LRAPA
Lane Regional Air Protection Agency

A G E N D A

LANE REGIONAL AIR PROTECTION AGENCY

CITIZENS ADVISORY COMMITTEE MEETING

TUESDAY June 30, 2026

12:00 P.M.

Virtual Participation

Teams:
Join the meeting now
Meeting ID: 237 594 843 834 211
Passcode: JN7Fd9GQ

In-Person Participation

LRAPA
1010 Main Street
Springfield, Oregon 97477

[Note: Start times for agenda items are approximate.]

1.	**12:00**	**Call to Order/Agenda Review**
2.	**12:05**	**Public Participation**
3.	**12:10**	**Approval of May 26, 2026, Meeting Minutes**
4.	**12:15**	**Board Meeting Overview**
5.	**12:20**	**Rivers to Ridges (R2R) prescribed burning presentation w/ Q&A**
6.	**12:50**	**Upcoming CAC Topics:**

- **Rulemaking Topics:** Title 12 – Definitions, Title 30 – Incinerator Regulations (partial repeal), Title 32 – Emission Standards, Title 34 – Stationary Source Notification Req., Title 36 – Excess Emissions, Title 37 – Air Contaminant Discharge Permits [including Table 1, Table 2, and Table 3], Title 39 – Contingency for PM10 Sources in Eug-Spring Non-Attainment Area (repeal), Title 44 – Hazardous Air Pollutant Program (repeal GDF sections), Title 46 – New Source Performance Standards, Title 50 – Ambient Air Standards, and Title 15-Enforcement
- **Drone Methane Detection at Short Mtn. Landfill**
- **Home Wood Heating Presentation**
- **ODF/LRAPA Smoke Management Plan Overview**
- **Industry Presentations/Site Visits**

7.	**12:55**	**Roundtable**
8.	**1:00**	**Adjournment**

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CITIZENS ADVISORY COMMITTEE
MEETING MINUTES
JUNE 30, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON

ATTENDANCE	
CAC PRESENT:	STAFF PRESENT:
Kelly Wood, Chair	Travis Knudsen, Executive Director
Chris Cline	Max Hueftle, Operations Manager
Peter Dragovich	Jaime McEvoy, Environmental Coordinator
Michael Koivula	Matt Sorensen, Public Affairs & Project Manager
Paul Metzler	
Jo Rodgers	
CAC ABSENT/EXCUSED:	OTHERS PRESENT:
Evelina Davidova-Kamis, Vice Chair, Excused	Paul Gordon, City of Eugene
Ben Larson, Excused	Ian Appow, Upper Willamette Soil & Water Conservation District
Jessi Preston, Excused	Ed Alverson, Lane County Mt. Pisgah

AGENDA	ACTION
REGULAR MEETING	
1. Call to Order/Agenda Review	**Chair Wood** called the regular meeting to order at 12:02 p.m. **Chair Wood** noted that the rulemaking package previously anticipated for this meeting was not yet ready and would be brought forward at a future meeting. No other adjustments to the agenda were proposed.
2. Public Participation	No public comment was received.
3. Approval of May 26, 2026, Meeting Minutes	**Member Koivula** identified two corrections to the May 26, 2026 meeting minutes: a roundtable item regarding transite pipe water lines had been attributed to Vice Chair Davidova-Kamis but was raised by Member Koivula, and a commendation of LRAPA's annual financial audit practice had been attributed to Member Metzler but was also raised by Member Koivula. MOTION: **Member Koivula** moved, and **Member Rodgers** seconded to approve the May 26, 2026 Meeting Minutes with the noted corrections. The motion passed unanimously.

4. Board Meeting Overview	**Travis Knudsen**, Executive Director, summarized the June 11, 2026 Board of Directors meeting. The board convened in executive session under ORS 192.660(2)(f) to discuss managerial transition matters and review information exempt from public disclosure, including written legal counsel. Following the executive session, the board received the director's report, financial report, and an update from staff on the Title 43 asbestos rulemaking. **Mr. Knudsen** reported that the board began but did not complete a general fund revenue strategy discussion. The budget committee had identified shrinking general fund reserves and recommended the board assess options to grow revenue. Among items considered and not recommended were establishing a LRAPA foundation and contracting with DEQ to write permits on their behalf. **Mr. Knudsen** noted concerns about mission drift in the DEQ contracting option, explaining that LRAPA's value to Lane County businesses lies in its local focus, direct relationships, and responsive permitting timelines -- a contract arrangement could create competing priorities that undermine that. Revenue opportunities under active consideration include collecting interest on property liens (which LRAPA has authority to assess but has not been tracking), expanding Cleaner Air Oregon program activity (which generates fee-for-service revenue), and increasing ACDP annual fees. The board did not have time to complete the ACDP fee discussion; **Chair Matt Keating** directed that the conversation continue at the July meeting.
5. Rivers to Ridges (R2R) Prescribed Burning Presentation w/ Q&A	**Chair Wood** introduced guest presenters **Paul Gordon** (City of Eugene), **Ian Appow** (Upper Willamette Soil & Water Conservation District, R2R Burn Group facilitator), and **Ed Alverson** (Lane County Parks Natural Areas Coordinator), who had previously presented to the LRAPA Board on June 11th. **Paul Gordon** provided an overview of the Rivers to Ridges Partnership, which includes 21 partner organizations. Prairie and oak habitats in the Willamette Valley -- disturbance-dependent ecosystems historically maintained by indigenous burning -- have been reduced by an estimated 99% from their original extent. The partnership uses prescribed fire to restore these habitats and has burned over 6,000 acres since 1986, targeting a three-to-five-year burn return interval. While up to 1,500 acres are planned annually, 300 to 500 acres is a more typical outcome due to a lengthening fire season, strict weather and air quality parameters, federal resource constraints, and multi-agency coordination complexity. **Mr. Appow** noted that LRAPA's permitting framework has been central to consolidating partner efforts, particularly as federal partners have stepped back due to national fire suppression demands. Lane County's R2R coordination is recognized as a model in the broader Willamette Valley and is informing a regional fire capacity-building grant. **Mr. Sorensen** noted that

	LRAPA's role is limited to particulate matter management and expressed appreciation for the partnership's consistent adherence to burn parameters. Discussion touched on several topics: **Member Metzler** asked about tick load reduction from prescribed burning and whether that public health benefit could strengthen community acceptance of smoke events -- presenters confirmed preliminary research showing statistically significant tick reductions in burn units. **Member Metzler** also raised concerns about multi-agency permitting complexity contributing to inaction, as occurred before the 2018 Camp Fire. **Chris Cline** (ODF) suggested expanding winter burning opportunities as safer from a containment standpoint, while acknowledging valley inversion risks; **Mr. Knudsen** indicated LRAPA is open to that discussion. **Member Rodgers** expressed interest in the partnership's tribal engagement, and presenters noted a recent successful wintertime cultural burn at a tribally significant site. **Chair Wood** requested that the presentation be shared with absent members. Presenters noted a public R2R coordination meeting was scheduled for the following day.
6. Upcoming CAC Topics	**Mr. Knudsen** confirmed that the permit rulemaking package, covering updates to multiple permit-related titles and ACDP fee adjustments, is planned for the July CAC meeting. Given the technical scope of the package, **Chair Wood** requested that materials be distributed to members in advance and suggested the group consider a two-hour meeting format for July depending on packet size. **Member Koivula** requested that a future agenda include a discussion of the health implications of the approximately 60 miles of asbestos-cement (transite) water pipe in Springfield's water distribution system, including whether fiber testing results are available. **Chair Wood** acknowledged the request for scheduling consideration.
7. Roundtable	**Member Metzler** had no items for roundtable. **Chris Cline** (ODF) reported that recent rainfall had provided relief from fire conditions, though drought levels remain elevated. He noted that the prescribed burning presentation was valuable and requested that the PowerPoint be distributed by email. **Peter Dragovich** thanked the presenters and commented that the program's ability to adapt to changing weather conditions while delivering community benefits was impressive. He expressed support for the program as a net positive for the region. **Member Koivula** noted that in 30 years of surveying in Lane County he has never encountered a tick. He followed up on the transite pipe topic raised during the presentation, sharing that Springfield Utility Board has

	confirmed approximately 60 miles of asbestos-cement pipe in the distribution system, installed from the mid-1960s through the late 1970s. He noted the infrastructure is aging and expressed interest in whether fiber testing of the water supply has been conducted. Staff acknowledged the topic and noted that LRAPA's regulatory jurisdiction covers airborne asbestos rather than water quality, but indicated the matter is worth tracking, particularly as pipe replacement work begins and notification requirements may apply. **Member Rodgers** reflected on her background in ecological work with the City of Eugene and expressed appreciation for how prescribed fire intersects with public health. She noted interest in hearing more about the partnership's work with tribal partners. **Chair Wood** noted there is no CAC meeting in August. The next regular meeting will be held in July, with the rulemaking package expected on the agenda. Members were encouraged to plan for a possible two-hour session.
8. Adjournment	**Chair Wood** adjourned the Citizens Advisory Committee meeting at 1:05 p.m.

(Minutes recorded by Matt Sorensen)

LRAPA BOARD OF DIRECTORS AGENDA ITEM SUMMARY

LRAPA
Lane Regional Air Protection Agency

Director's Report for May 2026

Meeting Date: June 11, 2026
Department: Director's Office
lrapa-or.gov

Agenda Item No. 7
Staff Contact: Travis Knudsen
541-736-1056 ext. 217

I. EXECUTIVE HIGHLIGHTS

Key accomplishments, challenges, and priorities from the past month.

EXECUTIVE SUMMARY

May carried LRAPA from a quiet spring into wildfire-season readiness. Air quality across Lane County held steady as ozone season opened on May 1, and staff turned toward the work that defines the months ahead.

Wildfire smoke preparation is underway. Staff joined the EPA and Northwest air agencies for Wildfire Smoke Ready Week, reached more than 300 families at the We Are Bethel celebration, and presented alongside Lane County Public Health to 40 local child care providers on protecting young children from smoke. The agency hosted the Rivers to Ridges ecological burn group as it prepares for the 2026 prescribed burn season, and the countywide outdoor burning season closed on May 31. Each of these cultivates public understanding and the habits of smoke awareness that help people change behavior, reduce their exposure, and protect their health.

Permitting staff invested in training through May, completing WESTAR courses on industrial boilers, stationary gas turbines, landfill gas control, and fugitive VOC emissions. This depth reinforces LRAPA's technical perspective in the review and inspection of its 15 Title V and roughly 275 ACDP sources. Backlog remains in the single digits to low teens across all permit categories, which keeps the agency responsive to the businesses it serves and the timelines they depend on.

The finance transition is steady. Finance Specialist Robbye Robinson is carrying day-to-day operations with strong support, and staff continue to refine the internal processes and systems that keep finance running smoothly. The larger subsidiary ledger correction waits for a Finance Manager to be in place. Interviews for that position were held June 4 and 5, and an Environmental Coordinator recruitment closed June 5. The Pauly Rogers interim audit is progressing well, with the on-site visit set for June 10 and the formal FY26 audit beginning August 1. Eric Kytola continues to provide interim accounting support.

Financially, the agency remains in a sound position. The General Fund is net positive through April, and all-funds spending sits at 54% of the annual budget against an 83% year-elapsed mark. Reserves continue to meet the Board's four-month policy. Today's agenda includes the General Fund revenue strategy discussion the Budget Committee requested in April, a longer look at how the agency funds its work over the next several years.

II. PROTECTING PUBLIC HEALTH & SERVING OUR COMMUNITY

Aligns with Customer/Stakeholder Perspective of the Balanced Scorecard framework and LRAPA's current goals 1, 2, and 5 which focus on public health protection, community engagement, and stakeholder relationships.

II.A. Air Quality Status & Trends for April 2026

*These metrics support **Goal 1 (Public Health Protection and Air Quality Education)** and **Goal 4 (Regional Air Monitoring and Analysis)**, tracking our performance against targets for "Good" and "Moderate" AQI days, data completeness, and timely reporting).*

April

Site	Date	Max AQI	Pollutant
Eug/Spfld	25-Apr-26	44	O3
Oak	8-Apr-26	32	PM
CottGrv	29-Apr-26	45	O3

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	30	30	30	0-50	0-9	0-54
Moderate	0	0	0	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

Attachment No. 1: Air Quality Index (AQI) charts for Lane County (April 2026)
Attachment No. 2: PM2.5 index charts for Lane County (April 2026)

II.B. Community Response & Complaint Resolution

*This section supports **Goal 1 (Public Health Protection and Air Quality Education)** metrics for complaint response to demonstrates our commitment to addressing community concerns promptly and effectively.*

The number of unique complainants is noted in "(#)"

May 31, 2026
Smoke complaints: 37
35 - Outdoor Burning (30)
0 - Home Wood Heating
1 - Recreational Fire
1 - Slash Burn
0 - Ecological or Agricultural Burn
Industry: 8
4 - International Paper (2)
4 - Unspecified
Asbestos: 2
Notable: 7
4 - Unknown (2)
2 - Fugitive Dust
1 - Other- Idling Train Engine Creswell
Total: 54

Category	2021	2022	2023	2024	2025	2026
Asbestos	9	22	10	12	21	14
Agricultural Activity	7	2	3	3	22	2
Ecological Burn	0	0	0	0	2	0
Fugitive Dust	26	12	7	8	17	9
Home Wood Heating	57	67	52	39	70	16
Industry	336	198	97	75	108	26
Miscellaneous	31	80	62	91	95	15
Outdoor Burning	243	292	254	253	266	189
Slash Burning	10	6	12	9	3	1
Unknown	71	45	65	79	136	29
Total:	**798**	**725**	**587**	**601**	**768**	**301**

*Notes: LRAPA received 54 complaints in May 2026. Outdoor burning complaints were the largest in May at 36. Industry complaints increased to 8 vs 3 in April.

II.C. Smoke Management & Wildfire Resilience

*This section aligns with **Goal 2 (Enhanced Wildfire Smoke Preparedness)**, tracking our smoke monitoring, advisory issuance, and coordination with state agencies, as well as smoke management activities for outdoor burning and home wood heating.*

Outdoor Burning, 2025-2026 Season

LRAPA regulates outdoor burning in Lane County to protect air quality and public health. Under Title 47, LRAPA has authority to regulate open burning practices, including determining when burns can occur. LRAPA aims to allow burning whenever possible while preventing air quality deterioration. Outdoor burning is only curtailed when monitoring or forecasts show potential for unhealthy air quality impacts.

Periods of Curtailment

Start	End	Areas	Curtailment	Reason
Nov. 1, 2025	Mar. 1, 2026	Eugene/Springfield UGB; Oakridge	Full Prohibition	By Rule, Title 47-015(2)
Dec. 30, 2025	Jan. 1, 2026	All Lane County	Full Prohibition	Air Stagnation

Home Wood Heating, 2025-2026 Season

LRAPA regulates home wood heating under Title 16 to reduce PM2.5 emissions during periods of poor air quality. An advisory system (Yellow/Red Days) indicates when curtailment is needed. Yellow Day advisory request voluntary curtailment of wood burning except for those who depend on it as their primary heat source. Red Day advisories prohibit visible smoke from chimneys, with exemptions for economic hardship. Like outdoor burning, LRAPA only issues wood burning curtailment when air quality monitoring or forecasts indicate potential health impacts.

Periods of Curtailment

Areas	Yellow Days	Red Days
Eugene/Springfield	17	0
Oakridge	11	0

The home wood heating season, which is closed during the summer months, officially reopened on October 1st. No curtailment days have been needed this season as air quality conditions remain favorable since October.

Outdoor Burning Letter Permits, 2025-2026 Season

LRAPA has authority to issue outdoor burning letter permits under Title 47. These permits allow specified burning that would otherwise be prohibited. This program also supports ecological benefits of prescribed fire while protecting public health through strict oversight and timing. LRAPA coordinates closely with land managers to ensure burns are conducted with minimal air quality impacts.

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-06-01	June 30, 2025	River to Ridges Partnership	85 units in Lane County	Ecological Burning	1456 acres
20B25-11-01	November 17, 2025	Casey Jones	82578 Sprague Ln	Dexter	50 cubic yards
20B25-11-02	November 17, 2025	U.S. Fish & Wildlife	Hwy 36 & Alvadore Road	Ecological Burning	28 cubic yards
20B25-12-01	December 2, 2025	Scott Gielish	32960 Dillard Rd	Land-clearing	60 cubic yards
20B25-12-02	December 2, 2025	Scott Gielish	T18S R3W sec. 33 Next door to 32960 Dillard Rd	Forest type debris	500 cubic yards
20B25-12-03	January 5, 2026	Willamalane Park & Rec District	205 Dorris Street, Springfield	Land-clearing	30 cubic yards
20B25-12-04	January 5, 2026	Port of Siuslaw	Map & Taxlot # 18-11-19-00-0011-00 (Rose Hill Rd), Florence	Land-clearing & demolition debris	69 cubic yards
20B26-01-02	January 26, 2026	Robbie Garcia	85393 Glenada Road	Land-clearing	60 cubic yards
20B26-03-01	March 24, 2026	Friends of Buford Park & Mt. Pisgah	Howard Buford Rec area - North Bottomlands, Meadowlark East	Forest slash debris	49 cubic yards
20B26-04-01	April 16, 2026	Chip Linn	82554 Siltcoos Station Road, Florence	Land-clearing debris	100 cubic yards
20B26-04-02	April 16, 2026	Clarence Dishner	T17S R12W Sec 25 TL 2604 on Ben Bunch Road, Florence	Land-clearing debris	70 cubic yards
20B26-04-03	April 27, 2026	Emerald Coalition	18707 Pataha Rd., Walton	Dimensional wood for a ceremonial burn	7 cubic yards
20B26-05-01	May 13, 2026	Nick Hong	80418 McKenzie Hwy, Springfield	Land clearing debris	26 cubic yards
20B26-05-02	May 19, 2026	Pete Carpani	Aspen Ridge Road, Veneta - Map and Tax Lot # 17-06-36-34-800	Forest slash/land clearing debris	10 cubic yards

Wildfire Smoke Intrusions & Air Quality Advisories

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, a coordinated system that connects federal, state, and local agencies during significant smoke events. LRAPA's role includes issuing local air quality advisories, coordinating public health messaging, and representing Lane County's interests in state-level response planning.

Air Quality Advisories Issued

Start Date	End Date	Areas Affected	Primary Pollutant
08-22-2025	08-25-2025	Southern Willamette Valley	Ozone
09-02-2025	09-07-2025	Eastern Lane County	PM2.5/Wildfire
09-29-2025	09-30-2025	W. Lane County & Intermittent Eug/Spring	PM2.5/Wildfire

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings

Date	Topic	Advisory Issued
07-11-2025	Prep for Coordination Calls	n/a
07-16-2025	Review Active Wildfires	No
08-22-2025	Ozone & Flat Fire	Yes
08-25-2025	Flat Fire, Emigrant Fire, & OR Fires	No
08-27-2025	Emigrant Fire, Flat Fire, & OR Fires	No
09-02-2025	Emigrant Fire & OR Fires	Yes
09-04-2025	Emigrant Fire & OR Fires	Yes
09-05-2025	Emigrant Fire & OR Fires	Yes
09-29-2025	Moon Complex Fire & Emigrant Fire	Yes
03-31-2026	Wildfire Pre-Season Core Team Meeting	n/a
05-07-2026	Wildfire Smoke Pre-Season Call	n/a

II.D. Community Outreach, Education, & Building Partnerships

*This section supports **Goal 5 (Partnerships and Interagency Coordination)** metrics for partner engagement and stakeholder communication, strengthening relationships with stakeholders and enhancing public understanding of air quality issues.*

Media Log

Date	*Media*	*Reporter*	*Topic*
1-5-2026	Register Guard	Alan Torres	Amazon purchases $2M lot for e-commerce **LINK**
1-6-2026	Lookout	Michael Zhang	Deed shows land owned by Amazon **LINK**
1-7-2026	DJC Oregon	Alan Torres	Amazon purchases $2M lot **LINK**
1-9-2026	KEZI	News Staff	Air stagnation & Yellow HWH **LINK**
1-9-2026	KLCC	News Staff	Air stagnation & Yellow HWH **LINK**
1-13-2026	Prism News	Elena Rodriguez	Air stagnation & Yellow HWH **LINK**
1-16-2026	Register Guard	Alan Torres	Freezing Temps and AQ **LINK**
2-4-2026	Lookout	Ashli Blow	Tear-gas effects on Air Quality **LINK**
2-20-2026	Register Guard	Alan Torres	Eugene weighs 2 versions of industrial health standards **LINK**
3-19-2026	KEZI	News Staff	Mohak Valley Fire Chief Urges Good Outdoor Burn Practices **LINK**
3-20-2026	Daily Dispatch	News Staff	Mohak Valley Fire Chief Urges Good Outdoor Burn Practices **LINK**
4-22-2026	Lookout Eug-Spring	Ashli Blow	J.H. Baxter's pollution lingers near thousands in Bethel **LINK**

Media Log

Date	Media	Reporter	Topic
4-22-2026	Lookout Eug-Spring	Ashli Blow	Eugene-Springfield ranks No. 2 for worst air in U.S., lung association says **LINK**
4-22-2026	KEZI	Tayten Torgrimson	Eugene-Springfield area ranks among worst U.S. cities for air pollution **LINK**
4-23.-2026	KMTR	Tiffany Lewis	Air agency cites wildfire smoke as key factor in Lung Association F grade **LINK**
4-23-2026	KVAL	Tiffany Lewis	Air agency cites wildfire smoke as key factor in Lung Association F grade **LINK**
4-28-26	KLCC	Brian Bull	Air Quality for Eug. Spring. Listed among worst in US **LINK**
5-29-26	KEZI	News Staff	Burn ban starts May 31 in Lane County **LINK**
5-29-26	KMTR	News Staff	Burn ban starts May 31 in Lane County **LINK**
5-29-26	KLCC	News Staff	Burn ban starts May 31 in Lane County **LINK**
5-29-26	KVAL	News Staff	Burn ban starts May 31 in Lane County **LINK**
6-1-26	KVAL	News Staff	LRAPA urges prep for wildfire smoke **LINK**
6-1-26	KEZI	News Staff	Wildfire Smoke prep week **LINK**

Springfield Chamber State of Business (May 21st, U of O Alumni Center)
Matt Sorensen, Public Affairs Manager, attended the Springfield Chamber's annual State of Business event with over 100 community leaders. A review of Oregon's economic outlook, business climate and policy landscape. Presenters: John Tapogna, President of the Oregon Business Council, Karl Scholz, President of the University of Oregon, and Tim Knopp the Chief Prosperity Officer for the State of Oregon. Used for networking and connecting with community members and industry sources.



Active Bethel Community, We are Bethel Celebration Booth (May 30th, Petersen Park)
LRAPA hosted an informational booth for over 300 guests from 12pm to 4pm. The focus was engaging kids and parents on the Air Quality Index (AQI) and small behavior changes they can make to minimize the harmful impacts of wildfire smoke this summer. The AQI chart developed with Lane County Public Health was handed out in addition to prizes from spinning the prize wheel.

County Wide Close of Outdoor Burning Season (May 31st)
The Lane Fire Defense Board and the OR Dept. of Forestry notified LRAPA to close outdoor burn season on May 31st at 6pm. LRAPA's press release was ran by all 4 major local television stations in addition to KLCC radio and social media posts that were seen by over 2,000 people.



Wildfire Smoke Ready Week (June 1st to 5th)
LRAPA joined members from the EPA, Northwest Air Quality Communicators (NWAQC), and local northwest air agencies to promote Wildfire Smoke Ready Week. Using the SMOKE acronym to share simple and actionable steps families can take to be ready for a smoke intrusion. Thanks to NWAQC, LRAPA had very high-quality and customized social media assets for the campaign. Well over 1,000 impressions were made with the social media campaign and two local news outlets ran the press release.

Child Care Providers Workshop Presentation (June 2nd, Online)
Matt Sorensen, Public Affairs Manager, joined Lane County Public Health Dr. Madhu Murthy, Medical Director of Community Health Centers of Lane County and Audrey Sherman, Quality Improvement Specialist at Quality Care

Connections to present to 40 local child care providers on the 'why' and 'how' of smoke exposure prevention for young children in their care. Presentations covered the effects of wildfire smoke exposure on children (LCPH), understanding air quality and accessing the local AQI (LRAPA), the role of air purifiers (LRAPA), and how to prepare the child care space to be smoke-ready (QCC).

Rivers to Ridges (R2R) Ecological Burn Group (June 3rd, LRAPA Office)
Matt Sorensen, Public Affairs Manager, hosted the Rivers to Ridges ecological burn group comprised of over 12 organizations in the lower Willamette valley and led by Ian Appow, Upper Willamette Soil & Water Conservation District. R2R is preparing for the 2026 prescribed burn season and the meeting is held in LRAPA's boardroom as part of our community outreach efforts.

Oakridge Wildfire & Disaster Preparedness Event (June 5th, Oakridge)
Matt Sorensen, Public Affairs Manager, hosted a booth for nearly 100 Oakridge area residents while sharing the tools and resources to be wildfire smoke ready. Emphasis was placed on understanding and accessing AQI information along with discussing best practices for when the AQI exceeds 100 and enters unhealth for sensitive groups. Kids enjoyed spinning the prize wheel and picking out their take home gift.

WA Wildfire Interagency Smoke Call (June 10th, Online)
Matt Sorensen, Public Affairs Manager, attended the Washington State wildfire interagency smoke call as they prepare for the 2026 wildfire season. Discussion focused on interagency partnership, ecology smoke resources, a 2026 wildfire outlook, public health resources, and occupational health information.

III. MAINTAINING REGULATORY EXCELLENCE

Aligns with Internal Process Perspective of the Balanced Scorecard framework and LRAPA's current goals 3 and 4—ensuring compliance with air quality standards through effective monitoring, permitting, and enforcement.

III.A. Stationary Source Permitting Progress & Efficiency

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for permit issuance timeliness, permit backlog rate, and area NAAQS compliance.*

Permitted Sources

- Currently 15 sources hold a Title V operating permit in Lane County.
- Currently approximately 275 sources hold an ACDP.

Permits in Queue			
Category of Permit Activity	**Title V**	**ACDP**	**Total In Queue**
New	-	4	4
Renewals	1	5	6
Modifications	1	7	8
Constructions	-	-	-
Terminated Permits	-	-	-

Stationary Sources Permits Issued, *Year-to-Date*

- Title V Operating Permits: 2
- Air Contaminant Discharge Permits: 17

Permits on public notice from May 1 to May 31, 2026		
Source Number and Name	**Reason for Public Notice**	**Type of Permit**
None	--	--

Permit Backlog as of June 1, 2026			
Permit Type	**Permits by Type**	**Permits Extended Administratively**	**Percentage of Total (%)**
Title V	15	1	7%
Standard	24	3	13%
Simple	25	1	4%
Total	**64**	5	**8%**

III.B. Asbestos Program Oversight

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** initiatives related to operating the asbestos program, including inspections and rule updates. LRAPA protects public health from asbestos hazards through effective oversight and education.*

LRAPA administers the asbestos program in Lane County under title 43. This program regulates the handling, removal, and disposal of asbestos-containing materials to prevent public exposure to this hazardous substance. LRAPA reviews asbestos survey reports, processes abatement notifications, conducts inspections, and enforces compliance with asbestos regulations to protect workers and the public.

Asbestos Notices May 1, 2026 to May 31, 2026							*Year-to-Date ↓*
Year	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**
Total Asbestos Abatement Notices	439	408	465	466	436	431	164

III.C. Enforcement

*This section supports **Goal 3** (**Public Health Protection and Air Quality Education**) metrics for enforcement action resolution and evaluations completed. The enforcement program ensures that regulations are followed, and violations are addressed.*

LRAPA's compliance program ensures that air quality regulations are followed by stationary sources, asbestos contractors, and the general public. This section provides an overview of enforcement actions taken during the reporting period, including notices of non-compliance, civil penalties, and case resolutions.

Enforcement May 1, 2026 to May 31, 2026					
Category of Violation	**New**	**Follow-Up Action**	**Pending**	**Closed**	**Total**
Asbestos	1	-	2	-	**3**
Industrial	1		2	1	**4**
Outdoor Burning	3	-	3	-	**6**
Fugitive Dust	-	-	-	-	**-**
Home Wood Heating	-	-	-	-	**-**
Totals	**5**	**-**	**7**	**1**	**13**

Attachment No. 3: February 2026, Enforcement Actions Detail Report.

	2020	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**
Notices of Non-compliance and Warnings	15	21	24	19	7	18	18
Notices of Violation with Civil Penalties	26	17	24	15	5	12	2

IV. STRENGTHENING ORGANIZATIONAL CAPACITY

Aligns with Learning & Growth Perspective of the Balanced Scorecard framework and LRAPA's current goal 6—developing staff capabilities and improving operational systems.

IV.A. Staff Development & Agency Growth

*This section supports **Goal 6 (Organizational Excellence and Operational Efficiency)** metrics focused on staff retention, professional development, and employee satisfaction, essential for achieving operational excellence.*

LRAPA maintains a skilled workforce to carry out our mission of protecting air quality in Lane County. This section provides an overview of our current staffing levels, vacancies, and professional development activities. Our commitment to staff development ensures we have the expertise needed to address complex air quality challenges effectively.

Department	FTE	Vacancies
Administration	5.0	1.0
Operations	10.0	2.0
Finance	2.0	1.0
Technical services	2.0	0.0
Total	**19.0**	**4.0**
Agency at 79% of staffing capacity		

LRAPA currently maintains 19.0 FTE across four departments. We presently have 15.0 FTE filled, representing 79% of our authorized staffing capacity.

The agency is actively recruiting for a Finance Manager position to restore full operational capacity in our finance department. This posting closed and several candidates were interviewed on June 4th and 5th. We are working to fill it as expeditiously as possible while ensuring we identify the best candidate for this critical role.

We posted an Environmental Coordinator 1 position on May 15th and the application period closed on June 5th. Following candidate screening the next week, interviews will be scheduled shortly thereafter.

Two additional positions continue to be held vacant as we navigate federal budget uncertainty and assess operational priorities. The cautious approach maintains financial flexibility while ensuring LRAPA can continue delivering essential air quality protection services to Lane County.

LRAPA remains committed to thoughtful workforce planning and staff development strategies that balance operational needs with fiscal responsibility.

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Introduction to Continuous Monitoring Systems	3	January	Air Knowledge
Observing Source Tests	1	January	Air Knowledge
Regulation of Hazardous Air Pollutants (HAPs) from Stationary Sources	3	January	Air Knowledge
Compliance Assurance Monitoring	4	February	WESTAR
Aggregate, Asphalt, & Concrete Batching Plants	2	February	WESTAR
Function of Common Air Pollution Control Devices	1	February	WESTAR

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Wage & Service Record Submission	1	February	PERS
What's New in ASAP	1	February	US Department of Treasury
CIS Annual Conference	1	February	CIS
Effective Permit Writing	2	March	WESTAR
Particulate Matter Control Devices	5	March	WESTAR
Unused Sick Leave Reporting	1	March	PERS
CPR/AED/First Aid	8	April	
Air Toxics & Regulating Hazardous Air	2	April	WESTAR
Nox Control & Regulation	2	April	WESTAR
Northwest Communicators Conference: The High Ground-Reaching the Summit of PR Leadership	1	April	PRSA Oregon
Cascade Health Leadership Development Series	2	May (completed)	Cascade Health
Payroll – Overtime Categorization in Caselle	1	May	Caselle
Finance – Connect Online Accounts Payable	1	May	Caselle
Get Started with Revver AI + Caselle Invoice Processing	1	May	Caselle
Transitioning from Your 3rd Party Payment Provider	1	May	Caselle
Landfill Gas Control Facilities	1	May	Air Knowledge
Stationary Gas Turbines	1	May	WESTAR
Industrial Boilers	2	May	WESTAR
Fugitive Volatile Organic Compounds	3	May	WESTAR

Payroll – Overtime Categorization and Review in Caselle for Tax Year 2026 (May 6th, virtual)
Staff attended this Caselle webinar addressing 2026 payroll compliance changes, particularly the new federal Qualified Overtime Reporting requirements. The training covered changes to overtime categorization in the system, how to properly classify overtime hours for the new Form W-2 Box 19 reporting requirements (effective 2026), and how to review overtime calculations to ensure accuracy. The course addressed how to configure overtime pay codes in Caselle, including setting up overtime override codes at the organization, department, and employee levels, and how to distinguish between regular time and qualified overtime for federal income tax purposes. This training ensures accurate 2026 payroll processing and compliance with new federal overtime reporting mandates.

Landfill Gas Control Facilities (May 12th, virtual)
Staff completed this one-day course providing an overview of landfill gas control facilities and the environmental

and regulatory issues related to landfill operations. The training covered primary and secondary air pollutants at landfills, the scientific principles behind landfill gas generation, methane monitoring equipment, landfill gas collection technologies and principles, landfill gas control techniques and energy use, landfill gas monitoring equipment and proper use, applicable regulations, and inspection and safety procedures. This training strengthens staff capacity to evaluate landfill operations and assess compliance with air quality regulations.

Stationary Gas Turbines (May 19th, virtual)
Staff attended this full-day WESTAR course focused on stationary gas turbines used in combined-cycle power plants, peaking power plants, and cogeneration facilities. The training covered gas turbine history, theory of operation, and uses, followed by detailed discussion of emissions and advanced control techniques including Dry Low-NOx combustors with staged combustion, water or steam injection, selective catalytic reduction (SCR), and carbon monoxide (CO) catalysts. The course also addressed combined cycles with heat recovery steam generators (HRSG), steam turbines, power generation, applicable federal and local BACT regulations, permitting requirements, inspection procedures, continuous emission monitoring, and source testing requirements. This training enables staff to conduct effective regulatory reviews and inspections of stationary gas turbine facilities.

Finance – Connect Online Accounts Payable (May 19th, virtual)
Staff completed this Caselle webinar focused on the Connect Online Accounts Payable module and its enhanced functionality. The training covered the web-based interface for managing accounts payable processes, new workflow features that streamline approval and payment procedures, and the integration of AI capabilities through Revver document management that automatically processes and categorizes vendor invoices. The course demonstrated how Connect Online's enhanced features improve efficiency in reviewing and approving payments, processing vendor documentation, and managing the accounts payable workflow. This training strengthens Finance staff's ability to utilize advanced AP tools for more efficient financial operations.

Industrial Boilers (May 20th, virtual)
Staff completed this full-day WESTAR course on industrial and utility boilers, one of the most common emission sources in stationary source operations. The training covered boiler uses, heat transfer methods, and fundamentals of operation for modern boilers fired by natural gas, biomass, municipal waste, and coal, including circulating fluidized bed units. The course provided detailed discussion of emissions and control technologies including Low-NOx burners, flue gas recirculation (FGR), staged combustion, selective catalytic reduction (SCR), selective non-catalytic reduction (SNCR), and ultra-low-NOx burner technology. Topics also included steam turbines, power generation, applicable federal and local BACT regulations, permitting requirements, inspection procedures, and safety concerns. This training enhances staff ability to evaluate boiler operations and permitting compliance.

Get Started with Revver AI + Caselle Invoice Processing (May 20th, virtual)
Staff attended this training on Revver, an AI-powered document management system integrated with Caselle. The webinar covered how AI capabilities within Revver can assist with invoice processing workflows, including automatic data extraction from vendor invoices, categorization of invoice information, and integration with the Caselle accounting system. The course demonstrated how Revver's AI features can reduce manual data entry, improve accuracy in invoice processing, and enhance the overall efficiency of accounts payable operations. This training enables staff to leverage AI tools to streamline financial document processing.

Fugitive Volatile Organic Compounds (May 21st, virtual)
Staff attended this full-day WESTAR course on fugitive volatile organic compound (VOC) emissions and inspection procedures. The training provided an overview of VOC leak inspections and covered regulated facilities, component identification, methods for estimating fugitive emissions, applicable regulations and

standards, portable hydrocarbon analyzer operation and maintenance, and field inspection procedures. This training strengthens staff capacity to conduct effective fugitive VOC inspections and assess compliance with federal and state air quality regulations.

Transitioning from Your 3rd-Party Payment Provider (May 21st, virtual)
Staff attended this Caselle webinar on payment portal features and functionality as the agency continues to utilize its native Caselle payment processing system. The training covered the Caselle payment portal features and functions, payment processing capabilities, and options for customers and vendors, addressing the transition away from third-party payment providers. The course reviewed portal navigation, payment features, and expanded functionality to maximize the efficiency of the integrated payment system. This training supports Finance staff in leveraging the agency's payment processing system to its full capacity.

IV.B. Operational Improvements & Innovation

*This section supports **Goal 6** (**Organizational Excellence and Operational Efficiency)** metrics for technology adoption and systems modernization, enhancing our efficiency and effectiveness in serving Lane County.*

LRAPA is working to improve our systems and processes to enhance efficiency and effectiveness. These improvements support our ability to fulfill our mission and provide better service to the public. Current initiatives focus on technology upgrades, document management, and standardized procedures.

Current activities underway:

LINFO Database Upgrade
The developer engagement arranged through Robert Half did not produce the outcomes needed. LRAPA ended that contract. Staff continue to document known bugs and user-interface improvements for future resolution. A longer-term approach to developer capacity, potentially including a direct hire, is the preferred direction. Given current bandwidth with the Finance Manager transition, this work is on hold while higher-priority hiring is underway. [no update here, other that to speak to lance (technical services manager) who has gain some skill growth in programming (say it better) using Claude and is making small achievable fixes where manageable. Presenting more fully the need for a developer]

Standard Operating Procedures (SOPs)
Three SOPs were updated or published this spring. The Cash and Check Handling SOP was revised to version 1.2, refining internal controls for receiving, logging, and processing payments. Two permitting-side protocols were published: the GHG Report Processing Protocol (v1.1), documenting the workflow for processing annual greenhouse gas reports from regulated sources, and the Late ACDP Annual Fee Protocol (v3.0), establishing the sequence for following up on unpaid permit fees from the December 1 due date through formal enforcement referral.

An updated AI Use and Management policy (v2.0) is in draft. In April, staff gathered for a Claude Club session to share how AI use has evolved across their work and offer direct input on the policy. That feedback is shaping the update, which builds out the policy's treatment of skills. Both how AI accelerates staff learning and where human practice needs to be intentionally maintained. The updated policy will be published this spring. [this is all old news, except that this v2.0 item has been published to staff. It could be mentioned here that AI update is coming to the board later in 2026.]

Finance Operations Documentation
During the Finance Manager transition, staff used AI tools to develop a Finance Operations and Transition Guide documenting the internal operational finance folder structure. Documentation includes key processes, and institutional knowledge across all major finance functions. The guide covers payroll, grants, bank reconciliation, audit preparation, financial reporting, and key contacts. It is intended to reduce operational risk during the

vacancy and support a new Finance Manager in getting up to speed more quickly. [This is old. I would say that in operations, the finance department is being strongly supported by Robbye Robbinson, Finance Specialist, and internal improvements to payroll processes and intern cassell improvements are being found. But larger issues like the subsidiary ledger (review the minutes from the prior board meeting for context) remain unaddressed until finance manager arrives.]

V. ENSURING FISCAL RESPONSIBILITY

Aligns with Financial Stewardship Perspective of goal 7—managing financial resources effectively and transparently.

V.A. Budget Performance & Stability

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for budget variance and maintaining adequate reserves (4 months of operating budget), ensuring LRAPA can fulfill its mission consistently.*

Please refer to the March 2026 financial update (Agenda item number 7).

FY26 Line Items to Note: The following line items are above 75% of the YTD budget target as of March 31, 2026.

- **General Fund** – The Personnel Services line item is at 92.6% of our targeted amount of 75% for March. It is expected that this line item will remain under budget for the year.
- **Special Revenue Fund (Title V)** – nothing to note.
- **Grant Fund** – nothing to note.

FY26 Summary of Expenditures: 75% of the year has elapsed as of 3/31/26, and spending is below that threshold in each of the LRAPA funds:

- **General Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **55%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **52%**
- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **42%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **49%**

Grant Fund Details as of 3/31/2026

- **Targeted Airshed Grant 1.0** (November 2019 – November 2025)
  - Grant period has ended. Closeout is in progress.

- **Targeted Airshed Grant TAG 2.0** (January 2022 – August 2027)
  - Total grant amount: $2,739,425
  - Spent to date: $693,342.81
  - Remaining grant balance: $2,046,082.19
  - Awaiting federal reimbursement: $431,927.61
  - Percentage of grant awaiting reimbursement: 15.8%

Please Note: *LRAPA's practice is to keep the percentage of grant awaiting reimbursement below 25%.*

V.B. Financial Transparency & Reporting

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for financial reports provided to the Board (target: monthly) and timely audit completion (target: before December 31). Transparency in financial matters builds trust with our stakeholders and ensures accountability.*

	Status	Completion Date
Budget FY27	Adopted	May 2026
Interim Audit FY26	Underway	Projected July 2026
Audit FY26 (Current Year)	Scheduled to begin August 2026	December 31, 2026
Budget FY27	To be drafted	March 2027

Auditor Update

The interim audit with Pauly Rogers is progressing well. LRAPA completed the majority of the 28-item interim preparation list by the June 1 deadline, with a small number of Caselle-dependent items still in

progress. The auditors are scheduled for a one-day on-site visit on June 10. The formal FY26 audit is scheduled to begin August 1, 2026, with a target completion by December 31, 2026.

Eric Kytola, CPA continues to provide interim accounting support during the Finance Manager vacancy. Finance Manager interviews were held June 4 and 5.

VI. LRAPA STRATEGIC GOALS REFERENCE SHEET

These ongoing and sustained goals are designed to ensure comprehensive performance management across four key perspectives. This reference sheet provides an overview of each strategic goal and its associated performance metrics.

MISSION: To protect public health, quality of life and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.

VISION: Community partners working together to ensure clean air for everyone.

GOAL 1: Public Health Protection and Air Quality Education

Protect public health through air quality initiatives and foster community engagement via educational programs, prompt response to public concerns, and efforts to ensure equitable protection from air pollution for all communities.

Lag Indicators	Lead Indicators
- % of days in "Good" or "Moderate" AQI categories by monitoring location (target: 95% annually) - Number of days with PM2.5 or PM10 exceeding NAAQS 24-hour standards (target: 0) - % of complaints responded to (target: 95%)	- Number of educational events/programs conducted quarterly (target: 2 per quarter) - Number of wood heating advisories issued (target: prior to 150 AQI in metro) - Email listserv growth (target: >3% increase annually)

GOAL 2: Enhanced Wildfire Smoke Preparedness

Address the increasing threat of wildfire smoke intrusions to public health in Lane County through public education, collaboration with local jurisdictions, and enhanced monitoring and communication during wildfire events. In addition to seeking funding avenues which directly support this new and growing smoke management service need.

Lag Indicators	Lead Indicators
- Response time to publish smoke advisories during events (target: before 1pm on days needed)	- Maintain LRAPA supported commercial air sensors in Lane County (target: approximately 75) - State smoke advisory engagement (target: 100% participation)

GOAL 3: Public Health Protection and Air Quality Education

Ensure compliance with National Ambient Air Quality Standards (NAAQS) and other health-based benchmarks, manage air quality permits for regulated sources, and implement best practices in emissions control, balancing economic development with environmental protection through rigorous permitting processes.

Lag Indicators	Lead Indicators
- % of area in compliance with NAAQS standards (target: 100%) - % of permits issued within target timeframes (target: 90%) - Permit backlog rate (target: <20%)	- Number of annual Full Compliance Evaluations completed vs. EPA committed (target: 100%) - % of enforcement actions resolved within 6 months (target: 80%)

GOAL 4: Regional Air Monitoring and Analysis

Collect, analyze, and report comprehensive air quality data across Lane County to inform policy decisions, alert the public, and track long-term air quality trends.

Lag Indicators	Lead Indicators
- % data completeness for monitoring network (target: >95%) - Timeliness of data reporting to the public and EPA (target: 100% on schedule)	- % of monitors calibrated on schedule (target: 100%) - % uptime for real-time data systems (target: 98%) - Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)

GOAL 5: Partnerships and Interagency Coordination

Build and maintain strong relationships with various stakeholders, including industry, local jurisdictions, and community groups, to foster collaboration, improve communication, and ensure that LRAPA's work is responsive to community needs and concerns.

Lag Indicators	Lead Indicators
- Number of industry outreach initiatives completed annually (target: 1 per year) - Number of community outreach initiatives completed annually (target: 1 per year) - Number of partner outreach engagements completed annually (target: 5 per year)	- Diversity of inter-agency meetings attended (target: prioritize local, then state, then federal engagements) - Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%) - Communication frequency with key stakeholders (target: Quarterly communication) - Number of council presentations delivered (target: 1 per jurisdiction annually)

GOAL 6: Organizational Excellence and Operational Efficiency

Strengthen LRAPA's internal systems, workflows, and operational capacity through technology integration, process improvement, and staff development to enhance organizational effectiveness and service delivery.

Lag Indicators	Lead Indicators
- Employee satisfaction/engagement scores (target: 85% satisfaction) - Staff retention rate (target: >85% annually) - % completion of internal systems modernization (target: 100% of planned upgrades, e.g. LINFO)	- Number of staff professional development training completed (Target: 2 per staff per year) - Number of staff utilizing advancing technologies in workflows (target: > 50%)

GOAL 7: Financial Sustainability and Transparency

Ensure LRAPA's long-term financial stability and improve fiscal transparency through diversified funding sources, robust financial management practices, and clear communication of financial decisions to stakeholders.

Lag Indicators	Lead Indicators
- Reserve fund supporting annual operating budget (target: 4 months) - Budget variance (target: within 10% of planned)	- Number of financial reports provided to Board & public (target: monthly to Board) - Audit completed before state deadline (target: Dec. 31)