to the Board.

GOING FORWARD

As of August 26, 2026, the account reflects the following.

- Current balance of $382,846.29, held entirely in the Oregon LGIP.
- Growth of approximately $8,191 since the initial $374,655 deposit, entirely through reinvested LGIP dividend earnings. No additional deposits or withdrawals have been made.
- Recent dividend distributions of $1,250.30 on July 1, 2026, and $1,296.22 on August 3, 2026, both reinvested into the account.
- Fiscal year-to-date dividends, since July 1, 2026, totaling $1,296.22.
- The full balance remains designated for the PERS UAL reserve, and the designation is unchanged.

STAFF RECOMMENDATION

This is an informational item, and no formal motion is required. Staff will continue to hold the funds in the Board Designated LGIP Account in accordance with Resolution 25-04, and will report on the account's status and balance and bring any recommended change in designation to the Board for action.

LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members

From: Travis Knudsen, Executive Director

Date: September 10, 2026

Subject: ACDP Program Cost Breakdown and Resumption of the Fee Structure Decision

STAFF REPORT

ISSUE STATEMENT

At the July 9, 2026 meeting, the Board delayed action on the proposed ACDP fee structure and asked what LRAPA's Air Contaminant Discharge Permit (ACDP) program costs to deliver. This report presents the program cost breakdown, refreshes the pacing options, and asks the Board to resume the fee structure decision.

BACKGROUND INFORMATION

LRAPA budgets and accounts by fund, and no ledger or timesheet system has tracked the ACDP program as its own cost object. Staff reconstructed program cost from the adopted FY27 budget, payroll allocations, three years of timesheet data, permit records, and executed LCOG agreements. LRAPA managers reviewed the analysis in August 2026, confirmed its workload assumptions, and set the remaining staffing split by direction; their corrections are incorporated. The full analysis is attached.

Key findings:

ACDP program cost, FY27	$1.11 million (range $1.0 to $1.24 million)
Share of core General Fund operations	40% of $2.78 million
FY27 budgeted ACDP fee revenue	$785,000
Fee recovery	About 70% of program cost
Permitted sources served	289 (24 Standard, 27 Simple, 204 General, 34 Basic)
Average cost / average fee revenue per source	About $3,850 / about $2,700 per year

Per-source figures presented here are **averages**; a Basic permit and a Standard permit differ widely, and per-class figures are a future improvement. Grants, partner dues, and other revenues fund expenditures that fees do not recover. Labor is about 78% of program cost, and is the cost driver the proposed Employment Cost Index (ECI) escalator tracks.

Permit development & issuance	Inspections	Compliance & enforcement	Technical assistance & engagement
$365,000	$335,000	$265,000	$135,000

The share of program cost that fees should recover is a policy choice that belongs to the Board. Civil penalties are excluded throughout; they pass to the Lane County general fund by law and LRAPA keeps none of them.

FEE STRUCTURE OPTIONS

The July 2026 report presented three pacing paths for the base adjustment, each paired with the refined escalator (Employment Cost Index, capped at 5%).

Illustrated for a Standard source paying about $14,500 in FY27:

Path	Base steps	FY28 fee	FY35 fee	Cumulative FY28-35	LRAPA vs DEQ by FY35
Status quo	4% Escalator only	$15,080	$19,844	$138,951	Falls further behind
Path 1	20% + 20% (FY28, FY29)	$17,400	$27,981	$187,405	About 8% below
Path 2	15% + 15% + 15% (FY28-FY30)	$16,675	$28,145	$185,852	About 8% below
Path 3	10% x 4 (FY28-FY31)	$15,950	$25,805	$170,101	About 16% below

All three paths achieve LRAPA's needs. Staff see Path 1 as the strongest fit for LRAPA. The Board asked in July why two 20% steps was preferred over three 15% steps, since three steps compound to a higher fee. They do, but barely. By FY35 a Standard source would pay $28,145 under the three-step path and $27,981 under the two-step path, a difference of about $164 a year on a $28,000 fee. Path 1 collects its revenue in FY28 and FY29, before General Fund reserves cross the Board's four-month floor, and asks sources to absorb two years of increases where Path 2 asks for three. Because the adjustment arrives earlier, Path 1 also collects slightly more revenue over the full window.

GOING FORWARD

Staff will continue to refine and strengthen the cost analysis on a standing basis: activity-level time coding designed with staff, improve the cost allocation policy under the new Finance Manager, per-class revenue reporting so each permit class can be compared with its cost, and updated program cost information brought to the Board as part of regular budget and fee discussions.

STAFF RECOMMENDATION

Staff recommend the Board direct development of the Path 1 fee structure, two ACDP base steps of 20% in FY28 and FY29 plus refinement of the annual escalator to the Employment Cost Index capped at 5%, for inclusion in the 2026 SIP Rulemaking Package.

MOTION OPTIONS

1. I move to direct the Executive Director to develop the Path 1 fee structure for inclusion in the 2026 SIP Rulemaking Package, consisting of two ACDP base fee increases of 20%, effective FY28 and FY29, followed beginning in FY30 by an annual escalator tied to the Employment Cost Index and capped at 5%, replacing the current fixed 4% adjustment. No escalator applies in a base step year.
2. I move to direct the Executive Director to develop the Path 2 fee structure for inclusion in the 2026 SIP Rulemaking Package, consisting of three ACDP base fee increases of 15%, effective FY28 through FY30, followed beginning in FY31 by the same Employment Cost Index escalator capped at 5%. No escalator applies in a base step year.
3. I move to direct the Executive Director to develop the Path 3 fee structure for inclusion in the 2026 SIP Rulemaking Package, consisting of four ACDP base fee increases of 10%, effective FY28 through FY31, followed beginning in FY32 by the same Employment Cost Index escalator capped at 5%. No escalator applies in a base step year.
4. Postpone action and request additional information at a future meeting.

LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members

From: Travis Knudsen, Executive Director

Date: September 10, 2026

Subject: FY'28 Partner Dues; Informational Review

STAFF REPORT

ISSUE STATEMENT

Staff present the FY'28 Partner Dues calculation for Board review. This is an informational item. The Board will be asked to formally adopt the FY'28 Partner Dues at the October 2026 meeting, meeting the IGA requirement to notify all partner jurisdictions by April 15, 2027.

BACKGROUND INFORMATION

Since 1968, LRAPA has received local partner funding from the Cities of Cottage Grove, Eugene, Oakridge, and Springfield, and from Lane County, under an Intergovernmental Agreement (IGA). Partner dues are set annually by the Board and are essential for sustaining LRAPA operations and meeting the matching requirements for federal grants.

At a January 2025 Work Session, the Board reviewed the methodology for calculating partner dues. In February 2025, the Board formally adopted a per-capita approach that adjusts the base cost per person annually using the West Region Consumer Price Index (CPI). The methodology is grounded in Article X of the IGA, which requires the Board to determine a fair and equitable apportionment among partners.

The Board applied this methodology in fall 2025, adopting FY'27 Partner Dues totaling $218,856.63 at the October 9, 2025 meeting. Each September, staff presents an informational preview of the following year's calculation before returning in October with a formal action item for Board adoption.

Under the IGA, the Board estimates total funding needs by March 1, notifies partners of the estimated budget and apportionment by April 15, and partner governing bodies review and approve by May 15. Partners pay in two equal installments, due July 15 and December 15, or via another agreed arrangement.

FY'28 PARTNER DUES CALCULATION

Staff calculated FY'28 Partner Dues using the Board-adopted methodology. Updated population estimates from the U.S. Census Bureau Vintage 2025 release (published May 2026, reflecting data as of July 1, 2025) are applied below. The July 2026 West Region CPI 12-month change is 3.0%.

Partner	2025 Population	July 2026 CPI	FY '28 Cost Per Person	FY '28 Partner Dues	Change from FY '27
City of Eugene	178,618	3%	$0.5871	$104,866.63	+$2,542.07
City of Springfield	61,431	3%	$0.5871	$36,066.14	+$1,049.86
City of Cott. Grove	10,851	3%	$0.5871	$6,370.62	+$252.41
City of Oakridge	3,127	3%	$0.5871	$1,835.86	+$28.44
Lane County	127,557	3%	$0.5871	$74,888.71	+$1,298.54
Totals:	**381,584**			**$224,027.96**	**+$5,171.33**

NOTES:

- Population figures are taken from the U.S. Census Bureau Vintage 2025 estimates, published May 2026, reflecting data as of July 1, 2025.
- Lane County's population figure used for this calculation is 381,584 (total county), with the population of each incorporated city partner deducted. Lane County's share is 127,557.
- The cost per person for FY '27 (adopted October 2025) was $0.57. The formula for FY '28 is: $0.57 × (100% + 3.0% CPI) = $0.5871 per person.
- Staff will confirm the exact FY'27 adopted rate from the October 2025 board record before the October 2026 adoption item. Figures presented here are preliminary pending that confirmation.

GOING FORWARD

Staff will return at the October 2026 Board meeting with a formal action item for adoption of the FY'28 Partner Dues. Following Board adoption, staff will formally notify all partner jurisdictions and coordinate with partners on payment scheduling consistent with IGA requirements.

STAFF RECOMMENDATION

This is an informational item, and no formal motion is required.

LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members

From: Travis Knudsen, Executive Director

Date: September 10, 2026

Subject: Data Center Development and Air Quality in Lane County

STAFF REPORT

ISSUE STATEMENT

Staff are providing the Board with background on the potential data center development interest in Lane County, LRAPA's permitting authority over such facilities, applicable state regulatory frameworks, and factors affecting the likelihood of permit applications in Lane County. This item was raised by Director Plummer following news reports of development interest at the former Hynix semiconductor campus in west Eugene.

BACKGROUND INFORMATION

On July 14, 2026, a land use attorney filed a zone verification request with the City of Eugene on behalf of an unidentified client that has the former Hynix semiconductor campus under contract. The request asks the City to confirm that a data center and other technology uses are permitted under the property's E-1 Campus Employment zoning. No development proposal has been submitted, and the City has not yet responded to the zone verification request.

LRAPA currently holds an active General Air Contaminant Discharge Permit (ACDP) with an entity associated with the property's current ownership, issued April 28, 2020, for boiler equipment at the site. The permit covers oil and gas-fired boilers and expires September 5, 2028. LRAPA's permitting relationship with the site predates the current zone verification inquiry.

Air Emissions and Permitting Authority

LRAPA does not regulate data centers as a facility type. Data centers themselves do not generate air emissions subject to LRAPA's authority during normal operations. The primary air quality concern associated with data centers is their backup diesel-powered engines, which activate to provide power during electrical outages and are operated for regular maintenance testing. These engines are the target of regulatory attention in California and nationally.

LRAPA is the air permitting authority for Lane County, operating under a delegation agreement with Oregon Department of Environmental Quality (DEQ). A permit application for a data center in Lane County would come to LRAPA, not DEQ.

Under LRAPA Title 37, Table 1, stationary internal combustion engines for emergency generators require an Air Contaminant Discharge Permit (ACDP) when the aggregate engine horsepower rating at a facility exceeds 30,000 horsepower, equivalent to roughly 10 or more generators at standard data center sizing. A permitted data center facility would also be subject to Cleaner Air Oregon health risk assessment requirements under OAR 340-245.

State Regulatory Framework

DEQ has developed a Tier 4 Streamlined Data Center Permit program, publicly available on the DEQ website. It provides a fast-track permitting pathway for data centers that install Tier 4-equivalent engines with pollution controls on their backup generators, eliminating the need for facility-specific dispersion modeling and the full Cleaner Air Oregon Level 3 Risk Assessment. Participation is voluntary; facilities can still obtain a Standard ACDP without Tier 4-equivalent controls through a standard process.

DEQ's program applies in areas under DEQ's permitting jurisdiction. Because LRAPA holds permitting authority for Lane County, LRAPA staff believe a similar streamlined incentive approach could be offered administratively, consistent with DEQ's framework and without requiring rulemaking. A mandatory Tier 4 requirement, by contrast, would require a rulemaking process.

Lane County Context

Data centers require significant cooling water availability, transmission infrastructure, and utility scale. The northern Willamette Valley and Columbia River Gorge have historically held structural advantages over Lane County in those areas, making large data center development in Lane County less likely than in other parts of Oregon. These structural factors have not changed, though staff continue to monitor regional development trends that could affect Lane County's relative attractiveness to data center operators.

LRAPA is typically not involved in early planning conversations for new industrial development. Businesses apply for an air permit once project size and scope are known, often well after land use approvals, financing, and site commitments are in place. By the time a project reaches the air permitting stage, LRAPA's authority is limited to ensuring the facility meets air quality standards and permit conditions. LRAPA does not have authority to approve or deny projects on land use, economic, or policy grounds. If a data center application were received and the facility met applicable air quality requirements, LRAPA would be expected to issue the permit, potentially with conditions requiring higher-control technology such as Tier 4-equivalent engines.

GOING FORWARD

Staff are continuing to monitor the Hynix zone verification process and any subsequent development proposals in Lane County. The following steps are underway or planned.

- Staff are evaluating the administrative steps needed to establish a Tier 4 incentive pathway consistent with DEQ's streamlined data center program, which may be achievable without formal rulemaking.
- Staff will coordinate with DEQ to clarify whether Lane County facilities can be processed under DEQ's established data center permitting framework or whether a parallel LRAPA approach is needed.
- Director Plummer has indicated interest in raising a mandatory Tier 4 engine requirement as a future Board agenda item. Staff will provide additional analysis on the rulemaking pathway and timeline if the Board directs that work to proceed.
- If a permit application is received, LRAPA will process it under existing ACDP and Cleaner Air Oregon rules while evaluating whether a streamlined pathway is appropriate.

STAFF RECOMMENDATION

This is an informational item, and no formal motion is required.

LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM

To: Chair Keating and LRAPA Board Members

From: Rachelle Nicholas, Administrative Manager

Date: September 10, 2026

Subject: Executive Director's Annual Performance Evaluation Process and Timeline

STAFF REPORT

ISSUE STATEMENT

This report presents the proposed process and timeline for the Executive Director's annual performance evaluation. The proposed process mirrors the process used for the Executive Director's first-year evaluation in 2025 and reflects the evaluation schedule the Board affirmed at its July 10, 2025, meeting. Staff requests Board confirmation of this approach, or direction on any changes, before the process begins.

BACKGROUND INFORMATION

The Executive Director's employment contract requires the Board to review his performance annually. At its July 10, 2025, meeting, the Board discussed a timing discrepancy between this November review cycle and the contract's May 2026 expiration. After deliberation, including a comparison to the City of Oakridge's practice of timing evaluations in the fall to align with fiscal-year contract renewals, the Board reached consensus to continue with the existing evaluation and contract renewal schedule.

The Executive Director's first annual performance evaluation followed this process:

- Staff distributed an anonymous, agency-wide staff survey (360-degree feedback) covering three key competency areas; *Organizational Culture & Communication* (assessing communication effectiveness, transparency, accessibility and impact on workplace), *Foster a Culture of Continuous Improvement through AI Integration* (evaluating support for innovation, technology adoption, resource allocation, and balancing new initiatives with core operations) and *Overall Leadership Effectiveness* (measuring relationship building, alignment with LRAPA's mission and values, and overall satisfaction with leadership performance.
- A standardized evaluation form, based on the goals established in Exhibit A of the Executive Director's contract, was distributed to each Board member for individual completion.
- Staff compiled and distributed the staff survey summary, complete survey results, and the fillable evaluation form (Attachment A) to the Board for completion.
- The Board discussed the compiled results and individual evaluations in executive session on November 13, 2025.
- Following the executive session, the Board Chair and Vice Chair negotiated a compensation adjustment with the Executive Director, which the Board subsequently voted on at a future Board meeting.

Following the 2025 evaluation, the Board adopted LRAPA's 2025 Goals, which establish the agency's current strategic framework. The evaluation criteria in Attachment A were drawn from Exhibit A of the Executive Director's contract and reflect first-year probationary objectives. Staff recommends the Board

consider whether the evaluation form should be updated to align with the 2025 Board Goals before this year's process begins.

GOING FORWARD

Staff recommends the Board confirm whether Attachment A should be updated to align with the 2025 Board Goals before the October 12 distribution date. Several objectives in the current form were designed for the initial six-month probationary period. If the Board provides direction at this meeting, staff can revise the form in time.

Staff propose to repeat this same process for the Executive Director's current annual performance evaluation, on the following timeline:

- September 10, 2026, Board meeting: staff present staff report and requests Board confirmation of the process, or direction on any desired changes.
- September 15, 2026 (or sooner) - Staff distributes the anonymous, agency-wide staff survey to all employees.
- September 30, 2026 - Deadline for staff to complete the survey (approximately two weeks).
- Week of October 12, 2026 - Staff distribute the summarized staff survey results and a fillable evaluation form to the Board by email.
- October 28, 2026 - Deadline for Board members to return completed evaluation forms (approximately two weeks) to staff.
- November 5, 2026 - Staff compiles all Board feedback into a summary report for the executive session agenda item.
- November 12, 2026 - Board executive session to discuss the Executive Director's performance evaluation.

STAFF RECOMMENDATION

This is an informational item, and no formal motion is required. Staff recommends the Board confirm continuation of the evaluation process and timeline described above. Staff requests Board direction on whether to update Attachment A to align with the 2025 Board Goals, and which goals the Board considers most relevant to the Executive Director's accountability. Any other changes to the survey or timeline should also be raised at this meeting.

LANE REGIONAL AIR PROTECTION AGENCY

FUTURE BOARD AGENDA ITEMS

2026

January
- ~~Preview upcoming appointments on board and committees.~~
- ~~City of Eugene Public Health Standards Code Amendments~~
- ~~Director's Contract Approval~~

February
- ~~Oakridge Air Update~~
- ~~FY'25 Audit Report & Presentation~~
- ~~Appoint new Budget Committee members, and appoint Budget Officer~~

March
- ~~Potential Supplemental Budget~~
- ~~Budget Committee Meeting for FY'26-27~~
- ~~Elect the Board Chair and Vice-Chair~~

April
- ~~Budget Committee Meeting for FY'26-27~~
- ~~Budget Approval~~
- ~~Legislative Short Session Review~~
- ~~Auditor Engagement Update~~
- ~~Special Revenue Fund Name Change~~

May
- ~~Public Hearing of FY'26-27 Approved Budget, Board Adoption~~
- ~~Caselle Update on Resolution #26-01~~
- ~~Air Toxics & Cleaner Air Oregon Presentation~~

June
- ~~Rivers 2 Ridges Rx Burning Presentation~~
- ~~General Fund Revenue Strategy Discussion~~
- ~~Executive Session, Personnel & Staffing~~

July
- ~~Asbestos Rules, Hearing Request~~
- ~~General Fund Revenue Strategy & ACDP Annual Fee Options~~

August
- ~~No Meeting~~

September
- ACDP Program Costs and Fee Structure
- Review Local Partner Dues Calculation for FY'26-27
- Annual Review of Board Designated LGIP Account
- Data Center Development and Air Quality in Lane County
- Exec. Director Performance Evaluation Process & HR Support

October
- Approve Local Dues Calculation for FY'26-27
- Asbestos Rules, Public Hearing and Possible Adoption
- Air Quality Rules Update, Hearing Request
- 2-Cycle Equipment Emissions

November
- Audit Update, FY'26-27
- Air Quality Rules, Public Hearing and Possible Adoption
- Artificial Intelligence at LRAPA
- Asbestos Rules, Board Adoption (if needed)
- Home Wood Heating Season Update

December
- No Meeting

2027

January
- Preview upcoming appointments on board and committees.
- Air Quality Rules, Board Adoption (if needed)
- Oakridge Air update

February
- Appoint new Budget Committee members, and appoint Budget Officer
- Elect the Board Chair and Vice-Chair

March
- Potential Supplemental Budget
- Budget Committee Meeting for FY'27-28

April
- Budget Committee Meeting for FY'27-28; Approve Budget
- Executive Director's Performance Evaluation Process

May
- Public Hearing of FY'27-28 Approved Budget, Board Adoption
- Oakridge Air Update

June
- Outdoor Burning Season Review

July
- Rulemaking Review
- Review PERS UAL Liability & Investment Strategy

August
- No Meeting

September
- Review Legislative Long Session
- Review Local Partner Dues Calculation for FY'27-28
- Annual Review of Board Designated LGIP Account
- Annual Fee and Program Cost Update

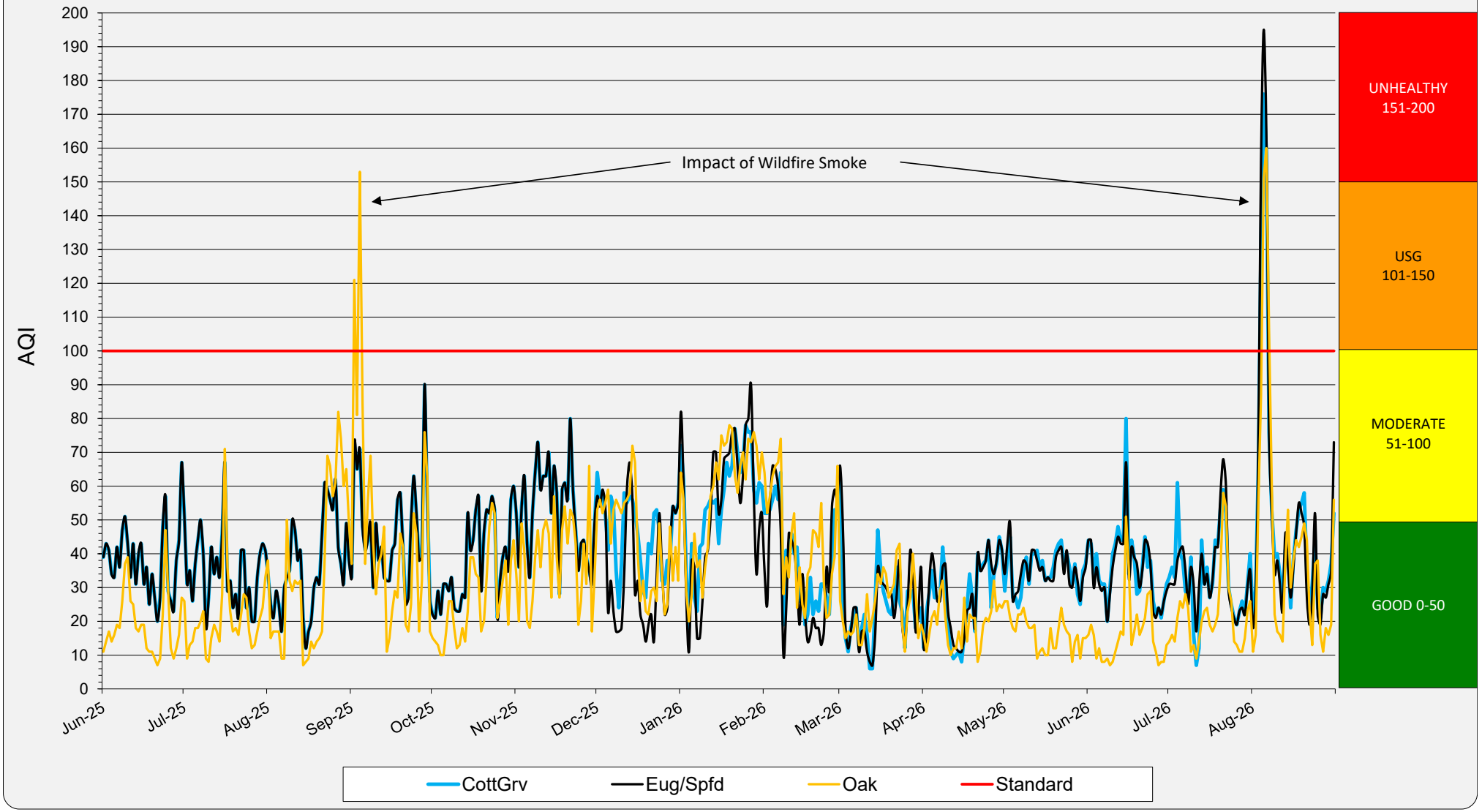
October
- Approve Local Dues Calculation for FY'27-28.
- Smoke Management Season Update/Review

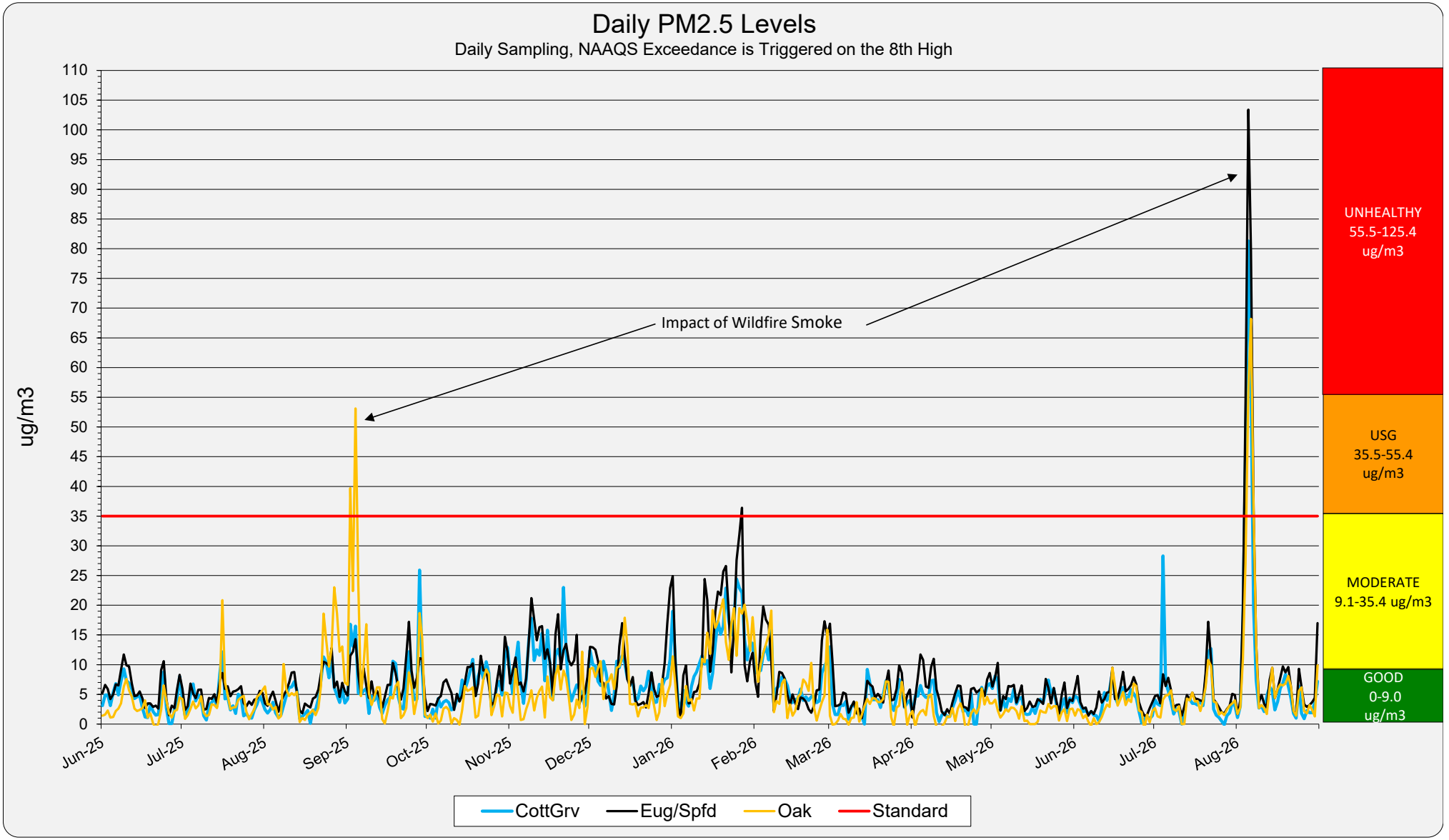
November
- Audit Update, FY'27-28
- Home Wood Heating Season Update

December
- No Meeting

Daily Air Quailty Index (AQI) Chart

This 15-month chart demonstrates the seasonality of the pollutants.




Daily PM2.5 Levels
Daily Sampling, NAAQS Exceedance is Triggered on the 8th High
ug/m3
110
105
100
95
90
85
80
75
70
65
60
55
50
45
40
35
30
25
20
15
10
5
0
Impact of Wildfire Smoke
UNHEALTHY
55.5-125.4
ug/m3
USG
35.5-55.4
ug/m3
MODERATE
9.1-35.4 ug/m3
GOOD
0-9.0
ug/m3
Jun-25
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
Apr-26
May-26
Jun-26
Jul-26
Aug-26
CottGrv
Eug/Spfd
Oak
Standard

NEW/OPEN ENFORCEMENT ACTIONS DETAIL REPORT
07/1/2026 – 08/31/2026
Report of open actions initiated since last report

NEW (Enforcement actions issued in the current reporting period:

1. MURPHY CO - PANELBOARD PLANT (EUGENE)

   A. Violation: LRAPA performed a full compliance evaluation of Murphy Plywood - Prairie Road Panelboard Plant on 6/4/2026, it was discovered that Murphy was not monitoring and recording runtime data for the emergency generators as required in LRAPA issued Title V Operating Permit #203102, Conditions 61 and 70.a.

   B. Initial Action Taken: NON #3978 issued 7/27/2026

   C. Subsequent Action: Monitoring is now in place, no further action.

   D. Resolution: CASE CLOSED on 8/3/2026:

   E. Source Type: TITLE V

   F. Initiated By: INSPECTION AND REPORTING

2. THE S MORRIS CO. DBA WEST COAST PET (EUGENE)

   A. Violation: Respondent's 2025 annual report submitted to LRAPA on 1/26/2026 reported having excess emissions of 0.2 hours (12 minutes) in violation of ACDP Permit #207090, Condition 2.1(a).

   B. Initial Action Taken: NON #3979 issued 7/27/2026

   C. Subsequent Action: Warning notice, no further action.

   D. Resolution: CASE CLOSED on 8/3/2026:

   E. Source Type: ACDP

   F. Initiated By: REPORTING

PENDING (Enforcement actions issued prior to 07/01/2026 with subsequent action in the current reporting period):

1. RADIUS RECYCLING (EUGENE)

A. Violation: Outdoor burning where prohibited, and outdoor burning of prohibited materials.

B. Initial Action Taken: NON #3951 issued 1/14/2026

C. Subsequent Action: NCP #2025-3951 ($26,435) issued 06/30/2026; request for reduction received and is under review.

D. Resolution: PENDING

E. Source Type: OUTDOOR BURNING

F. Initiated By: COMPLAINT

2. DUST 2 DIAMONDS, LLC (SPRINGFIELD)

A. Violation: Performed an asbestos abatement project without possessing a license to perform asbestos abatement; openly accumulated friable asbestos-containing materials.

B. Initial Action Taken: NON #3908 issued 9/6/2024

C. Subsequent Action: NCP #2024-3908 ($8,400) issued 9/6/2024; request for reduction approved and reduced to $4,800 with a payment plan of $100; payment was not received, a default order and judgment (DOJ) is cancelled due to payments received and is now current with payments 08/01/2026.

D. Resolution: PENDING

E. Source Type: ASBESTOS

F. Initiated By: INSPECTION

3. SWANSON GROUP MFG. LLC (SPRINGFIELD)

A. Violation: Respondent had six (6) excess emission events in reporting year 2024 and two (2) excess emissions events in reporting year 2025. All events, but the event on 1/11/2024, were reported in their semi-annual reports for the 2024 & 2025 reporting periods.

B. Initial Action Taken: NON #3960 issued 06/30/2026

C. Subsequent Action: NCP #2026-3960 ($22,200) issued 06/30/2026; request for reduction received and under review 07/10/2026.

D. Resolution: PENDING

E. Source Type: TITLE V

F. Initiated By: INSPECTION AND REPORTING

4. JANICE CASTLE & JEFFREY HEITZMAN (EUGENE)

A. Violation: Outdoor burning of prohibited materials (plywood and treated lumber wrapped in metal fasteners)

B. Initial Action Taken: NON #3963 issued 06/23/2026

C. Subsequent Action: NCP #2026-3963 ($8,088) issued 06/23/2026; no response, a default order and judgment (DOJ) in process 08/01/2026.

D. Resolution: PENDING

E. Source Type: OUTDOOR BURNING

F. Initiated By: COMPLAINT

5. ALPINE ABATMENT ASSOC., INC. (EUGENE)

A. Violation: During an asbestos abatement inspection, LRAPA observed the following violations of LRAPA Title 43 - Asbestos Requirements of interim storage location for waste was left unsecured and labeled; negative pressure enclosures did not have viewing windows installed to allow for observation of the abatement area; did not maintain a proper NPE during the project. Containment was cut open during abatement to install a viewing window.

B. Initial Action Taken: NON #3965 issued 06/23/2026

C. Subsequent Action: NCP #2026-3965 ($19,200) issued 06/23/2026; request for reduction received and is under review 07/15/2026.

D. Resolution: PENDING

E. Source Type: ASBESTOS

F. Initiated By: INSPECTION

6. EDWARD LITTEN (NOTI)

A. Violation: Outdoor burning of prohibited materials, burned at night outside of allowed outdoor burning times set by LRAPA outdoor burning advisory, and burned construction and demolition debris without an Outdoor burning Letter issued permit.

B. Initial Action Taken: NON #3967 issued 06/23/2026

C. Subsequent Action: NCP #2026-3967 ($3,850) issued 06/23/2026; no response, a default order and judgment (DOJ) in process 08/01/2026.

D. Resolution: PENDING

E. Source Type: OUTDOOR BURNING

F. Initiated By: COMPLAINT

PENDING (Enforcement actions issued prior to 07/01/2026 with no reporting action in the current reporting period):

1. JEFFREY HEITZMAN & JANICE CASTLE (EUGENE)

A. Violation: Outdoor burning of prohibited materials including construction/ demolition debris.

B. Initial Action Taken: NON #3948 issued 1/15/2026

C. Subsequent Action: NCP #2025-3948 ($3,388) issued 1/15/2026; no response, a default order and judgment (DOJ) in process.

D. Resolution: PENDING

E. Source Type: OUTDOOR BURNING

F. Initiated By: COMPLAINT

2. REMEDIOS ROMERO (COTTAGE GROVE)

A. Violation: Respondent conducted the burning of prohibited materials, including painted wood, metal, tin cans, plastic bags, food waste, plastics fiberglass roofing and general household garbage in a burn barrel.

B. Initial Action Taken: NON #3930 issued 08/06/2025

C. Subsequent Action: NCP #2025-3930 ($1,019) issued 08/06/2025; no response, a default order and judgment (DOJ) in process.

D. Resolution: PENDING

E. Source Type: OUTDOOR BURNING

F. Initiated By: COMPLAINT

3. LANE FOREST PRODUCTS (EUGENE)

A. Violation: Lane Forest Products has not been conducting the required monthly fugitive emission surveys as outlined in ACDP 204741 Permit Condition 12 of their current permit (issue date 6/4/2024) which is the required monitoring component of preventing excess emissions of particulate matter.

B. Initial Action Taken: NON #3950 issued 04/13/2026

C. Subsequent Action: PENDING

D. Resolution: PENDING

E. Source Type: ACDP

F. Initiated By: COMPLAINT

CLOSED ENFORCEMENT CASES Enforcement closed in the current reporting period 07/01/2026 – 08/31/2026):

1. GREENSIDE CONSTRUCTION INC. (HAPPY VALLEY)

A. Violation: During an inspection, no signage identifying an air curtain incinerator activities and information was present at Buford Park in Eugene which is in violation of their Permit No. 206131 condition 6.1.c. ii.

B. Initial Action Taken: NON #3953 issued 1/27/2026

C. Subsequent Action: PENDING – waiting for additional information due 3/15/2026; no additional information received; Greenside Construction is no longer operating and is out of business confirmed by Oregon Business Registry and Greenside contacts. No further action

D. Resolution: CLOSED

E. Source Type: ACI

F. Initiated By: INSPECTION

2. WRAY'S ENVIRONMENTAL (OAKRIGE)

A. Violation: During asbestos abatement inspections an open accumulation of asbestos-containing material (ACM) was observed inside and outside the building, lack of proper containment, inadequate site security, and improper handling and storage of asbestos-containing waste (ACW), unsecured ACMW storage and signage.

B. Initial Action Taken: NON #3943 issued 4/23/2026

C. Subsequent Action: NCP #2025-3943 ($18,900) issued 6/23/2026: request for reduction approved and reduced to $13,300 - paid

D. Resolution: CASE CLOSED on 7/17/2026

E. Source Type: ASBESTOS

F. Initiated By: INSPECTION

3. ROSE CITY CONTRACTING (SPRINGFIELD)

B. Violation: Respondent failed to employ a compliant negative pressure enclosure as required under 43-015-11.F(4); failed to install viewing windows in the enclosures as required under 43-015-11.F(5)(a); failed to affix required asbestos warning labels to enclosure and mobile storage cart as required under 43-015-11.H. Additionally, no prior written Agency approval was obtained for the use of an alternative to the negative pressure enclosure requirement in violation of 43-015-11.U.

B. Initial Action Taken: NON #3972 issued 06/16/2026

C. Subsequent Action: Written warning, no further action.

D. Resolution: CASE CLOSED 07/01/2026

E. Source Type: ASBESTOS

F. Initiated By: INSPECTION

4. JERRY NELSON (CRESWELL)

A. Violation: Outdoor burning of prohibited materials (dimensional lumber, plywood /pressboard, tires, and household garbage).

B. Initial Action Taken: NON #3973 issued 06/22/2026

C. Subsequent Action: Written warning, no further action.

D. Resolution: CASE CLOSED 7/22/2026

E. Source Type: OUTDOOR BURNING

F. Initiated By: COMPLAINT

5. SFPP, L.P. EUGENE TERMINAL (EUGENE)

A. Violation: Respondent did not submit Internal Floating Roof seal inspection reports and External Floating Roof gap seal inspections and measurements in a timely manner for the 2025 reporting year, required under 40 CFR part 60 subpart Kb according to Condition 20 of Title V Operating Permit 207506. Additionally, notification of the External Floating Roof inspection was not submitted in a timely manner for the 2025 annual reporting year. This is a report required under 40 CFR part 63 subpart WW according to Condition 30. These are both violations of Title V Permit 207506 Conditions 82.a.v and 82.a.vi.

B. Initial Action Taken: NON #3975 issued 06/15/2026

C. Subsequent Action: Submitted appropriate reports, no further action

D. Resolution: CASE CLOSED 07/03/2026

E. Source Type: TITLE V

F. Initiated By: INSPECTION AND REPORTING

6. BRINK'S LAND IMPROVEMENT (BLUE RIVER)

A. Violation: Submitted incomplete 5-Day Notification and fees to abate non-friable asbestos-containing transite pipe, located on 'Route 126' near or at Blue River, Oregon; failure to provide address or specific location and fees and request for emergency waiver of the 5-day non-friable asbestos abatement requirement, prior to commencing work on 6/15/2026.

B. Initial Action Taken: NON #3976 issued 06/15/2026

C. Subsequent Action: Submitted notification and fees, no further action.

D. Resolution: CASE CLOSED 07/01/2026

E. Source Type: ASBESTOS

F. Initiated By: COMPLAINT