LRAPA
Lane Regional Air Protection Agency

A G E N D A

LANE REGIONAL AIR PROTECTION AGENCY

CITIZENS ADVISORY COMMITTEE MEETING

TUESDAY JANUARY 27, 2026

12:00 P.M.

Virtual Participation

Teams:
Join the meeting now
Meeting ID: 232 232 269 122 3
Passcode: Uf3hF6zi

In-Person Participation

LRAPA
1010 Main Street
Springfield, Oregon 97477

[Note: Start times for agenda items are approximate.]

1.	**12:00**	**Call to Order/Agenda Review**
2.	**12:05**	**Public Participation**
3.	**12:10**	**Approval of November 25, 2025 Meeting Minutes**
4.	**12:15**	**Application for Membership: Jessi Preston**
5.	**12:25**	**Board Meeting Overview**
6.	**12:30**	**CAC Membership Expansion**
7.	**12:40**	**Rulemaking Advisory Participants**
8.	**12:50**	**Upcoming CAC Topics:**
9.	**12:55**	**Roundtable**
10.	**1:00**	**Adjournment**

- **Rulemaking Updates: Titles 15 & 43**
- **Home Wood Heating Presentation**
- **Public Outreach Strategies**
- **ODF/LRAPA Smoke Management Plan Overview**
- **Industry Presentations/Site Visits**

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CITIZENS ADVISORY COMMITTEE
MEETING MINUTES
JANUARY 27, 2026
MEETING VIA TEAMS / LRAPA OFFICE, SPRINGFIELD OREGON

View recordings of meetings on our YouTube page

ATTENDANCE	
COMMITTEE PRESENT:	**LRAPA STAFF PRESENT:**
Kelly Wood, Chair	Travis Knudsen, Executive Director
Evelina Davidova-Kamis, Vice-Chair	Max Hueftle, Operations Manager
Chris Cline	Matt Sorensen, Public Affairs & Project Manager
Peter Dragovich	Heather Gravelle, Environmental Coordinator
Michael Koivula	
Ben Larson	
Paul Metzler	
Jo Rodgers	
COMMITTEE ABSENT/EXCUSED:	**OTHERS PRESENT:**
None	Jessi Preston
AGENDA	**ACTION**
REGULAR MEETING	
1. Call to Order/Agenda Review.	**Chair Kelly Wood** convened the regular meeting at noon.
2. Public Participation.	None.
3. Approval of November 25, 2025.	**MOTION: Michael Koivula moved, and Peter Dragovich seconded to approve the November 25, 2025 Meeting Minutes. The motion passed unanimously.**
4. Application for Membership: Jessi Preston	**Jessi Preston** explained that she serves on multiple Lane County health-related advisory committees (OHP CAC, LCHC, Rural Advisory Committee) and is focused on connecting air quality impacts with public health outcomes. She resides in Veneta with prior experience living in Springfield-Thurston and River Road areas. **Ms. Preston** shared her firsthand experience with air quality issues, from living near paper mills and advocating for medically fragile family members. She uses multiple air

	quality monitors at home and has observed significant air quality differences across Lane County neighborhoods. **Committee Discussion** • Members expressed strong support for Ms. Preston's application. • Noted value of healthcare community perspective on CAC. • Discussion about potentially formalizing healthcare specialty position in bylaws. **Action Taken** **Consensus:** Unanimous recommendation to forward **Ms. Preston's** application to the Board for approval at their February 12, 2026 meeting. **Ms. Preston** was invited to participate in the remainder of the meeting as public participant.
5. Board Meeting Overview.	**Travis Knudsen**, Executive Director, provided the Committee with updates from the January 8, 2026 LRAPA Board meeting: • CAC annual report presented to the Board • Financial reports (October/November) reviewed • Targeted Airshed Grants: 2019 grant ($4.9M) successfully completed; 2022 grant ($2.7M) ongoing through June 2027 • **Audit:** Complete, awaiting final report; presentation scheduled for February Board meeting • **Director's Contract:** Two-year extension approved with 2.5% pay scale increases and COLA alignment • **Committee Appointments:** Reviewed current rosters; Budget Committee has open seats; Board Chair Saxon's term expires June 2026
6. CAC Membership Expansion.	The Committee reviewed a draft outreach letter to recruit new members. The letter, which will be sent on LRAPA letterhead, describes the agency's role and invites potential candidates to participate. Members suggested minor edits including correcting "Community" to

	"Citizens" Advisory Committee and expanding the description of LRAPA's activities (air quality monitoring, asbestos abatement, etc.) to better match recruitment targets. Discussion focused on identifying specific expertise areas needed on the Committee, including medical professionals (doctors, nurses, allergy/asthma specialists), city/metropolitan planners, asbestos contractors, and building trades. Members agreed to submit recruitment suggestions to the Chair and Mr. Knudsen to compile a targeted outreach list. The timing is particularly relevant given upcoming rulemaking processes that would benefit from diverse stakeholder perspectives.
7. Rulemaking Advisory Participants.	**Mr. Knudsen** explained that under Oregon law, agencies must form a Rules Advisory Committee (RAC) to review proposed rules before adoption. LRAPA uses the CAC as its standing RAC. The CAC's role includes reviewing fiscal impacts on businesses, assessing technical feasibility, evaluating equity considerations, and ensuring rule language is clear to laypersons. The CAC then provides a consensus recommendation to the Board. He outlined the timeline: after legal review, LRAPA presents proposed rules with a staff report to the CAC. Following CAC discussion and potential subcommittee work, the CAC provides its consensus statement. The Board then approves holding a public hearing with a minimum 30-day comment period before adopting the rules, with the option to delay the effective date if recommended. **Title 43 (Asbestos)** is currently under legal review and expected to be ready for February CAC review, with consensus anticipated in March. Direct outreach to asbestos abatement contractors will occur during public comment. **Title 15 (Enforcement)** is also in legal review. February and March meetings will be dedicated to Title 43, with possible additional meetings or subcommittees as needed given the technical complexity.

8. Upcoming CAC Topics.	Upcoming CAC Topics: • Rulemaking Review: Title 43 (Asbestos) • Rulemaking Review: Title 15 (Enforcement) • Home Wood Heating Presentation • Public Outreach Strategies • ODF/LRAPA Smoke Management Plan Overview • Industry Presentations/Site Visits
9.Roundtable.	**Michael Koivula**: Asked about the Bakelite Chemical permit modification request to decrease permit amounts. **Max Hueftle**, Operations Manager, explained that Bakelite is reclassifying to exit Title V federal regulations by replacing an oversized 40-year-old boiler with two smaller, more efficient boilers, allowing them to transition to a more appropriately sized state permit and avoid federal Boiler MACT standards. **Peter Dragovich:** Commended the robust public outreach efforts in the director's report. **Jo Rodgers:** Shared the Community Health Improvement Plan was available through Live Healthy Lane, noting it was a year-plus process involving public health and partners across the county. The plan identifies five-year priorities including built environment, transportation, access to basic needs, and mental health, and they're currently seeking community members to help develop implementation strategies. **Mr. Knudsen:** Noted the Board is polling members about whether the current meeting time (second Thursday at 12:15 PM) remains appropriate, though initial feedback suggests most prefer keeping the current schedule.
10. Adjournment.	**Chair Kelly Wood** adjourned the Committee meeting at 1:00 p.m.

(Minutes recorded by Heather Gravelle)

Citizens Advisory Committee Application

Name: Jessi Preston – General Public

In your view, what should be the primary focus of an advisory committee in influencing environmental policy? Share lived experiences.

What motivates you to join the advisory committee, and what unique contributions do you envision making? I serve on the Lane County joint cco Community advisory council, and feel like it would be beneficial to be in both spaces as they have overlapping topics.

Please describe your level of familiarity with LRAPA, including any specific areas of interest? I have attended and spoken at LRAPA meetings in the past and stay up to date with email notifications. I am specifically interested in air quality where people are active.

Are you involved in any other advisory boards, committees, neighborhood associations, or other community group? If so, please specify and describe your role and responsibilities in these organizations? I serve on Lane County joint cco community advisory council, the Lane community health council, and the rural advisory council.

What specific factors or aspects do you think are most important to consider when assessing how well LRAPA is doing its job? How healthy the community is.

How do you keep yourself informed about the latest changes and updates in air quality regulations? I receive email from the EPA, the DEQ, and LRAPA. I will also search for new published journals on relevant topics.

Please provide a brief overview of your professional, educational, and volunteer experiences, focusing on how these experiences equip you to contribute to the Committee's work. I have a Bachelor's majoring in psychology with a sociology minor. I volunteer on the cac the rac and the lchc as mentioned above. I am comfortable in meetings and follow decorum.

This committee meets over the noon hour once a month, generally on the last Tuesday. Are you available during this time? Yes.

LRAPA BOARD OF DIRECTORS AGENDA ITEM SUMMARY

LRAPA
Lane Regional Air Protection Agency

Director's Report for November and December 2025

Meeting Date: January 8, 2026
Department: Director's Office
lrapa-or.gov

Agenda Item No. 11
Staff Contact: Travis Knudsen
541-736-1056 ext. 217

I. EXECUTIVE HIGHLIGHTS

Key accomplishments, challenges, and priorities from the past month.

EXECUTIVE SUMMARY

November and December LRAPA maintained air quality protection during the transition to winter operations. Air quality remained predominantly "Good" across all three monitoring sites, with minimal curtailment needed.

Two significant outdoor burning incidents required agency attention and enforcement response. On November 3rd, a large fire at Radius Recycling on Highway 99 North produced dense smoke visible across Eugene-Springfield, prompting road closures and multiple complaints. The fire involved stacked vehicles with tires and other prohibited materials reaching seven stories in height. LRAPA is considering enforcement action for commercial outdoor burning violations.

Additionally, an outdoor burn letter permit issued for Dillard Road initially proceeded according to permit conditions. However, subsequent unauthorized burning activity outside LRAPA's permit and ODF's oversight created smoke intrusions impacting Cottage Grove, demonstrating the importance of permit compliance and oversight.

Organizationally, LRAPA strengthened partnerships through IGA check-ins with the four partner cities and Lane County commissioners, discussing federal regulatory changes, the SEP Program, and stakeholder concerns.

Administrative capacity advanced with completion of four comprehensive standard operating procedures: (1) Telework Policy (revised), (2) Disability Accommodations, (3) Hours of Work & Overtime, and (4) Meal & Rest Periods. These policies strengthen compliance with federal and state employment laws while establishing consistent frameworks for critical personnel functions.

Progress resumed on LINFO database enhancements, with LCOG engaging on select user interface updates and bug fixes. LRAPA has identified a freelance developer with prior LRAPA experience who is beginning code base assessment, with next steps including contract establishment and prioritization of enhancement items, including development of an enforcement module.

At the Board's request, staff will conduct a competitive procurement process for audit services. The Board will need to determine whether to pursue an informal written quotes process (faster, 2-3 weeks) or a formal RFP process (longer, 6-8 weeks, with public advertisement and greater transparency). Both approaches comply with LRAPA's public contracting rules.

The agency maintains 17.0 FTE (89% operational capacity) and continues holding two positions vacant given federal funding uncertainty. Our permitting program maintains steady performance with a 7% backlog rate, and financial reserves support four months of operating budget as targeted. November and December demonstrated LRAPA's responsiveness to air quality incidents and continued progress on organizational capacity building while maintaining fiscal prudence.

II. PROTECTING PUBLIC HEALTH & SERVING OUR COMMUNITY

Aligns with Customer/Stakeholder Perspective of the Balanced Scorecard framework and LRAPA's current goals 1, 2, and 5 which focus on public health protection, community engagement, and stakeholder relationships.

II.A. Air Quality Status & Trends for November and December 2025

*These metrics support **Goal 1 (Public Health Protection and Air Quality Education)** and **Goal 4 (Regional Air Monitoring and Analysis)**, tracking our performance against targets for "Good" and "Moderate" AQI days, data completeness, and timely reporting).*

November

Site	Date	Max AQI	Pollutant
Eug/Spfld	13-Nov-25	75	PM
Oak	28-Nov-25	66	PM
CottGrv	21-Nov-25	80	PM

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	14	25	12	0-50	0-9	0-54
Moderate	16	5	18	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

December

Site	Date	Max AQI	Pollutant
Eug/Spfld	13-Dec-25	67	PM
Oak	14-Dec-25	72	PM
CottGrv	1-Dec-25	64	PM

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	22	14	17	0-50	0-9	0-54
Moderate	9	17	14	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

Attachment No. 1: Air Quality Index (AQI) charts for Lane County (November/December 2025)
Attachment No. 2: PM2.5 index charts for Lane County (November/December 2025)

II.B. Community Response & Complaint Resolution

*This section supports **Goal 1 (Public Health Protection and Air Quality Education)** metrics for complaint response to demonstrates our commitment to addressing community concerns promptly and effectively.*

The number of unique complainants is noted in "(#)"

November 1 – December 31, 2025
Smoke complaints: 72
51 - Outdoor Burning (45)
19 - Home Wood Heating (15)
2 - Slash Burn (2)
Industry: 3
1 - Autocraft
1 – 9 Wood, Inc.
1 - Seneca Sustainable Energy
Asbestos: 1
Miscellaneous: 15
9 - Unknown Odor (7)
2 - Diesel Generator Odor (1)
2 - Laundry/Dryer Sheet Odor (2)
1 - Fugitive Dust
1 - Gas Leaf Blower
Total: 91

Category	2020	2021	2022	2023	2024	2025
Dust	17	26	12	7	8	17
Ag Burning / Spraying	2	7	2	3	3	22
General Air Quality	4	8	1	25	32	30
Home Wood Heating	74	57	67	52	39	70
Industry	100	336	198	97	75	108
Outdoor Burning	423	243	292	254	253	266
Slash Burning	12	10	6	12	9	3
Asbestos	15	9	22	10	12	21
Miscellaneous	44	31	80	62	91	95
Unknown	74	71	45	65	79	136
Total:	**765**	**798**	**725**	**587**	**601**	**768**

*Notes: LRAPA received 91 complaints November 1 through December 31, 2025. 72 smoke-related complaints, primarily from outdoor burning (51) and home wood heating (19). Unknown odor complaints increased from 4 to 9.

II.C. Smoke Management & Wildfire Resilience

*This section aligns with **Goal 2 (Enhanced Wildfire Smoke Preparedness)**, tracking our smoke monitoring, advisory issuance, and coordination with state agencies, as well as smoke management activities for outdoor burning and home wood heating.*

Outdoor Burning, 2025-2026 Season

LRAPA regulates outdoor burning in Lane County to protect air quality and public health. Under Title 47, LRAPA has authority to regulate open burning practices, including determining when burns can occur. LRAPA aims to allow burning whenever possible while preventing air quality deterioration. Outdoor burning is only curtailed when monitoring or forecasts show potential for unhealthy air quality impacts.

Periods of Curtailment

Start	End	Areas	Curtailment	Reason
Nov. 1, 2025	Mar. 1, 2026	Eugene/Springfield UGB; Oakridge	Full Prohibition	By Rule, Title 47-015(2)
Dec. 30, 2025	Jan. 1, 2026	All Lane County	Full Prohibition	Air Stagnation

Home Wood Heating, 2025-2026 Season

LRAPA regulates home wood heating under Title 16 to reduce PM2.5 emissions during periods of poor air quality. An advisory system (Yellow/Red Days) indicates when curtailment is needed. Yellow Day advisory request voluntary curtailment of wood burning except for those who depend on it as their primary heat source. Red Day advisories prohibit visible smoke from chimneys, with exemptions for economic hardship. Like outdoor burning, LRAPA only issues wood burning curtailment when air quality monitoring or forecasts indicate potential health impacts.

Periods of Curtailment

Areas	Yellow Days	Red Days
Eugene/Springfield	2	0
Oakridge	2	0

The home wood heating season, which is closed during the summer months, officially reopened on October 1st. No curtailment days have been needed this season as air quality conditions remain favorable since October.

Outdoor Burning Letter Permits, 2025-2026 Season

LRAPA has authority to issue outdoor burning letter permits under Title 47. These permits allow specified burning that would otherwise be prohibited. This program also supports ecological benefits of prescribed fire while protecting public health through strict oversight and timing. LRAPA coordinates closely with land managers to ensure burns are conducted with minimal air quality impacts.

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B25-06-01	June 30, 2025	River to Ridges Partnership	85 units in Lane County	Ecological Burning	1456 acres
20B25-11-01	November 17, 2025	Casey Jones	82578 Sprague Ln	Dexter	50 cubic yards
20B25-11-02	November 17, 2025	U.S. Fish & Wildlife	Hwy 36 & Alvadore Road	Ecological Burning	28 cubic yards
20B25-12-01	December 2, 2025	Scott Gielish	32960 Dillard Rd	Land-clearing	60 cubic yards
20B25-12-02	December 2, 2025	Scott Gielish	T18S R3W sec. 33 Next door to 32960 Dillard Rd	Forest type debris	500 cubic yards

Wildfire Smoke Intrusions & Air Quality Advisories

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, a coordinated system that connects federal, state, and local agencies during significant smoke events. LRAPA's role includes issuing local air quality advisories, coordinating public health messaging, and representing Lane County's interests in state-level response planning.

Air Quality Advisories Issued

Start Date	End Date	Areas Affected	Primary Pollutant
08-22-2025	08-25-2025	Southern Willamette Valley	Ozone
09-02-2025	09-07-2025	Eastern Lane County	PM2.5/Wildfire
09-29-2025	09-30-2025	W. Lane County & Intermittent Eug/Spring	PM2.5/Wildfire

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings

Date	Topic	Advisory Issued
07-11-2025	Prep for Coordination Calls	n/a
07-16-2025	Review Active Wildfires	No
08-22-2025	Ozone & Flat Fire	Yes
08-25-2025	Flat Fire, Emigrant Fire, & OR Fires	No
08-27-2025	Emigrant Fire, Flat Fire, & OR Fires	No
09-02-2025	Emigrant Fire & OR Fires	Yes

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings		
Date	**Topic**	**Advisory Issued**
09-04-2025	Emigrant Fire & OR Fires	Yes
09-05-2025	Emigrant Fire & OR Fires	Yes
09-29-2025	Moon Complex Fire & Emigrant Fire	Yes

II.D. Community Outreach, Education, & Building Partnerships

*This section supports **Goal 5 (Partnerships and Interagency Coordination)** metrics for partner engagement and stakeholder communication, strengthening relationships with stakeholders and enhancing public understanding of air quality issues.*

Media Log

Date	*Media*	*Person*	*Topic*
1/23/2025	KLCC	Rachael McDonald	Air stagnation and wood burning advisories
1/23/2025	KEZI	Ryan Bonham	Air stagnation and cleaner woodstove burning
1/28/2025	KEZI	Ryan Bonham	Air Quality Advisory E. Lane County and Red Advisory for Oakridge, Yellow EUG/Spring
2/28/2025	KEZI	Robert Desaulniers	Spring Outdoor Burning Season Opens and Tips on Safe Burning
2/28/2025	KMTR	News Staff	Spring Outdoor Burning Season Opens and Tips on Safe Burning
4/03/2025	Washington Post	Joshua Partlow and Amudalat Ajasa	EPA cutting more than $1 Billion in EJ grant funds and impact on Lane County and other areas
4/24/2025	Lookout Eugene-Springfield	Ashli Blow	American Lung Association rates Eug./Spring 4th worst air quality in US.
6/02/2025	KMTR	News Staff	End backyard burning June 7th due to fire concerns
6/03/2025	Lookout Eugene-Springfield	Ashli Blow	Burn Ban to begin early in Lane County
6/17/2025	KXCR- Radio	Larry Bloomfield	30-minute live interview for Florence public radio that featured LRAPA to discuss Homewood heating, asbestos, and prepping for wildfire
6/20/2025	KMTR	Gold Meadows	50-acre agricultural fire in Junction City on Wednesday 6/18 and impacts on Eugene area causing poor air quality. **LINK**
6/30/25	KEZI	News Staff	Supplemental Environmental Project Re-launch **LINK**
6/30/25	KVAL	News Staff	Supplemental Environmental Project Re-Launch **LINK**
6/30/25	KMTR	Gold Meadows	Supplemental Environmental Project Re-Launch **LINK**
7/1/25	KCST 106.9 FM, KCFM 1250 AM, 104.1 FM & 103.1 FM	George Henry	Supplemental Environmental Project Re-Launch **LINK**
7/2/25	KLCC	Karen Richards	Supplemental Environmental Project Re-Launch **LINK**
7/5/25	KLCC	Karen Richards	Air quality awareness during wildfire season **LINK**
7/8/25	Eugene Weekly	Christian Wihtol	E-Commerce shipping facility ISCP permit with LRAPA & possible Amazon site **LINK**
7/11/25	Register Guard	Alan Torres	E-Commerce shipping facility ISCP permit with LRAPA & possible Amazon site **LINK**
7/16/25	Lookout Eugene Springfield	Michael Zhang	E-commerce shipping facility ISCP w/ LRAPA **LINK**
7/16/25	KEZI	Israel La Rue	E-commerce shipping facility ISCP w/ LRAPA **LINK**
7/16/25	OR Dept. of Early Learning and Care	News Webpage	Outdoor AQ Guide from LCPH tool for use **LINK**
7/18/25	KLCC	News Brief	E-Commerce shipping facility ISCP w/ LRAPA **LINK**
8/4/25	Lookout Eugene Springfield	Michael Zhang	E-Commerce warehouse public comments on ISCP **LINK**

Media Log

Date	Media	Person	Topic
8/4/25	Lookout Eugene Springfield	Grace Chinowsky	Odors over the weekend smelling like dog feces **LINK**
8/5/25	KEZI	Israel La Rue	Odors of dog feces in Eug/Spring **LINK**
8/5/25	KMTR	Tiffany Lewis	Odors of dog feces in Eug/Spring **LINK**
8/5/2025	KPIC	Tiffany Lewis	Odors of dog feces in Eug/Spring **LINK**
8/19/25	KMTR	News Staff	Public Comments Open for Metro Wastewater Management Commission (MWMC) **LINK**
8/22/25	Lookout Eugene Springfield	Grace Chinowsky	Foul Smell ends w/o clear culprit **LINK**
8/22/25	Lookout Eugene Springfield	Ashli Blow	Heat wave Smog in Eugene Springfield **LINK**
8/22/25	KMTR	News Staff	Heat wave Smog in Eug/Spring **LINK**
8/22/25	KVAL	News Staff	Heat wave Smog in Eug/Spring **LINK**
8/22/25	KLCC	Gabriella Sgro	Heat wave Smog in Eug/Spring **LINK**
9/2/25	KEZI	News Staff	Emigrant Fire Smoke Advisory E. Lane County **LINK**
9/2/25	Lookout Eugene Springfield	Michael Zhang	Emigrant Fire Smoke Advisory E. Lane County **LINK**
9/3/25	Register Guard	Hannarose McGuinness	Emigrant Fire Smoke Advisory E. Lane County **LINK**
9/3/25	Lookout Eugene Springfield	Ashli Blow	Emigrant Fire Smoke Advisory E. Lane County **LINK**
9/11/25	Eugene Weekly	Christian Wihtol	Residents object to purported Amazon facility. ISCP comments to LRAPA **LINK**
9/15/25	KLCC	Rebecca Hansen-White	Short Mtn. Landfill first in Oregon to utilize drones for GHG inspection **LINK**
9/19/25	KLCC	Karen Richards	Hazy Air in Eug/Spring Area **LINK**
9/25/25	Eugene Weekly	Christian Wihtol	LRAPA evaluates purported Amazon parcel-delivery center **LINK**
9/25/25	Register Guard	Alan Torres	e-commerce facility scores key permit **LINK**
9/26/25	KVAL	Khenedi Wright	Tips for smoke during prescribed fire season **LINK**
9/26/25	Lookout Eug. Spring	Michael Zhang	Permit Approved for E-Commerce Facility **LINK**
9/29/25	KLCC	News Staff	Air Quality Advisory for W. Lane County and Intermittent Eug/Spring **LINK**
9/29/25	KVAL	News Staff	Wildfire Smoke Air Advisory and Delay Outdoor Burn Season to 10/15 **LINK**
9/29/25	KMTR	News Staff	Wildfire Smoke Advisory and Delay Outdoor Burn till 10/15 **LINK**
9/29/25	Cottage Grove Sentinel	News Staff	Wildfire Smoke Advisory and Delay Outdoor Burn till 10/15 **LINK**
10/6/25	Cottage Grove Sentinel	News Staff	Prescribed Burn at Native Oaks Ridge 10/7 **LINK**
10/10/25	KMTR	News Staff	Outdoor Burning opens for fall season **LINK**
10/10/25	KVAL	News Staff	Outdoor Burning Opens for Fall Season **LINK**
10/11/25	Register Guard	Alan Torres	Lane County residents ok for outdoor burning, marking the end of wildfire season **LINK**
10/16/25	Eugene Weekly	Christian Wihtol	PeaceHealth's Eugene hospital asbestos removal project. **LINK**
10/30/25	KEZI	News Staff	End of Outdoor Burning 10/31 for Eug/Spring/Oak & UGBs **LINK**
10/30/25	KMTR	News Staff	End of Outdoor Burning 10/31 for Eug/Spring/Oak & UGBs **LINK**
10/30/25	KVAL	News Staff	End of Outdoor Burning 10/31 for Eug/Spring/Oak & UGBs **LINK**
10/30/25	KLCC	News Staff	End of Outdoor Burning 10/31 for Eug/Spring/Oak & UGBs **LINK**
11/4/25	KMTR	Gabrielle Bowman	Radius Recycling Fire Investigation **LINK**

Media Log

Date	Media	Person	Topic
11/13/25	Eugene Weekly	Christian Wihtol	E-Commerce facility public neighborhood meeting background **LINK**
11/14/25	Lookout Eugene Springfield	Ashli Blow	Delta Landfill Modify Permit for PM **LINK**

IGA Partners and LRAPA Partnership Check-Ins and Updates (Nov. to Dec., Ongoing)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, attended meetings with partners from the four cities (Cottage Grove, Eugene, Oakridge and Springfield) and Lane County commissioners who comprise LRAPA's intergovernmental agreement (IGA) stakeholders. These meetings help bolster relationships, provide stakeholders updates since our last meeting, and share developments in air quality regulations from the Federal, State, and local level and to answer any questions or concerns from IGA partners. Meetings were held with County Commissioner Trieger, Oakridge City Administrator James Cleavenger and Mayor Bryan Cutchen, County Commissioner Ceniga, and County Commissioner Buch.

Meet with City of Eugene City Manager's Office Director of Communications Elle O'Casey (Nov. 14th, City of Eugene)

Matt Sorensen, Public Affairs Manager, met with the City Manager's Office Director of Communications Elle O'Casey at Eugene City Hall for introductions and to explore partnerships and effective communication practices with our shared stakeholders.

EPA Smoke Management in the Northwest Fall Workshop (Nov. 19th, Online)

Travis Knudsen, Executive Director, and Matt Sorensen, Public Affairs Manager, attended the follow-up virtual Smoke Management in the Northwest Workshop hosted by EPA Region 10. Building on the discussions from our previous workshop in April. This event brought together land managers, air quality professionals, tribal and state partners, and public health stakeholders to continue advancing collaborative approaches to smoke and wildfire management across the region.

Presentation on Smoke School to the Citizens Advisory Committee (Nov. 25th, LRAPA Office)

Matt Sorensen, Public Affairs Manager, provided an interactive presentation on Smoke School, the training that LRAPA inspectors and regulated facility staff must complete every six months to perform Method 9 smoke opacity readings. The presentation helped CAC members understand this vital part of LRAPA's permit enforcement efforts and how the agency has adapted to virtual certification options while maintaining accuracy in opacity readings from permitted operations.

Rivers to Ridges (R2R) Ecological Burn Group (Dec. 3rd and Jan 7th, LRAPA Office)

Matt Sorensen, Public Affairs Manager, hosted the Rivers to Ridges ecological burn group led by Sara Worl, Long Tom Watershed Council, and Bryce Izlar, Willamalane, to reflect on the 2025 prescribed burn season and prepare for the 2026 season. The meeting was held in LRAPA's boardroom as part of our community outreach efforts.

Smoke Ready Communities Meeting w/ Univ. of Oregon Smoke Resource Center (Dec. 4th, Online)

This partnership meeting organized by the Oregon Smoke Resource Center brings together multiple community agencies that support Lane County as well as greater Oregon residents in response to wildfire and wood smoke. At this meeting the group heard from Oregon Health Authority and learned about their Air Quality and Health Outcomes dashboard launched in 2025.

Springfield Chamber After Hours Hosted by Connected Lane County (Dec. 9th, Connected Lane County)

Matt Sorensen, Public Affairs Manager, attended the event where numerous Springfield Chamber members met to network and learn more about the youth service and educational opportunities provided by Connected Lane County at their new Springfield site.

III. MAINTAINING REGULATORY EXCELLENCE

Aligns with Internal Process Perspective of the Balanced Scorecard framework and LRAPA's current goals 3 and 4—ensuring compliance with air quality standards through effective monitoring, permitting, and enforcement.

III.A. Stationary Source Permitting Progress & Efficiency

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for permit issuance timeliness, permit backlog rate, and area NAAQS compliance.*

Permitted Sources

- Currently 15 sources hold a Title V operating permit in Lane County.
- Currently approximately 275 sources hold an ACDP.

Permits in Queue			
Category of Permit Activity	**Title V**	**ACDP**	**Total In Queue**
New	0	2	2
Renewals	1	15	16
Modifications	4	2	6
Constructions	-	1	1
Terminated Permits	-	-	-

Stationary Sources Permits Issued, *Year-to-Date*

- Title V Operating Permits: 4
- Air Contaminant Discharge Permits: 25

Permits on public notice from November 1 to December 31, 2025

Source Name	Reason for Public Notice	Type of Permit
203147, Junction City Clean Fuels, LLC	Renewal	Standard Air Contaminant Discharge Permit (ST ACDP) on public notice October 13 – November 18, 2025.
202144, Delta Sand & Gravel Co. – Delta Landfill	Simple Technical Permit Modification to increase the plant limits on particulate matter.	Standard Air Contaminant Discharge Permit (ST ACDP) on public notice October 13 – November 17, 2025.
205108, Stella-Jones Corporation	Renewal	Standard Air Contaminant Discharge Permit (ST ACDP) on public notice October 21 – November 25, 2025.
203129, Bakelite Chemicals, LLC	Replace the existing natural-gas fired boiler (EU: B-1) with two new identical 15.753 MMBtu/hr natural-gas fired boilers (EU: B-2 and B-3)	Construction Air Contaminant Discharge Permit (C-ACDP) on public notice November 12 – December 17, 2025.
General Permit No. AQGP-003	General ACDP renewal for fiberglass lay-up and/or reinforced plastics composites production.	General ACDP renewal on public notice from November 24 – December 29, 2025.
200517, Eagle Veneer, Inc.	Type B State NSR Simple Technical Permit Modification for a veneer dryer replacement.	Standard Air Contaminant Discharge Permit (ST ACDP) on public notice December 8 – January 12, 2025.
207050 Rosboro Company, LLC - Springfield	Construct an additional laminated beam manufacturing plant.	Construction Air Contaminant Discharge Permit (C-ACDP) on public notice December 10 – January 14, 2025.

Permit Backlog as of December 31, 2025			
Permit Type	**Permits by Type**	**Permits Extended Administratively**	**Percentage of Total (%)**
Title V	15	0	0%
Standard	24	3	13%
Simple	26	1	4%
Total	**65**	4	**5%**

III.B. Asbestos Program Oversight

*This section supports **Goal 3** (**Public Health Protection and Air Quality Education**) initiatives related to operating the asbestos program, including inspections and rule updates. LRAPA protects public health from asbestos hazards through effective oversight and education.*

LRAPA administers the asbestos program in Lane County under title 43. This program regulates the handling, removal, and disposal of asbestos-containing materials to prevent public exposure to this hazardous substance. LRAPA reviews asbestos survey reports, processes abatement notifications, conducts inspections, and enforces compliance with asbestos regulations to protect workers and the public.

Asbestos Notices						*Year-to-Date↓*
Year	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**
Total Asbestos Abatement Notices	439	408	465	466	436	431

III.C. Enforcement

*This section supports **Goal 3** (**Public Health Protection and Air Quality Education**) metrics for enforcement action resolution and evaluations completed. The enforcement program ensures that regulations are followed, and violations are addressed.*

LRAPA's compliance program ensures that air quality regulations are followed by stationary sources, asbestos contractors, and the general public. This section provides an overview of enforcement actions taken during the reporting period, including notices of non-compliance, civil penalties, and case resolutions.

Sep. 1, 2025 to Sep. 30, 2025					
Category of Violation	**New**	**Follow-Up Action**	**Pending**	**Closed**	**Total**
Asbestos	-	-	1	-	**1**
Industrial	1	-	1	-	**2**
Outdoor Burning	-	-		1	**1**
Fugitive Dust	-	-	-	-	**-**
Home Wood Heating	-	-	-	-	**-**
Totals	**1**	**-**	**2**	**1**	**4**

Attachment No. 3: November/December 2025, Enforcement Actions Detail Report.

	2020	**2021**	**2022**	**2023**	**2024**	**2025**
Notices of Non-compliance and Warnings	15	21	24	19	9	18
Notices of Violation with Civil Penalties	26	17	24	15	5	12

IV. STRENGTHENING ORGANIZATIONAL CAPACITY

Aligns with Learning & Growth Perspective of the Balanced Scorecard framework and LRAPA's current goal 6—developing staff capabilities and improving operational systems.

IV.A. Staff Development & Agency Growth

*This section supports **Goal 6 (Organizational Excellence and Operational Efficiency)** metrics focused on staff retention, professional development, and employee satisfaction, essential for achieving operational excellence.*

LRAPA maintains a skilled workforce to carry out our mission of protecting air quality in Lane County. This section provides an overview of our current staffing levels, vacancies, and professional development activities. Our commitment to staff development ensures we have the expertise needed to address complex air quality challenges effectively.

Department	FTE	Vacancies
Administration	5.0	0.0
Operations	9.0	1.0
Finance	3.0	1.0
Technical services	2.0	0.0
Total	**19.0**	**2.0**
Agency at 89% of staffing capacity		

LRAPA currently maintains 19.0 FTE across four departments. We presently have 17.0 FTE filled, representing 89% of our authorized staffing capacity.

The agency is pleased to welcome Skyler Dean, who joined LRAPA on November 3rd as an Environmental Specialist 1. Skyler brings valuable air quality experience from her previous role with the State of Alaska's Air Quality Monitoring Division, where she focused on air monitoring, data analysis, technical report writing, and burn permit review. Her background in interpreting and implementing both state and federal air quality regulations, and her collaborative approach aligns well with LRAPA's mission, and she has already proven to be a strong addition to our team.

The agency will continue to hold two vacant positions as we navigate ongoing federal budget uncertainty. The cautious approach maintains financial flexibility while ensuring LRAPA can continue delivering essential air quality protection services to Lane County. The temporary payroll specialist contract arrangement continues to effectively support our finance department transition.

LRAPA remains committed to thoughtful workforce planning and staff development strategies that balance operational needs with fiscal responsibility during this period of federal budget uncertainty.

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Budget Law Training	2	February	Oregon Department of Revenue
Avoiding Communication Pitfalls	1	February	Express
Basic Inspector Training	3	March	WESTAR
Accounts Receivable: Common Routines	1	March	Caselle
Fred Pryor Customer Service Training	1	April	Pryor Learning
Intro to Environmental Enforcement training	2	April	Western States Project

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Essential Skills Workshop	1	April	Springfield Chamber: Work ready
Community Connect Portal	1	April	Caselle
Workplace Safety: Active Violence Incident	17	May	City of Springfield, Police
New Source Review Process Steps	5	May	Department of Environmental Quality
Incinerators	3	May	WESTAR
Industrial Boilers	5	May	WESTAR
Electrostatic Precipitators	3	May	WESTAR
Ask Us Anything Air Quality	5	May	Department of Environmental Quality
Balancing Payroll Transmittals	1	May	Caselle
Complying with Grants	2	May	Environmental Protection Agency
ASAP Grant Payment Portal training	1	May	US Treasury
Payment Requests in ASAP	1	May	US Treasury
PERS Summer Webinar: Understanding your statement, voluntary contributions and Q&A	1	June	Employer Service Center (ESC)
Caselle: Payroll-Supplemental & Termination checks	1	June	Caselle
Caselle: New Online Payment Portal Management	3	June	Caselle
Ask Us Anything Air Quality	5	June	Department of Environmental Quality
WESTAR Effective Permit Writing course	2	July	WESTAR
EPA Annual Regional State & Local Air Dispersion Modeling Conference	1	July	Environmental Protection Agency
Oregon Annual Asbestos Retreat	2	August	Department of Environmental Quality
WESTAR TOXIC 231	1	September	WESTAR
EPA International Emissions Inventory Conference	2	September	Environmental Protection Agency
OSBEELS Symposium	1	September	Oregon State Board of Examiners for Engineering and Land Surveying
The Good, the Bad, and the [Redacted]: Navigating Oregon's Public Record's Law	1	September	Oregon Public Records Board & Lewis & Clark Law School
PERS: Reporting Resources & Top 10 Tips for Reporting Success	1	October	Oregon Public Employees Retirement System
Fall Air Quality Forum	6	October	Department of Environmental Quality
Engineering Licensure Trends, Legislative Challenges, and New Opportunities	1	December	American Academy of Environmental Engineers & Scientists

Staff Professional Development, *Year-to-Date*

Training	Participation	Completion Date	Provider
Elements of a Violation, Evidence of a Violation and Making Your Case	1	December	Western States Project
Permitting Practice & Principles	3	December	WESTAR Council
PERS: Reporting	2	December	Oregon Public Employees Retirement System
Caselle: AP Year-end 1099	3	December	Caselle
Caselle: Payroll Year-end W2	3	December	Caselle
Caselle: ACA 1095 Preparation	1	December	Caselle
NACAA AI Webcast	2	December	NACAA

Engineering Licensure Trends, Legislative Challenges, and New Opportunities (December 3rd, virtual)
This webinar explored key trends in engineering licensure in the United States, including recent changes to licensure exams and updates to requirements. It also addressed legislative challenges that impact engineering licensure and discussed opportunities for outreach to promote the value and importance of licensure in the engineering profession.

WESTAR Permitting Practice & Principles (December 9-11th, in-person/virtual)
Staff attended WESTAR Council's three-day online training on air quality permitting practice and procedures. This course provided staff with comprehensive training in methods and procedures for reviewing permit applications and preparing air quality permits.

Key topics covered included:

- **National Ambient Air Quality Standards (NAAQS) and attainment issues**
- **Permitting basics and potential to emit calculations**
- **Emission limitations and averaging times**
- **PSD and NNSR pre-construction permits**
- **Best available Control Technology (BACT)**
- **Title V operating permits**
- **Monitoring, recordkeeping, and reporting requirements**
- **New Source Performance Standards (NSPS)**
- **Compliance and enforcement considerations**

Elements of a Violation, Evidence of a Violation and Making Your Case (December 8th, Virtual)
Staff attended a 5.5-hour training focused on compliance determination and enforcement case development. The course covered three key areas: identifying all required elements of a violation before making noncompliance findings, including often-overlooked requirements such as statutes of limitation, intent, knowledge, and actual damages; gathering and managing evidence from multiple sources including site visits, agency files, government records, and internet resources, with guidance on identifying business organizations, property ownership, chain of custody procedures, and evidence handling for formal proceedings; and building enforcement cases from inspection preparation through documentation, detection avoidance strategies, information-gathering tools, enforcement options, and case presentation.

NACAA AI Webcast (December 9th, Virtual)
Staff attended a webcast to hear how the Bay area and New Mexico are using AI. The Bay area has created a template they use to do the initial review of permit applications (new/renewals/modifications). The information and documentation get uploaded into the template that then conducts a high-level review of the permit, determines which regulations apply, and associated fees. The permit writers review the documents and so far, have found them to be very accurate.

IV.B. Operational Improvements & Innovation

*This section supports **Goal 6** (**Organizational Excellence and Operational Efficiency)** metrics for technology adoption and systems modernization, enhancing our efficiency and effectiveness in serving Lane County.*

LRAPA is working to improve our systems and processes to enhance efficiency and effectiveness. These improvements support our ability to fulfill our mission and provide better service to the public. Current initiatives focus on technology upgrades, document management, and standardized procedures.

Current activities underway:

- **LINFO Database Upgrade:** LRAPA successfully transitioned to our central database system (LINFO) version 3.0 in summer 2025, which enhances our permit tracking, complaint management, and reporting capabilities. The system has been fully operational, and staff are actively using it while documenting bugs and identifying needed user-interface and functionality improvements. Progress on system enhancements was paused from June through October 2025 due to the retirement of LCOG's internal developer who maintained LINFO under contract.

  Recent progress includes LCOG engaging with select user interface updates and bug fixes. Additionally, LRAPA has identified a promising freelance developer candidate who is a former LRAPA employee with valuable institutional knowledge of our operational needs. This candidate is currently beginning to access the LINFO code base for assessment.

  Next steps include establishing an hourly contract with the freelance developer, followed by prioritizing enhancement items. Priorities will include user interface improvement requests not being routed to LCOG, as well as beginning development of an enforcement module within LINFO to better support compliance and enforcement workflows.

- **Standard Operating Procedures (SOPs):** Development of SOPs across all departments continues to progress well. Building on the foundational "SOP for SOPs" framework established in September, the agency has completed and implemented several critical administrative policies during November and December.

  The Administrative Manager finalized four comprehensive SOPs addressing key employment law compliance and operational areas:

  Telework Policy (revised v2.0, November 21) – Establishes guidelines for remote work arrangements, including position eligibility, work schedule requirements, and compliance with federal and state wage and hour laws

  Disability Accommodations (v1.0, November 12) – Formalizes LRAPA's commitment to ADA compliance through structured interactive processes and reasonable accommodation procedures

  Hours of Work & Overtime (v1.0, November 17) – Clarifies timekeeping requirements, overtime authorization, and compensatory time policies for compliance with FLSA

  Meal and Rest Periods (v1.0, October 22) – Ensures compliance with Oregon labor law regarding required breaks for non-exempt employees

V. ENSURING FISCAL RESPONSIBILITY

Aligns with Financial Stewardship Perspective of goal 7—managing financial resources effectively and transparently.

V.A. Budget Performance & Stability

*This section supports **Goal 7** (**Financial Sustainability and Transparency)** metrics for budget variance and maintaining adequate reserves (4 months of operating budget), ensuring LRAPA can fulfill its mission consistently.*

Please refer to the November 2025 financial update (Agenda item number 7).

FY26 Line Items to Note: These line items are above 91% of the budgeted spending to date. (Target spending to date is 43% as if November 30, 2025).

- **General Fund** – nothing to note.
- **Special Revenue Fund (Title V)** – nothing to note.
- **Grant Fund** – nothing to note.

FY26 Summary of Expenditures: **43%** of the year has elapsed **as of 11/30/25**, and spending is below that threshold in each of the LRAPA funds. These are the categories we must consider when asking the question "Were we below or over budget for the year?":

- **General Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **27%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **27%**
- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **32%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **29%**

Please Note: *At this time, no supplemental budget process is needed.*

Grant Fund Details as of 12/31/2025

- **Targeted Airshed Grant 1.0** (November 2019 – November 2025)
  - Total grant amount: $4,938,190
  - Spent to date: $4,938,190
  - Remaining grant balance: $0
  - Awaiting federal reimbursement (as of 12/31/25): $150,845.59
  - Percentage of grant awaiting reimbursement: 3%

- **Targeted Airshed Grant TAG 2.0** (January 2022 – August 2026)
  - Total grant amount: $2,739,425
  - Spent to date: $434,222.93
  - Remaining grant balance: $2,305,202.07
  - Awaiting federal reimbursement (as of 10/3/25): $26,537.64
  - Percentage of grant awaiting reimbursement: <1%

V.B. Financial Transparency & Reporting

*This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for financial reports provided to the Board (target: monthly) and timely audit completion (target: before December 31). Transparency in financial matters builds trust with our stakeholders and ensures accountability.*

Fiscal Year: 2025-2026	Status	Completion Date
Budget FY26	Adopted	May 2025
Prior Year Audit - FY25	In progress, Isler is wrapping up	Expected January 2026
Auditor's Presentation	Scheduled	February 2026 BOD Meeting

Auditor Selection Process: At the November 2025 Board meeting, the Board requested that LRAPA conduct a competitive procurement process for audit services. Under LRAPA's Public Contracting Rules (Title 1, Section 1-025), audit services are classified as "Personal Services" because they require specialized professional skills and licensure.

For a Personal Services contract of this value (~$40k annually), LRAPA's minimum procurement requirements allow for either of the following options:

Procurement Method	Process	Level of Competition	Timeline
Informal Written Quotes	Obtain at least 3 written quotes based on a written scope of work; award to vendor that best serves LRAPA's interests	Competitive but streamlined	**Written Quotes:** Faster process (2-3 weeks), lower administrative burden, adequate competition through direct solicitation to qualified firms.
Formal Request for Proposals (RFP)	Public advertisement (at least 5 days before closing); formal RFP document with evaluation criteria; public notice of intent to award with protest period	Fully competitive and transparent public process	**Formal RFP**: Longer process (6-8 weeks), higher administrative effort, broader public competition through advertisement, greater transparency.

Staff will proceed with the method that best aligns with the Board's objectives for competition, transparency, and administrative efficiency. The procurement will be completed in time to allow the selected auditor to begin fieldwork for the FY26 audit as scheduled.

VI. BOARD CALENDAR

A tentative review of upcoming initiatives, events, and board business.

2026	2027
January – Preview upcoming appointments on board and committees. – City of Eugene Public Health Standards Code Amendments – Director's Contract Approval **February** – Oakridge Air Update – FY'25 Audit Report & Presentation – Appoint new Budget Committee members, and appoint Budget Officer – Elect the Board Chair and Vice-Chair **March** – Budget Committee Meeting for FY'26-27 **April** – Budget Committee Meeting for FY'26-27; Approve Budget – Executive Director's Performance Evaluation Process **May** – Public Hearing of FY'26-27 Approved Budget, Board Adoption – Oakridge Air Update **June** – Outdoor Burning Season Review **July** – Rulemaking Review – Review PERS UAL Liability & Investment Strategy **August** – No Meeting **September** – Review Legislative Short Session. – Review Local Partner Dues Calculation for FY'26-27 – Wildfire Smoke Management Season Update – Annual Review of Board Designated LGIP Account **October** – Approve Local Dues Calculation for FY'26-27. – Smoke Management Season Update/Review **November** – Audit Update, FY'26-27 – Home Wood Heating Season Update **December** – No Meeting	**January** – Preview upcoming appointments on board and committees. – Oakridge Air update **February** – Appoint new Budget Committee members, and appoint Budget Officer – Elect the Board Chair and Vice-Chair **March** – Budget Committee Meeting for FY'27-28 **April** – Budget Committee Meeting for FY'27-28; Approve Budget – Executive Director's Performance Evaluation Process **May** – Public Hearing of FY'27-28 Approved Budget, Board Adoption – Oakridge Air Update **June** – Outdoor Burning Season Review **July** – Rulemaking Review – Review PERS UAL Liability & Investment Strategy **August** – No Meeting **September** – Review Legislative Long Session. – Review Local Partner Dues Calculation for FY'27-28. – Wildfire Smoke Management Season Update – Annual Review of Board Designated LGIP Account **October** – Approve Local Dues Calculation for FY'27-28. – Smoke Management Season Update/Review **November** – Audit Update, FY'27-28 – Home Wood Heating Season Update **December** – No Meeting

VII. LRAPA STRATEGIC GOALS REFERENCE SHEET

These ongoing and sustained goals are designed to ensure comprehensive performance management across four key perspectives. This reference sheet provides an overview of each strategic goal and its associated performance metrics.

MISSION: To protect public health, quality of life and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.

VISION: Community partners working together to ensure clean air for everyone.

GOAL 1: Public Health Protection and Air Quality Education

Protect public health through air quality initiatives and foster community engagement via educational programs, prompt response to public concerns, and efforts to ensure equitable protection from air pollution for all communities.

Lag Indicators	Lead Indicators
- % of days in "Good" or "Moderate" AQI categories by monitoring location (target: 95% annually) - Number of days with PM2.5 or PM10 exceeding NAAQS 24-hour standards (target: 0) - % of complaints responded to (target: 95%)	- Number of educational events/programs conducted quarterly (target: 2 per quarter) - Number of wood heating advisories issued (target: prior to 150 AQI in metro) - Email listserv growth (target: >3% increase annually)

GOAL 2: Enhanced Wildfire Smoke Preparedness

Address the increasing threat of wildfire smoke intrusions to public health in Lane County through public education, collaboration with local jurisdictions, and enhanced monitoring and communication during wildfire events. In addition to seeking funding avenues which directly support this new and growing smoke management service need.

Lag Indicators	Lead Indicators
- Response time to publish smoke advisories during events (target: before 1pm on days needed)	- Maintain LRAPA supported commercial air sensors in Lane County (target: approximately 75) - State smoke advisory engagement (target: 100% participation)

GOAL 3: Public Health Protection and Air Quality Education

Ensure compliance with National Ambient Air Quality Standards (NAAQS) and other health-based benchmarks, manage air quality permits for regulated sources, and implement best practices in emissions control, balancing economic development with environmental protection through rigorous permitting processes.

Lag Indicators	Lead Indicators
- % of area in compliance with NAAQS standards (target: 100%) - % of permits issued within target timeframes (target: 90%) - Permit backlog rate (target: <20%)	- Number of annual Full Compliance Evaluations completed vs. EPA committed (target: 100%) - % of enforcement actions resolved within 6 months (target: 80%)

GOAL 4: Regional Air Monitoring and Analysis

Collect, analyze, and report comprehensive air quality data across Lane County to inform policy decisions, alert the public, and track long-term air quality trends.

Lag Indicators	Lead Indicators
- % data completeness for monitoring network (target: >95%) - Timeliness of data reporting to the public and EPA (target: 100% on schedule)	- % of monitors calibrated on schedule (target: 100%) - % uptime for real-time data systems (target: 98%) - Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)

GOAL 5: Partnerships and Interagency Coordination

Build and maintain strong relationships with various stakeholders, including industry, local jurisdictions, and community groups, to foster collaboration, improve communication, and ensure that LRAPA's work is responsive to community needs and concerns.

Lag Indicators	Lead Indicators
- Number of industry outreach initiatives completed annually (target: 1 per year) - Number of community outreach initiatives completed annually (target: 1 per year) - Number of partner outreach engagements completed annually (target: 5 per year)	- Diversity of inter-agency meetings attended (target: prioritize local, then state, then federal engagements) - Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%) - Communication frequency with key stakeholders (target: Quarterly communication) - Number of council presentations delivered (target: 1 per jurisdiction annually)

GOAL 6: Organizational Excellence and Operational Efficiency

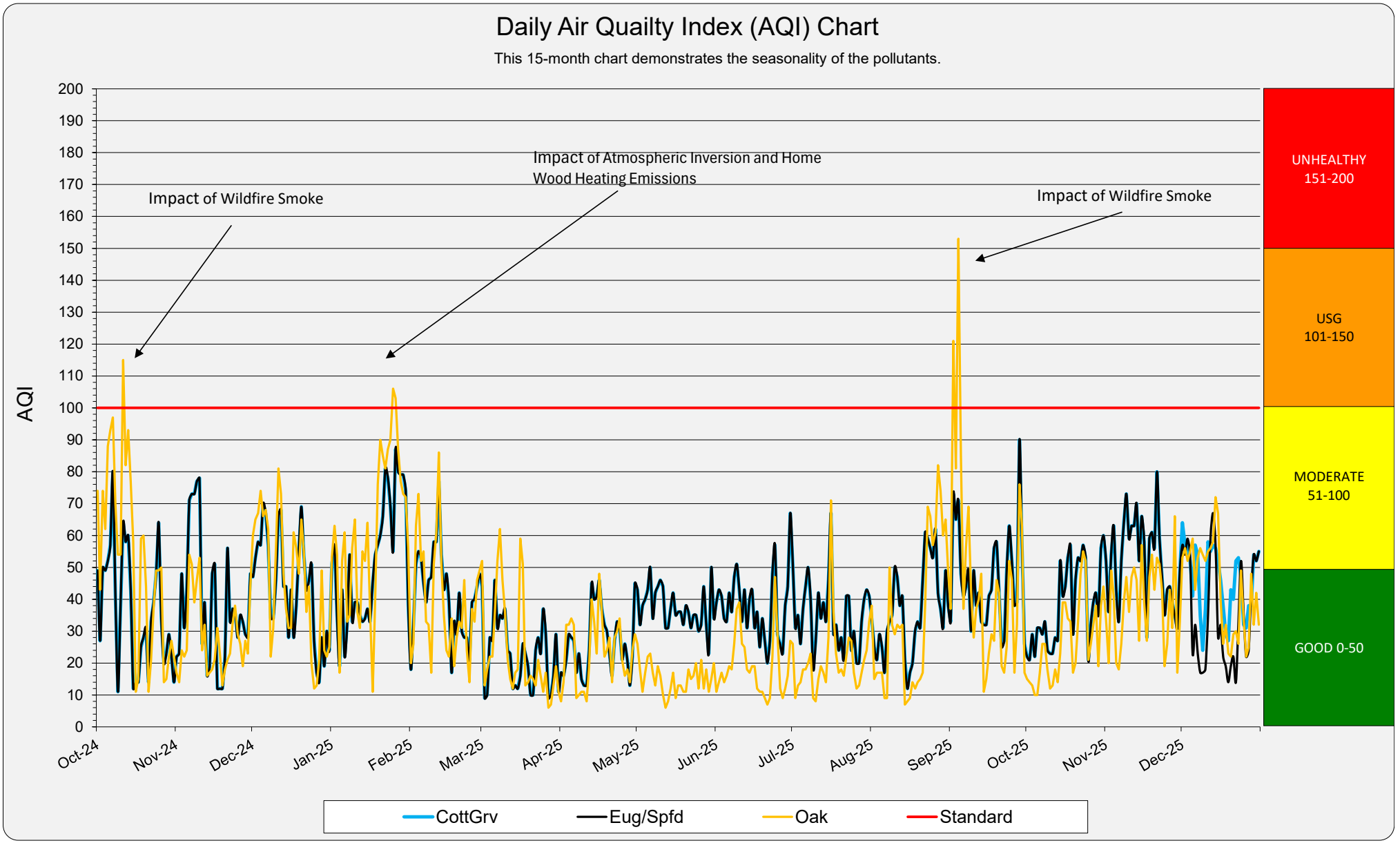
Strengthen LRAPA's internal systems, workflows, and operational capacity through technology integration, process improvement, and staff development to enhance organizational effectiveness and service delivery.

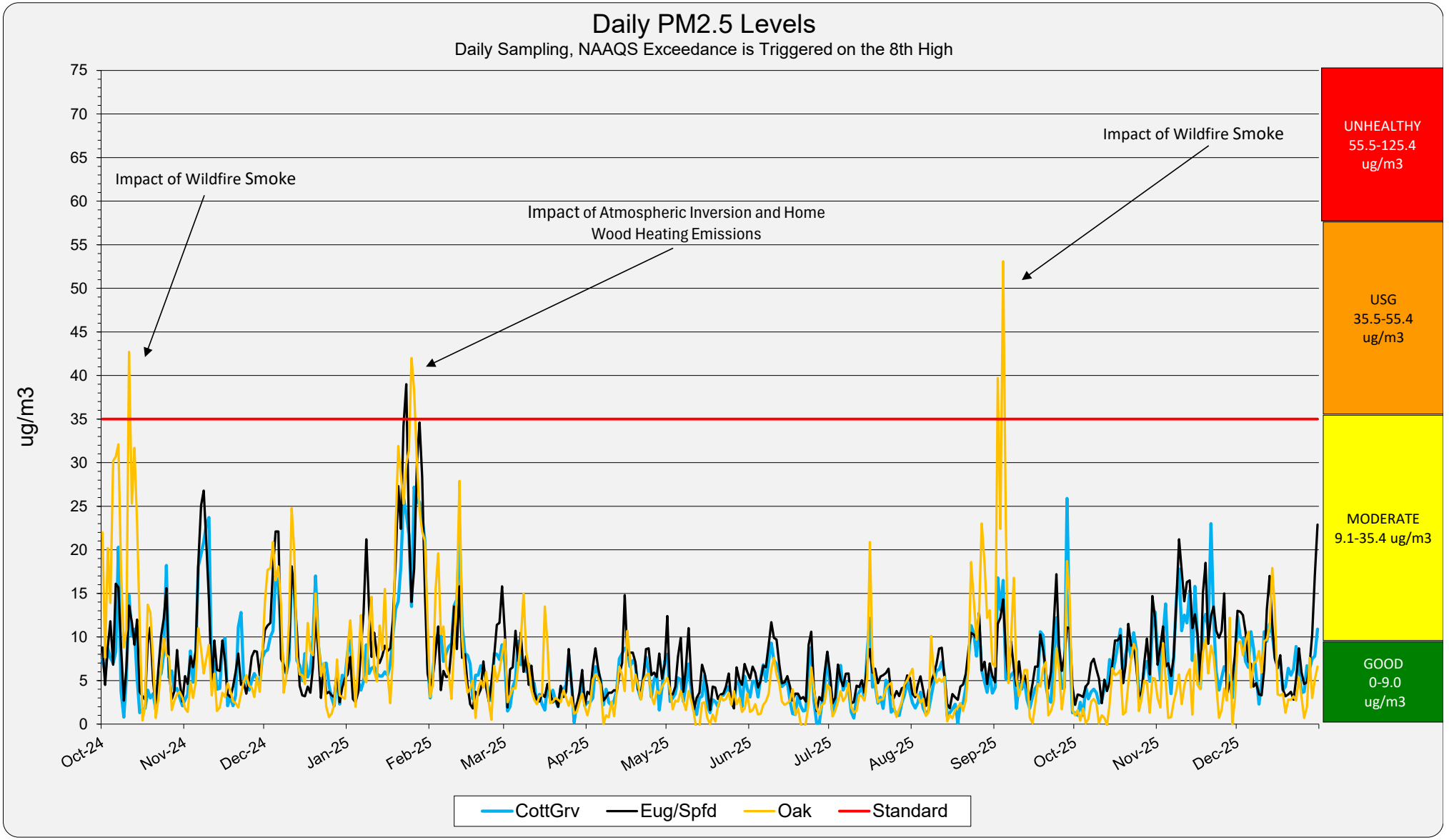
Lag Indicators	Lead Indicators
- Employee satisfaction/engagement scores (target: 85% satisfaction) - Staff retention rate (target: >85% annually) - % completion of internal systems modernization (target: 100% of planned upgrades, e.g. LINFO)	- Number of staff professional development training completed (Target: 2 per staff per year) - Number of staff utilizing advancing technologies in workflows (target: > 50%)

GOAL 7: Financial Sustainability and Transparency

Ensure LRAPA's long-term financial stability and improve fiscal transparency through diversified funding sources, robust financial management practices, and clear communication of financial decisions to stakeholders.

Lag Indicators	Lead Indicators
- Reserve fund supporting annual operating budget (target: 4 months) - Budget variance (target: within 10% of planned)	- Number of financial reports provided to Board & public (target: monthly to Board) - Audit completed before state deadline (target: Dec. 31)


Daily Air Quailty Index (AQI) Chart
This 15-month chart demonstrates the seasonality of the pollutants.
AQI
Impact of Wildfire Smoke
Impact of Atmospheric Inversion and Home Wood Heating Emissions
Impact of Wildfire Smoke
UNHEALTHY 151-200
USG 101-150
MODERATE 51-100
GOOD 0-50
CottGrv
Eug/Spfd
Oak
Standard


Daily PM2.5 Levels
Daily Sampling, NAAQS Exceedance is Triggered on the 8th High
ug/m3
75
70
65
60
55
50
45
40
35
30
25
20
15
10
5
0
Impact of Wildfire Smoke
Impact of Atmospheric Inversion and Home Wood Heating Emissions
Impact of Wildfire Smoke
UNHEALTHY 55.5-125.4 ug/m3
USG 35.5-55.4 ug/m3
MODERATE 9.1-35.4 ug/m3
GOOD 0-9.0 ug/m3
Oct-24
Nov-24
Dec-24
Jan-25
Feb-25
Mar-25
Apr-25
May-25
Jun-25
Jul-25
Aug-25
Sep-25
Oct-25
Nov-25
Dec-25
CottGrv
Eug/Spfd
Oak
Standard

NEW/OPEN ENFORCEMENT ACTIONS DETAIL REPORT
11/1/2025 -- 12/31/2025
Report of open actions initiated since last report

NEW ENFORCEMENT ACTIONS:

1. AURORA INNOVATIONS, LLC / HYDROFARM (EUGENE)

   A. Violation: Allowed for particulate matter (pearlite fines) to become airborne and cause visible depositions on neighboring properties. This is a violation of permit condition of their Air Contaminant Discharge Permit 200053 (ACDP 200053) permit condition G4.

   B. Initial Action Taken: NON #3941 issued 10/02/2025

   C. Subsequent Action: PENDING

   D. Resolution: PENDING

   E. Source Type: ACDP – Fugitive Emissions

   F. Initiated By: COMPLAINT

PENDING (Enforcement actions issued prior to 11/1/2025 with no reporting action in the current reporting period):

1. DUST 2 DIAMONDS, LLC (SPRINGFIELD)

   A. Violation: Performed an asbestos abatement project without possessing a license to perform asbestos abatement; openly accumulated friable asbestos-containing materials.

   B. Initial Action Taken: NON #3908 issued 9/6/2024

   C. Subsequent Action: NCP #2024-3908 ($8,400) issued 9/6/2024; request for reduction approved and reduced to $4,800 with a payment plan of $100; payments are on schedule as of 12/31/2025.

   D. Resolution: PENDING

   E. Source Type: ASBESTOS

   F. Initiated By: INSPECTION

2. REMEDIOS ROMERO (COTTAGE GROVE)

   A. Violation: Respondent conducted the burning of prohibited materials, including painted wood, metal, tin cans, plastic bags, food waste, plastics fiberglass roofing and general household garbage in a burn barrel.

   B. Initial Action Taken: NON #3930 issued 08/06/2025

   C. Subsequent Action: NCP #2025-3930 ($1,019) issued 08/06/2025; no response, default order and judgment (DOJ) in process

   D. Resolution: PENDING

   E. Source Type: OUTDOOR BURNING

   F. Initiated By: COMPLAINT

CLOSED ENFORCEMENT CASES Enforcement closed in the current reporting period 11/1/2025 – 12/31/2025):

1. MICHAEL BJ CORDLE & ALEXANDRA LEVINE (SPRINGFIELD)

   A. Violation: Conducted outdoor burning of prohibited materials as a recreation fire.

   B. Initial Action Taken: NON #3942 issued 10/01/2025

   C. Subsequent Action: NONE

   D. Resolution: CASE CLOSED on 11/01/2025: Respondent was educated on recreational burning that includes manufactured logs for burning or clean dry firewood only.

   E. Source Type: RECREATIONAL FIRE

   F. Initiated By: COMPLAINT

Dear [Name],

I'm writing to invite you (or someone from your team) to learn more about the Lane Regional Air Protection Agency (LRAPA) Community Advisory Committee (CAC).

If you're unfamiliar, LRAPA is Lane County's air quality agency, protecting public health by issuing industrial air permits, managing outdoor burning and providing wood heating advisories.

Why You?

The CAC advises LRAPA's Board of Directors on issues impacting air quality and community health. Current members believe your expertise in [Area of expertise] would strengthen our committee's insights.

Time Commitment

The committee has 7-15 Lane County volunteers who meet monthly (usually the last Tuesday at noon, in-person or virtual). Snacks and drinks are provided too.

Check It Out?

Please consider joining us at our next meeting on [Date] at [Time] in [Location] to experience a meeting firsthand. I've attached the agenda. You can watch previous meeting recordings and read minutes HERE.

If you have questions, please contact me at [redacted] or [redacted] (call or text).

We hope you'll consider joining us.

Sincerely,

Kelly Wood
LRAPA CAC Chairperson

DRAFT