



AGENDA

**LANE REGIONAL AIR PROTECTION AGENCY
CITIZENS ADVISORY COMMITTEE MEETING
TUESDAY JUNE 25, 2024
12:00 P.M.**

Virtual Participation

By Video: <https://us02web.zoom.us/j/88502781432>
By Audio: +1 253 215 8782
Meeting ID: 885 0278 1432

In-Person Participation

LRAPA
1010 Main Street
Springfield, OR 97477

[Note: Start times for agenda items are approximate.]

- 1. 12:00 Call to Order/Agenda Review**
- 2. 12:05 Public Participation**
- 3. 12:10 Board Meeting Overview**
- 4. 12:20 Board Goals Assessment**
- 5. 12:50 Roundtable**
- 6. 1:00 Adjournment**

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**CITIZENS ADVISORY COMMITTEE
MEETING MINUTES
JUNE 25, 2024**

MEETING VIA ZOOM/ LRAPA BUILDING, SPRINGFIELD OREGON

ATTENDANCE	
COMMITTEE PRESENT:	LRAPA STAFF PRESENT:
Chair Jim Daniels	Travis Knudsen, Executive Director
Vice-Chair Kelly Wood	Max Hueftle, Operations Manager
Chris Cline	Heather Gravelle, Administrative Assistant
Evelina Davidova-Kamis	
Peter Dragovich	
Ben Larson	
Paul Metzler	
Teresa Roark	
COMMITTEE ABSENT/EXCUSED:	OTHER'S PRESENT:
None.	None.

AGENDA	ACTION
REGULAR MEETING	
1. Call to Order/Agenda Review.	Chair Jim Daniels convened the regular meeting at noon. He announced the addition of a new agenda item, prompted by committee member Paul Metzler's submission of his reappointment application.
2. Paul Metzler Reappointment	<p>MOTION: Kelly Wood moved, and Chris Cline seconded to forward the application to renew Paul Metzler's CAC membership to the Board for approval. The motion passed unanimously.</p> <p>Regarding committee membership, Chair Daniels reported that Mysti Frost has not responded to outreach attempts and has been absent from meetings since June 2023. Per committee bylaws, Ms. Frost will be removed from the committee.</p>

3. Public Participation.	None.
4. Board Meeting Overview.	Chair Daniels and Mr. Knudsen provided an overview of the June 11, 2024 Board meeting.
5. Board Goals Assessment.	<p>Mr. Knudsen provided background information on Board goals, emphasizing the need for revision and refining them to define LRAPA's role in Lane County and focus efforts; this process includes consulting the Citizens Advisory Committee for insights. The updated goals will be presented at the September 2024 Board meeting.</p> <p>Vice-Chair Woods suggested training for air quality permit holders to improve compliance and understanding. She noted that even a question-and-answer session could enhance permit comprehension and strengthen relationships with permit holders.</p> <p>Ms. Roark recommended developing a statement or goal about LRAPA's role in wildfire air quality monitoring.</p> <p>Chair Daniels highlighted key areas for consideration: public outreach to clarify LRAPA's role, improvements to the complaint process and tracking, and addressing environmental justice concerns.</p> <p>After further deliberation, Chair Daniels emphasized the committee's task to thoroughly review the staff report issued at the May CAC meeting, which lists both the existing goals and the prospective goals under consideration. The committee is encouraged to provide their insights and recommendations via email to staff by July 15, 2024.</p>
6. Roundtable.	<p>Chris Cline noted the imminent start of fire season.</p> <p>Evelina Davidova-Kamis endorsed the proposed training for air quality permit holders, expressing gratitude for LRAPA staff's assistance with her permit inquiries.</p> <p>Peter Dragovich commended the thoroughness and organization of the Director's Report.</p> <p>Vice Chair Woods reported that the Mine Safety and Health Administration (MSHA) had issued new silica rules requiring air monitoring.</p>

	Chair Daniels announced that that going forward, CAC members would receive the Director's Report each month to stay updated on LRAPA operations.
8. Adjournment.	Chair Daniels adjourned the Committee meeting at 1:00 p.m.

(Minutes recorded by Heather Gravelle)