



**CITIZENS ADVISORY COMMITTEE  
MEETING MINUTES  
JANUARY 27, 2026  
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON**

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<b>ATTENDANCE</b>	
<b>COMMITTEE PRESENT:</b>	<b>LRAPA STAFF PRESENT:</b>
Kelly Wood, Chair	Travis Knudsen, Executive Director
Evelina Davidova-Kamis, Vice-Chair	Max Hueftle, Operations Manager
Chris Cline	Matt Sorensen, Public Affairs & Project Manager
Peter Dragovich	Heather Gravelle, Environmental Coordinator
Michael Koivula	
Ben Larson	
Paul Metzler	
Jo Rodgers	
<b>COMMITTEE ABSENT/EXCUSED:</b>	<b>OTHERS PRESENT:</b>
None	Jessi Preston
<b>AGENDA</b>	<b>ACTION</b>
<b>REGULAR MEETING</b>	
1. Call to Order/Agenda Review.	<b>Chair Kelly Wood</b> convened the regular meeting at noon.
2. Public Participation.	None.
3. Approval of November 25, 2025.	<b>MOTION: Michael Koivula moved, and Peter Dragovich seconded to approve the November 25, 2025 Meeting Minutes. The motion passed unanimously.</b>
4. Application for Membership: Jessi Preston	<b>Jessi Preston</b> explained that she serves on multiple Lane County health-related advisory committees (OHP CAC, LCHC, Rural Advisory Committee) and is focused on connecting air quality impacts with public health outcomes. She resides in Veneta with prior experience living in Springfield-Thurston and River Road areas.  <b>Ms. Preston</b> shared her firsthand experience with air quality issues, from living near paper mills and advocating for medically fragile family members. She uses multiple air

	<p>quality monitors at home and has observed significant air quality differences across Lane County neighborhoods.</p> <p><b>Committee Discussion</b></p> <ul style="list-style-type: none"> <li>• Members expressed strong support for Ms. Preston's application.</li> <li>• Noted value of healthcare community perspective on CAC.</li> <li>• Discussion about potentially formalizing healthcare specialty position in bylaws.</li> </ul> <p><b>Action Taken</b></p> <p><b>Consensus:</b> Unanimous recommendation to forward <b>Ms. Preston's</b> application to the Board for approval at their February 12, 2026 meeting.</p> <p><b>Ms. Preston</b> was invited to participate in the remainder of the meeting as public participant.</p>
<p>5. Board Meeting Overview.</p>	<p><b>Travis Knudsen</b>, Executive Director, provided the Committee with updates from the January 8, 2026 LRAPA Board meeting:</p> <ul style="list-style-type: none"> <li>• CAC annual report presented to the Board</li> <li>• Financial reports (October/November) reviewed</li> <li>• Targeted Airshed Grants: 2019 grant (\$4.9M) successfully completed; 2022 grant (\$2.7M) ongoing through June 2027</li> <li>• <b>Audit:</b> Complete, awaiting final report; presentation scheduled for February Board meeting</li> <li>• <b>Director's Contract:</b> Two-year extension approved with 2.5% pay scale increases and COLA alignment</li> <li>• <b>Committee Appointments:</b> Reviewed current rosters; Budget Committee has open seats; Board Chair Saxon's term expires June 2026</li> </ul>
<p>6. CAC Membership Expansion.</p>	<p>The Committee reviewed a draft outreach letter to recruit new members. The letter, which will be sent on LRAPA letterhead, describes the agency's role and invites potential candidates to participate. Members suggested minor edits including correcting "Community" to</p>

	<p>"Citizens" Advisory Committee and expanding the description of LRAPA's activities (air quality monitoring, asbestos abatement, etc.) to better match recruitment targets.</p> <p>Discussion focused on identifying specific expertise areas needed on the Committee, including medical professionals (doctors, nurses, allergy/asthma specialists), city/metropolitan planners, asbestos contractors, and building trades.</p> <p>Members agreed to submit recruitment suggestions to the Chair and Mr. Knudsen to compile a targeted outreach list. The timing is particularly relevant given upcoming rulemaking processes that would benefit from diverse stakeholder perspectives.</p>
<p>7. Rulemaking Advisory Participants.</p>	<p><b>Mr. Knudsen</b> explained that under Oregon law, agencies must form a Rules Advisory Committee (RAC) to review proposed rules before adoption. LRAPA uses the CAC as its standing RAC. The CAC's role includes reviewing fiscal impacts on businesses, assessing technical feasibility, evaluating equity considerations, and ensuring rule language is clear to laypersons. The CAC then provides a consensus recommendation to the Board.</p> <p>He outlined the timeline: after legal review, LRAPA presents proposed rules with a staff report to the CAC. Following CAC discussion and potential subcommittee work, the CAC provides its consensus statement. The Board then approves holding a public hearing with a minimum 30-day comment period before adopting the rules, with the option to delay the effective date if recommended.</p> <p><b>Title 43 (Asbestos)</b> is currently under legal review and expected to be ready for February CAC review, with consensus anticipated in March. Direct outreach to asbestos abatement contractors will occur during public comment.</p> <p><b>Title 15 (Enforcement)</b> is also in legal review. February and March meetings will be dedicated to Title 43, with possible additional meetings or subcommittees as needed given the technical complexity.</p>

8. Upcoming CAC Topics.	<p>Upcoming CAC Topics:</p> <ul style="list-style-type: none"> <li>• Rulemaking Review: Title 43 (Asbestos)</li> <li>• Rulemaking Review: Title 15 (Enforcement)</li> <li>• Home Wood Heating Presentation</li> <li>• Public Outreach Strategies</li> <li>• ODF/LRAPA Smoke Management Plan Overview</li> <li>• Industry Presentations/Site Visits</li> </ul>
9.Roundtable.	<p><b>Michael Koivula:</b> Asked about the Bakelite Chemical permit modification request to decrease permit amounts.</p> <p><b>Max Hueftle,</b> Operations Manager, explained that Bakelite is reclassifying to exit Title V federal regulations by replacing an oversized 40-year-old boiler with two smaller, more efficient boilers, allowing them to transition to a more appropriately sized state permit and avoid federal Boiler MACT standards.</p> <p><b>Peter Dragovich:</b> Commended the robust public outreach efforts in the director's report.</p> <p><b>Jo Rodgers:</b> Shared the Community Health Improvement Plan was available through Live Healthy Lane, noting it was a year-plus process involving public health and partners across the county. The plan identifies five-year priorities including built environment, transportation, access to basic needs, and mental health, and they're currently seeking community members to help develop implementation strategies.</p> <p><b>Mr. Knudsen:</b> Noted the Board is polling members about whether the current meeting time (second Thursday at 12:15 PM) remains appropriate, though initial feedback suggests most prefer keeping the current schedule.</p>
10. Adjournment.	<p><b>Chair Kelly Wood</b> adjourned the Committee meeting at 1:00 p.m.</p>

*(Minutes recorded by Heather Gravelle)*