



AGENDA

LANE REGIONAL AIR PROTECTION AGENCY
MONTHLY BOARD OF DIRECTORS MEETING

THURSDAY JUNE 12, 2025

12:15 P.M.

Virtual Participation

Microsoft Teams

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Meeting ID: 240 733 233 033 8

Passcode: Us9rS9ft

In-Person Participation

LRAPA

1010 Main Street

Springfield, Oregon 97477

[Note: Start times for agenda items are approximate]

CALL TO ORDER:

1. **Call to Order/Roll Call (12:15 p.m.)**
2. **Adjustments to Agenda (12:15 p.m.)**
3. **Public Participation (time limited to three minutes per speaker) (12:20 p.m.)**

A. **Comments on an Item on Today's Agenda**

B. **Comments on a Topic Not Included on Today's Agenda**

(Note: This is an opportunity for the public to bring up unscheduled items. The Board may not act at this time but, if it is deemed necessary, place such items on future agendas. Issues brought up under this agenda item are to be limited to three minutes speaking time by the person raising the issue. If additional time is necessary, the item may be placed on a future agenda.)

4. **Comments from Board Members** *(Note: This is an opportunity for Board Members to bring up unscheduled items regarding today's public comments, and/or written/electronic comments they have received. The board may not act at this time but if it deems necessary place such items on future agendas.)*

5. **Approval of Meeting Minutes (12:25 p.m.)**

Action

A. Heather Gravelle

B. May 8, 2025 Meeting Minutes

C. Board Discussion

6. **Citizens Advisory Committee (12:30 p.m.)**

Action

A. Kelly Wood

B. Report

C. CAC Reappointments: Chris Cline & Peter Dragovich

- 7. Approval of Financial Report (12:35 p.m.)** *Action*
- A. Christina Ward
 - B. April 2025 Financial Report
 - C. Audit Report
 - D. Board Discussion
- 8. Federal Grant Status Update (12:45 p.m.)** *Information*
- A. Travis Knudsen & Christina Ward
 - B. Report
 - C. Board Discussion
- 9. EPA Office Changes & Potential Budget Adjustments (12:50 p.m.)** *Information*
- A. Travis Knudsen & Christina Ward
 - B. Report
 - C. Board Discussion
- 10. Outdoor Burning Season Review (1:10 p.m.)** *Information*
- A. Travis Knudsen & Matt Sorensen
 - B. Report
 - C. Board Discussion
- 11. Supplemental Environmental Projects (SEPs) (1:20 p.m.)** *Information*
- A. Travis Knudsen & Colleen Wagstaff
 - B. Report
 - C. Board Discussion
- 12. The Permit Life Cycle (1:35 p.m.)** *Information*
- A. Travis Knudsen & Max Hueftle
 - B. Presentation
 - C. Board Discussion
- 13. Directors Report (1:45 p.m.)** *Information*
- A. Travis Knudsen
 - B. Report
 - C. Board Discussion
- 14. Adjournment (2:00 p.m.)**

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LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA Nondiscrimination Coordinator at accessibility@lrpa-or.gov or by calling the LRAPA office at 541-736-1056.

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**BOARD OF DIRECTORS
MEETING MINUTES
MAY 8, 2025
MEETING VIA ZOOM / LRAPA OFFICE, SPRINGFIELD OREGON**

ATTENDANCE	
BOARD PRESENT:	STAFF PRESENT:
Howard Saxion, Chair	Travis Knudsen, Executive Director
Bryan Cutchen	Lance Giles, Technical Services Manager
Michael Johnston	Max Hueftle, Operations Manager
Matt Keating	Rachelle Nicholas, Administrative Manager
Dylan Plummer	Matt Sorensen, Public Affairs and Project Manager
Jim Settlemeyer	Colleen Wagstaff, Enforcement Manager
Alan Stout	Christina Ward, Finance Manager
	Heather Gravelle, Administrative Assistant
	Marcia Miller, Permit Writer
	Mandy Ramirez, Field Inspector / Compliance Officer
	Robbye Robinson, Finance Specialist
BOARD ABSENT/EXCUSED:	OTHERS PRESENT:
Jared Hensley	Kelly Wood, CAC Chair
David Loveall, Vice-Chair	Jim Daniels, CAC Member
AGENDA	ACTION
REGULAR MEETING	
1. Call to Order.	Chair Howard Saxion called the regular meeting to order at 12:15 p.m.
2. Adjustments to the Agenda.	None.
3. Public Participation.	
A. Comments on an Item on Today's Agenda.	None.
B. Comments on a Topic Not Included on Today's Agenda.	None.
4. Comments from Board Members.	Director Settlemeyer thanked Travis Knudsen , Executive Director, and Matt Sorensen , Public Affairs & Project Manager, for providing an LRAPA overview at a recent City of Cottage Grove Council meeting.

	Board members participating via Zoom noted that the audio was very low, making it difficult to hear the proceedings. Staff apologized and committed to investigating the cause and resolving the issue before the next Board meeting.
5. Approval of Meeting Minutes.	MOTION: Director Johnston moved, and Director Plummer seconded to approve the April 10, 2025 Meeting Minutes. The motion passed unanimously.
6. Citizens Advisory Committee.	Kelly Wood , Chair of the Citizens Advisory Committee (CAC) provided the Board with an overview of the April 29, 2025 CAC meeting.
7. Approval of Financial Report.	Christina Ward , Finance Manager, presented the Board with the March 2025 financial report and audit update. MOTION: Director Johnston moved, and Director Plummer seconded to approve the March 2025 Financial Report. The motion passed unanimously.
8. Public Hearing Adoption of Proposed FY 25-26 Budget.	Chair Saxion stated that a public hearing was being conducted to discuss the proposed FY 25-26 LRAPA budget. He then requested Ms. Ward provide a summary of the budget, and any revisions which she did. Chair Saxion thanked staff, the Budget Committee, and Board members for their diligent efforts and contributions to the budget development process. Chair Saxion opened the public hearing for the proposed FY 25-26 budget at 12:34 p.m. He subsequently requested confirmation from staff regarding the publication of the hearing notice. Mr. Knudsen affirmed that as per the Oregon Local Budget Law, the notice was published on LRAPA's webpage and published in the Register Guard on April 25, 2025 and the affidavit of publication was included in the record. Chair Saxion asked if there was anyone who was present or online that wished to speak on the matter; no one was. Chair Saxion closed the public hearing at 12:36 p.m. and asked for Board member comments; there were none. Chair Saxion noted that before proceeding with budget adoption, the Board must determine whether any public comments received were substantive. However, since no

	written or oral comments were received, this procedural requirement was unnecessary.
9. Resolution 25-02 Adopting FY 25-26 Budget.	MOTION: Director Johnston moved, and Director Plummer seconded to approve Resolution 25-02 Adopting the FY 25-26 LRAPA Budget. The motion passed unanimously.
10. Oakridge Air Update.	<p>Grace Thirkill, Climate and ESG Consultant, Parametrix, provided the following updates:</p> <ul style="list-style-type: none"> • TAG 1.0 deadline approaching on November 30, 2025, with the team focused on spending remaining funds and preparing for closeout. • Home heating upgrade program exceeding targets with 112 homes enrolled and 69 completed homes, with increases in wood stove (75), electrical heat (86), and weatherization (72) upgrades. • Leveraging additional funding including \$750,000 OHA Healthy Homes Grant and an Innovative Finance for National Forests Grant for biomass utilization. • Brock's Wood Lot celebrating their 2nd anniversary operating the Community Firewood Program, having received two USFS grants for a wood-fired kiln and mill equipment. • Process improvements implemented including hiring Matt Hull as a second Residential Upgrade Coordinator and streamlining workflows. • Active community outreach with recent presentations to the Oakridge Soup Group, Northwest Air Quality Communicators, and Library Board, plus participation in the Tree Planting Festival. <p>The Board thanked Ms. Thirkill for her work and for the update.</p>
11. Federal Grant Status Update.	<p>Mr. Knudsen and Ms. Ward reported on the status of LRAPA's federal grant programs as of April 29, 2025.</p> <ul style="list-style-type: none"> • TAG 1.0 (through Nov 2025): \$4,938,190 total, with \$1,059,776.86 remaining and 0.7% awaiting reimbursement.

	<ul style="list-style-type: none"> • TAG 2.0 (through Aug 2026): \$2,739,425 total, with \$2,354,538.80 remaining and 0.8% awaiting reimbursement. • EJG2G Grant: Officially terminated by EPA on March 21, 2025, with a closeout deadline of July 20, 2025. \$954,680.85 of the \$997,622 total remains unspent. Discussion followed.
12. Cybersecurity Update and Response to DEQ incident.	<p>Lance Giles, Technical Services Manager, provided a report on LRAPA's cybersecurity measures following Oregon DEQ's April 2025 cyberattack. LRAPA's security system includes multi-factor authentication, network protection, endpoint detection, immutable data backups, and comprehensive email security.</p> <p>Mr. Giles noted key advantages over DEQ's system, particularly LRAPA's ransomware-specific protections, advanced threat detection, and active cyber intelligence sharing through the Multi-State Information Sharing and Analysis Center (MS-ISAC). He shared that potential security enhancements included Domain-based Message Authentication, Reporting and Conformance (DMARC) implementation, Cybersecurity and Infrastructure Security Agency (CISA) tabletop exercises, and a more comprehensive incident response plan.</p> <p>Director Stout shared that he had recently conducted a cybersecurity audit at his company. He indicated that the auditor suggested utilizing ChatGPT to review cybersecurity policies for thoroughness, as insurance providers could reject claims if adequate protocols were not in place. Discussion followed.</p>
13. Directors Report.	<p>Mr. Knudsen provided a detailed review of the revised Directors Report, which included air quality index data and statistics, complaint investigations, enforcement actions and civil penalties, ongoing enforcement cases, asbestos abatement notifications, permit issuances, and public outreach activities. Discussion followed.</p> <p>Chair Saxion noted that if any of the Board members had any information needs or requests from staff to let Mr. Knudsen know. He then announced that LRAPA's grand re-opening event was today and the official ribbon cutting ceremony would begin at 2:00 p.m., but people were</p>

	welcome to drop by anytime between 2:00 p.m. and 4:00 p.m. to see the newly remodeled facilities.
14. Adjournment of LRAPA Board Meeting.	Chair Saxion adjourned the LRAPA Board meeting at 1:45 p.m.

(Minutes recorded by Heather Gravelle)



**CITIZENS ADVISORY COMMITTEE
MEETING MINUTES
APRIL 29, 2025
MEETING VIA ZOOM / LRAPA OFFICE, SPRINGFIELD OREGON**

ATTENDANCE	
COMMITTEE PRESENT:	LRAPA STAFF PRESENT:
Kelly Wood, Chair	Travis Knudsen, Executive Director
Evelina Davidova-Kamis, Vice-Chair	Max Hueftle, Operations Manager
Chris Cline	Rachelle Nicholas, Administrative Manager
Jim Daniels	Matt Sorensen, Public Affairs & Project Manager
Peter Dragovich	Heather Gravelle, Administrative Assistant
Michael Koivula	
Ben Larson	
Paul Metzler	
Teresa Roark	
COMMITTEE ABSENT/EXCUSED:	OTHERS PRESENT:
None	Matt Nida, Rosboro
	Karen May

AGENDA	ACTION
REGULAR MEETING	
1. Call to Order/Agenda Review.	Chair Kelly Wood convened the regular meeting at noon.
2. Public Participation.	None.
3. Board Meeting Overview.	Chair Wood and Travis Knudsen , Executive Director, provided updates from the April 10, 2025 Board meeting.
4. Enforcement Data Review & Communication (Final Review).	<p>Mr. Knudsen provided an overview of updates to the Director's Report based on feedback from the March CAC meeting. Changes include implementing a numbering system to track unique complaints, creating a new contextual notes section to explain complaint patterns, and adding "asbestos" as a new category.</p> <p>Following discussion, members agreed that unique complaint counts would be consistently tracked across all complaint types, not just those related to industry.</p>

	<p>Chair Wood requested that each violation include information about how it was identified—whether through routine site inspections, in response to public complaints, or by other means.</p> <p>Members sought clarification on the distinction between general air quality and unknown complaints. Mr. Knudsen explained that general air quality complaints typically involve identifiable sources such as wildfire smoke, while unknown complaints refer to those where the source cannot be determined.</p> <p>The Committee discussed enhancing the complaint tracking system through additional qualifiers to provide more detailed insights and recommended adding clear definitions for categories to ensure consistent classification and better understanding of the reported data.</p> <p>Additionally, Mr. Koivula inquired about the number of liens placed on properties and requested historical data regarding lien resolution. Mr. Knudsen confirmed staff would provide the information at the next meeting.</p>
<p>5. Roundtable.</p>	<p>Paul Metzler noted that the new administration had announced a reduction in smog control devices on heavy trucks. He explained that these changes would be reflected in PM2.5 measurements and inquired whether heavy trucks constitute a significant portion of emissions within LRAPA's jurisdiction.</p> <p>Mr. Knudsen responded that transportation was the largest sector of emissions and the LRAPA monitors would reflect any changes to the PM2.5 measurements but that it may be some time before any benefits were seen.</p> <p>Chris Cline noted an increase in burning activity this season, attributing it to ongoing cleanup of yard debris from last year's ice storm. He expressed concern about the extremely dry conditions over the past few months, reporting 1-2 fires occurring daily.</p> <p>Ben Larson raised concerns about the difficulty of meeting at noon, suggesting a potential change to increase engagement. He also expressed interest in a more detailed look at the budget at a future meeting.</p>

	<p>Peter Dragovich shared that Emerald Valley Electric Vehicle Association's Drive Electric Earth Day celebration was on Saturday, May 3, 2025 at Sheldon Community Center in Eugene from 10:00 a.m.-2:00 p.m.</p> <p>Evelina Davidova-Kamis commented about the strong odors from cologne and perfume, noting that dryer sheets were another possible source of intense fragrance.</p> <p>Jim Daniels suggested providing new members with a welcome packet that would include a copy of the bylaws, the current CAC roster with member contact information, and the most recent sets of meeting minutes.</p> <p>Matt Sorensen noted that LRAPA's grand re-opening event was on Thursday, May 8th. The official ribbon cutting ceremony will begin at 2:00 p.m., but people were welcome to drop by anytime between 2:00 p.m. and 4:00 p.m. to see the newly remodeled facilities.</p>
6. Adjournment.	<p>Chair Wood adjourned the Committee meeting at 1:00 p.m.</p>

(Minutes recorded by Heather Gravelle)

Citizen's Advisory Committee Application

Name: Chris Cline – Fire Suppression Agencies

Appointed: March 2022

Term expires: March 2025

In your view, what should be the primary focus of an advisory committee in influencing environmental policy? I think the focus of an advisory committee member should be to provide additional insights, expertise, and guidance to an organization pertaining to the organizations core mission (in this case, air quality issues). I think the value of an advisory member is the ability to give input free from any particular social/political influence or bias that could come with an elected or paid position.

What motivates you to join the advisory committee, and what unique contributions do you envision making? I was originally asked to participate based on my professional background and insights into burning/wildfire smoke. I consider it an honor to participate in my community and have enjoyed working in a collaborative effort with this group.

Please describe your level of familiarity with LRAPA, including any specific areas of interest? Components of the mission related to wildfire smoke, outdoor burning, influences of weather patterns on air stagnation, etc.

Are you involved in any other advisory boards, committees, neighborhood associations, or other community group? If so, please specify and describe your role and responsibilities in these organizations? N/A

What specific factors or aspects do you think are most important to consider when assessing how well LRAPA is doing its job? Leveraging a good mix of scientific data combined with a healthy interaction and feedback from Lane County citizens and businesses.

How do you keep yourself informed about the latest changes and updates in air quality regulations? Monthly CAC meetings and other internal documents that may surface within my daily profession.

Please provide a brief overview of your professional, educational, and volunteer experiences, focusing on how these experiences equip you to contribute to the Committee's work. I have 37 years of experience in the field of wild land fire suppression and fuels management. I also have previously served a term with LRAPA CAC.

This committee meets over the noon hour once a month, generally the last Tuesday. Are you available during this time? Yes.

Citizen's Advisory Committee Application

Name: Peter Dragovich - Community Planning

Appointed: March 2022

Term expires: March 2025

In your view, what should be the primary focus of an advisory committee in influencing environmental policy? Providing well-considered recommendations to the LRAPA Board of Directors.

What motivates you to join the advisory committee, and what unique contributions do you envision making? Regional air quality is an essential component of a healthy environment, which is the foundation of economic activity and quality of life. I would appreciate an opportunity to continue to contribute to the CAC.

Please describe your level of familiarity with LRAPA, including any specific areas of interest? I'm applying for a second term on the Committee and have been impressed with the commitment, depth and range of skills brought to the table by CAC members. My central interest area is finding ways to mitigate global heating.

Are you involved in any other advisory boards, committees, neighborhood associations, or other community group? If so, please specify and describe your role and responsibilities in these organizations? I volunteer with Community Television of Lane County by creating and programming and I keep current on local environmental issues particularly those reviewed by City and County elected officials.

What specific factors or aspects do you think are most important to consider when assessing how well LRAPA is doing its job? Public satisfaction with LRAPA as an agency and its' success at meeting statutory requirements.

How do you keep yourself informed about the latest changes and updates in air quality regulations? DEQ and ODOE mailing lists as well as monitoring environmental legislation under consideration by the State Legislature.

Please provide a brief overview of your professional, educational, and volunteer experiences, focusing on how these experiences equip you to contribute to the Committee's work. I worked in local government in Alaska and California both at the Planning Department and City Manager Department levels where job responsibilities included supporting and administering environmental programs and regulations. After retiring I served several terms on the Contra Costa County Hazardous Materials Commission (CA). My education includes degrees in Urban Planning and Public Administration.

This committee meets over the noon hour once a month, generally the last Tuesday. Are you available during this time? Yes.



	FY 23-24 YTD Actuals as of April 2024	FY 24-25 YTD Actuals as of April 2025	FY 24-25 Adopted Budget	FY 24-25 Budget Variance	FY 24-25 % of year elapsed (target %)
General Fund					
Revenues					
Federal & State Revenues	416,332	1,005,135	1,182,000	(176,865)	
Local Dues	231,693	203,500	203,500	0	
Permit Fees	1,257,948	1,383,324	1,336,592	46,732	
Other Revenues	80,679	198,922	54,900	144,022	
Transfers from Title V, Grant Fund, and AirMetrics	0	11,964	38,700	(26,736)	
Total Revenue Received	1,986,652	2,802,845	2,815,692	(12,847)	
Expenditures ^					
Personnel Services	1,509,780	1,482,828	1,967,600	75%	83%
Materials & Services	851,701	810,039	1,082,550	75%	83%
Capital Outlay	323,757	1,309,652	1,550,000	84%	83%
Contingency	0	0	30,000	0%	83%
Total Expenditures	2,685,238	3,602,519	4,630,150	78%	83%
General Fund Net	(698,586)	(799,673)	(1,814,458)		
Special Revenue (Title V)					
Revenues					
Permit Fees - Title V	608,919	797,563	775,300	22,260	
Total Revenue Received	608,919	797,563	775,300	22,260	
Expenditures ^					
Personnel Services	384,939	395,156	542,900	73%	83%
Materials & Services	14,204	9,947	12,200	82%	83%
Transfers to Gen Fund	0	0	38,700	0%	83%
Contingency	0	0	10,000	0%	83%
Total Expenditures	399,143	405,103	603,800	67%	83%
Special Revenue Net	209,776	392,460	171,500		
Grant Fund					
Revenues					
EPA TAG 1&2, and EJG2G	488,887	949,331	3,013,700	(2,064,400)	
Total Revenue Received	488,887	949,331	3,013,700	(2,064,400)	
Expenditures ^					
Personnel Services - All Grants	53,389	72,773	127,100	57%	83%
Materials & Services - All Grants	730,090	966,593	2,811,600	34%	83%
Capital Outlay - All Grants	20,054	24,946	0	>100%	83%
Transfers to Gen Fund - All Grants	0	11,964	0	>100%	83%
Contingency - All Grants	0	0	75,000	0%	83%
Total Expenditures	803,533	1,076,277	3,013,700	36%	83%
Grant Fund Net	(314,646)	(126,946)	(0)		
Total Expenditures - ALL FUNDS Consolidated	3,887,913	5,083,898	8,247,650	62%	83%
ALL FUNDS Net	(803,456)	(534,159)	(1,642,958)		
* % Spent is YTD Actuals divided by total FY Budget.: Red: 91% & above / Yellow: 81%-90% / Green: up to 80%					
**Column with % of Year Elapsed is Budget Variance % divided by time elapsed %: Red: 91% & above / Yellow: 81%-90% / Green: up to 80%					

Footnotes:

- The General Fund Capital Outlay expenses are currently at 84% of our budgeted spending for the fiscal year. However, this is to be expected as we have completed our remodel project. This line item will likely be spent in its entirety well before the end of the fiscal year. This has caused overall expenditures for the General Fund to total 78%, which is to be expected.
- The Special Fund (Title V) Materials & Services expenses are currently at 82% of our budgeted spending for the fiscal year. However, this line item is not expected to exceed the FY25 budget, as most expenses have already been incurred.
- In FY25 we did not budget for these line items, therefore the spending is over 100% due to this error. However, it will not cause the Grant Fund total expenditures to be over budget because we are extremely low in overall expenses within the Grant Fund.
- The All Funds Net line on this financial report represents the "Revenue - Expenses" amount. At the end of the fiscal year, if this amount is a positive amount, our reserves balance will be increased by this amount. If this amount is negative, we have dipped into our reserves for the year.



LANE REGIONAL AIR PROTECTION AGENCY MEMORANDUM

To: Howard Saxion, Chair and LRAPA Board Members

From: Christina Ward, Finance Manager

Date: June 12, 2025

Subject: FY 24 Audit Progress Update

STAFF REPORT

ISSUE STATEMENT

This staff report provides an update on the progress of LRAPA's FY24 Audit.

BACKGROUND INFORMATION

During Fiscal Year 2024, LRAPA implemented a new financial software, Caselle. Due to the software conversion and staffing changes throughout the year, the audit is behind schedule.

PROGRESS UPDATE

LRAPA was approved for an extension by the State of Oregon, with a new due date of 3/31/2025 for submitting our audit. We did not meet this deadline, but have finally completed the audit. The final draft of the FY2024 Audited Financial Statements and Independent Auditor's Report will be included in the July Board Packets.

Isler CPA is the auditing firm being used and they began work on the audit during October 2024. The auditors will make a presentation to the board during the board meeting on **June 12, 2025**.

FINDINGS UPDATE

This audit report reflects that the prior year findings have all been resolved and fully corrected. In addition, there is only one finding included for Fiscal Year 2024:

- **Finding: 2024-001 – Financial Statement Finding**
 - Not related to any prior findings
 - **Type of finding:** Internal control over financial reporting
 - **Severity:** Material Weakness (The two most common types of findings are Material Weaknesses and Significant Deficiencies. A material weakness is a deficiency in internal control over financial reporting that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected. A significant deficiency, while still requiring attention, is less severe than a material weakness and is important enough to merit attention by those responsible for overseeing the company's financial reporting.)
 - **Cause:** Conversion of accounting systems is a time intensive and complex process.



Procedures were not incorporated into that process to verify the integrity of the data migration.

- **Effect:** Adjustments of \$191,057 were required to correctly state balances reported for Fiscal Year 2024.
 - **Auditor's Recommendation:** Processes and procedures should be put in place for any future system conversions to verify the integrity and accuracy of the data migration process. These procedures should include verifying both trail balance amounts and subsidiary ledgers.
 - **Response:** To be provided by LRAPA. This draft is prepared and will be provided to the auditors for review and input before finalizing and submitting the response. A copy of this response letter will be included in the July Board Packets.
- **Federal Award Findings and Questioned Costs:** none

STAFF RECOMMENDATION

This is an informational item, and no formal motion is required. Staff recommends that the Board review this progress update and provide any feedback or guidance as necessary. We will continue to keep the Board informed of any significant developments.



LANE REGIONAL AIR PROTECTION AGENCY MEMORANDUM

To: Howard Saxion, Chair and LRAPA Board Members

From: Travis Knudsen, Executive Director

Date: June 12, 2025

Subject: Monthly Status Update - Federal Grant Programs – as of 6/4/2025

STAFF REPORT

ISSUE STATEMENT

This staff report provides the ongoing status update on LRAPA's federal grant programs as directed by the Board. The report includes financial information and progress updates for the Environmental Justice Government-to-Government (EJG2G) grant and Targeted Airshed Grants (TAG) supporting work in the Oakridge-Westfir area.

BACKGROUND INFORMATION

Following the Board's direction, LRAPA continues to administer federal grant programs provided that: (1) LRAPA maintains an active Terms and Conditions agreement for each grant, and (2) no more than 25% of any grant total is tied up in contractor payments or awaiting federal drawdowns.

FINANCIAL STATUS as of 6/4/2025

- **Targeted Airshed Grant 1.0** (November 2019 – November 2025)
 - Total grant amount: \$4,938,190
 - Spent to date: \$4,036,677.99
 - Remaining grant balance: \$901,512.01
 - Awaiting federal reimbursement (as of 6/4/25): \$0
 - Percentage of grant awaiting reimbursement: 0%
- **Targeted Airshed Grant TAG 2.0** (January 2022 – August 2026)
 - Total grant amount: \$2,739,425
 - Spent to date: \$395,220.04
 - Remaining grant balance: \$2,344,204.96
 - Awaiting federal reimbursement (as of 6/4/25): \$0
 - Percentage of grant awaiting reimbursement: 0%
- **EJG2G Grant – Terminated on 3/21/2025** (July 2024 – ~~June 2027~~ March 21, 2025)
 - Total grant amount: \$997,622
 - Spent to date: \$46,976.47
 - Remaining grant balance: \$0
 - Awaiting federal reimbursement (as of 6/4/25): \$11,426.54
 - Percentage of grant awaiting reimbursement: 1.1%
 - **IMPORTANT UPDATE** (March 21, 2025): The EJG2G grant has been officially terminated by the EPA. The deadline to close out the grant is 7/20/2025. The final reimbursement request will be made after the EPA reviews all closeout documentation.

STAFF RECOMMENDATION

This is an informational item, and no formal motion is required. Staff recommend that the Board review this monthly progress update and note the termination status of the EJG2G grant.



LANE REGIONAL AIR PROTECTION AGENCY MEMORANDUM

To: Chair Howard Saxion, and LRAPA Board Members

From: Travis Knudsen, Executive Director

Date: June 12, 2025

Subject: EPA Office Changes & Potential Budget Adjustments

STAFF REPORT

ISSUE STATEMENT

The Environmental Protection Agency (EPA) has initiated significant organizational restructuring and proposed substantial budget reductions that may impact LRAPA's federal funding and operational partnerships. This staff report provides an overview of these changes and their potential implications for LRAPA's operations and financial stability.

BACKGROUND INFORMATION

EPA Administrator Lee Zeldin has announced the most significant restructuring of federal air quality management since the agency's creation. Key changes include:

- **Office Eliminations:** EPA is dissolving the Office of Atmospheric Protection (OAP) and the Office of Air Quality Planning and Standards (OAQPS). OAQPS has guided national air quality policy since EPA's establishment in December 1970, serving as the primary office responsible for setting National Ambient Air Quality Standards (NAAQS) and developing air quality implementation strategies.
- **New Structures:** In their place, EPA is creating the Office of Clean Air Programs and the Office of State Air Partnerships, representing a fundamental shift toward state primacy in air quality decisions.
- **Timeline:** These changes are scheduled for completion by September 30, 2025.

Additionally, the current administration released its proposed FY 2026 budget in early March, which includes a 54.5% reduction to EPA funding. This high-level proposal will undergo extensive congressional review through summer 2025, with final approval targeted before the federal fiscal year begins on October 1.

FEDERAL FUNDING STATUS

While the proposed budget cuts are substantial, several factors suggest LRAPA's core federal funding remains stable.



1. **Section 105 and 103 Grants:** Traditional Clean Air Act grant programs show resilience. These programs received \$237.9 million in FY 2025 appropriations, a modest increase from \$235.9 million in FY 2024. However, these grants represent \$364,000 in funding for LRAPA's current FY'25 budget (excluding NW Airquest), which would be at risk if the proposed cuts are enacted.
2. **Historical Congressional Response:** During the previous Trump administration (2018-2021), Congress consistently rejected proposed deep cuts to EPA, restoring billions in funding each year.
3. **Bipartisan Support:** Clean air programs have traditionally garnered support across party lines, as air quality affects the health and well-being of all communities.

OPERATIONAL IMPACTS

The EPA reorganization presents both challenges and opportunities for LRAPA's operations. The dissolution of OAQPS represents a notable loss of institutional knowledge accumulated over five decades of air quality management. This office has been central in developing technical guidance, reviewing State Implementation Plans (SIP), and maintaining consistency in air quality standards across the nation. Without centralized expertise, state and local agencies may face uncertainty about technical guidance consistency across EPA regions. Additionally, the reduction in federal technical support for monitoring networks could complicate LRAPA's efforts to maintain dynamic and evolving air quality data collection and analysis capabilities required by the EPA.

However, the creation of the Office of State Air Partnerships may offer opportunities for more streamlined processes. Early expectations set by EPA Administrator Zeldin promise SIP approval processes that are more efficient, though potentially at the cost of reduced federal oversight. The shift toward greater state autonomy in air quality decision-making could provide Oregon DEQ and LRAPA with more flexibility in developing locally appropriate solutions, but it also places greater responsibility on state and local agencies to maintain rigorous standards without the traditional level of federal technical support and cohesive application.

FINANCIAL POSITION

LRAPA maintains a strong financial position that provides resilience in navigating potential federal funding changes.

1. **Diverse Revenue Sources:** As a fee-based organization, a significant portion of LRAPA's revenue comes from permits and fees that would be unaffected by federal budget changes.
2. **Financial Reserves:** LRAPA's current reserve levels provide breathing room to strategize long-term approaches through any federal funding fluctuations.
3. **Cost Management Measures:** Staff are actively implementing cost-saving strategies, including limiting step increases starting FY'26 and holding open an FTE operational position until federal budget clarity is achieved. These proactive measures help preserve resources while maintaining essential operations.



GOING FORWARD

LRAPA will continue to monitor federal developments while maintaining focus on our core mission. Staff will:

- Track the congressional budget process and advocate for continued Clean Air Act funding.
- Engage with the new Office of State Air Partnerships as it develops.
- Maintain strong relationships with IGA partners, Oregon DEQ and other state partners.
- Keep the Board informed of significant developments that may impact operations.
- Identify operational efficiencies and cost reduction opportunities to maximize the impact of available resources.

STAFF RECOMMENDATION

This is an informational item, and no formal action is requested of the Board at this time. Staff recommends that the Board review this information and provide any guidance on strategic priorities as LRAPA navigates these federal changes. Staff will provide updates as the federal budget process progresses and as EPA's reorganization impacts become clearer.



**LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM**

To: Chair Howard Saxion, and LRAPA Board Members

From: Travis Knudsen, Executive Director; Matt Sorensen, Public Affairs Manager

Date: June 12, 2025

Subject: Outdoor Burning Season Review

STAFF REPORT

ISSUE STATEMENT

This staff report provides an overview of LRAPA's 2024-2025 outdoor burning season and prepares the Board for heightened wildfire risks in the coming months. The outdoor burning season, which normally concludes on June 15, ended early this year when fire season began on June 7, 2025, as designated by the Lane County Fire Board and Oregon Department of Forestry.

BACKGROUND INFORMATION

LRAPA regulates outdoor burning in Lane County through Title 47, establishing the residential outdoor burning season from October 1 through June 15 annually. During this period, outdoor burning is permitted only on approved burn days and subject to specific geographic restrictions and conditions.

OUTDOOR BURNING COMPLAINT ANALYSIS

The following table summarizes outdoor burning complaints received during the 2024-2025 season:

Month	Outdoor Burning Complaints
June, 2024	28
July, 2024	15
August, 2024	13
September, 2024	5
October, 2024	30
November, 2024	36
December, 2024	28
January, 2025	26



February, 2025	21
March, 2025	20
April, 2025	23
May, 2025	39
Total	284

The data reveals predictable seasonal patterns, with complaint spikes occurring during the season opening (October), holiday periods (November-December), and the pre-fire season period (May). The May increase likely reflects residents attempting to complete burning before fire season restrictions take effect.

GOING FORWARD

Wildfire Season Outlook

Oregon faces a concerning wildfire outlook for 2025 despite favorable winter conditions. According to recent forecasts, the state enters fire season with exceptional snowpack (163% of normal) and minimal drought, yet officials predict conditions potentially more severe than 2024's record-breaking season that burned 1.9 million acres.

Key concerns for the 2025 fire season include:

- **Weather Transition:** NOAA forecasts above-normal temperatures and below-normal precipitation beginning in July, with drought conditions expected to develop across the Pacific Northwest
- **Fuel Loading:** Abundant winter moisture has promoted vegetation growth that will dry into hazardous fuel loads
- **Peak Risk Period:** September and October are identified as the highest risk months, when critically dry conditions combine with potential east wind events
- **Eastern Oregon Risk:** Areas east of the Cascades face above-normal fire risk beginning in July.

Smoke Response Protocol

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, which coordinates 22 agencies across federal, tribal, state, and local levels. The protocol activates when PM_{2.5} concentrations are forecast to reach 35.5 µg/m³ (AQI 101 - "Unhealthy for Sensitive Groups").

STAFF RECOMMENDATION

This is an informational item, and no formal action is required. Staff will continue to monitor air quality conditions throughout the fire season and coordinate with partner agencies through the



established smoke response protocols. The Board will receive updates on significant smoke events and air quality impacts as they occur.



**LANE REGIONAL AIR PROTECTION AGENCY
MEMORANDUM**

To: Chair Howard Saxion, and LRAPA Board Members

From: Travis Knudsen, Executive Director; Colleen Wagstaff, Enforcement Manager

Date: June 12, 2025

Subject: Supplemental Environmental Project Program Overview & Revitalization

STAFF REPORT

ISSUE STATEMENT

This staff report provides an overview of LRAPA's Supplemental Environmental Project (SEP) program, which allows enforcement respondents to undertake environmentally beneficial projects to partially offset civil penalties. While LRAPA has successfully utilized SEPs in the past, particularly in the early 2000s, the program has not been fully utilized in recent years. Staff seek to revitalize this program to provide tangible environmental benefits to Lane County communities while maintaining enforcement effectiveness.

BACKGROUND INFORMATION

A Supplemental Environmental Project is an environmentally beneficial project that an entity or person subject to an enforcement action *voluntarily* agrees to undertake as part of a settlement agreement to partially offset a civil penalty. The project must improve, protect, or reduce risks to public health or the environment beyond what would be achieved through compliance with applicable laws.

Legal Authority

LRAPA's authority to implement SEPs is grounded in:

- LRAPA Title 15-040, which grants discretion to compromise or settle civil penalties at appropriate amounts.
- Oregon Revised Statutes Chapter 468, specifically ORS 468.130(3) and (4), which allow penalty mitigation when respondents employ means to maintain compliance.
- LRAPA's delegated authority from the Oregon Environmental Quality Commission to administer and enforce air quality laws within Lane County.

Program Structure

The SEP program applies to enforcement actions where the assessed civil penalty is \$2,000 or greater. Under this framework, SEPs may offset up to 80% of assessed civil penalties, with at least



20% of the original penalty amount paid directly to LRAPA, and to be forwarded onward to Lane County's General Fund.

Projects must demonstrate a reasonable geographic or programmatic nexus to the violation, ensuring that environmental benefits are directed to affected areas. Importantly, all SEP projects must go beyond compliance requirements and provide additional environmental benefits that would not otherwise occur. The program recognizes eight categories of eligible projects, including pollution prevention, environmental restoration, community air monitoring, and other environmentally beneficial projects that address local air quality concerns.

It is important to note that LRAPA does not and cannot require participation in the SEP program; penalty payers voluntarily elect to pursue SEP opportunities after receiving information about the program when civil penalties are issued.

Community Benefits

The SEP program provides multiple benefits to Lane County communities by directing enforcement resources toward tangible environmental improvements. These projects create direct environmental improvements in areas affected by violations while supporting community-driven environmental initiatives. The program particularly emphasizes resources for vulnerable populations disproportionately affected by air quality issues, ensuring socially underserved considerations are made and addressed. Additionally, the flexibility built into the SEP framework allows communities to address their specific environmental priorities, whether that involves reducing woodsmoke impacts, improving emergency preparedness, or enhancing local air quality monitoring capabilities.

Financial Considerations

Under Oregon Administrative Rules, enforcement penalties not utilized for SEPs are transferred to the Lane County general fund. By revitalizing the SEP program, these enforcement dollars can instead be directed toward environmental improvements within Lane County communities, providing direct benefits to residents while maintaining LRAPA's enforcement authority.

LRAPA's annual enforcement collections typically range between \$35,000 and \$50,000, representing a promising opportunity to direct a portion of these funds toward community environmental improvements through the SEP program.

POTENTIAL SEP OPPORTUNITIES

Staff have identified potential SEP opportunities that align with community needs and air quality goals. Communities such as Oakridge and Cottage Grove have yard debris collection programs that reduce open burning and improve air quality. These programs are particularly valuable in areas where:

- Woodsmoke is a significant contributor to air quality problems.
- Ice storms or heavy snow events create substantial yard debris.



- Alternatives to burning may not be readily available or affordable to residents.

LRAPA has received interest in submitting SEP application in Oakridge in support of the yard debris program, which would provide chipping services to prevent open burning of vegetative material to offset funding loss with the termination of LRAPA's EJG2G grant in March 2025. Similarly, Cottage Grove accepts and chips yard debris following major winter storm events to reduce burning impacts.

PROGRAM IMPLEMENTATION

To ensure successful program revitalization, LRAPA has:

- Updated the SEP policy with clear eligibility criteria and evaluation procedures.
- Developed standardized application and evaluation forms.
- Created a framework for maintaining a pre-approved project list.
- Preparing to publish public outreach mechanisms through the LRAPA website.

STAFF RECOMMENDATION

This is an informational item, and no formal action is requested at this time. Staff will continue to develop and promote the SEP program to potential respondents and community organizations, maintain the pre-approved project list, and work with interested communities to develop qualifying projects. Staff is interested in Board feedback or guidance on program priorities and implementation strategies.



Director's Report for May 2025

Meeting Date: June 12, 2025
Department: Director's Office
www.lrapa.org

Agenda Item No. 13
Staff Contact: Travis Knudsen
541-736-1056 ext. 217

I. EXECUTIVE HIGHLIGHTS

Key accomplishments, challenges, and priorities from the past month.

May 2025 demonstrated strong operational performance with wonderful air quality throughout Lane County, where all day but one day registered as "Good" AQI across monitoring sites. LRAPA received 58 total complaints, with smoke-related concerns (46) accounting for 79% of all complaints. Our enforcement program managed 9 active cases, maintaining compliance oversight across industrial, asbestos, and residential sectors.

The agency achieved several milestones in May. First is the setting in motion our plan to transition to LINFO version 3.0 e, our central database system, in early June, which will enhance our permit tracking and reporting capabilities. Additionally, we filled an Environmental Coordinator II position following a competitive recruitment that attracted over 20 qualified candidates, bringing our staffing to 95% capacity.

Community engagement remains a prideful component of LRAPA's work. May included multiple educational initiatives. Staff presented air quality lessons to 64 fifth-grade students at Two Rivers Dos Rios Elementary, participated in the We Are Bethel Celebration engaging over 150 community members, and represented LRAPA at Oakridge's Wildfire & Disaster Preparedness Event. These outreach efforts, combined with the Smoke Ready Week social media campaign (June 9-13), strengthened public awareness about air quality protection and wildfire smoke preparedness.

Permitting operations continued to exceed targets with only a 5% permit backlog rate, well below our 20% threshold. The agency issued 8 outdoor burning letter permits and maintained strong asbestos program oversight with 44 inspections completed year-to-date. Financial performance remains solid with General Fund expenditures at 78% of budget through 83% of the fiscal year. Including the recognition of potential future financial support adjustments, and strategizing approaches to navigate any changes.

Looking ahead to June, we face important transitions including the early start of fire season (June 7th), requiring enhanced coordination with fire agencies and adjusted outdoor burning regulations. As we prepare for increased wildfire activity, LRAPA remains well-positioned to protect public health through strong partnerships, operational excellence, and proactive community engagement.

II. PROTECTING PUBLIC HEALTH & SERVING OUR COMMUNITY

Aligns with Customer/Stakeholder Perspective of the Balanced Scorecard framework and LRAPA's current goals 1, 2, and 5 which focus on public health protection, community engagement, and stakeholder relationships.

II.A. Air Quality Status & Trends for May 2025

*These metrics support **Goal 1 (Public Health Protection and Air Quality Education)** and **Goal 4 (Regional Air Monitoring and Analysis)**, tracking our performance against targets for "Good" and "Moderate" AQI days, data completeness, and timely reporting).*

May 2025

Site	Date	Max AQI	Pollutant
Eug/Spfld	1-May-25	52	PM
Oak	1-May-25	26	PM
CottGrv	6-May-25	50	O3

AQI	Eug/Spfld	Oak	CottGrv	AQI Range	PM2.5 Range, ug/m3	Ozone Range, ppb
Good	30	31	31	0-50	0-9	0-54
Moderate	1	0	0	51-100	9.1-35.4	55-70
USG	0	0	0	101-150	35.5-55.4	71-85
Unhealthy	0	0	0	151-200	55.5-125.4	86-105
Very Unhealthy	0	0	0	201-300	125.5-225.4	106-200
Hazardous	0	0	0	301+	225.5+	201+

Attachment No. 1: Air Quality Index (AQI) charts for Lane County (May 2025)

Attachment No. 2: PM2.5 index charts for Lane County (May 2025)

II.B. Community Response & Complaint Resolution

This section supports **Goal 1 (Public Health Protection and Air Quality Education)** metrics for complaint response to demonstrates our commitment to addressing community concerns promptly and effectively.

The number of unique complainants Industry complaints are noted in “(#)”.

May 1, 2025, to May 31, 2025		Category	2020	2021	2022	2023	2024	2025
Smoke complaints: 46		Dust	17	26	12	7	8	1
41 - Outdoor Burning (37)		Ag Burning / Spraying	2	7	2	3	3	0
3 - Home Wood Heating (3)		General Air Quality	4	8	1	25	32	18
1 – Recreational Fire		Home Wood Heating	74	57	67	52	39	34
1 – Slash Fire		Industry	100	336	198	97	75	40
Industry: 5		Outdoor Burning	423	243	292	254	253	131
3 – International Paper (3)		Slash Burning	12	10	6	12	9	1
1 – Clover Custom Cabinets		Asbestos	15	9	22	10	12	13
1 – Swanson Group Mfg. LLC		Miscellaneous	44	31	80	62	91	43
Asbestos: 3		Unknown	74	71	45	65	79	44
		Total:	765	798	725	587	601	325
Miscellaneous: 4		*Notes: LRAPA received more complaints in May compared to April: Smoke complaints increased from 28 to 46, while miscellaneous complaints decreased from 9 to 4.						
1 – Cologne/Perfume Odor								
1 – Burning Plastic Odor								
1 – Rotten Cabbage Odor								
1 – General Air Quality								
Total: 58								

II.C. Smoke Management & Wildfire Resilience

This section aligns with **Goal 2 (Enhanced Wildfire Smoke Preparedness)**, tracking our smoke monitoring, advisory issuance, and coordination with state agencies, as well as smoke management activities for outdoor burning and home wood heating.

Outdoor Burning, 2024-2025 Season

LRAPA regulates outdoor burning in Lane County to protect air quality and public health. Under Title 47, LRAPA has authority to regulate open burning practices, including determining when burns can occur. LRAPA aims to allow burning whenever possible while preventing air quality deterioration. Outdoor burning is only curtailed when monitoring or forecasts show potential for unhealthy air quality impacts.

Periods of Curtailment				
Start	End	Areas	Curtailment	Reason
November 1, 2024	March 1, 2025	Eugene/Springfield UGB; Oakridge	Full Prohibition	By Rule, Title 47-015(2)
November 28, 2024	December 6, 2024	Coastal Lane County	Full Prohibition	Air Stagnation
November 28, 2024	December 6, 2024	Rural Lane County	Full Prohibition	Air Stagnation
January 8, 2025	January 8, 2025	Coastal Lane County	Full Prohibition	Air Stagnation
January 8, 2025	January 9, 2025	Rural Lane County	Full Prohibition	Air Stagnation

Home Wood Heating, 2024-2025 Season

LRAPA regulates home wood heating under Title 16 to reduce PM2.5 emissions during periods of poor air quality. An advisory system (Yellow/Red Days) indicates when curtailment is needed. Yellow Day advisory request voluntary curtailment of wood burning except for those who depend on it as their primary heat source. Red Day advisories prohibit visible smoke from chimneys, with exemptions for economic hardship. Like outdoor burning, LRAPA only issues wood burning curtailment when air quality monitoring or forecasts indicate potential health impacts.

Periods of Curtailment		
Areas	Yellow Days	Red Days
Eugene/Springfield	15	1
Oakridge	9	2

For April 2025, no additional advisories were issued beyond those previously reported as air quality conditions remained favorable throughout the month.

Outdoor Burning Letter Permits, 2024-2025 Season

LRAPA has authority to issue outdoor burning letter permits under Title 47. These permits allow specified burning that would otherwise be prohibited. This program also supports ecological benefits of prescribed fire while protecting public health through strict oversight and timing. LRAPA coordinates closely with land managers to ensure burns are conducted with minimal air quality impacts.

Permit No.	Issue Date	Permittee	Location	Material	Volume
20B24-11-01	November 7, 2024	Mohawk High School - Jeff Little	308300 Wendling Road, Marcola	Miscellaneous debris	10 cubic yards
20B24-11-02	November 15, 2024	Thompson Timber Co	Territorial Road, Junction City	One time burn of forest slash debris	707 cubic yards
20B25-02-01	February 3, 2025	Creswell Church of the Nazarene	805 S Front Street, Creswell	Miscellaneous debris	42 cubic yards
20B25-02-02	February 20, 2025	McKenzie River Trust, c/o Brent Ross	Willamette Confluence burn Unit, Goshen	Land Clearing debris	50 cubic yards
20B25-02-03	March 10, 2025	Leisure Excavating – Gary Rose	Greengate Road - T19 R12 514, Dune City	Lane Clearing debris	130 cubic yards
20B25-04-01	April 28, 2025	Emerald Coalition	18707 Pataha Rd., Walton	Ceremonial Bonfire – clean dry wood debris	4 cubic yards
20B25-04-02	April 30, 2025	Schuyler Brown	Hwy 58 & Brabham Rd., Pleasant Hill	Ice storm cleanup of tree limbs and branches	10 cubic yards
20B25-05-01	May 8, 2025	Patrick Cartwright for Malk LLC	Cottage Grove Industrial Park, Cottage Grove	Lane Clearing debris	10 cubic yards

Wildfire Smoke Intrusions & Air Quality Advisories

LRAPA participates in Oregon's Wildfire Response Protocol for Severe Smoke Episodes, a coordinated system that connects federal, state, and local agencies during significant smoke events. LRAPA's role includes issuing local air quality advisories, coordinating public health messaging, and representing Lane County's interests in state-level response planning.

Air Quality Advisories Issued			
Start Date	End Date	Areas Affected	Primary Pollutant
07-08-2024	07-09-2024	Southern Willamette Valley	Ozone
07-26-2024	08-12-2024	Eastern Lane County	PM2.5
09-09-2024	09-11-2024	Eastern Lane County	PM2.5
01-27-2025	01-29-2025	Eastern Lane County	PM2.5/Woodstoves

Oregon Wildfire Response Protocol for Severe Smoke Episodes Meetings		
Date	Topic	Advisory Issued
07-19-2024	Coffee Pot & Ore Wildfires	Yes
07-22-2024	Coffee Pot & Ore Wildfires	Yes
07-26-2024	Coffee Pot & SW Oregon Wildfires	Yes
07-31-2024	Middle Fork Complex	Yes
08-02-2024	Middle Fork Complex	Yes
08-07-2024	Middle Fork Complex	Yes
08-09-2024	Battle Mountain Complex	Yes
08-12-2024	Battle Mountain Complex	No
08-14-2024	Battle Mountain Complex	No
08-16-2024	Battle Mountain Complex	No
08-19-2024	Battle Mountain Complex	No
08-30-2024	Willamette Complex South	No
09-04-2024	SE Oregon Wildfires	No
09-06-2024	SE Oregon Wildfires	Yes
09-09-2024	SE Oregon Wildfires	Yes
09-11-2024	SE Oregon Wildfires	Yes
09-13-2024	SE Oregon Wildfires	No
01-07-2025	Agency Smoke Coordination Review	n/a
01-08-2025	Agency Smoke Coordination Review	n/a

II.D. Community Outreach, Education, & Building Partnerships

*This section supports **Goal 5 (Partnerships and Interagency Coordination)** metrics for partner engagement and stakeholder communication, strengthening relationships with stakeholders and enhancing public understanding of air quality issues.*

Media Log			
Date	Media	Person	Topic
1/23/2025	KLCC	Rachael McDonald	Air stagnation and wood burning advisories
1/23/2025	KEZI	Ryan Bonham	Air stagnation and cleaner woodstove burning
1/28/2025	KEZI	Ryan Bonham	Air Quality Advisory E. Lane County and Red Advisory for Oakridge, Yellow EUG/Spring
2/28/2025	KEZI	Robert Desaulniers	Spring Outdoor Burning Season Opens and Tips on Safe Burning
2/28/2025	KMTR	News Staff	Spring Outdoor Burning Season Opens and Tips on Safe Burning
4/03/2025	Washington Post	Joshua Partlow and Amudalat Ajasa	EPA cutting more than \$1 Billion in EJ grant funds and impact on Lane County and other areas
4/24/2025	Lookout Eugene-Springfield	Ashli Blow	American Lung Association rates Eug./Spring 4 th worst air quality in US.
6/02/2025	KMTR	News Staff	End backyard burning June 7 th due to fire concerns
6/03/2025	Lookout Eugene-Springfield	Ashli Blow	Burn Ban to begin early in Lane County

J.H. Baxter Communication Meeting (May 15th, Virtual)

Matt Sorensen represents LRAPA at this monthly meeting between EPA and DEQ to discuss ongoing cleanup efforts at J.H. Baxter and discuss how the collective group will communicate progress etc. to the community. EPA

is approaching the end of their initial scope of work for the time critical removal action project. Visit https://response.epa.gov/site/site_profile.aspx?site_id=15559 for details and pictures on the project.

Eugene Parks Foundation- Preparing for Wildfire w/ Bart Johnson, Ph.D. (May 20th, Shedd Institute)

Matt Sorensen hosted an information booth for guests focusing on the air quality index (AQI) and resources available to the community through LRAPA. This event was to raise awareness on how best to prepare and understand the growing wildfire challenge in the northwest pacific. There were over 70 people in attendance and LRAPA had a promotional slide about the agency featured at the conclusion of Dr. Johnson's presentation. Other organizations in attendance included EWEB, Lane County Fire District, Lane County Public Health, Oregon Dept. of Forestry, South Willamette Prescribed burn Assoc, Eugene Springfield Fire, OSU Extension, Rivers to Ridges, and more.

Wildfire Pre-Season Coordination (May 28th & 29th, Virtual)

Matt Sorensen joined this wildfire season communication preparation meeting hosted by the Oregon Dept. of Environmental Quality. Also in attendance were multiple agencies that coordinate efforts during wildfire season: the EPA, National Weather Service, NOAA, Oregon Dept. of Forestry, Oregon Health Authority, and Lane County Public Health. The goal was to refine and prepare communication systems for the upcoming wildfire season and ensure we are organized and prepared for dealing with dynamic events and issuing air quality advisories. Topics included meeting protocol, timing of calls, and overall flow for responding to wildfires.

Two Rivers Dos Rios (TRDR) 5th Grade Air Quality Class Presentations (May 30th, TRDR Elementary Springfield)

Matt Sorensen was invited to present to all 5th grade students at Two Rivers Dos Rios Elementary School as part of their science education coursework. The one-hour presentation was delivered twice to a total of 64 students from two different 5th grade classes.

The students had already learned about climate change, greenhouse gases, and the atmosphere, providing a foundation for understanding air quality concepts. Matt's presentation built upon their knowledge by focusing on the interaction of human-made sources like car exhaust, industry, and woodstoves on air quality, in addition to natural sources like wildfires. The presentation emphasized the significant impact weather conditions have on air quality, including inversions during winter months and transporting wildfire smoke during the summer. To enhance the lesson, Matt brought a mini-BAM (Beta Attenuation Monitor) and Purple Air monitor, allowing students to see air quality technology up close.

We are Bethel Celebration (May 31st, Petersen Barn Eugene)



Matt Sorensen, Amanda Atkins, and Travis Knudsen helped represent LRAPA at the booth. The 'We are Bethel Celebration' is an annual family event featuring over 65 booths and includes fun activities, food trucks, and live performances from 12pm to 4pm. LRAPA's booth was located near DEQ and EPA's booths. LRAPA focused on helping guests understand air quality, the value

of home air purifiers during wildfire, identifying asbestos in their home, and signing up for LRAPA's newsletter. The spinning prize wheel was very useful in encouraging people to stop by the booth. LRAPA staff engaged with over 70 adults and 80 children throughout the day.

At the end of the event, the Active Bethel Community, led by Lin Woodrich, recognized the team of contractors performing the removal of hazardous materials at J.H. Baxter in conjunction with the EPA. They received cake and juice along with a thank you card and many heartfelt thank you's from community members.

Rivers to Ridges (R2R) Ecological Burn Group (June 4th, LRAPA Office)

Matt Sorensen help host the Rivers to Ridges ecological burn group led by Bryce Izlar from Willamalane and Sara Worl with the Long Tom Watershed Council to continue their preparation for the 2025 prescribed burn permit to LRAPA under the River to Ridges (R2R) banner. This meeting was hosted at LRAPA's boardroom as part of our community outreach efforts thanks to the recent remodel. They have submitted their application to LRAPA and permit processing will begin once payment is made.

End of Outdoor Burning Season June 6th & Fire Season Begins June 7th (June, Lane County)

Matt Sorensen received a phone call from Lane County Fire Board Chair Chief Steven Wallace on June 2nd and was informed that Oregon Department of Forestry and the Fire Board have decided to declare fire season starting Saturday June 7th due to numerous backyard fires requiring fire suppression and the upcoming heat and lack of precipitation. LRAPA issued a press release and sent an email to notify Lane County residents about the end date.

Smoke Ready Week June 9th to 13th (Social Media Campaign)

LRAPA helped raise awareness amongst Lane County residents about the importance of being prepared for wildfire season and avoiding the negative impacts from smoke by participating in community awareness campaign, Smoke Ready Week which numerous northwest air and health agencies participate in. For each day of the week, our campaign had a focus. Topics included the contents of wildfire smoke, the impact of smoke on your health, the importance of having a clean indoor air space, and what can be done to prevent smoke. The assets created by Rhizome were very helpful in making the campaign look professional and included gif animations.

NW Air Quality Communicators (NWAQC) Meeting (June 11th, Virtual)

Northwest Air Quality Communicators (NWAQC) is a cooperative group of regional air quality agencies that share and leverage their marketing and communication tools and messaging to improve communication and best practices in the air quality public communications field across the pacific northwest. Regular participation in this group helps LRAPA stay connected with regional partners and enhance its public outreach efforts. This meeting was focused on the marketing materials prepared by Rhizome Collaborative, a marketing company hired by NWAQC, to help prepare Smoke Ready Week (June 9-10, 2025) materials.

Oakridge's Wildfire & Disaster Preparedness Event (June 11th, City of Oakridge Horton Park)

Matt Sorensen represented LRAPA at the fifth annual Wildfire and Disaster Preparedness Expo in Oakridge. The event is organized by Oakridge Air, its goal is to help community members be better prepared for wildfire, smoke impacts, and prepared for natural disasters. There were activities for kids, numerous booths, and a film called Fire Lines highlighting how to minimize wildfire impacts was shown at the WAC. LRAPA messaging focused on raising awareness on using AQI to plan your day and urging use of indoor air purifiers as well as signing up for our newsletter.

III. MAINTAINING REGULATORY EXCELLENCE

Aligns with Internal Process Perspective of the Balanced Scorecard framework and LRAPA's current goals 3 and 4—ensuring compliance with air quality standards through effective monitoring, permitting, and enforcement.

III.A. Stationary Source Permitting Progress & Efficiency

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for permit issuance timeliness, permit backlog rate, and area NAAQS compliance.*

Permitted Sources

- Currently 15 sources hold a Title V operating permit in Lane County.
- Currently approximately 275 sources hold an ACDP.

Permits in Queue			
Category of Permit Activity	Title V	ACDP	Total In Queue
New	1	2	3
Renewals	1	15	16
Modifications	2	7	9
Constructions	-	-	-
Terminated Permits	-	-	-

Stationary Sources Permits Issued, Year-to-Date

- Title V Operating Permits: 2
- Air Contaminant Discharge Permits: 14

Permits on public notice from May 1 to May 31, 2025		
Source Name	Reason for Public Notice	Type of Permit
Emerald Forest Products, Plant #1	Renewal of Standard ACDP and Toxic Air Contaminant Permit Addendum (CAO)	Standard ACDP renewal. Off public notice 5/23/25. Issued 5/30/25.
Emerald People's Utility District - Short Mountain Generation Facility	Initial Title V Operating Permit	Title V Operating Permit. Off public notice 6/24/25.

Permit Backlog as of May 31, 2025			
Permit Type	Permits by Type	Permits Extended Administratively	Percentage of Total (%)
Title V	15	0	0%
Standard	24	3	13%
Simple	27	1	4%
Total	66	4	5%

III.B. Asbestos Program Oversight

*This section supports **Goal 3 (Public Health Protection and Air Quality Education)** initiatives related to operating the asbestos program, including inspections and rule updates. LRAPA protects public health from asbestos hazards through effective oversight and education.*

LRAPA administers the asbestos program in Lane County under Title 43. This program regulates the handling, removal, and disposal of asbestos-containing materials to prevent public exposure to this hazardous substance. LRAPA reviews asbestos survey reports, processes abatement notifications,

conducts inspections, and enforces compliance with asbestos regulations to protect workers and the public.

Asbestos Notices		Year-to-Date↓				
Year	2020	2021	2022	2023	2024	2025
Total Asbestos Abatement Notices	439	408	465	466	436	168
School Asbestos Abatement Notices (NESHAP)	25	20	16	17	21	3
Number of Asbestos Abatements Inspected (AHERA)	93	104	115	91	109	44

III.C. Enforcement

This section supports **Goal 3 (Public Health Protection and Air Quality Education)** metrics for enforcement action resolution and evaluations completed. The enforcement program ensures that regulations are followed, and violations are addressed.

LRAPA's compliance program ensures that air quality regulations are followed by stationary sources, asbestos contractors, and the general public. This section provides an overview of enforcement actions taken during the reporting period, including notices of non-compliance, civil penalties, and case resolutions.

April 1, 2025 to April 30, 2025					
Category of Violation	New	Follow-Up Action	Pending	Closed	Total
Asbestos	2	-	1	-	3
Industrial	1	2	1	-	4
Outdoor Burning	2	-	-	-	2
Fugitive Dust	-	-	-	-	-
Home Wood Heating	-	-	-	-	-
Totals	5	2	2	-	9

Attachment No. 3: April 2025, Enforcement Actions Detail Report.

	2020	2021	2022	2023	2024	2025
Notices of Non-compliance and Warnings	15	21	24	19	9	12
Notices of Violation with Civil Penalties	26	17	24	15	5	11

IV. STRENGTHENING ORGANIZATIONAL CAPACITY

Aligns with Learning & Growth Perspective of the Balanced Scorecard framework and LRAPA's current goal 6—developing staff capabilities and improving operational systems.

IV.A. Staff Development & Agency Growth

This section supports Goal 6 (Organizational Excellence and Operational Efficiency) metrics focused on staff retention, professional development, and employee satisfaction, essential for achieving operational excellence.

LRAPA maintains a skilled workforce to carry out our mission of protecting air quality in Lane County. This section provides an overview of our current staffing levels, vacancies, and professional development activities. Our commitment to staff development ensures we have the expertise needed to address complex air quality challenges effectively.

Department	FTE	Vacancies
Administration	5.0	0.0
Operations	9.0	1.0
Finance	3.0	0.0
Technical services	2.0	0.0
Total	19.0	1.0
<i>Agency at 95% of staffing capacity</i>		

Following a highly competitive recruitment process that attracted over 20 qualified candidates, LRAPA has successfully filled our Environmental Coordinator II position. Their first day will be June 30th. We look forward to introducing her at the next Board meeting.

Staff Professional Development, Year-to-Date			
Training	Participation	Completion Date	Provider
Budget Law Training	2	February	Oregon Department of Revenue
Avoiding Communication Pitfalls	1	February	Express
Basic Inspector Training	3	March	WESTAR
Accounts Receivable: Common Routines	1	March	Caselle
Fred Pryor Customer Service Training	1	April	Pryor Learning
Intro to Environmental Enforcement training	2	April	Western States Project
Essential Skills Workshop	1	April	Springfield Chamber: Work ready
Community Connect Portal	1	April	Caselle
Workplace Safety: Active Violence Incident	17	May	City of Springfield, Police
New Source Review Process Steps	5	May	Department of Environmental Quality
Incinerators	3	May	WESTAR
Industrial Boilers	5	May	WESTAR

Electrostatic Precipitators	3	May	WESTAR
Ask Us Anything Air Quality	5	May	Department of Environmental Quality
Balancing Payroll Transmittals	1	May	Caselle
Complying with Grants	2	May	Environmental Protection Agency
ASAP Grant Payment Portal training	1	May	US Treasury
Payment Requests in ASAP	1	May	US Treasury

New Source Review Process Steps (May 1st, Virtual)

Department of Environmental Quality (DEQ) training covers a range of various topics related to air quality, permitting, inspections and rulemaking.

Balancing Payroll Transmittals (May 13th, Virtual)

This training covered the steps needed to ensure payroll deductions match the intended merchant vendor payments and what to do if items are out of balance. This knowledge is essential for the payroll process to ensure correct financial transactions.

Ask Us Anything Air Quality (May 14th and May 15th, Virtual)

Department of Environmental Quality (DEQ) training covers a range of various topics related to air quality, permitting, inspections and rulemaking.

Incinerators (May 20th, Virtual)

Staff attended this specialized training covering incinerator operations, emissions control requirements, and regulatory compliance protocols. The course provided technical knowledge essential for permit review and inspection activities related to waste combustion facilities.

Complying with Grants (May 21st, Virtual)

This training covered the steps required by the Environmental Protection Agency to make sure recipients are aware and comply with all rules and regulations related to their grant and funding types. This knowledge is essential to make sure staff follow proper procedures at all stages of the grant process.

Industrial Boilers (May 22nd, Virtual)

The training covered industrial boiler systems, combustion processes, and emission control strategies. Staff developed enhanced technical competency for permitting and compliance oversight of industrial heating and steam generation equipment.

Automated Standard Application for Payments (ASAP) Grant Payment Portal Training (May 22nd, Virtual)

This training covered a new “payment justification” required field set forth by a recent presidential executive order for ASAP payment requests. The training walked through the new requirement and the steps for payment requesters to follow ASAP.gov going forward.

Electrostatic Precipitators (May 23rd, Virtual)

This training session examined electrostatic precipitator technology, performance optimization, and maintenance requirements. The training strengthened staff capabilities in evaluating particulate matter control systems across various industrial applications.

Payment Requests in ASAP training (May 29th, Virtual)

This training was an overview of ASAP and the payment request process including the new payment justification requirement. The training walked through the ASAP.gov payment request steps and setup.

IV.B. Operational Improvements & Innovation

This section supports Goal 6 (Organizational Excellence and Operational Efficiency) metrics for technology adoption and systems modernization, enhancing our efficiency and effectiveness in serving Lane County.

LRAPA is working to improve our systems and processes to enhance efficiency and effectiveness. These improvements support our ability to fulfill our mission and provide better service to the public. Current initiatives focus on technology upgrades, document management, and standardized procedures.

Current activities underway:

- **LINFO Database Upgrade:** LRAPA transitioned to our central database system (LINFO) version 3.0 on June 11, 2025. This upgrade enhances our permit tracking, complaint management, and reporting capabilities. Core reports are now functional in the new system. We are entering the stabilization phase, during which staff will identify and resolve any remaining bugs through daily use. While the system underwent pre-launch testing, we anticipate adjustments may be needed as we fully integrate the new version into our operations.
- **Meeting Technology:** Refinement of hybrid meeting capabilities in the boardroom to improve accessibility for board meetings, staff training, and stakeholder engagement continues. Despite adjustments to both physical equipment placement and Zoom settings, audio challenges persist. We have identified the issue as likely software-related within the Zoom platform. As a solution, we will pilot Microsoft Teams for the June board meeting. If Teams provides reliable audio quality without the current issues, we will consider transitioning to this platform for all future hybrid meetings to ensure consistent, high-quality communication for all participants.
- **Standard Operating Procedures (SOPs):** Development and review of SOPs is ongoing for key agency functions. These procedures ensure consistency in operations, facilitate staff cross-training, and support succession planning.

The work on development of SOPs is continuing across the organization. Several policies have been published while others are undergoing internal review and will be rolled out in July.

V. ENSURING FISCAL RESPONSIBILITY

Aligns with Financial Stewardship Perspective of goal 7—managing financial resources effectively and transparently.

V.A. Budget Performance & Stability

This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for budget variance and maintaining adequate reserves (4 months of operating budget), ensuring LRAPA can fulfill its mission consistently.

Please refer to the April 2025 financial update (Agenda item number 7).

Line Items to Watch Closely: These line items are above 90% of the expected budgeted spending to date. For example, if 75% of the year has elapsed, anything above 68% will be listed.

- **General Fund Capital Outlay** expenditures currently total 84% of budgeted spending and is aligned with expectations as we have completed our remodel project. This has also caused our General Fund total expenditures to 78% of the budgeted spending. We remain on track to be below budget for the General Fund by the end of the fiscal year.
- **Special Fund (Title V) Materials & Services** expenditures have reached 82% of budgeted spending, however only minimal additional expenses are expected for FY’25.
- **Grant Fund Capital Outlay and Transfers to General Fund** line items were not delineated in the FY24 Adopted Budget, therefore it appears that these line items are “over budget” on the financials, however, both line items are well within the expected amounts. The expenditures for the Grant Fund are currently at 36% of budgeted spending, therefore the error on these two line items within the Adopted Budget is of little to no consequence budgetarily speaking.

Summary of Expenditures to Date: Although **83%** of the year has elapsed **as of 4/30/25**, spending is currently below that threshold in each of the LRAPA funds. These are the categories we must consider when asking the question “Were we below or over budget for the year?”:

- **General Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **78%**
- **Special Revenue Fund** Total Actual Expenditures as a % of Budgeted Annual Expenditures: **67%**
- **Grant Fund Total** Actual Expenditures as a % of Budgeted Annual Expenditures: **36%**
- **All Funds Consolidated** Actual Expenditures as a % of Budgeted Annual Expenditures: **62%**

V.B. Financial Transparency & Reporting

This section supports **Goal 7 (Financial Sustainability and Transparency)** metrics for financial reports provided to the Board (target: monthly) and timely audit completion (target: before December 31). Transparency in financial matters builds trust with our stakeholders and ensures accountability.

Fiscal Year: 2024-2025	Status	Completion Date
Budget	Adopted	June 2024
Prior Year Audit - FY24	Completed	June 2025

Fiscal Year: 2025-2026	Status	Completion Date
Budget	Adopted	May 2025
Prior Year Audit - FY25	To be scheduled	Expected December 2025

VI. BOARD CALENDAR

A tentative review of upcoming initiatives, events, and board business.

2025	2026
January <ul style="list-style-type: none"> Preview upcoming appointments on board and committees. Oakridge Air update Remodel update January; Work Session <ul style="list-style-type: none"> Discussion of Partner Dues Discussion of Board Goals Discussion of Board Meeting Schedule February <ul style="list-style-type: none"> Supplemental Budget for FY'25 Appoint new Budget Committee members, and appoint Budget Officer Elect the Board Chair and Vice-Chair Board Goals Review Federal Grant Status Update Remodel Update March <ul style="list-style-type: none"> Budget Committee Meeting for FY'26 Authorization for Public Comment on SB 5520 Board Goals Approval Federal Grant Status Update Remodel Final Update April <ul style="list-style-type: none"> Budget Committee Meeting for FY'26; Approve Budget Annual By Rule Fee Schedule Public Comment SB 5520; Report May <ul style="list-style-type: none"> Public Hearing of FY'26 Approved Budget; Board Adoption Oakridge Air Update Federal Grants Status Update LRAPA Open House June <ul style="list-style-type: none"> Audit Presentation from Isler CPA – FY24 Outdoor Burning Season Review Federal Grants Status Update The Permit Life Cycle: Application to Compliance July <ul style="list-style-type: none"> Rulemaking Review Federal Grants Status Update Executive Director's Performance Evaluation Process PERS UAL Discussion, Review & Investment Strategy Ozone Review August <ul style="list-style-type: none"> PERS UAL Workgroup September <ul style="list-style-type: none"> Review Legislative Session and state general fund decisions. Review Local Partner Dues Calculation for FY'27. Wildfire Smoke Management Season Update October <ul style="list-style-type: none"> Approve Local Dues Calculation for FY'27. Wildfire Smoke Management Season Update/Review Outdoor Burning Season Update November <ul style="list-style-type: none"> Audit Update, FY'25 Home Wood Heating Season Update Executive Session: Director Performance Evaluation December <ul style="list-style-type: none"> No Meeting 	January <ul style="list-style-type: none"> Preview upcoming appointments on board and committees. Oakridge Air update Review budget forecast for FY'2026-2029 February <ul style="list-style-type: none"> Supplemental Budget for FY'26 FY'25 Audit Report & Presentation Appoint new Budget Committee members, and appoint Budget Officer Elect the Board Chair and Vice-Chair March <ul style="list-style-type: none"> Budget Committee Meeting for FY'26 April <ul style="list-style-type: none"> Budget Committee Meeting for FY'27; Approve Budget Executive Director's Performance Evaluation Process May <ul style="list-style-type: none"> Public Hearing of FY'27 Approved Budget; Board Adoption Executive Session: Director Performance Evaluation Oakridge Air Update June <ul style="list-style-type: none"> Outdoor Burning Season Review July <ul style="list-style-type: none"> Rulemaking Review Review PERS UAL Liability & Investment Strategy August <ul style="list-style-type: none"> No Meeting September <ul style="list-style-type: none"> Review Legislative Short Session. Review Local Partner Dues Calculation for FY'28. Wildfire Smoke Management Season Update October <ul style="list-style-type: none"> Approve Local Dues Calculation for FY'28. Wildfire Smoke Management Season Update/Review Outdoor Burning Season Update November <ul style="list-style-type: none"> Audit Update, FY'27 Home Wood Heating Season Update December <ul style="list-style-type: none"> No Meeting

VII. LRAPA STRATEGIC GOALS REFERENCE SHEET

These ongoing and sustained goals are designed to ensure comprehensive performance management across four key perspectives. This reference sheet provides an overview of each strategic goal and its associated performance metrics.

MISSION: To protect public health, quality of life and the environment as a leader and advocate for the continuous improvement of air quality in Lane County.

VISION: Community partners working together to ensure clean air for everyone.

GOAL 1: Public Health Protection and Air Quality Education

Protect public health through air quality initiatives and foster community engagement via educational programs, prompt response to public concerns, and efforts to ensure equitable protection from air pollution for all communities.

Lag Indicators

- % of days in "Good" or "Moderate" AQI categories by monitoring location (target: 95% annually)
- Number of days with PM2.5 or PM10 exceeding NAAQS 24-hour standards (target: 0)
- % of complaints responded to (target: 95%)

Lead Indicators

- Number of educational events/programs conducted quarterly (target: 2 per quarter)
- Number of wood heating advisories issued (target: prior to 150 AQI in metro)
- Email listserv growth (target: >3% increase annually)

GOAL 2: Enhanced Wildfire Smoke Preparedness

Address the increasing threat of wildfire smoke intrusions to public health in Lane County through public education, collaboration with local jurisdictions, and enhanced monitoring and communication during wildfire events. In addition to seeking funding avenues which directly support this new and growing smoke management service need.

Lag Indicators

- Response time to publish smoke advisories during events (target: before 1pm on days needed)

Lead Indicators

- Maintain LRAPA supporter commercial air sensors in Lane County (target: approximately 75)
- State smoke advisory engagement (target: 100% participation)

GOAL 3: Public Health Protection and Air Quality Education

Ensure compliance with National Ambient Air Quality Standards (NAAQS) and other health-based benchmarks, manage air quality permits for regulated sources, and implement best practices in emissions control, balancing economic development with environmental protection through rigorous permitting processes.

Lag Indicators

- % of area in compliance with NAAQS standards (target: 100%)
- % of permits issued within target timeframes (target: 90%)
- Permit backlog rate (target: <20%)

Lead Indicators

- Number of annual Full Compliance Evaluations completed vs. EPA committed (target: 100%)
- % of enforcement actions resolved within 6 months (target: 80%)

GOAL 4: Regional Air Monitoring and Analysis

Collect, analyze, and report comprehensive air quality data across Lane County to inform policy decisions, alert the public, and track long-term air quality trends.

Lag Indicators	Lead Indicators
<ul style="list-style-type: none">- % data completeness for monitoring network (target: >95%)- Timeliness of data reporting to the public and EPA (target: 100% on schedule)	<ul style="list-style-type: none">- % of monitors calibrated on schedule (target: 100%)- % uptime for real-time data systems (target: 98%)- Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)

GOAL 5: Partnerships and Interagency Coordination

Build and maintain strong relationships with various stakeholders, including industry, local jurisdictions, and community groups, to foster collaboration, improve communication, and ensure that LRAPA's work is responsive to community needs and concerns.

Lag Indicators	Lead Indicators
<ul style="list-style-type: none">- Number of industry outreach initiatives completed annually (target: 1 per year)- Number of community outreach initiatives completed annually (target: 1 per year)- Number of partner outreach engagements completed annually (target: 5 per year)	<ul style="list-style-type: none">- Diversity of inter-agency meetings attended (target: prioritize local, then state, then federal engagements)- Number of monitoring site quality assurance audits completed vs. EPA committed (target: 100%)- Communication frequency with key stakeholders (target: Quarterly communication)- Number of council presentations delivered (target: 1 per jurisdiction annually)

GOAL 6: Organizational Excellence and Operational Efficiency

Strengthen LRAPA's internal systems, workflows, and operational capacity through technology integration, process improvement, and staff development to enhance organizational effectiveness and service delivery.

Lag Indicators	Lead Indicators
<ul style="list-style-type: none">- Employee satisfaction/engagement scores (target: 85% satisfaction)- Staff retention rate (target: >85% annually)- % completion of internal systems modernization (target: 100% of planned upgrades, e.g. LINFO)	<ul style="list-style-type: none">- Number of staff professional development training completed (Target: 2 per staff per year)- Number of staff utilizing advancing technologies in workflows (target: > 50%)

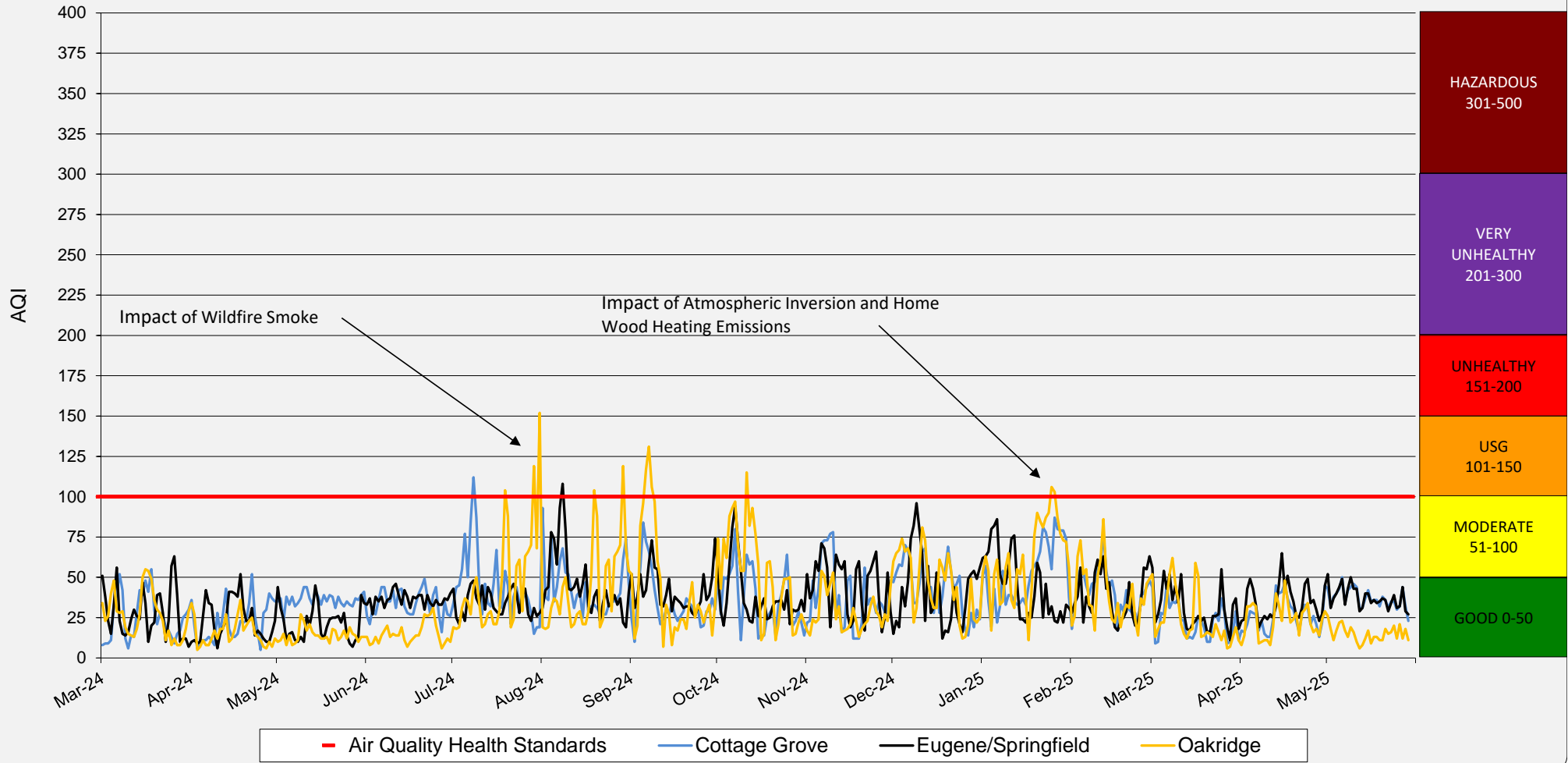
GOAL 7: Financial Sustainability and Transparency

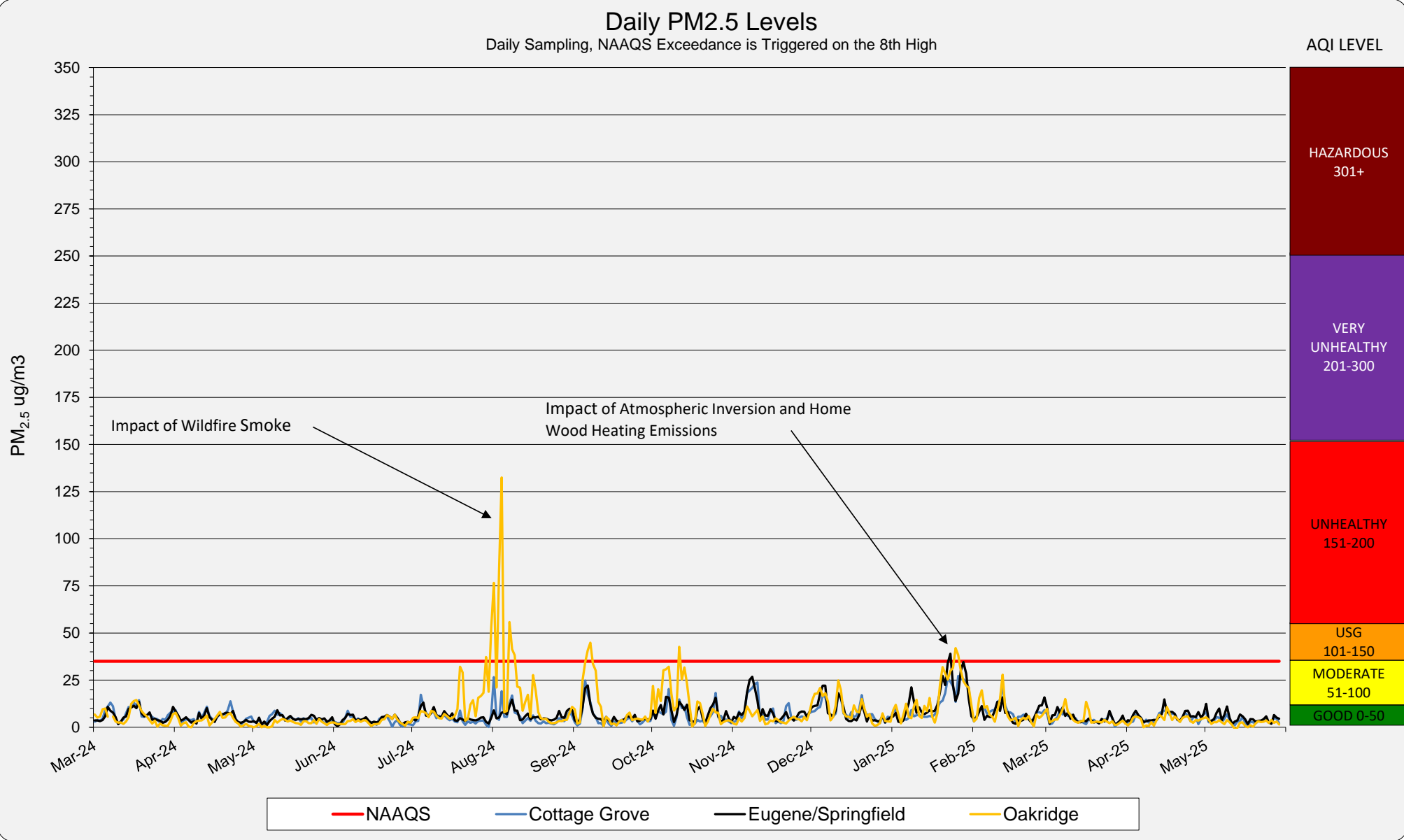
Ensure LRAPA's long-term financial stability and improve fiscal transparency through diversified funding sources, robust financial management practices, and clear communication of financial decisions to stakeholders.

Lag Indicators	Lead Indicators
<ul style="list-style-type: none">- Reserve fund supporting annual operating budget (target: 4 months)- Budget variance (target: within 10% of planned)	<ul style="list-style-type: none">- Number of financial reports provided to Board & public (target: monthly to Board)- Audit completed before state deadline (target: Dec. 31)

Daily Air Quality Index Chart

This 15-month chart demonstrates the seasonality of the pollutants.





NEW/OPEN ENFORCEMENT ACTIONS DETAIL REPORT
5/1/2025 -- 5/31/2025
Report of open actions initiated since last report

NEW ENFORCEMENT ACTIONS:

1. ATEZ, INC. (EUGENE)
 - A. Violation: Conducted and completed a friable asbestos abatement project at Cascade Manor without performing air clearance prior to leaving the site.
 - B. Initial Action Taken: NON #3923 issued 05/02/2025
 - C. Subsequent Action: NCP #2025-3923 (\$4,865) issued 05/02/2025: request for hearing or reduction, reduction settlement under review
 - D. Resolution: PENDING
 - E. Source Type: ASBESTOS
 - F. Initiated By: INSPECTION
2. VALLEY ENVIRONMENTAL DBA VAE LLC (LANE COUNTY)
 - A. Violation: Failure to notify LRAPA of date and startup at least 14 days prior to the relocation of a stationary source in accordance with condition 12.6 of Permit No. AQGP-013 General ACDP #208670.
 - B. Initial Action Taken: NON #3927 issued 05/02/2025
 - C. Subsequent Action: NCP #2025-3927 (\$3,200) issued 05/02/2025: request for reduction under review
 - D. Resolution: PENDING
 - E. Source Type: PORTABLE ACI
 - F. Initiated By: REPORT REVIEW
3. HARMON, SHARON (EUGENE)
 - A. Violation: Outdoor burning in a burn barrel.
 - B. Initial Action Taken: NON #3929 issued 05/22/2025

- C. Subsequent Action: NCP #2005-3929 (\$550) issued 05/22/2025:
 - D. Resolution: PENDING
 - E. Source Type: OUTDOOR BURNING
 - F. Initiated By: COMPLAINT
4. SIMMONS, STEVE (SPRINGFIELD)
- A. Violation: Respondent allowed, initiated or maintained the outdoor burning of prohibited materials including furniture (couches), insulation, metal, wires, household garbage plastic, etc., at the site on multiple days and the Mohawk Valley Fire Department was dispatched to extinguish the illegal outdoor burning.
 - B. Initial Action Taken: NON #3931 issued 05/28/2025
 - C. Subsequent Action: PENDING
 - D. Resolution: PENDING
 - E. Source Type: OUTDOOR BURNING
 - F. Initiated By: FIRE DEPARTMENT REFERRAL
5. EMPIRE PROPERTY MANAGEMENT (EUGENE)
- A. Violation: Respondent allowed open accumulation of friable asbestos containing materials in a rental property.
 - B. Initial Action Taken: NON #3932 issued 05/28/2025
 - C. Subsequent Action: PENDING
 - D. Resolution: PENDING
 - E. Source Type: ASBESTOS
 - F. Initiated By: COMPLAINT

ACTIONS PERFORMED (NON issued prior to 04/01/2025 with current action in reporting period):

1. A & K DEVELOPMENT CO, PAC METAL FAB (JUNCTION CITY)
 - A. Violation: Failed to notify LRAPA prior to the construction of a new stationary source in accordance with LRAPA Rules and Regulations Section 34-010(1)(a); operating an air contaminant source which is listed in Section 37-8010 Table 1 without first obtaining and ACDP from LRAPA in accordance with LRAPA 37-0020(3).
 - B. Initial Action Taken: NON #3903 issued 05/30/2024
 - C. Subsequent Action: NCP #2024-3903 (\$6,800) issued 05/22/2025:
 - D. Resolution: PENDING
 - E. Source Type: METAL FABRICATION AND PAINTINGGG
 - F. Initiated By: INSPECTIONS
2. AURORA INNOVATIONS / HYDROFARM (EUGENE)
 - A. Violation: Failure to submit 2023 semi-annual report required by Condition #28 in the ACDP #200053. The 2023 semi-annual report was due February 15, 2024; failure to submit their 2023 ATEI report by July 1, 2024.
 - B. Initial Action Taken: NON #3910 issued 7/31/2024
 - C. Subsequent Action: NCP #2024-3910 (\$2,500) issued 04/23/2025: request for reduction under review
 - D. Resolution: PENDING
 - E. Source Type: FERTELIZER MANUFACTURING
 - F. Initiated By: INSPECTIONS

PENDING (Enforcement actions issued prior to 4/1/2025 with no reporting action in the current reporting period):

1. DUST 2 DIAMONDS, LLC (SPRINGFIELD)
 - A. Violation: Performed an asbestos abatement project without possessing a license to perform asbestos abatement; openly accumulated friable asbestos-containing materials.
 - B. Initial Action Taken: NON #3908 issued 9/6/2024

- C. Subsequent Action: NCP #2024-3908 (\$8,400) issued 9/6/2024; request for reduction approved and reduced to \$4,800 with a payment plan of \$100 beginning May 1, 2025, on schedule with payment plan.
 - D. Resolution: PENDING
 - E. Source Type: ASBESTOS
 - F. Initiated By: INSPECTION
2. INTERNATIONAL PAPER (SPRINGFIELD)
- A. Violation: Between January 23, 2024, and June 30, 2024, International Paper Company failed to implement monitoring required by Title V Operating Permit #208850, issued January 23, 2024. It is alleged that the additional monitoring requirements were not implemented when the permit was issued with the required monitoring was not performed for the first (6) six months of 2024 (1/23/2024 - 6/30/2024).
 - B. Initial Action Taken: NON #3920 issued 1/30/2025
 - C. Subsequent Action: NCP #2024-3920 (\$9,000) issued 1/30/2025; request for reduction and Supplemental Environmental Project (SEP) under review
 - D. Resolution: PENDING
 - E. Source Type: PAPER & PULP MILL
 - F. Initiated By: SELF REPORTING

CLOSED ENFORCEMENT CASES Enforcement Actions issued prior to 3/1/2025 and closed in the current reporting period): None.