BOARD OF DIRECTORS
MEETING MINUTES
APRIL 9, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON

ATTENDANCE	
BOARD PRESENT:	**STAFF PRESENT:**
Matt Keating, Chair	Travis Knudsen, Executive Director
David Loveall, Vice-Chair	Lance Giles, Technical Services Manager
Bryan Cutchen	Max Hueftle, Operations Manager
Jared Hensley	Rachelle Nicholas, Administrative Manager
Michael Johnston	Matt Sorensen, Public Affairs and Project Manager
Dylan Plummer	Colleen Wagstaff, Enforcement Manager
Howard Saxion	Christina Ward, Finance Manager
Jim Settelmeyer	Heather Gravelle, Environmental Coordinator
Alan Stout	Ashley Dearden, Permit Writer
	Jaime McEvoy, Environmental Coordinator II
	Morgan Kelley, Field Inspector/Compliance Officer
	Mandy Ramirez, Field Inspector/Compliance Officer
	Robbye Robinson, Finance Specialist
BOARD ABSENT/EXCUSED:	**OTHERS PRESENT:**
None	Kelly Wood, Citizens Advisory Committee (CAC) Chair
	JoJo Breslin, Budget Committee Member
AGENDA	**ACTION**
REGULAR MEETING	
1. Call to Order.	**Chair Matt Keating** called the regular meeting to order at 12:15 p.m.
2. Adjustments to the Agenda.	None.
3. Public Participation. A. Comments on an Item on Today's Agenda. B. Comments on a Topic Not Included on Today's Agenda.	 None. None.
4. Comments from Board Members.	None.

5. Approval of Meeting Minutes.	**MOTION: Director Loveall moved, and Director Hensley seconded to approve the March 12, 2026 Meeting Minutes. The motion passed unanimously.**
6. Citizens Advisory Committee.	**Kelly Wood**, Chair of the Citizens Advisory Committee (CAC), reported on the March 31, 2026 CAC meeting. **Ms. Wood** reported that the CAC began reviewing the Title 43 Asbestos rule revisions. LRAPA conducted advance outreach, resulting in strong public attendance both in-person and online. Due to the volume of questions and comments, discussion will continue at the April CAC meeting. **Travis Knudsen,** Executive Director, noted that once the CAC has completed their review, the item will come to the Board for authorization to issue a public notice and conduct a hearing, with rule adoption anticipated in June or July.
7. Approval of Financial Report.	**Christina Ward**, Finance Manager, presented the February 2026 financial report. Highlights included: • Personnel services expenditures in both the General Fund and Title V Fund are trending close to budget and are being monitored closely; both are projected to remain within the annual budget. • All other expenditure categories are well under budget. • Total spending across all funds is at 45% of the annual budget with 67% of the fiscal year elapsed, indicating the agency is tracking well under budget. **MOTION: Director Loveall moved, and Director Stout seconded to approve the February 2026 Financial Report. The motion passed unanimously.**
8. Special Revenue Fund Name Change.	**Mr. Knudsen** presented a staff report on the proposed renaming of the Special Revenue Fund to the Title V Fund. The fund accounts for revenues and expenditures associated with LRAPA's administration of the Title V Operating Permit program under the federal Clean Air Act. The current name, "Special Revenue Fund," reflects an accounting category rather than the fund's actual purpose, making it less clear to Board members, the public, and external stakeholders reviewing budget documents.

	The change is administrative only and does not alter the fund's accounting treatment, revenue sources, or expenditure authority. The transition-year financial statements will include a note disclosure identifying the name change for audit purposes, and the resolution will serve as a reference for future auditors seeking to understand why the change was made. **MOTION: Director Loveall moved, and Director Saxion seconded to adopt Resolution 26-02, Special Revenue Fund Name Change to the Title V Fund, effective July 1, 2026. The motion passed unanimously.**
9. Auditor Engagement Update.	**Mr. Knudsen** and **Ms. Ward** provided an informational update on the agency's auditor engagement. Following a competitive Request for Qualifications process, ten firms were solicited and two proposals were received — Isler CPA, the agency's current auditor, and Pauly Rogers & Company of Tigard, Oregon. Pauly Rogers & Company was selected based on evaluation criteria reviewed by the Chair and Vice Chair. As an audit-specific firm, Pauly Rogers is available for earlier engagement in the spring and summer, supporting a more manageable timeline. An interim audit will begin shortly, with the formal FY26 audit scheduled to launch August 1, 2026 and conclude by December 31, 2026. **Director Cutchen** asked whether the contract includes a retainage clause tied to deadline performance. **Mr. Knudsen** confirmed it does not, but that he sees the value in that approach.
10. Legislative Short Session Review.	**Mr. Knudsen** provided an overview of four House bills from the recently concluded legislative short session with air quality relevance: **HB 4020 — Permit Denial Justification:** Requires agencies to cite specific legal authority when denying permits. LRAPA already follows this practice; no operational change required. **HB 4021 — Rulemaking Notice Requirements:** Codifies existing rulemaking notice practices already followed by DEQ and LRAPA. No operational change required.

	HB 4084 — Joint Permitting Council Fast Track: Establishes a governor's office-coordinated council to streamline permitting across multiple state agencies for priority projects. If a project in Lane County is designated for fast-tracking, LRAPA could be included in the coordinated process as the local air permitting authority. Worth monitoring. **HB 4102 — Third-Party Permit Preparation for DEQ:** Effective January 1, 2027, allows permit applicants to fund outside contractors to prepare permits when DEQ backlogs exist. DEQ retains approval authority. Discussion followed regarding whether LRAPA could serve as such a contractor, which could represent a revenue opportunity. **Mr. Knudsen** shared that DEQ has not yet formally responded to the legislation, and that capacity, cost-benefit, and operational considerations would need to be evaluated. **Director Saxion** suggested staff assess available capacity to take on additional contract permitting work. **Mr. Knudsen** noted that he and Operations Manager, **Max Hueftle,** have already begun those discussions. The Board agreed this item warrants further analysis and should be brought back as a future agenda item, potentially as part of the broader revenue strategy discussion stemming from the Budget Committee's recommendation.
11. Directors Report.	**Mr. Knudsen** presented the Director's Report for March 2026. Highlights included: • **Air Quality:** No days in the unhealthy for sensitive groups (orange AQI) category in March. • **Outdoor Burning:** The spring burning season opened March 1. Given heightened wildfire concern statewide, the season is likely to close early due to fire danger prior to the standard June 15 LRAPA rule closure date. • **Community Engagement:** LRAPA participated with the Lane Pollution Prevention Coalition at the Home and Garden Show at Lane County Fairgrounds. Staff also participated in the Oregon Wildfire Smoke Advisory Preseason Core Team with DEQ, National Weather Service, Oregon Health Authority, Lane County Public

	Health, and tribal partners to coordinate smoke communications protocols. • **ODF "Before You Burn" Website:** LRAPA identified data quality issues in ODF's new beforeyouburn.net resource and engaged with ODF and DEQ to address them. The formal launch has been delayed pending alignment with local rules. LRAPA holds the authority for outdoor burning in Lane County and residents should refer to LRAPA's website. • **CIS Best Practice Audit:** LRAPA scored 92% on its annual City County Insurance Services audit, with full marks in enterprise risk management, training, employee injury and claims management, and financial controls. Liability premiums will decrease in the upcoming renewal; property rates are expected to drop approximately 10–12%. • **Standard Operating Procedures:** Several new SOPs have been published, including corrective action and progressive discipline guidance, Oregon sick time leave, paid leave Oregon, and cash and check handling. Each SOP has a designated owner and is subject to annual review. • **Linfo Database:** A contract has been secured with a developer to address bug fixes, user interface improvements, and development of an enforcement module. • **Budget:** Current year spending is at 45% of the annual expenditure budget with 67% of the fiscal year elapsed, indicating the agency is well under budget for the fiscal year. **Director Loveall** suggested developing a public service announcement to notify the community of the potential for an early end to the burning season. **Mr. Knudsen** indicated a PSA could be developed fairly easily and **Director Keating** noted that CPNW Morning Show and KLCC would likely welcome the content. **Director Cutchen** commended the publication of SOPs and confirmed each has a designated owner responsible for periodic review.

	Director Plummer expressed interest in reviewing the completed SOPs, and **Mr. Knudsen** agreed to provide them for Board review. **Director Plummer** expressed appreciation for the air quality readouts currently included in the Board packet and asked whether more granular air quality data — covering additional criteria pollutants being monitored across stations, such as NOx — could be shared with the Board periodically. **Mr. Knudsen** noted that LRAPA monitors PM2.5 continuously, ozone seasonally, and hazardous air pollutants on a six-day sampling cycle, with air toxics lab results sometimes taking up to a year to receive back from DEQ. He noted that more recent air toxics data is already available in the agency's annual report and indicated that bringing additional monitoring information before the Board on a periodic basis would be worthwhile. **Director Saxion** requested a future update on the Cleaner Air Oregon toxics program and the sources LRAPA is stewarding.
12. Adjournment of LRAPA Board Meeting.	**Chair Keating** adjourned the LRAPA Board meeting at 12:58 p.m.

(Minutes recorded by Heather Gravelle)

A G E N D A

LANE REGIONAL AIR PROTECTION AGENCY
MONTHLY BOARD OF DIRECTORS MEETING

THURSDAY APRIL 9, 2026
12:15 P.M.

Virtual Participation
Microsoft Teams
Join the meeting now
Meeting ID: 249 549 848 574 17
Passcode: 4cJ3Z9MJ

In-Person Participation
LRAPA
1010 Main Street
Springfield, Oregon 97477

[Note: Start times for agenda items are approximate]

CALL TO ORDER:

1. **Call to Order/Roll Call** *(12:15 p.m.)*
2. **Adjustments to Agenda** *(12:15 p.m.)*
3. **Public Participation (time limited to three minutes per speaker)** *(12:20 p.m.)*
   A. **Comments on an Item on Today's Agenda**
   B. **Comments on a Topic Not Included on Today's Agenda**
   (Note: This is an opportunity for the public to bring up unscheduled items. The Board may not act at this time but, if it is deemed necessary, place such items on future agendas. Issues brought up under this agenda item are to be limited to three minutes speaking time by the person raising the issue. If additional time is necessary, the item may be placed on a future agenda.)
4. **Comments from Board Members** *(Note: This is an opportunity for Board Members to bring up unscheduled items regarding today's public comments, and/or written/electronic comments they have received. The board may not act at this time but if it deems necessary place such items on future agendas.)*
5. **Approval of Meeting Minutes** (12*:25 p.m.)* *Action*
   A. Heather Gravelle
   B. March 12, 2026 Meeting Minutes
   C. Board Discussion
6. **Citizens Advisory Committee** *(12:30 p.m.)* *Information*
   A. Kelly Wood
   B. Report
   C. Board Discussion

7. **Approval of Financial Report** *(12:40 p.m.)* *Action*

   A. Christina Ward
   B. February 2026 Financial Report
   C. Board Discussion

8. **Special Revenue Fund Name Change***(12:50 p.m.)* *Action*

   A. Christina Ward & Travis Knudsen
   B. Staff Report
   C. Resolution 26-02 Special Revenue Fund Name Change
   D. Board Discussion

9. **Auditor Engagement Update** *(1:00 p.m.)* *Information*

   A. Christina Ward & Travis Knudsen
   B. Staff Report
   C. Board Discussion

10. **Legislative Short Session Review** *(1:10 p.m.)* *Information*

    A. Travis Knudsen
    B. Staff Report
    C. Board Discussion

11. **Directors Report** *(1:20 p.m.)* *Information*

    A. Travis Knudsen
    B. Directors Report
    C. Board Discussion

12. **Adjournment** *(1:30 p.m.)*

We endeavor to provide public accessibility to LRAPA services, programs, and activities for people with disabilities. People needing special accommodations to participate in LRAPA public hearings such as assistive listening devices or accessible formats such as large print, Braille, electronic documents, or audio tapes, should please contact the LRAPA office as soon as possible, but preferably at least 72 hours in advance. For people requiring language interpretation services, including qualified ASL interpretation, please contact the LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA Nondiscrimination Coordinator at accessibility@lrapa-or.gov or by calling the LRAPA office at 541-736-1056.

Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a accessibility@lrapa-or.gov o llame a la oficina de LRAPA al 541-736-1056.

BOARD OF DIRECTORS
MEETING MINUTES
MARCH 12, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON

ATTENDANCE	
BOARD PRESENT:	**STAFF PRESENT:**
Bryan Cutchen	Travis Knudsen, Executive Director
Jared Hensley	Lance Giles, Technical Services Manager
Michael Johnston	Max Hueftle, Operations Manager
Matt Keating	Matt Sorensen, Public Affairs and Project Manager
David Loveall	Colleen Wagstaff, Enforcement Manager
Dylan Plummer	Christina Ward, Finance Manager
Howard Saxion	Heather Gravelle, Environmental Coordinator
Jim Settelmeyer	Chris Coulter, Permit Writer
Alan Stout	Ashley Dearden, Permit Writer
	Marcia Miller, Permit Writer
	Mandy Ramirez, Field Inspector/Compliance Officer
	Robbye Robinson, Finance Specialist
BOARD ABSENT/EXCUSED:	**OTHERS PRESENT:**
None	Kelly Wood, Citizens Advisory Committee (CAC) Chair
	James Hugo
	Jessi Preston
AGENDA	**ACTION**
REGULAR MEETING	
1. Call to Order.	**Chair Howard Saxion** called the regular meeting to order at 12:15 p.m.
2. Adjustments to the Agenda.	**Travis Knudsen,** Executive Director, noted an agenda adjustment to add a staff recognition item following Board Member Comments.
3. Public Participation. A. Comments on an Item on Today's Agenda. B. Comments on a Topic Not Included on Today's Agenda.	 None. None.

4. Comments from Board Members.	None.
5. Employee Recognition.	**Travis Knudsen**, Executive Director, recognized Finance Specialist **Robbye Robinson** for 20 years of service with LRAPA, highlighting her contributions across permitting, asbestos, and finance. **Ms. Robinson** was presented with a certificate of appreciation, and board members offered congratulations and expressed gratitude for her dedicated service.
6. Approval of Meeting Minutes.	**MOTION: Director Loveall moved, and Director Hensley seconded to approve the February 12, 2026 Meeting Minutes. The motion passed unanimously.**
7. Citizens Advisory Committee.	**Kelly Wood**, Chair of the Citizens Advisory Committee (CAC), provided the Board with an overview of the February 24, 2026 CAC meeting.
8. Elect Chair & Vice-Chair (Deferred from February).	**Mr. Knudsen** noted the election had been deferred from the February Board meeting. He presented a staff report outlining the board's historical practice for chair and vice chair rotation. **Director Cutchen** nominated **Director Keating** for Chair. **Director Hensley** nominated **Director Loveall** for Chair. **Director Keating** expressed his long tenure with LRAPA and his desire to serve in a leadership capacity that strengthens the agency, celebrates partnerships, and broadly communicates the agency's effectiveness to the community. He acknowledged the pending censure of Commissioner Loveall and stated his belief that the board should be led by someone without that encumbrance at this time. **Director Loveall** spoke to his record as Lane County Board Chair in 2025, noting the board's high rate of unified decision-making. He acknowledged the censure but cautioned against judgment before all evidence is presented, characterizing it as politically motivated. He expressed commitment to the agency and its staff. Discussion followed. Board members cited public trust, staff protections, respect for the traditional vice chair to chair succession, the importance of unencumbered leadership in a regulatory agency, and the need to support staff wellbeing as factors in their deliberation.

	Roll call vote: **Chair Saxion – Keating** **Vice Chair Loveall – Loveall** **Director Cutchin – Keating** **Director Hensley – Loveall** **Director Johnston – Keating** **Director Keating – Keating** **Director Plummer – Keating** **Director Settelmeyer – Loveall** **Director Stout – Loveall** **Director Keating was elected Chair, 5–4.** **Chair Keating** thanked **Director Loveall** for his collaboration and partnership over the past two years, expressed his respect for him, and nominated him to continue serving as Vice Chair. No other nominations were received. **Director Loveall was appointed Vice Chair unanimously.**
9. Approval of Financial Report.	**Christina Ward**, Finance Manager, presented the January 2026 financial report, noting an update to the report format. A year-to-date variance column was added to better reflect spending relative to where the agency should be at this point in the fiscal year. Key highlights: • Personnel Services (General Fund): At 92% of the year-to-date target – flagged as a watch item; projected to remain within annual budget. • Personnel Services (Special Revenue/Title 5 Fund): At 88% of year-to-date target; also projected to remain within annual budget. • All other categories are within budget and in good standing. • Vehicle replacement was deferred this fiscal year due to federal funding uncertainty. Discussion followed regarding renaming the "Special Revenue Fund" to "Title V Fund." **Ms. Ward** will consult with the agency's auditors and return to the board in April with findings and, if necessary, a draft resolution.

	MOTION: Director Saxion moved, and Vice-Chair Loveall seconded to approve the January 2026 Finance Report. The motion passed unanimously.
10. Supplemental Budget.	**Ms. Ward** and **Mr. Knudsen** provided an update confirming that a supplemental budget is not anticipated at this time. • General Fund projected at approximately 87–88% of annual spending, coming in nearly $500,000 under budget. • Title V (Special Revenue) Fund projected at approximately 96% — on track for appropriate transfer to the General Fund. • Grant Fund projected at 73% — lower due to accelerated spending of the first TAG grant in the prior fiscal year, which was fully expended before the November EPA deadline • If personnel expense categories approach budget limits, contingency funds can be applied via a budget adjustment at a regular board meeting without Budget Committee involvement, no later than the May board meeting if needed.
11. Directors Report.	**Mr. Knudsen** provided a detailed review of the February 2026 Director's Reports. Highlights include: **Outdoor Burning Season:** The spring outdoor burning season reopened March 1 for Eugene, Springfield, and Oakridge. A press release was issued to Lane County residents at the end of February. **Partner Meeting:** The semi-annual Oakridge Air partner meeting was hosted in Eugene in late February. **TAG Program:** Approximately 7% of all households and 12% of single-family homes in the City of Oakridge have been improved through the program, with an estimated 4.6 tons per year in PM2.5 emission reductions. Final data will be submitted to EPA by end of March, concluding the first TAGA grant cycle. **ODF "Before You Burn" Website:** The Oregon Department of Forestry is developing a new statewide burn information resource. LRAPA identified discrepancies between the site and LRAPA's regulatory authority under Title 47 – Outdoor Burning. LRAPA and DEQ raised concerns with ODF, who

	delayed the formal launch pending alignment with local rules. **CIS Best Practice Audit:** City County Insurance Services conducted an administrative audit in February. LRAPA demonstrated policies and procedures are in place. Audit results will be forwarded to underwriters. **Audit Services Solicitation:** Two responsive proposals were received from Isler CPA and Pauly Rogers & Co. A contract award recommendation will be brought to the April board meeting.
12. Adjournment of LRAPA Board Meeting.	**Chair Keating** adjourned the LRAPA Board meeting at 1:05 p.m.

(Minutes recorded by Heather Gravelle)

CITIZENS ADVISORY COMMITTEE

MEETING MINUTES

FEBRUARY 24, 2026

MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON

View recordings of meetings on our YouTube page

ATTENDANCE	
COMMITTEE PRESENT:	**LRAPA STAFF PRESENT:**
Kelly Wood, Chair	Travis Knudsen, Executive Director
Evelina Davidova-Kamis, Vice-Chair	Max Hueftle, Operations Manager
Chris Cline	Colleen Wagstaff, Enforcement Manager
Michael Koivula	Matt Sorensen, Public Affairs & Project Manager
Ben Larson	Heather Gravelle, Environmental Coordinator
Paul Metzler	
Jessi Preston	
Jo Rodgers	
COMMITTEE ABSENT/EXCUSED:	**OTHERS PRESENT:**
Peter Dragovich	Mike Pose, Northwest Hazmat
AGENDA	**ACTION**
REGULAR MEETING	
1. Call to Order/Agenda Review.	**Chair Kelly Wood** convened the regular meeting at noon. Committee members and staff provided self-introductions.
2. Public Participation.	**Chair Wood** noted she had invited **Mike Pose** of Northwest Hazmat in anticipation of upcoming asbestos rulemaking discussions, and that observing a regular CAC meeting would be a valuable opportunity for interested stakeholders.
3. Approval of January 27, 2026 Meeting Minutes.	Two corrections were noted, as both items had been attributed to the incorrect members: the Community Health Plan update was shared by **Jo Rodgers**, and the question regarding the Bakelite permit modification request was raised by **Michael Koivula**.

	MOTION: Michael Koivula moved, and Vice-Chair Davidova-Kamis seconded to approve the January 27, 2026 Meeting Minutes as revised. The motion passed unanimously.
4. Board Meeting Overview.	**Travis Knudsen**, Executive Director, provided the Committee with updates from the February 12, 2026 LRAPA Board meeting: • **FY25 Audit:** Isler CPA presented the audit report. One repeat material weakness was identified related to the CASSEL financial software conversion. The board approved Resolution 26-01 adopting a Corrective Action Plan, with a target completion date of April 30, 2026. The federal single audit returned with no findings. • **Chair/Vice Chair Election:** Deferred to the March board meeting. • **Budget Committee:** Christina Ward appointed as Budget Officer; JoJo Breslin, Adam Rue, and Paul Metzler appointed or reappointed. Three seats remain vacant — CAC members are welcome to apply. • **CAC Appointment:** Jessi Preston formally appointed to the CAC. • **Oakridge Air Status Report:** TAG 1.0 concluded November 30, 2025 with all grant dollars spent and deliverables exceeded. 104 homes fully completed, representing 12% of single-family residential units in Oakridge. TAG 2.0 extended through August 2027. • **Director's Report:** Air quality was generally Good to Moderate countywide. An air stagnation event in late December required brief countywide burning curtailment, and a pile burning incident on January 27 reached 90 AQI in Eugene-Springfield. No Red Days were needed.
5. Rulemaking Process Overview.	**Mr. Knudsen** provided an overview of the CAC's role in LRAPA's rulemaking process, noting that the CAC functions similarly to DEQ's Rule Advisory Committee (RAC) in providing organic feedback before rules advance to formal public comment. The rulemaking process moves from CAC input through draft rules, public notice, public comment,

	a joint public hearing with DEQ, board adoption, EQC approval, and ultimately filing with the Secretary of State. **Mr. Knudsen** noted that while the process can be lengthy, the CAC's input at the early stages helps ensure that rule language is clear, workable, and reflective of diverse stakeholder perspectives. Discussion followed.
6. Specialized Advisory Input for Title 43 Asbestos Rulemaking.	**Mr. Knudsen** shared that the current rulemaking focus is Title 43 (Asbestos), with Title 15 (Enforcement) to follow. He noted that proposed changes to Title 43 are aimed at improving clarity and usability rather than adding new requirements. A crosswalk document and draft Notice of Proposed Rulemaking will be distributed to CAC members prior to the March meeting. Heather Gravelle will serve as the point of contact for collecting CAC questions and comments in advance. **Mr. Knudsen** indicated the committee anticipates dedicating at least two to three meetings to Title 43, with flexibility to extend if needed. Discussion was also held regarding outreach to abatement contractors and other stakeholders, with plans to notify relevant parties when asbestos-related topics are on the agenda and invite their participation during public comment periods.
7. Upcoming CAC Topics.	The committee reviewed the following topics planned for upcoming meetings: • Rulemaking Updates: Titles 15 & 43 • Home Wood Heating Presentation • Public Outreach Strategies • ODF/LRAPA Smoke Management Plan Overview • Industry Presentations/Site Visits
8. Roundtable.	**Jo Rodgers** noted an upcoming Oakridge Air partner meeting scheduled for Thursday, February 26th. **Mr. Knudsen** noted it is an annual share-out that will be held at LRAPA from 11:00 a.m. – 1:00 p.m. and that this year's meeting would be focused on the conclusion of TAG 1. He invited members to attend either virtually or in person. **Vice-Chair Davidova-Kamis** suggested that outreach for CAC meetings be tied to upcoming agenda topics, so that relevant stakeholders are invited when their area of

	interest is being discussed. The committee agreed this would be a good practice to develop going forward. **Matt Sorensen**, Public Affairs and Project Manager, announced that outdoor burning season opens March 1 in Springfield, Eugene, and Oakridge for eligible residents, noting there is some nuance around lot size and other eligibility criteria.
9. Adjournment.	**Chair Wood** adjourned the Committee meeting at 1:00 p.m.

(Minutes recorded by Heather Gravelle)

LRAPA
Lane Regional Air Protection Agency

Prepared on 3/5/2026

Financial Update
FY 2025-26
as of
February 28, 2025

General Fund	FY 24-25 YTD Actuals as of Feb 2025	FY 25-26 YTD Actuals as of Feb 2026	FY 25-26 Adopted Budget	FY 25-26 Annual Budget Variance	*FY 25-26 % of year elapsed (target %)*	FY 25-26 YTD Budget Variance	*Foot-notes*
Revenues							
Federal Revenues (EPA)	477,985	300,000	720,000	(420,000)			
State Revenues (DEQ)	300,369	200,461	443,514	(243,053)			
Local Dues	203,500	211,807	211,807	0			
Permit Fees	1,342,212	1,391,060	1,399,447	(8,387)			
Other Revenues (Interest & Misc.)	139,319	86,120	106,500	(20,380)			
Transfers from Title V & Grant Fund	11,964	0	140,000	(140,000)			
Total Revenue Received	**2,475,349**	**2,189,448**	**4,184,782**	**(1,995,334)**			
Expenditures ^							
Personnel Services	1,188,708	1,284,996	2,073,925	**62%**	*67%*	**92.5%**	*1*
Materials & Services	600,886	371,554	1,048,891	**35%**	*67%*	**52.9%**	
Capital Outlay	990,137	25,071	280,000	**9%**	*67%*	**13.4%**	
Contingency	0	0	100,000	**0%**	*67%*	**0.0%**	
Total Expenditures	**2,779,731**	**1,681,621**	**3,502,816**	**48%**	*67%*	**71.7%**	
General Fund Net	**(304,383)**	**507,827**	**681,966**				
Special Revenue (Title V)							
Revenues							
Permit Fees - Title V	797,563	860,228	859,911	320			
Total Revenue Received	**797,563**	**860,228**	**859,911**	**320**			
Expenditures ^							
Personnel Services	326,232	312,870	523,525	**60%**	*67%*	**89.2%**	*2*
Materials & Services	9,641	936	16,942	**6%**	*67%*	**8.2%**	
Transfers to Gen Fund	0	0	115,000	**0%**	*67%*	**0.0%**	
Contingency	0	0	22,000	**0%**	*67%*	**0.0%**	
Total Expenditures	**335,873**	**313,806**	**677,467**	**46%**	*67%*	**69.1%**	
Special Revenue Net	**461,690**	**546,422**	**182,444**				
Grant Fund							
Revenues							
EPA TAG 1&2, and EJG2G	732,638	711,949	2,784,449	(2,072,500)			
Total Revenue Received	**732,638**	**711,949**	**2,784,449**	**(2,072,500)**			
Expenditures ^							
Personnel Services - All Grants	60,977	58,682	136,948	**43%**	*67%*	**64.0%**	
Materials & Services - All Grants	699,205	1,085,195	2,642,244	**41%**	*67%*	**61.3%**	
Transfers to Gen Fund - All Grants	11,964	0	25,000	**0%**	*67%*	**0.0%**	
Total Expenditures	**772,146**	**1,143,877**	**2,804,192**	**41%**	*67%*	**60.9%**	
Grant Fund Net	**(39,508)**	**(431,928)**	**(19,743)**				
Grand Total - ALL FUNDS Consolidated	**3,887,750**	**3,139,304**	**6,984,475**	**45%**	*67%*	**67.1%**	
ALL FUNDS Net	**117,800**	**622,321**	**844,667**				

Footnotes: * % Spent is YTD Actuals divided by YTD FY Budget.: Red: 91% & above / Yellow: 81%-90% / Green: up to 80%

1. The General Fund Personnel Services line item is at 92.5% of our targeted amount of 67% for February. It is expected that this line item will remain under budget for the year.

2. The Special Revenue (Title V) Fund Personnel Services line item is at 89.2% of our targeted amount of 67% for February. It is expected that this line item will remain under budget for the year.

LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members

From: Christina Ward, Finance Manager & Travis Knudsen, Executive Director

Date: April 09, 2026

Subject: Renaming the Special Revenue Fund to the Title V Fund

STAFF REPORT

ISSUE STATEMENT

Staff recommends the Board formally rename the Special Revenue Fund to the "Title V Fund" to accurately reflect the fund's purpose. The fund accounts for revenues and expenditures associated with LRAPA's administration of the Title V Operating Permit program under the federal Clean Air Act.

BACKGROUND

LRAPA maintains three budgetary funds: the General Fund, the Special Revenue Fund, and the Grant Fund. The Special Revenue Fund separately accounts for Title V permit fee revenues and the expenditures of administering the Title V program. Title V of the Clean Air Act requires that permit fees collected from regulated sources be used solely for permit program costs, making a dedicated fund both a regulatory expectation and a sound financial practice.

However, "Special Revenue Fund" is a fund type classification under Governmental Accounting Standards Board (GASB) standards, not a descriptive name. The fund's GASB classification is determined by the nature of its revenues and restrictions, not by what it is called. Renaming the fund to "Title V Fund" aligns the name with its actual purpose and improves clarity for Board members, the public, and external stakeholders reviewing budget documents.

GOING FORWARD

The proposed budget presented to the Budget Committee already reflects the new name on all detail sheets. The name change is administrative only and does not alter the fund's accounting treatment, revenue sources, or expenditure authority. Oregon Local Budget Law (ORS 294) does not prescribe fund naming requirements, and no state agency approval is needed. The transition-year financial statements will include a standard note disclosure identifying the name change for audit purposes.

STAFF RECOMMENDATION

Staff recommends the Board adopt the attached Resolution 26-02 formally renaming the Special Revenue Fund to the Title V Fund, effective July 1, 2026.

MOTION OPTIONS

1. Move to adopt the Resolution renaming the Special Revenue Fund to the Title V Fund, effective July 1, 2026.
2. Move to postpone action and direct Staff to provide additional information at a future Board meeting.

RESOLUTION #26-02

RESOLUTION RENAMING 'THE SPECIAL REVENUE FUND' TO THE 'TITLE V FUND'

WHEREAS, the Lane Regional Air Protection Agency (LRAPA) maintains a fund currently designated as the "Special Revenue Fund" for the purpose of accounting for revenues and expenditures associated with the administration of the Title V Operating Permit program under the federal Clean Air Act; and

WHEREAS, "Special Revenue Fund" is a governmental accounting fund type classification under Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) Statement No. 54, and does not clearly convey the fund's purpose to Board members, the public, or external stakeholders; and

WHEREAS, renaming the fund to the "Title V Fund" will more accurately describe the fund's purpose and improve transparency in LRAPA's budget documents and financial reporting; and

WHEREAS, the name change is administrative in nature and does not alter the fund's accounting treatment, GASB classification as a special revenue fund type, revenue sources, or expenditure authority; and

WHEREAS, Oregon Local Budget Law (ORS 294.305 through 294.565) does not prescribe fund naming requirements, and the Oregon Department of Revenue's Local Budgeting Manual recognizes that fund structure is a fiscal policy decision of the governing body; and

WHEREAS, the proposed budget for Fiscal Year 2026–2027, as approved by the Budget Committee, reflects the new fund name; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Lane Regional Air Protection Agency that:

Section 1. Renaming of Fund The fund currently designated as the "Special Revenue Fund" is hereby renamed the "Title V Fund," effective July 1, 2026;

Section 2. GASB Classification Unchanged The GASB classification of the fund as a special revenue fund type under GASB Statement No. 54 remains unchanged. The fund will continue to account for Title V permit fee revenues and program expenditures in accordance with applicable accounting standards.

Section 3. Direction to Staff The Executive Director is directed to update all budget documents, financial records, bank and investment accounts, and reporting materials to reflect the new fund name.

Section 3. Implementation This Resolution shall take effect immediately upon adoption, and the Executive Director is authorized to take all necessary actions to implement the provisions herein.

PRESENTED AND PASSED this 9th day of April 2026.

_____	_____
Matt Keating Date	Travis Knudsen Date
Chair, LRAPA Board of Directors	Executive Director

LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members

From: Christina Ward, Finance Manager & Travis Knudsen, Executive Director

Date: April 09, 2026

Subject: Selection of CPA Firm for Audit Services – FY26

STAFF REPORT

ISSUE STATEMENT

LRAPA issued an informal Request for Qualifications (RFQ) for audit services for the fiscal year ending June 30, 2026, with options to renew for two subsequent fiscal years. Following a structured evaluation process, staff chose to award a contract to Pauly, Rogers and Co., P.C. of Tigard, Oregon.

BACKGROUND INFORMATION

In early 2026, LRAPA solicited proposals for independent audit services under an informal RFQ process. Two proposals were received: one from Pauly, Rogers and Co., P.C. (Tigard, Oregon) and one from Isler CPA, L.L.C. (Eugene, Oregon). Both firms were evaluated by the Finance Manager and Executive Director using a two-phase evaluation rubric. Phase 1 assessed minimum qualifications on a pass/fail basis, including licensure, independence, and peer review standing. Phase 2 applied a scored assessment across criteria including firm qualifications and experience, audit team composition, approach to the engagement, peer review quality, and proposed fees. Follow-up questions were submitted to both firms in March 2026, and final evaluation scores were updated to incorporate those responses.

GOING FORWARD

Based on the evaluation, LRAPA will be engaging Pauly, Rogers and Co., P.C. for the FY26 audit. The following factors were central to this decision:

- **Peer review standing:** The firm received an unqualified Pass rating in its most recent peer review, which specifically included government engagements.
- **Team depth and compliance infrastructure:** The firm brings extensive Oregon municipal auditing experience and maintains a firm-wide compliance monitoring process for state filing obligations, providing an additional layer of accountability independent of any individual engagement team member.
- **Cost:** The firm's proposed fees are lower than the competing proposal, representing meaningful savings to the Agency over the three-year contract term.

LRAPA has entered into a contract with Pauly, Rogers and Co., P.C., and audit work is anticipated to commence in summer 2026.

STAFF RECOMMENDATION

This is an informational item, and no formal motion is required. Staff welcome any feedback or questions from the Board regarding the selection process or the upcoming audit engagement.

LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM

To: Chair Matt Keating and LRAPA Board Members

From: Travis Knudsen, Executive Director

Date: April 09, 2026

Subject: 2026 Oregon Short Legislative Session: Summary and Implications for LRAPA

STAFF REPORT

ISSUE STATEMENT

The 2026 Oregon Short Legislative Session concluded in March 2026. Staff are providing the Board with a summary of legislative activity relevant to air quality programs, including two bills with potential implications for LRAPA operations. This is an informational item intended to keep the Board current on the regulatory and statutory landscape in which LRAPA operates.

BACKGROUND

Oregon holds short legislative sessions in even-numbered years, limited to 35 days. The 2026 session was dominated by budget stabilization efforts and transportation funding, including a bill moving a gas tax initiative to the May 2026 ballot. The legislature also partially disconnected Oregon's tax code from the federal code, a move intended to improve the state's revenue outlook.

Oregon Department of Environmental Quality (DEQ) Senior Legislative Policy Analyst Aeron Teverbaugh tracked legislation relevant to air quality programs throughout the session and included LRAPA on her coordination list at the request of DEQ Air Quality Division Administrator Ali Mirzakhalili. Of the four, two have minor procedural implications for LRAPA, one is worth monitoring as implementing guidance develops, and one includes a provision worth review before DEQ begins implementation.

LEGISLATIVE OVERVIEW

The four bills tracked by DEQ and assessed by staff are summarized below;

1. HB 4020 EN: Permit Denial Justification

When a state agency denies a permit application, this bill requires them to cite the specific law or rule behind that decision and provide the applicant a clear path for contesting it. Agencies are also directed to begin tracking permit processing timelines and report on that by 2029. In short: more required transparency when the government says no. LRAPA's permitting practice already documents the basis for permit decisions, so no new obligations are anticipated.

2. HB 4021 EN: Administrative Rulemaking Notice Requirements

When state agencies create, change, or repeal a permanent rule, they follow a formal process that includes public notice and set timelines. This bill tightens the requirements for how and when that notice is given. DEQ noted its existing practices already satisfy the new requirements. No new obligations are anticipated for LRAPA.

3. HB 4084 EN: Joint Permitting Council and FastTrack Program

Large projects often require permits from multiple state agencies simultaneously, each on its own timeline. This bill creates a Joint Permitting Council within the Governor's office to coordinate those approvals for qualifying large capital projects under a single compressed schedule. The Governor selects which projects participate, with up to 15 active at a time. LRAPA is not a state agency and is not named in the legislation.

However, if a qualifying project in Lane County were approved for FastTrack, LRAPA could face informal pressure to align its ACDP review with a statewide schedule it did not set. Staff will monitor implementing guidance and flag any developments relevant to LRAPA.

4. HB 4102 EN: DEQ Regulatory Process Agreements (Third-Party Permit Preparation)

This bill is designed to support applicants amid permit backlogs and extended permitting timelines. It creates a formal mechanism for applicants who are waiting for a permit to request DEQ hire a third-party contractor to do the permit preparation work, funded by the applicant. DEQ reviews the contractor's work and makes the final decision. Environmental standards cannot be waived, and public notice and comment requirements are preserved. After a one-year waiting period, if DEQ has previously declined the arrangement and certain conditions are met, the bill requires DEQ to enter into the arrangement if a qualified contractor is available.

The bill passed the House 57-0 and the Senate 27-2 and becomes operative January 1, 2027. It applies to DEQ, not to LRAPA.

The outside contractor provision raises a question on if LRAPA might be requested to serve as one of those contractors. Staff are not recommending a course of action, but wish to update the Board on all legislative actions that may impact the organization.

RECOMMENDATION

This is an informational item, and no formal motion is required. Staff recommend the Board receive this legislative summary and provide any direction to staff regarding the bills discussed above.

LRAPA BOARD OF DIRECTORS AGENDA ITEM SUMMARY

LRAPA
Lane Regional Air Protection Agency

Director's Report for March 2026

Meeting Date: April 9, 2026
Department: Director's Office
lrapa-or.gov

Agenda Item No. 11
Staff Contact: Travis Knudsen
541-736-1056 ext. 217

I. EXECUTIVE HIGHLIGHTS

Key accomplishments, challenges, and priorities from the past month.

EXECUTIVE SUMMARY

March brought excellent air quality conditions across Lane County. Monitoring stations recorded predominantly "Good" days throughout the month, with no USG or worse days at any site. The outdoor burning season has been open since March 1, and conditions remained favorable for most of the month.

Community engagement was a highlight in March. Travis Knudsen and Matt Sorensen represented LRAPA alongside Lane Pollution Prevention Coalition partners at the Lane County Home Show from March 13 to 15, connecting with more than 1,000 visitors over three days on topics ranging from air quality to asbestos. On March 31, staff joined the Oregon Wildfire Smoke Advisories Pre-Season Core Team meeting with DEQ, the National Weather Service, Oregon Health Authority, Lane County Public Health, and tribal partners to review and update the coordinated advisory protocol ahead of the 2026 wildfire season.

Staff followed up with the Oregon Department of Forestry on March 23 regarding the Before You Burn tool (beforeyouburn.net), which was developed without direct LRAPA coordination. That meeting focused on GIS integration to ensure the tool accurately reflects LRAPA's burning zones and curtailment authority. This work is ongoing. Board members who receive questions about this tool should direct residents to LRAPA's daily burn advisory as the authoritative source for Lane County.

LRAPA received the results of its CIS Best Practices audit completed in February. The agency scored 92%, earning full marks in enterprise risk management, training, employee injury and claims management, financial controls, and workplace substance abuse policy. CIS identified four areas for continued improvement over the next three years. On the insurance side, liability premiums will decrease slightly and property rates are expected to drop 10 to 12 percent at renewal.

Additional SOPs were completed in February and March covering corrective action and progressive discipline, Oregon sick time leave, Paid Leave Oregon, and cash and check handling, bringing the total to eight new policies since January. All eight were presented to full staff at the April 3 all-staff meeting.

LRAPA has also secured a contract developer through our staffing partner to advance LINFO database modernization. Initial work will focus on resolving bugs and user-interface issues before moving into enforcement module development.

Financial performance through February remains strong, with all-funds spending at 45% of budgeted annual expenditures against a 67% year-elapsed target. Reserves continue to support four months of operating budget as targeted.

II. PROTECTING PUBLIC HEALTH & SERVING OUR COMMUNITY

Aligns with Customer/Stakeholder Perspective of the Balanced Scorecard framework and LRAPA's current goals 1, 2, and 5 which focus on public health protection, community engagement, and stakeholder relationships.

II.A. Air Quality Status & Trends for February 2026

*These metrics support **Goal 1 (Public Health Protection and Air Quality Education)** and **Goal 4 (Regional Air Monitoring and Analysis)**, tracking our performance against targets for "Good" and "Moderate" AQI days, data completeness, and timely reporting).*

March

Site	Date	Max AQI	Pollutant
Eug/Spfld	1-Mar-26	66	PM
Oak	23-Mar-26	43	PM
CottGrv	1-Mar-26	63	PM

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	30	31	30	0-50	0-9	0-54
Moderate	1	0	1	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

Attachment No. 1: Air Quality Index (AQI) charts for Lane County (March 2026)
Attachment No. 2: PM2.5 index charts for Lane County (March 2026)

II.B. Community Response & Complaint Resolution

*This section supports **Goal 1 (Public Health Protection and Air Quality Education)** metrics for complaint response to demonstrates our commitment to addressing community concerns promptly and effectively.*

The number of unique complainants is noted in "(#)"

March 31, 2026
Smoke complaints: 41
37 - Outdoor Burning (32)
2 – Agricultural Burn (2)
1 - Home Wood Heating
1 – Recreational Fire
Industry: 4
2 – Lane County Short Mountain Landfill (1)
1 - International Paper
1 – Pacific Recycling, LLC
Asbestos: 1
Miscellaneous: 10
6 - Unknown Odor (6)
2 - Marijuana Odor (2)
1 – Pepper Spray/Tear Gas
1 – Fugitive Dust
Total: 56

Category	2021	2022	2023	2024	2025	2026
Dust	26	12	7	8	17	5
Ag Burning/spraying	7	2	3	3	22	2
General Air Quality	8	1	25	32	30	9
Home Wood Heating	57	67	52	39	70	15
Industry	336	198	97	75	108	18
Outdoor Burning	243	292	254	253	266	85
Slash Burning	10	6	12	9	3	0
Asbestos	9	22	10	12	21	10
Miscellaneous	31	80	62	91	95	12
Unknown	71	45	65	79	136	21
Total:	**798**	**725**	**587**	**601**	**768**	**177**

*Notes: LRAPA received 56 complaints in March 2026. Smoke-related complaints increased from 39 in February to 41 in March, primarily driven by outdoor burning (37). Industry complaints increased from 3 to 4.

II.C. Smoke Management & Wildfire Resilience

*This section aligns with **Goal 2 (Enhanced Wildfire Smoke Preparedness)**, tracking our smoke monitoring, advisory issuance, and coordination with state agencies, as well as smoke management activities for outdoor burning and home wood heating.*

Outdoor Burning, 2025-2026 Season

LRAPA regulates outdoor burning in Lane County to protect air quality and public health. Under Title 47, LRAPA has authority to regulate open burning practices, including determining when burns can occur. LRAPA aims to allow burning whenever possible while preventing air quality deterioration. Outdoor burning is only curtailed when monitoring or forecasts show potential for unhealthy air quality impacts.

Periods of Curtailment

Start	End	Areas	Curtailment	Reason
Nov. 1, 2025	Mar. 1, 2026	Eugene/Springfield UGB; Oakridge	Full Prohibition	By Rule, Title 47-015(2)
Dec. 30, 2025	Jan. 1, 2026	All Lane County	Full Prohibition	Air Stagnation

Home Wood Heating, 2025-2026 Season

LRAPA regulates home wood heating under Title 16 to reduce PM2.5 emissions during periods of poor air quality. An advisory system (Yellow/Red Days) indicates when curtailment is needed. Yellow Day advisory request voluntary curtailment of wood burning except for those who depend on it as their primary heat source. Red Day advisories prohibit visible smoke from chimneys, with exemptions for economic hardship. Like outdoor burning, LRAPA only issues wood burning curtailment when air quality monitoring or forecasts indicate potential health impacts.

Periods of Curtailment

Areas	Yellow Days	Red Days
Eugene/Springfield	17	0
Oakridge	11	0

The home wood heating season, which is closed during the summer months, officially reopened on October 1st. No curtailment days have been needed this season as air quality conditions remain favorable since October.

Outdoor Burning Letter Permits, 2025-2026 Season

LRAPA has authority to issue outdoor burning letter permits under Title 47. These permits allow specified burning that would otherwise be prohibited. This program also supports ecological benefits of prescribed fire while protecting public health through strict oversight and timing. LRAPA coordinates closely with land managers to ensure burns are conducted with minimal air quality impacts.

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-06-01	June 30, 2025	River to Ridges Partnership	85 units in Lane County	Ecological Burning	1456 acres
20B25-11-01	November 17, 2025	Casey Jones	82578 Sprague Ln	Dexter	50 cubic yards
20B25-11-02	November 17, 2025	U.S. Fish & Wildlife	Hwy 36 & Alvadore Road	Ecological Burning	28 cubic yards
20B25-12-01	December 2, 2025	Scott Gielish	32960 Dillard Rd	Land-clearing	60 cubic yards
20B25-12-02	December 2, 2025	Scott Gielish	T18S R3W sec. 33 Next door to 32960 Dillard Rd	Forest type debris	500 cubic yards
20B25-12-03	January 5, 2026	Willamalane Park & Rec District	205 Dorris Street, Springfield	Land-clearing	30 cubic yards
20B25-12-04	January 5, 2026	Port of Siuslaw	Map & Taxlot # 18-11-19-00-0011-00 (Rose Hill Rd), Florence	Land-clearing & demolition debris	69 cubic yards
20B26-01-02	January 26, 2026	Robbie Garcia	85393 Glenada Road	Land-clearing	60 cubic yards
20B26-03-01	March 24, 2026	Friends of Buford Park & Mt. Pisgah	Howard Buford Rec area - North Bottomlands, Meadowlark East	Forest slash debris	49 cubic yards

Wildfire Smoke Intrusions & Air Quality Advisories

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, a coordinated system that connects federal, state, and local agencies during significant smoke events. LRAPA's role includes issuing local air quality advisories, coordinating public health messaging, and representing Lane County's interests in state-level response planning.

Air Quality Advisories Issued

Start Date	End Date	Areas Affected	Primary Pollutant
08-22-2025	08-25-2025	Southern Willamette Valley	Ozone
09-02-2025	09-07-2025	Eastern Lane County	PM2.5/Wildfire

Air Quality Advisories Issued

Start Date	End Date	Areas Affected	Primary Pollutant
09-29-2025	09-30-2025	W. Lane County & Intermittent Eug/Spring	PM2.5/Wildfire

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings

Date	Topic	Advisory Issued
07-11-2025	Prep for Coordination Calls	n/a
07-16-2025	Review Active Wildfires	No
08-22-2025	Ozone & Flat Fire	Yes
08-25-2025	Flat Fire, Emigrant Fire, & OR Fires	No
08-27-2025	Emigrant Fire, Flat Fire, & OR Fires	No
09-02-2025	Emigrant Fire & OR Fires	Yes
09-04-2025	Emigrant Fire & OR Fires	Yes
09-05-2025	Emigrant Fire & OR Fires	Yes
09-29-2025	Moon Complex Fire & Emigrant Fire	Yes
03-31-2026	Wildfire Pre-Season Core Team Meeting	n/a

II.D. Community Outreach, Education, & Building Partnerships

*This section supports **Goal 5 (Partnerships and Interagency Coordination)** metrics for partner engagement and stakeholder communication, strengthening relationships with stakeholders and enhancing public understanding of air quality issues.*

Media Log

Date	*Media*	*Reporter*	*Topic*
1-5-2026	Register Guard	Alan Torres	Amazon purchases $2M lot for e-commerce **LINK**
1-6-2026	Lookout	Michael Zhang	Deed shows land owned by Amazon **LINK**
1-7-2026	DJC Oregon	Alan Torres	Amazon purchases $2M lot **LINK**
1-9-2026	KEZI	News Staff	Air stagnation & Yellow HWH **LINK**
1-9-2026	KLCC	News Staff	Air stagnation & Yellow HWH **LINK**
1-13-2026	Prism News	Elena Rodriguez	Air stagnation & Yellow HWH **LINK**
1-16-2026	Register Guard	Alan Torres	Freezing Temps and AQ **LINK**
2-4-2026	Lookout	Ashli Blow	Tear-gas effects on Air Quality **LINK**
2-20-2026	Register Guard	Alan Torres	Eugene weighs 2 versions of industrial health standards **LINK**
3-19-2026	KEZI	News Staff	Mohak Valley Fire Chief Urges Good Outdoor Burn Practices **LINK**
3-20-2026	Daily Dispatch	News Staff	Mohak Valley Fire Chief Urges Good Outdoor Burn Practices **LINK**



Lane County Home Show- Lane Pollution Prevention Coalition P2C (Mar. 13th to 15th, Lane County Fairgrounds)

Travis Knudsen and Matt Sorensen represented LRAPA at the Lane County Home Show alongside Lane Pollution Prevention Coalition partners *(Cities of Eugene and Springfield, DEQ, EWEB, Lane County, Metro Wastewater Mgt. Commission, SUB)*. Community members had opportunities to ask questions, spin a prize wheel, and take informational brochures on things they can do at home to minimize pollution. LRAPA provided swag items for prizes. Over 1,000 people visited the booth over three days, and each guest had ample opportunity to learn about LRAPA's work to help Lane County residents and improve air quality or protect them from asbestos.

Before You Burn (BYB) ODF & DEQ Partnership Meeting (Mar. 23rd, Online)

Lance Giles, Technical Services Manager, and Matt Sorensen, Public Affairs Manager, met with leadership from the Oregon Department of Forestry to learn about updating and using ODF's new, Before You Burn website (beforeyouburn.net) and resources developed for the public. The conversation focused on ensuring LRAPA, local fire districts, and residents across the state can use the site to get clear, consistent information about outdoor burning rules and locate their local fire district. Web developers were going to work on creating GIS spaces for information pertaining to fire district locations, zones for outdoor burning in Lane County, and creating a path to have their site report the outdoor burning times each day based on zones for burning from LRAPA's site. This is still a work in progress.

Oregon Health Authority (OHA) Wildfire Smoke Prevention Grant Meeting (Mar. 30th, Online)

Quality Care Connections (QCC) is Lane County's local childcare resource group that was recently notified they were awarded an OHA Wildfire Smoke Prevention Grant to help raise awareness amongst childcare providers about the impacts and appropriate responses to wildfire when caring for young children. Jo Rodgers from Lane County Public Health who partnered with Matt Sorensen from LRAPA to develop the easy-to-read Air Quality Index for childcare providers joined the call to discuss how both LRAPA and LCPH can support QCC in education and engagement activities for the grant in the coming months to serve as content experts on smoke, AQI, as well as the immediate and long term health impacts.



Air Quality Awareness Week and SMOKE Ready Week Planning (Mar. 30th, Online)

Matt Sorensen, Public Affairs Manager, joined members from the EPA, Northwest Air Quality Communicators (NWAQC), and other local air agencies to discuss and finalize the dates and daily topics for Air Quality Awareness Week (Confirmed May 4th to 8th) as well as SMOKE Ready aka Wildfire Preparedness (Confirmed June 1st to 5th). Thanks to resources invested by the NWAQC, LRAPA will have access to social media assets for both campaigns that can be customized for LRAPA and will be shared in concert with hundreds of other air quality groups in the Pacific Northwest.

Wildfire Smoke Advisories Pre-Season Core Team Meeting (Mar. 31st, Online)

Travis Knudsen, Executive Director and Matt Sorensen, Public Affairs Manager, joined others from Oregon DEQ, National Weather Service (NWS), Oregon Health Authority (OHA), Lane County Public Health (LCPH), local tribes, and various other stakeholders who meet during wildfire season to forecast wildfire smoke dispersion, communicate air quality advisories, and respond to smoke impacts during wildfire season. The purpose of this meeting is to review changes to the existing protocol which has now been in existence for 13 years and provide

participants the opportunity to discuss any changes or adjustments to the plan for the 2026 wildfire season.

Rivers to Ridges (R2R) Ecological Burn Group (Apr. 1st, LRAPA Office)

Matt Sorensen, Public Affairs Manager, served as host to the Rivers to Ridges ecological burn group led by Ian Appow, Upper Willamette Soil & Water Conservation District to prepare for the 2026 prescribed burn season. The meeting was held in LRAPA's boardroom as part of our community outreach efforts.

Smoke Ready Communities (SRC) Meeting (Apr. 2nd, Online)

Matt Sorensen, Public Affairs Manager, attended this meeting hosted by the U of O Smoke Center for Wildfire Smoke. This group is a network of practitioners, educators, and researchers, who use this meeting for information sharing and learning about the intersection of public health, environmental quality, and wildfire/prescribed fire smoke impacts. The SRC is preparing to issue a community survey in May and discussed the questions that should be included. There was also discussion of upcoming events around the state and time to share best practices and developing projects with the group.

Presentation to Southtowne Rotary on Lane County Emissions Inventory (Apr. 2nd, Eugene Mission)

Matt Sorensen, Public Affairs Manager, gave a presentation to 35 members of the Southtowne Rotary Club on what LRAPA does for Lane County residents as an air quality agency and then provided a deeper dive in the National Emissions Inventory and what pollutants are most prevalent in our air shed and provided practical tips and action steps they could take to minimize health impacts from air pollution.

Lane County Community Wildfire Protection Plan (CWPP) Workshop #3 (Apr. 7th, Bob Keefer Center)

Matt Sorensen, Public Affairs Manager, represented LRAPA at the third Lane County CWPP workshop, joining City of Eugene emergency preparedness staff, various city managers, fire authorities, land managers, ODF, U.S. National Forests, and other regional stakeholders. The workshop is part of an ongoing effort to update Lane County's Community Wildfire Protection Plan, with participants examining challenges communities face in reducing wildfire risk, exploring anticipated future trends of wildfire activity, how to minimize smoke exposure to residents, and developing updated action items and implementation plan spanning multiple organizations and activity types.

III. MAINTAINING REGULATORY EXCELLENCE

Aligns with Internal Process Perspective of the Balanced Scorecard framework and LRAPA's current goals 3 and 4—ensuring compliance with air quality standards through effective monitoring, permitting, and enforcement.

III.A. Stationary Source Permitting Progress & Efficiency

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for permit issuance timeliness, permit backlog rate, and area NAAQS compliance.*

Permitted Sources

- Currently 15 sources hold a Title V operating permit in Lane County.
- Currently approximately 275 sources hold an ACDP.

Permits in Queue			
Category of Permit Activity	**Title V**	**ACDP**	**Total In Queue**
New	0	2	2
Renewals	1	5	6
Modifications	3	3	6
Constructions	2	-	2
Terminated Permits	-	-	-

Stationary Sources Permits Issued, *Year-to-Date*

- Title V Operating Permits: 0
- Air Contaminant Discharge Permits: 12

Permits on public notice from March 1 to March 31, 2026		
Source Number and Name	**Reason for Public Notice**	**Type of Permit**
207092 Rexius Forest By-Products, Inc.	Permit renewal.	Simple Air Contaminant Discharge Permit (Simple ACDP) on public notice February 26 – April 2, 2026.

Permit Backlog as of April 1, 2026			
Permit Type	**Permits by Type**	**Permits Extended Administratively**	**Percentage of Total (%)**
Title V	15	1	7%
Standard	24	3	13%
Simple	25	2	8%
Total	**64**	6	**9%**

III.B. Asbestos Program Oversight

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** initiatives related to operating the asbestos program, including inspections and rule updates. LRAPA protects public health from asbestos hazards through effective oversight and education.*

LRAPA administers the asbestos program in Lane County under title 43. This program regulates the handling, removal, and disposal of asbestos-containing materials to prevent public exposure to this hazardous substance. LRAPA reviews asbestos survey reports, processes abatement notifications, conducts inspections, and enforces compliance with asbestos regulations to protect workers and the public.

Asbestos Notices **Feb. 1, 2026 to Feb. 28, 2026**							*Year-to-Date ↓*
Year	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**
Total Asbestos Abatement Notices	439	408	465	466	436	431	87

III.C. Enforcement

*This section supports **Goal 3** (**Public Health Protection and Air Quality Education**) metrics for enforcement action resolution and evaluations completed. The enforcement program ensures that regulations are followed, and violations are addressed.*

LRAPA's compliance program ensures that air quality regulations are followed by stationary sources, asbestos contractors, and the general public. This section provides an overview of enforcement actions taken during the reporting period, including notices of non-compliance, civil penalties, and case resolutions.

Enforcement **Feb. 1, 2026 to Feb. 28, 2026**					
Category of Violation	**New**	**Follow-Up Action**	**Pending**	**Closed**	**Total**
Asbestos	-	-	1	1	**2**
Industrial	-	-	2	1	**3**
Outdoor Burning	-	-	3	1	**4**
Fugitive Dust	-	-	-	-	**-**
Home Wood Heating	-	-	-	-	**-**
Totals	**-**	**-**	**6**	**3**	**9**

Attachment No. 3: February 2026, Enforcement Actions Detail Report.

	2020	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**
Notices of Non-compliance and Warnings	15	21	24	19	7	18	11
Notices of Violation with Civil Penalties	26	17	24	15	5	12	1

IV. STRENGTHENING ORGANIZATIONAL CAPACITY

Aligns with Learning & Growth Perspective of the Balanced Scorecard framework and LRAPA's current goal 6—developing staff capabilities and improving operational systems.

IV.A. Staff Development & Agency Growth

*This section supports **Goal 6 (Organizational Excellence and Operational Efficiency)** metrics focused on staff retention, professional development, and employee satisfaction, essential for achieving operational excellence.*

LRAPA maintains a skilled workforce to carry out our mission of protecting air quality in Lane County. This section provides an overview of our current staffing levels, vacancies, and professional development activities. Our commitment to staff development ensures we have the expertise needed to address complex air quality challenges effectively.

Department	FTE	Vacancies
Administration	5.0	0.0
Operations	10.0	2.0
Finance	2.0	0.0
Technical services	2.0	0.0
Total	**19.0**	**2.0**
Agency at 89% of staffing capacity		

LRAPA currently maintains 19.0 FTE across four departments. We presently have 17.0 FTE filled, representing 89% of our authorized staffing capacity.

The agency continues to hold two vacant positions as we navigate federal budget uncertainty and assess operational priorities. The cautious approach maintains financial flexibility while ensuring LRAPA can continue delivering essential air quality protection services to Lane County.

LRAPA remains committed to thoughtful workforce planning and staff development strategies that balance operational needs with fiscal responsibility during this period of federal budget uncertainty.

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Introduction to Continuous Monitoring Systems	3	January	Air Knowledge
Observing Source Tests	1	January	Air Knowledge
Regulation of Hazardous Air Pollutants (HAPs) from Stationary Sources	3	January	Air Knowledge
Compliance Assurance Monitoring	4	February	WESTAR
Aggregate, Asphalt, & Concrete Batching Plants	2	February	WESTAR
Function of Common Air Pollution Control Devices	1	February	WESTAR
Wage & Service Record Submission	1	February	PERS
What's New in ASAP	1	February	US Department of Treasury
CIS Annual Conference	1	February	CIS

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Effective Permit Writing	2	March	WESTAR
Particulate Matter Control Devices	5	March	WESTAR
Unused Sick Leave Reporting	1	March	PERS

Effective Permit Writing (March 10th-12th, virtual)
Staff attended Effective Permit Writing course on air pollution stationary source permitting, which provided comprehensive training in methods and procedures for reviewing permit applications and drafting effective permit conditions across various permit programs. The course covered components required in a complete permit application evaluation, the functions and purposes of each application component, and characteristics that define an effective permit. Training included practical exercises demonstrating various types of permit conditions and approaches to ensure permits are complete, enforceable, and effective. This training strengthens staff capacity to conduct thorough permit reviews and develop clear, legally defensible permit conditions.

Particulate Matter Control Devices (March 11th –12th, virtual)
Staff completed this course providing foundational knowledge of particulate formation and control systems used in stationary sources. The training covered particle formation and behavior, followed by in-depth examination of control technologies including mechanical separators, fabric filters (baghouses), wet scrubbers, and electrostatic precipitators. The course also addressed compliance monitoring approaches including parametric monitoring, performance testing, and inspection procedures for particulate control equipment. This training enhances staff ability to evaluate control device effectiveness, conduct facility inspections, and review permit applications involving particulate emissions control.

Unused Sick Leave Reporting (March 18th, virtual)
Staff attended this Oregon PERS webinar focused on proper calculation and reporting of unused sick leave hours for Tier One and Tier Two members at termination or retirement. The training covered the step-by-step process for calculating net unused sick leave hours, including gathering sick leave information, applying maximum accrual rate caps (8 hours per month or the lowest rate in effect for the employer), accounting for reinstated or transferred sick leave hours, and subtracting actual sick leave usage. The webinar addressed proper EDX reporting procedures, common calculation errors and how to correct them, and how unused sick leave values are included in final average salary calculations to increase retirement benefits under Full Formula and Formula Plus Annuity calculations. This training ensures accurate compliance with ORS 238.350 reporting requirements.

IV.B. Operational Improvements & Innovation

*This section supports **Goal 6** (**Organizational Excellence and Operational Efficiency)** metrics for technology adoption and systems modernization, enhancing our efficiency and effectiveness in serving Lane County.*

LRAPA is working to improve our systems and processes to enhance efficiency and effectiveness. These improvements support our ability to fulfill our mission and provide better service to the public. Current initiatives focus on technology upgrades, document management, and standardized procedures.

Current activities underway:

LINFO Database Upgrade: LRAPA successfully transitioned to our central database system (LINFO) version 3.0 in summer 2025, which enhances our permit tracking, complaint management, and reporting capabilities. The system has been fully operational, and staff are actively using it while documenting bugs and identifying needed

user-interface and functionality improvements.

LCOG has implemented select user interface updates and bug fixes to address immediate operational needs. To advance more substantial system enhancements, LRAPA has secured a contract developer through our staffing partner with experience in the technologies that support LINFO, including AI-assisted coding tools. The developer will work part-time on an ongoing basis, reporting to the Administrative Manager with technical guidance from the Technical Services Manager.

Initial work will focus on resolving known bugs and user-interface issues identified by staff during daily use. From there, the developer will support integration of permit coordination workflows into LINFO and begin development of a new enforcement module. The enforcement module will transition what is currently a primarily paper-based process into a digital workflow housed within LINFO, improving how the agency tracks enforcement cases, violations, compliance schedules, and penalties.

This approach positions LRAPA to make meaningful progress on system functionality in 2026 while maintaining LCOG's role in addressing routine fixes and ongoing support.

Standard Operating Procedures (SOPs): SOP development across all departments continues to build on the administrative framework established in prior months. In January and February, staff developed two agency-wide operational SOPs: a Workers' Compensation and Return-to-Work SOP (v1.0) establishing LRAPA's processes for reporting, investigating, and managing work-related injuries in compliance with Oregon law, including a transitional work program for injured employees; and an Emergency Action Plan and Continuity of Operations SOP (v1.0) documenting emergency response procedures for the LRAPA building and a continuity framework identifying essential functions, orders of succession, alternate work locations, and critical systems recovery procedures. The COOP plan was walked through with the Management Team on February 3.

Staff also developed three additional SOPs in February to support fleet safety and risk management: a Driving Eligibility SOP (v1.0) establishing qualifications and requirements for individuals authorized to drive on LRAPA business, a Driving Acceptability Matrix (v1.0) providing a point-based evaluation system for assessing driving records, and a Fleet Safety SOP (v1.0) establishing standards for vehicle authorization, pre-trip inspections, preventive maintenance, accident reporting and post-accident review, and driver safety training for LRAPA's five-vehicle fleet. Supporting forms for employee injury reporting and incident investigation were also completed.

In February and March, staff developed three additional SOPs addressing employee leave and financial controls: a Corrective Action and Progressive Discipline SOP (v1.0) establishing a consistent framework for addressing performance and conduct issues with due process protections, an Oregon Sick Time Leave SOP (v1.0) documenting LRAPA's administration of paid sick leave in compliance with ORS 653.601-653.661, a Paid Leave Oregon SOP (v1.0) outlining employee access to the state-administered paid family and medical leave program, and a Cash and Check Handling SOP (v1.2) establishing internal controls for receiving, logging, and depositing payments.

All eight SOPs were walked through with full staff at the April 3 all-staff meeting. These policies were developed in coordination with the CIS Best Practices audit and reflect LRAPA's continued investment in building a strong operational foundation.

CIS Best Practices Audit: On February 24, LRAPA participated in a Best Practices audit conducted by City County Insurance Services (CIS), our member-owned insurance pool. These audits assess whether agencies have appropriate policies, procedures, and practices in place to manage organizational risk across areas such as governance, personnel, contract management, fleet operations, and facilities. The purpose is collaborative, helping member agencies identify gaps and strengthen practices before problems occur.

This was LRAPA's first Best Practices audit since 2019-2020. Executive Director Travis Knudsen and Administrative Manager Rachelle Nicholas participated in the structured interview and document review on behalf of the agency. LRAPA received an overall score of 92%, with full marks in enterprise risk management,

training, employee injury and claims management, financial controls, and workplace substance abuse policy. Many survey categories were scored as not applicable given LRAPA's size and scope, which worked in Agency favor.

CIS issued a Risk Management Plan identifying four areas for continued improvement over the next three years: completing FEMA NIMS/ICS emergency management training for appropriate department heads, incorporating risk and safety considerations into annual employee performance reviews, transitioning contract tracking from a dollar-based approach to a risk-based approach, and evaluating enrollment in the Oregon DMV Automated Reporting System for fleet driver monitoring. Staff will address these items within the timelines established in the plan.

CIS also noted that LRAPA should use CIS's Employment Risk Services team for pre-action consultation on employment corrective actions, which is an included benefit of CIS membership. Staff have noted this for future use.

Separately, CIS has indicated that liability premiums will decrease slightly this year, with property rates expected to decrease 10 to 12 percent. LRAPA's insurance broker, AssuredPartners, will provide guidance on coverage options as part of the upcoming renewal process.

V. ENSURING FISCAL RESPONSIBILITY

Aligns with Financial Stewardship Perspective of goal 7—managing financial resources effectively and transparently.

V.A. Budget Performance & Stability

*This section supports **Goal 7** (**Financial Sustainability and Transparency)** metrics for budget variance and maintaining adequate reserves (4 months of operating budget), ensuring LRAPA can fulfill its mission consistently.*

Please refer to the February 2026 financial update (Agenda item number 7).

FY26 Line Items to Note: These line items are above 91% of the budgeted spending to date. (Target spending to date is 67% as if February 28, 2026).

- **General Fund** – The GF Personnel Services line item is at 92.5% of our targeted amount of 67% for February. It is expected that this line item will remain under budget for the year.
- **Special Revenue Fund (Title V)** – nothing to note.
- **Grant Fund** – nothing to note.

FY26 Summary of Expenditures: **67%** of the year has elapsed **as of 2/28/26**, and spending is below that threshold in each of the LRAPA funds. These are the categories we must consider when asking the question "Were we below or over budget for the year?":

- **General Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **48%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **46%**
- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **41%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **45%**

Grant Fund Details as of 2/28/2026

- **Targeted Airshed Grant 1.0** (November 2019 – November 2025)
  - Total grant amount: $4,938,190
  - Spent to date: $4,938,190
  - Remaining grant balance: $0

- **Targeted Airshed Grant TAG 2.0** (January 2022 – August 2027)
  - Total grant amount: $2,739,425
  - Spent to date: $693,342.81
  - Remaining grant balance: $2,046,082.19
  - Awaiting federal reimbursement: $431,927.61
  - Percentage of grant awaiting reimbursement: 15.8%

Please Note: *LRAPA's practice is to keep the percentage of grant awaiting reimbursement below 25%.*

V.B. Financial Transparency & Reporting

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for financial reports provided to the Board (target: monthly) and timely audit completion (target: before December 31). Transparency in financial matters builds trust with our stakeholders and ensures accountability.*

	Status	Completion Date
Budget FY26	Adopted	May 2025
Prior Year Audit - FY25	Completed	February 2026
Current Year Audit FY26	Scheduled to begin August 2026	Projected December 2026
Budget FY27	Proposed – revised	Projected to be adopted May 2026

Auditor Selection Process: Following Board direction at the November 2025 and January 2026 meetings, LRAPA initiated a competitive procurement process for audit services for FY26 and subsequent years. Staff conducted an Informal Written Quotes method consistent with the Board's objectives for competition, transparency, and administrative efficiency. Director Saxion and Director Loveall reviewed the RFQ before distribution and provided input on evaluation criteria ordering.

On January 26, 2026, LRAPA issued a Request for Written Quotes to ten qualified Oregon CPA firms, including LRAPA's current auditor and firms recommended by local government partners. The RFQ requested quotes for FY26 audit services with options for FY27 and FY28 renewals.

By the February 23 deadline, LRAPA received proposals from two firms: Isler CPA (Eugene) and Pauly, Rogers and Co., P.C. (Tigard). Both firms hold current Oregon Municipal Auditor licenses, confirmed independence from the Agency, and submitted proposals responsive to the RFQ requirements.

Staff have evaluated the proposals against the criteria outlined in the RFQ, which include Oregon government audit experience, deadline commitment and reliability, technology and document management, staff qualifications, and price. The “Staff Report: Selection of CPA Firm for Audit Services – FY26” summarizes the decision to select Pauly, Rogers and Co., P.C.

VI. BOARD CALENDAR

A tentative review of upcoming initiatives, events, and board business.

2026	2027
January ~~– Preview upcoming appointments on board and committees.~~ ~~– City of Eugene Public Health Standards Code Amendments~~ ~~– Director's Contract Approval~~ **February** ~~– Oakridge Air Update~~ ~~– FY'25 Audit Report & Presentation~~ ~~– Appoint new Budget Committee members, and appoint Budget Officer~~ **March** ~~– Potential Supplemental Budget~~ ~~– Budget Committee Meeting for FY'26-27~~ ~~– Elect the Board Chair and Vice-Chair~~ **April** ~~– Budget Committee Meeting for FY'26-27~~ ~~– Budget Approval~~ ~~– Legislative Short Session Review~~ ~~– Auditor Engagement Update~~ ~~– Special Revenue Fund Name Change~~ **May** – Public Hearing of FY'26-27 Approved Budget, Board Adoption – House Bill 4102 – Oakridge Air Update – Caselle Update on Resolution #26-01 **June** – Outdoor Burning Season Review – Rivers 2 Ridges Rx Burning Presentation **July** – Rulemaking Review – Review PERS UAL Liability & Investment Strategy **August** – No Meeting **September** – Review Local Partner Dues Calculation for FY'26-27 – Wildfire Smoke Management Season Update – Annual Review of Board Designated LGIP Account **October** – Approve Local Dues Calculation for FY'26-27. – Smoke Management Season Update/Review **November** – Audit Update, FY'26-27 – Home Wood Heating Season Update **December** – No Meeting	**January** – Preview upcoming appointments on board and committees. – Oakridge Air update **February** – Appoint new Budget Committee members, and appoint Budget Officer – Elect the Board Chair and Vice-Chair **March** – Potential Supplemental Budget – Budget Committee Meeting for FY'27-28 **April** – Budget Committee Meeting for FY'27-28; Approve Budget – Executive Director's Performance Evaluation Process **May** – Public Hearing of FY'27-28 Approved Budget, Board Adoption – Oakridge Air Update **June** – Outdoor Burning Season Review **July** – Rulemaking Review – Review PERS UAL Liability & Investment Strategy **August** – No Meeting **September** – Review Legislative Long Session. – Review Local Partner Dues Calculation for FY'27-28. – Wildfire Smoke Management Season Update – Annual Review of Board Designated LGIP Account **October** – Approve Local Dues Calculation for FY'27-28. – Smoke Management Season Update/Review **November** – Audit Update, FY'27-28 – Home Wood Heating Season Update **December** – No Meeting

VII. LRAPA STRATEGIC GOALS REFERENCE SHEET

These ongoing and sustained goals are designed to ensure comprehensive performance management across four key perspectives. This reference sheet provides an overview of each strategic goal and its associated performance metrics.

MISSION: To protect public health, quality of life and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.

VISION: Community partners working together to ensure clean air for everyone.

GOAL 1: Public Health Protection and Air Quality Education

Protect public health through air quality initiatives and foster community engagement via educational programs, prompt response to public concerns, and efforts to ensure equitable protection from air pollution for all communities.

Lag Indicators	Lead Indicators
- % of days in "Good" or "Moderate" AQI categories by monitoring location (target: 95% annually) - Number of days with PM2.5 or PM10 exceeding NAAQS 24-hour standards (target: 0) - % of complaints responded to (target: 95%)	- Number of educational events/programs conducted quarterly (target: 2 per quarter) - Number of wood heating advisories issued (target: prior to 150 AQI in metro) - Email listserv growth (target: >3% increase annually)

GOAL 2: Enhanced Wildfire Smoke Preparedness

Address the increasing threat of wildfire smoke intrusions to public health in Lane County through public education, collaboration with local jurisdictions, and enhanced monitoring and communication during wildfire events. In addition to seeking funding avenues which directly support this new and growing smoke management service need.

Lag Indicators	Lead Indicators
- Response time to publish smoke advisories during events (target: before 1pm on days needed)	- Maintain LRAPA supported commercial air sensors in Lane County (target: approximately 75) - State smoke advisory engagement (target: 100% participation)

GOAL 3: Public Health Protection and Air Quality Education

Ensure compliance with National Ambient Air Quality Standards (NAAQS) and other health-based benchmarks, manage air quality permits for regulated sources, and implement best practices in emissions control, balancing economic development with environmental protection through rigorous permitting processes.

Lag Indicators	Lead Indicators
- % of area in compliance with NAAQS standards (target: 100%) - % of permits issued within target timeframes (target: 90%) - Permit backlog rate (target: <20%)	- Number of annual Full Compliance Evaluations completed vs. EPA committed (target: 100%) - % of enforcement actions resolved within 6 months (target: 80%)

GOAL 4: Regional Air Monitoring and Analysis

Collect, analyze, and report comprehensive air quality data across Lane County to inform policy decisions, alert the public, and track long-term air quality trends.

Lag Indicators	Lead Indicators
- % data completeness for monitoring network (target: >95%) - Timeliness of data reporting to the public and EPA (target: 100% on schedule)	- % of monitors calibrated on schedule (target: 100%) - % uptime for real-time data systems (target: 98%) - Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)

GOAL 5: Partnerships and Interagency Coordination

Build and maintain strong relationships with various stakeholders, including industry, local jurisdictions, and community groups, to foster collaboration, improve communication, and ensure that LRAPA's work is responsive to community needs and concerns.

Lag Indicators	Lead Indicators
- Number of industry outreach initiatives completed annually (target: 1 per year) - Number of community outreach initiatives completed annually (target: 1 per year) - Number of partner outreach engagements completed annually (target: 5 per year)	- Diversity of inter-agency meetings attended (target: prioritize local, then state, then federal engagements) - Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%) - Communication frequency with key stakeholders (target: Quarterly communication) - Number of council presentations delivered (target: 1 per jurisdiction annually)

GOAL 6: Organizational Excellence and Operational Efficiency

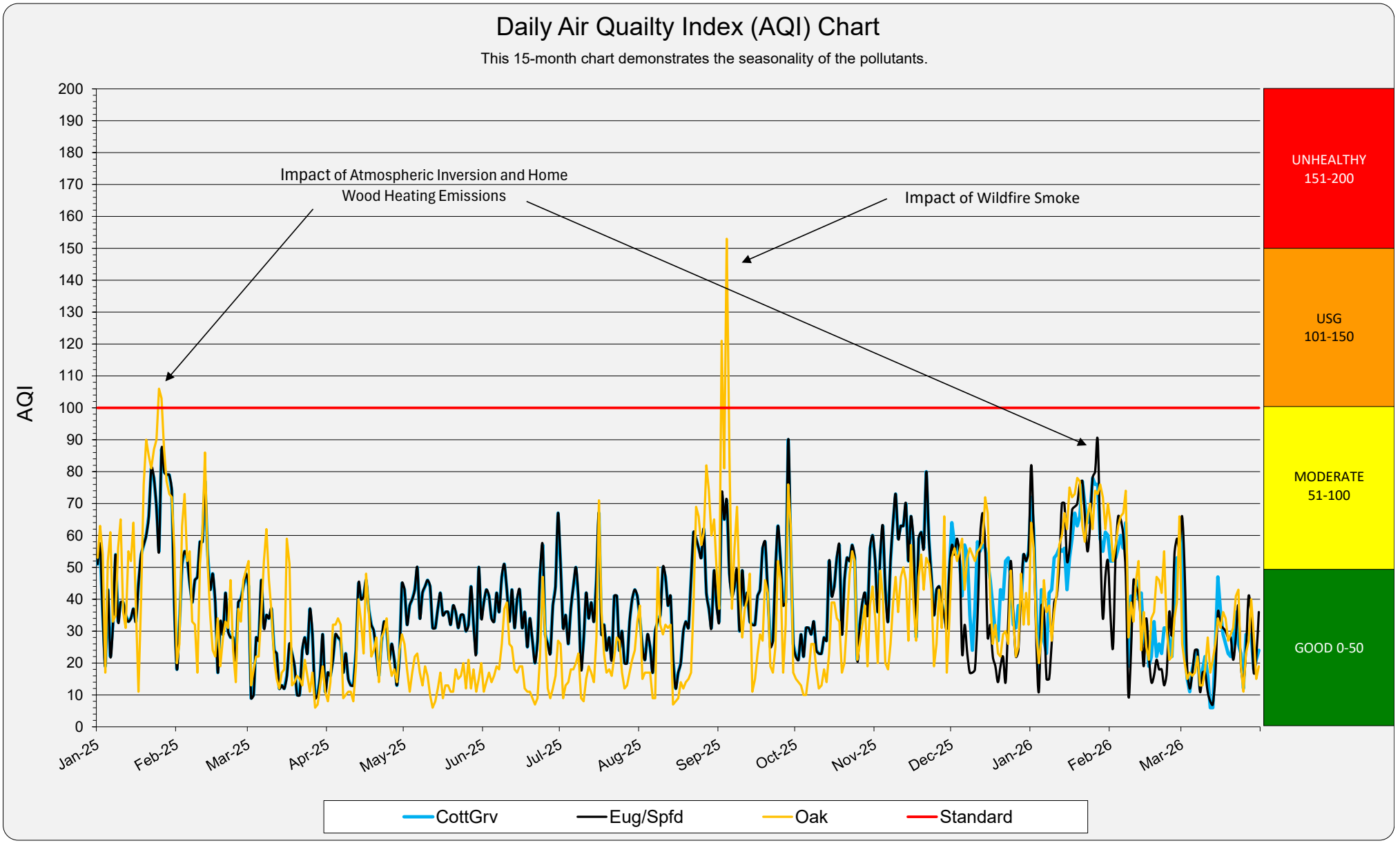
Strengthen LRAPA's internal systems, workflows, and operational capacity through technology integration, process improvement, and staff development to enhance organizational effectiveness and service delivery.

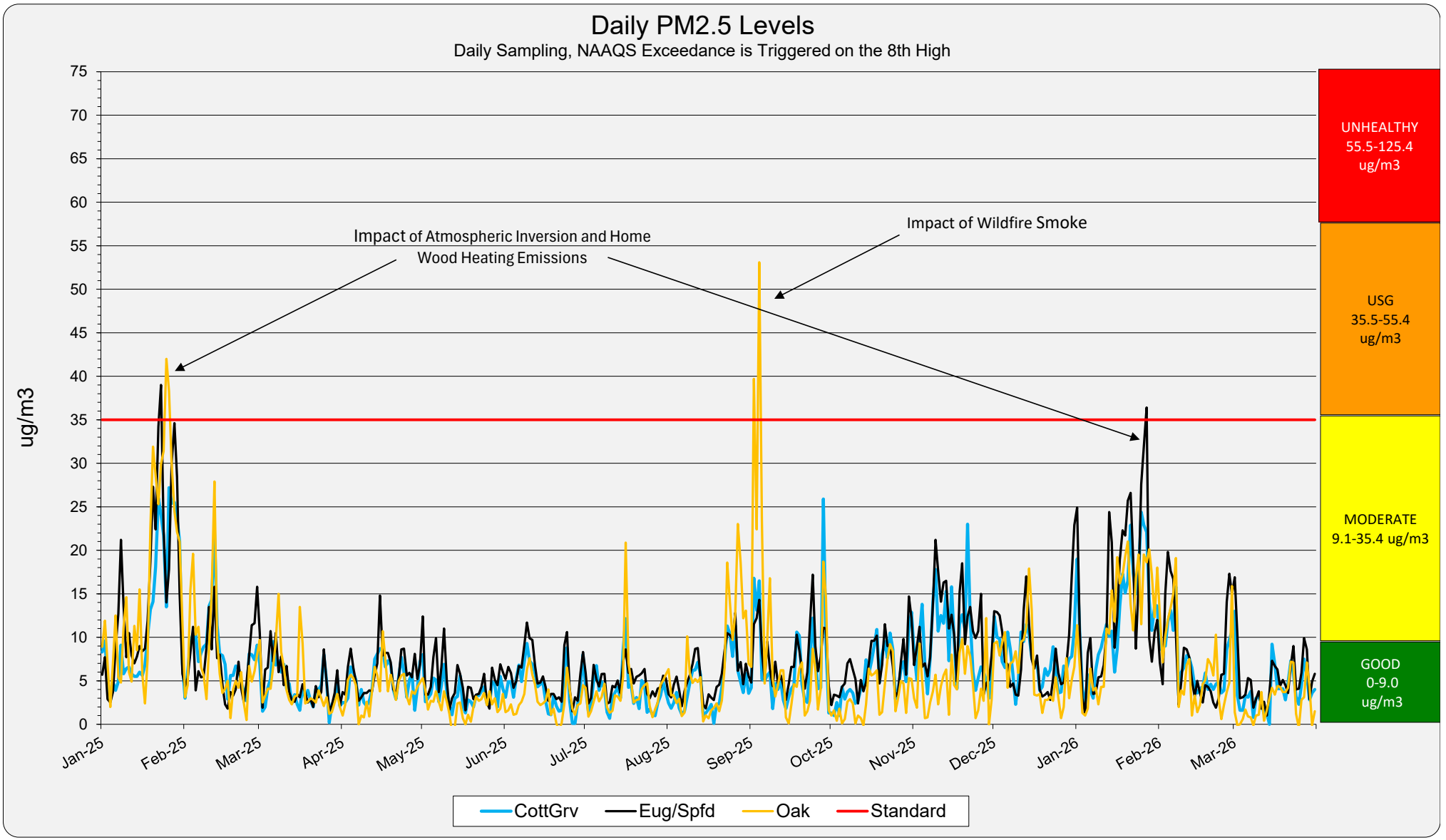
Lag Indicators	Lead Indicators
- Employee satisfaction/engagement scores (target: 85% satisfaction) - Staff retention rate (target: >85% annually) - % completion of internal systems modernization (target: 100% of planned upgrades, e.g. LINFO)	- Number of staff professional development training completed (Target: 2 per staff per year) - Number of staff utilizing advancing technologies in workflows (target: > 50%)

GOAL 7: Financial Sustainability and Transparency

Ensure LRAPA's long-term financial stability and improve fiscal transparency through diversified funding sources, robust financial management practices, and clear communication of financial decisions to stakeholders.

Lag Indicators	Lead Indicators
- Reserve fund supporting annual operating budget (target: 4 months) - Budget variance (target: within 10% of planned)	- Number of financial reports provided to Board & public (target: monthly to Board) - Audit completed before state deadline (target: Dec. 31)


Daily Air Quailty Index (AQI) Chart
This 15-month chart demonstrates the seasonality of the pollutants.
AQI
Impact of Atmospheric Inversion and Home Wood Heating Emissions
Impact of Wildfire Smoke
UNHEALTHY 151-200
USG 101-150
MODERATE 51-100
GOOD 0-50
CottGrv
Eug/Spfd
Oak
Standard


Daily PM2.5 Levels
Daily Sampling, NAAQS Exceedance is Triggered on the 8th High
ug/m3
75
70
65
60
55
50
45
40
35
30
25
20
15
10
5
0
Impact of Atmospheric Inversion and Home Wood Heating Emissions
Impact of Wildfire Smoke
UNHEALTHY 55.5-125.4 ug/m3
USG 35.5-55.4 ug/m3
MODERATE 9.1-35.4 ug/m3
GOOD 0-9.0 ug/m3
Jan-25
Feb-25
Mar-25
Apr-25
May-25
Jun-25
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
Jan-26
Feb-26
Mar-26
CottGrv
Eug/Spfd
Oak
Standard

NEW/OPEN ENFORCEMENT ACTIONS DETAIL REPORT
03/1/2026 – 03/31/2026
Report of open actions initiated since last report

NEW (Enforcement actions issued in the current reporting period:

None.

PENDING (Enforcement actions issued prior to 03/01/2026 with no reporting action in the current reporting period):

1. JEFFREY HEITZMAN & JANICE CASTLE (EUGENE)

   A. Violation: Outdoor burning of prohibited materials including construction/ demolition debris.

   B. Initial Action Taken: NON #3948 issued 1/15/2026

   C. Subsequent Action: NCP #2025-3948 ($3,388) issued 1/15/2026; no response, no payment received; default order and judgment for a lien on the property.

   D. Resolution: PENDING

   E. Source Type: OUTDOOR BURNING

   F. Initiated By: COMPLAINT

2. RADIUS RECYCLING (EUGENE)

   A. Violation: Outdoor burning where prohibited and outdoor burning of prohibited materials.

   B. Initial Action Taken: NON #3951 issued 1/14/2026

   C. Subsequent Action: PENDING – reviewing additional information submitted 3/13/2026

   D. Resolution: PENDING

   E. Source Type: OUTDOOR BURNING

   F. Initiated By: COMPLAINT

3. GREENSIDE CONSTRUCTION INC. (HAPPY VALLEY)

   A. Violation: During an inspection, no signage identifying an air curtain incinerator activities and information was present at Buford Park in Eugene which is in violation of their Permit No. 206131 condition 6.1.c. ii.

B. Initial Action Taken: NON #3953 issued 1/27/2026

C. Subsequent Action: PENDING – waiting for additional information due 3/15/2026; no additional information received

D. Resolution: PENDING

E. Source Type: ACI

F. Initiated By: INSPECTION

4. AURORA INNOVATIONS, LLC / HYDROFARM (EUGENE)

A. Violation: Aurora Innovations LLC (Aurora) has allegedly allowed perlite fines processed at the facility to become fugitive and cause visible deposition on neighboring properties and is a violation of ACDP permit #200053 Permit Condition G4. It is also alleged that Aurora failed to monitor baghouse pressure drop or conduct fugitive surveys in 2024. The failure to monitor baghouse pressure drop and to conduct fugitive emission surveys are in violation of ACDP permit #200053 Permit Conditions 27 & 13.

B. Initial Action Taken: NON #3949 issued 1/22/2026

C. Subsequent Action: PENDING

D. Resolution: PENDING

E. Source Type: ACDP

F. Initiated By: COMPLAINT

5. DUST 2 DIAMONDS, LLC (SPRINGFIELD)

A. Violation: Performed an asbestos abatement project without possessing a license to perform asbestos abatement; openly accumulated friable asbestos-containing materials.

B. Initial Action Taken: NON #3908 issued 9/6/2024

C. Subsequent Action: NCP #2024-3908 ($8,400) issued 9/6/2024; request for reduction approved and reduced to $4,800 with a payment plan of $100; payments are on schedule as of 2/28/2026.

D. Resolution: PENDING

E. Source Type: ASBESTOS

F. Initiated By: INSPECTION

6. REMEDIOS ROMERO (COTTAGE GROVE)

A. Violation: Respondent conducted the burning of prohibited materials, including painted wood, metal, tin cans, plastic bags, food waste, plastics fiberglass roofing and general household garbage in a burn barrel.

B. Initial Action Taken: NON #3930 issued 08/06/2025

C. Subsequent Action: NCP #2025-3930 ($1,019) issued 08/06/2025; no response, default order and judgment (DOJ) in process

D. Resolution: PENDING

E. Source Type: OUTDOOR BURNING

F. Initiated By: COMPLAINT

CLOSED ENFORCEMENT CASES Enforcement closed in the current reporting period 03/01/2026 – 03/31/2026):

1. GIELISH, SCOTT (EUGENE)

A. Violation: Outdoor burning unattended, failure to promote efficient combustion and failure to follow strict wind vectors when burning.

B. Initial Action Taken: NON #3958 issued 2/25/2026

C. Subsequent Action: OBLP 20B25-12-02 was revoked and no additional forest slash debris will be burned on this site.

D. Resolution: CASE CLOSED 03/09/2026

E. Source Type: OUTDOOR BURNING

F. Initiated By: COMPLAINT

2. WILLAMETTE VALLEY SANDBLASTING (EUGENE)

A. Violation: Failure to comply with their ACDP 208923 conditions to perform visible emissions survey of plant

B. Initial Action Taken: NON #3956 issued 2/19/2026

C. Subsequent Action: Initiated Method 22 observations and ensure that they are performed at the frequency outlined in the permit.

D. Resolution: CASE CLOSED 03/01/2026

E. Source Type: ACDP

F. Initiated By: INSPECTION

3. LODGE ENVIRONMENTAL (EUGENE)

A. Violation: During an inspection of an asbestos abatement project the Respondent failed to install a viewing window which is a violation of 43-015-11-F-5.

B. Initial Action Taken: NON #3957 issued 2/4/2026

C. Subsequent Action: Installed viewing window and will continue with inspections.

D. Resolution: CASE CLOSED 3/1/2026

E. Source Type: ASBESTOS

F. Initiated By: INSPECTION