



## AGENDA

### LRAPA CITIZENS ADVISORY COMMITTEE (CAC)

June 28, 2022

Start promptly at 12:00 noon, adjourn at 1:00 p.m. or earlier.

The CAC meeting will be hosted via ZOOM and in person at LRAPA's office. 1010 Main St. Springfield, OR 97477

#### Via ZOOM - meeting information:

Join Zoom Meeting

<https://us02web.zoom.us/j/88502781432>

#### For Audio Only:

Meeting ID: 885 0278 1432

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+13462487799, 88502781432# US (Houston)

- I. **Call to Order/Agenda Review (12:00 pm)**  
*Introductions - Mysti Frost*
- II. **Public Participation (5 minutes – 12:05 pm)**
- III. **Board Meeting Overview (10 minutes – 12:10 pm)**
- IV. **2022 Permitted Source Survey (30 minutes – 12:20)**  
*Have your questions and suggestions ready. Volunteer's?*
- V. **Round table (10 minutes – 12:50 pm)**
- VI. **Adjournment 1:00 pm**

*We endeavor to provide public accessibility to LRAPA services, programs, and activities for people with disabilities. People needing special accommodations to participate in LRAPA public hearings such as assistive listening devices or accessible formats such as large print, Braille, electronic documents, or audio tapes, should please contact the LRAPA office as soon as possible, but preferably at least 72 hours in advance. For people requiring language interpretation services, including qualified ASL interpretation, please contact the LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA NonDiscrimination Coordinator at [accessibility@lrapa.org](mailto:accessibility@lrapa.org) or by calling the LRAPA office at 541-736-1056.*

*Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminación de LRAPA a [accessibility@lrapa.org](mailto:accessibility@lrapa.org) o llame a la oficina de LRAPA al 541- 736-1056*

**LRAPA CITIZENS ADVISORY COMMITTEE  
(CAC) Meeting Minutes  
VIA ZOOM/In Person**



**June 28, 2022**

**Attending:** Jim Daniels, Chair; Kelly Wood, Vice Chair; Eric Burdette (via Zoom), Jeffrey Carman (via Zoom), Chris Cline (via Zoom), Peter Dragovich (via Zoom), Mysti Frost (via Zoom), Paul Metzler, Terry Richardson (via phone).

**Absent:** Evelina Davidova-Kamis, Shane Ruddell.

**Staff:** Steve Dietrich, Max Hueftle (via Zoom), Travis Knudsen.

Call to Order: 12:00 p.m.

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**I. Call to Order/Agenda Review**

**Chair Jim Daniels** called the meeting to order at 12:01 p.m. **Travis Knudsen** called roll; a quorum was present.

**Chair Jim Daniels** noted that he would need to leave at 12:40 p.m. at that point **Vice Chair Kelly Wood** would take control of the meeting.

**II. Public Participation**

There was no public participation.

**III. Board Meeting Overview**

**Chair Jim Daniels** shared that the Board had received a preliminary audit report. Nothing of note was brought up. The Board then went into executive session to conduct the Director's evaluation. The Board also appointed Mysti Frost to the Committee.

**IV. 2022 Permitted Source Survey**

**Chair Jim Daniels** reminded the Committee that they started looking at the survey at their last meeting. They would continue their discussion.

**Vice Chair Kelly Wood** found a Department of Environmental Quality (DEQ) User Experience Survey that Texas used. It asked what areas individuals went to, how they would describe their experience on the website, and if there were any additional comments. She also found the DEQ Customer Satisfactory Survey. For that survey the individual had to identify their status (community member, business, etc.), share the nature of their contact with DEQ, and then asked the individual to rate a few different things on a 1-5 scale. Those questions included experience with staff, the site, their complaint process, and response time. **Vice Chair Kelly Wood** thought that LRAPA would benefit to adding similar questions.

**Eric Burdette** joined the meeting at 12:05 p.m.

**Travis Knudsen** noted that if they got feedback from business/industry they would want to get equal feedback from the community. He thought it was reasonable to combine them into one

survey. They would need to change the outreach process for the survey if they combined them. **Chris Cline** liked that idea. He said that they could learn a lot by adding a community survey.

**Jeffrey Carman** joined the meeting at 12:08 p.m.

**Travis Knudsen** mentioned that the survey could be designed to hide industry related questions from the community, and vice versa, as well as questions that do not relate to individuals (e.g. they could skip a question about their wood burning stove if they did not have one).

**Chair Jim Daniels** asked if the current website had somewhere for people to give feedback. **Travis Knudsen** replied that there currently was not. **Steve Dietrich** stated this would be a good time to consider it given that the website is going under construction.

**Chair Jim Daniels** wanted them to focus the meeting on the industry survey and propose to the Board that they wanted to create a community survey. He would bring it up at the July Board meeting.

**Mysti Frost** asked if the industry survey was started by the Committee or from Board direction. **Chair Jim Daniels** said that it was based on Board direction. **Travis Knudsen** remembered that the Board discussed how they were getting feedback on the Director. He thought **Joe Berney** or **Jeannine Parisi** brought up that there they used to do industry surveys and they should come back. After that discussion the Board decided to bring the survey back. **Mysti Frost** emphasized the point that if industry had an opportunity to comment than the community should as well.

**Vice Chair Kelly Wood** thought that the rating system could be improved. It was a 0-10 scale with no neutral option. She thought a 1-5 scale with a middle neutral option would work better.

The first rating on the survey was “LRAPA staff treated you in a respectful and courteous manner”. **Paul Metzler** thought a better first question would be to ask the individual if they had any formal interactions with LRAPA staff. **Travis Knudsen** said that would make more sense for the community survey. For industry, they would have interacted with staff. However, they could ask when the last time they interacted with LRAPA staff was. It was noted that some permittees do not interact with LRAPA on an annual basis, therefore including a “last 12-months” or similar timeframe to the question could be beneficial.

**Paul Metzler** inquired into if it would be useful to know what type of permit the industry had. **Travis Knudsen** said that LRAPA had that information. Also, they did not want to industry partners to think that LRAPA was asking questions to find out who was making the comments.

**Vice Chair Kelly Wood** said that a good follow up question to when they last interacted with LRAPA staff would be to ask for the reason they contacted LRAPA. **Mysti Frost** added that another question could be if the interaction was in-person or online.

The second rating was “LRAPA staff provided you with helpful/knowledgeable answers and problem-solving information regarding questions and concerns, including any supplemental materials if requested”. **Travis Knudsen** asked what information they were trying to get with this

question. **Chris Cline** thought it was wordy, but it was asking what level of customer service they were receiving.

**Chair Jim Daniels** thought a question about forms should be added. **Eric Burdette** agreed. He also thought that the second rating could be broken down into two questions and simplified. **Vice Chair Kelly Wood** said it could read, “how satisfied are you with brochures, information sheets, and forms”. **Travis Knudsen** was unsure if that was a good question for industry. He thought it would be good to have in the community survey. **Max Hueftle** mentioned that most of their forms were Title 5 forms from DEQ. They could still get some feedback on their Air Contaminant Discharge Permit (ACDP) forms.

**Max Hueftle** thought that the original direction given from the Board was about getting feedback on the Director. He shared the Director Survey which was sent out in 2018. It had six questions on it. **Travis Knudsen** said that it was a survey sent the LRAPA staff. He thought it would be helpful for the Committee to look at that survey. **Vice Chair Kelly Wood** asked if the Board wanted them to bring back and review questions for the internal staff Director survey. **Travis Knudsen** replied that the Committee had not be involved with that survey in the past.

**Chair Jim Daniels** left the meeting at 12:42 p.m.

**Mysti Frost** asked if there was public outreach regarding wildfires and smoke. **Travis Knudsen** replied that LRAPA participated in Air Quality Awareness Week in May. They tried to familiarize people with the air quality index and how to personally purify their air. They also participated in Smoke Ready Week, which focused on preparing for wildfire smoke.

## V. Round Table

**Chris Cline** said that they still had not met their average rain total. He believed they would end fire season on July 5 or July 6. He thanked LRAPA for all the work they did for the County, including the fire ban for the season. **Chris Cline** said that they did not have any negative feedback on the fire season start date. **Steve Dietrich** shared that they did get some comments asking for the burn season to be extended since it had been so wet. He noted that it was hard to change those dates because they were in regulation.

**Jeffrey Carman** shared that two weeks ago the Oregon Health Authority (OHA) resumed their smoke calls. They were reviewing air quality and what actions could be taken at the public health level. Lane Public Health started doing outreach on their Clean Air Centers. **Travis Knudsen** remembered it being mentioned in the past that Lane Public Health wanted to hire more Environmental Health Specialists. **Jeffrey Carman** told him that they were still looking into hiring more people, but no progress had been made. Jeffrey mentioned that the potential new position may be an ideal fit for an LRAPA advisory committee position given it is directly tied to air quality.

**Mysti Frost** asked if LRAPA was involved with any noise pollution regulation. **Travis Knudsen** said that in Oregon there was no noise regulation. That responsibility was passed down to the municipalities. In some areas of the United States the air agencies deal with noise pollution.

**Mysti Frost** was on the Board of Directors for the River Road Community Organization. She mentioned that some neighbors were concerned with a bad odor coming from the wastewater treatment plant.

**Paul Metzler** asked what happened to the motion he made at their April meeting about pursuing Build Back Better funds to help with the “good smoke versus bad smoke” conversations they had. **Travis Knudsen** said that it was brought up at the Board meeting. There was some concern about LRAPA broadcasting good smoke and bad smoke.

**Vice Chair Kelly Wood** shared that the new Occupational Safety and Health Administration (OSHA) rules pertaining to Wildfire Smoke required new trainings to be done by July 1, 2022.

#### **VI. Adjournment**

**Vice Chair Kelly Wood** adjourned the meeting at 1:02 p.m.

*(Minutes recorded by Lydia Dysart)*