



AGENDA

LRAPA CITIZENS ADVISORY COMMITTEE (CAC)

May 30, 2023

Start promptly at 12:00 noon, adjourn at 1:00 p.m. or earlier.
The CAC meeting will be hosted via ZOOM and in person
at LRAPA's office. 1010 Main St. Springfield, OR 97477

Via ZOOM - meeting information:

Join Zoom Meeting

<https://us02web.zoom.us/j/88502781432>

For Audio Only:

Meeting ID: 885 0278 1432

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- I. 12:00 Call to Order/Agenda Review
- II. 12:05 Public Participation
- III. 12:10 Board Meeting Overview (5 minutes – 12:05)
- IV. 12:15 Public Survey Discussion and Question Review
- V. 12:55 Roundtable
- VI. 1:00 Adjournment

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**LRAPA CITIZENS ADVISORY COMMITTEE
(CAC) Meeting
Minutes VIA ZOOM/In
Person**



May 30, 2023

Attending: Kelly Wood-Vice Chair, Jim Daniels-Chair, Paul Metzler
ZOOM – Chris Cline, Evelina Davidova-Kamis

Absent: Peter Dragovich, Shane Ruddell, Mysti Frost, Jeffrey Carman

Staff: Steve Dietrich, Travis Knudsen
ZOOM – Max Hueftle

Public:
ZOOM – Teresa Roark

I. Call to Order/Agenda Review

Chair Jim Daniels called the meeting to order at 12:03 p.m.

II. Public Participation

Teresa Roark environmental justice senior coordinator with Lane County Public Health joined the meeting to observe the CAC and consider applying for a seat.

III. Board Meeting Overview

Chair Jim Daniels overview on the meeting.

Jim Daniels provided an overview of the May Board of Director meeting. Jim highlighted the approval of LRAPA's FY'24 budget, the audit presentation shared, the dashboard report, and the Executive Director's annual performance review in June of 2023.

Travis Knudsen mentioned that LRAPA will be starting a rule changing process to account for rule changes at the Oregon Department of Environmental Quality that will include CAC review. Travis said the CAC should expect to have information to review in July at the earliest.

Kelly Wood asked if LRAPA is engaged with DEQ as they go through their rulemaking process, **Steve Dietrich** confirmed that LRAPA is involved in this process and comments on it throughout. **Paul Metzler** asked if the CAC is involved in the DEQ process, Travis clarified that the CAC's involvement is ahead of the Board's adoption of those rules.

IV: Public Survey Discussion and Question Review:

Travis Knudsen detailed and reviewed implemented changes into the survey following the CAC's feedback at the April meeting.

Discussion took place on question C5 detailing the confidence a survey taker may have in LRAPA's

equitable enforcement of rules. It was decided to change this question from “how confident are you in LRAPA...” to “How well do you feel LRAPA...”

This change was also implemented for questions asked for additional survey groups.

Questions asking about public interest, and best availability for public meetings were decided to be asked of all survey groups, instead of just public groups. **Paul Metzler** asked if public meetings were set by LRAPA rules, **Steve Dietrich** clarified that LRAPA’s rules consider public hearings, but informational meetings are not. Though usually if there is a public hearing, LRAPA will also provide an informational meeting. **Jim Daniels** asked about public engagement under the Cleaner Air Oregon Program. **Travis Knudsen** answered that CAO can require a source to participate in public engagement, but that is dependent on the level of risk that is determined by the air toxic regulatory program.

There was discussion on if the survey should ask for contact information, it was decided that the form should not include contact information, but instead include hyperlinks that can direct people to LRAPA’s webpage where they can sign up for additional information.

Kelly Wood asked about outreach on the survey annually. Travis Knudsen confirmed that this would be done by LRAPA staff, but the process – including contacts connected with – would be reviewed by the CAC each year.

The CAC group reviewed the remaining questions and found them agreeable. LRAPA staff will next make a survey monkey version of the survey for CAC review in June.

VI: Round Table:

- **Kelly Wood** – None
- **Jim Daniels** – None
- **Peter Dragovich** – N/A
- **Evelina Davidova-Kamis** – Asked about email outreach indicating meeting CAC meeting time and agenda. She noted there wasn’t a reminder to the CAC of today’s meeting and wanted to assure she wasn’t missing emails. Travis confirmed that email was not sent as he was out of the office the last two weeks, LRAPA is currently short staffed, and those tasks are being handled by him and he forgot to get an email reminder out. He agreed this is something to be improved upon.
- **Mysti Frost** – N/A
- **Chris Cline** – Mentioned that the weather was getting hot and dry and fire risk is on the rise. He believed ODF would call and end the Outdoor Burning season this week.
- **Paul Metzler** – None.

IV. Adjournment

Chair Jim Daniels adjourned the meeting at 1:00 p.m.

Next Meeting June 27, 2023

(Minutes recorded by Travis Knudsen)