

LRAPA CITIZENS ADVISORY COMMITTEE (CAC)

AGENDA

7/28/2020

Start promptly at noon, adjourn at 1:00 p.m. or earlier

Via ZOOM see notes below

- I. Call to Order/Agenda Review – (5 minutes – 12:00)
- II. Public Participation (5 minutes – 12:05)
- III. Board overview (5 minutes – 12:10)
- IV. Final draft of proxy language for the by-laws (10 minutes – 12:20)
- V. Continued discussion of alternatives to outdoor burning (30 minutes – 12:50)
- VI. Round table (10 mins - 1:00)
- VII. Adjournment 1:00 p.m.

We endeavor to provide public accessibility to LRAPA services, programs, and activities for people with disabilities. People needing special accommodations to participate in LRAPA public hearings such as assistive listening devices or accessible formats such as large print, Braille, electronic documents, or audio tapes, should please contact the LRAPA office as soon as possible, but preferably at least 72 hours in advance. For people requiring language interpretation services, including qualified ASL interpretation, please contact the LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA NonDiscrimination Coordinator at accessibility@lrapa.org or by calling the LRAPA office at 541-736-1056.

Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a accessibility@lrapa.org o llame a la oficina de LRAPA al 541- 736-1056

LRAPA will utilize Zoom Meeting teleconferencing Citizens Advisory Meeting. Below are instructions for participation:

Audio & Video

Use this option to connect with a computer/smartphone with a microphone/camera.

<https://us02web.zoom.us/j/86451823282>

Meeting ID: **864 5182 3282**

For Audio Only

Use this option to connect by audio only.

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: **864 5182 3282**

*Sometimes when using a call-in number, a busy single is heard. This is a sign the system is busy, please hang up and try the number again, or use a different number.

**In an instance where the Zoom Meeting fails entirely, please call LRAPA's conference line at 541-736-1056 ext. 302.

**LANE REGIONAL AIR PROTECTION AGENCY
ADVISORY COMMITTEE**

BYLAWS

ARTICLE I

Purpose - Establishment

- I-1. The Board of Directors of the Lane Regional Air Pollution Authority (Board) has established an Advisory Committee (Committee) to advise the Board in matters pertaining to the region, particularly on methods and procedures for the protection of public health and welfare and of property, from the adverse effects of air pollution.

ARTICLE II

Membership

- II-1. The Committee shall consist of at least seven members, but no more than fifteen, as determined by the Board each year. At least one member shall be appointed as a representative of each of the following interests within the region:
- (a) Public Health Agencies: Defined as an individual whose principal occupation has been or is now working in the field of public health or they can demonstrate knowledge of public health issues associated with air quality. Public Health is the practice of protecting and improving the health of a community through preventive medicine, health education, control of communicable diseases, application of sanitary measures, and monitoring of environmental hazards.
 - (b) Agriculture: Defined as an individual whose principal occupation has been or is now working in the business of cultivating soil, producing crops, or raising livestock or they can demonstrate knowledge of how agricultural practices affect air quality.

- (c) Industry: Defined as an individual who is employed within a facility that is required to obtain a permit issued under LRAPA's rules.
 - (d) Community Planning: Defined as an individual whose principal occupation has been or is now working in the field of community planning or they can demonstrate knowledge of how effective community planning can affect air quality.
 - (e) Public: Defined as an individual who is interested in air quality in Lane County and does not fit the definitions of other interest groups.
 - (f) Fire Suppression: Defined as an individual whose principal occupation has been or is now working in the field of fire suppression, such as a fire department or an agency with responsibility for fire suppression activities.
- II-2. The goal should be to balance the membership on the Committee by category.
- II-3. Members shall serve for a three-year term and may be reappointed.
- II-4. Members shall be appointed by the Board as vacancies occur on the Committee.
- II-5. Members who miss three consecutive meetings shall be sent a letter requesting a response. If a fourth consecutive meeting is missed with no response, the member will be dismissed from the committee. Upon receipt of a response, it will be the decision of the committee members to discuss or allow the member to remain on the committee.
- II-6. A quorum of the Committee shall be a majority of the number of Committee members approved by the Board immediately before the meeting begins. If a quorum is present, action is taken by a majority vote of the members present.
- II-7. Members may designate another member of the Committee to vote on their behalf on a case by case basis. Members may not designate an alternate who is not a member of the Committee to attend meetings and/or vote on their behalf ~~on a case by case basis.~~

ARTICLE III

Officers

- III-1. The officers of the Committee shall be a Chairperson and a Vice-Chairperson, and such other officers as considered necessary by the Committee with the approval of the Board.
- III-2. The Chairperson shall preside at all meetings of the Committee, plan and superintend the program of the Committee, keep the Board duly informed and carry out its decisions, and perform such other duties as may be designated by the Board.
- III-3. The Vice-Chairperson shall aid the Chairperson in performance of that office's responsibility and have such further duties as may be designated by the Committee. In the case of the death, resignation, or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson for the remainder of the Chairperson's term of disability.
- III-4. The Chairperson shall be considered a voting member.

ARTICLE IV

Meetings

- IV-1. The organizational meeting of the Committee shall be held by March 1 of each year. The Committee shall meet at the discretion of the Board of Directors, the Program Director (Director) or the Chairperson of the Committee.
- IV-2. The time and place of the meeting shall be coordinated with the Director of the Lane Regional Air Pollution Authority.
- IV-3. Action of the meeting of the Committee shall be by most of those members present and voting.

ARTICLE V

Compensation and Expenses

- V-1. No salary or compensation for services shall be paid to any member of the Committee, but members may be allowed actual and necessary expenses incurred in the discharge of their duties as allowed by the Board.

ARTICLE VI

Representation of Lane Regional Air Pollution Authority's Position

- VI-1. No officer or member of the Committee shall represent any position or propose legislation to be that of the Lane Regional Air Pollution Authority without the advance approval of the Board.

ARTICLE VII

Minutes and Reports

- VII-1. Minutes shall be kept of all meetings of the Advisory Committee and a copy of the minutes of each meeting shall be delivered promptly to the Board and to each member of the Committee.
- VII-2. By December 1 of each year, the Chairperson shall file with the Director a concise report, summarizing the activities of the current year and the anticipated activities of the ensuing year. The report shall be distributed to the Board.

ARTICLE VIII

Bylaws

- VIII-1. These bylaws may be amended by the Board or by the Committee at any meeting by a majority vote of the members present and voting, with the amendment effective upon the approval of the Board.

ARTICLE IX

Rules and Order

- IX-1. Except as otherwise provided herein, meetings of the Committee shall be conducted in accordance with Robert's Rules of Order (Revised).

**LRAPA CITIZENS ADVISORY COMMITTEE
(CAC) Meeting Notes**



LRAPA
Lane Regional Air Protection Agency

VIA ZOOM

July 28, 2020

Attending: Jim Daniels (Chair), (Vice-Chair), Kathy Lamberg, Kelly Wood, Jeff Carman, Link Smith, Gery Vander Meer, Jack Carter, Shane Ruddell

Absent: Paul Ruscher, Terry Richardson

Staff: Travis Knudsen, Max Hueftle

Call to Order: 12:03 PM

Public Participation – none

Board Meeting Overview:

- New Board member, Howard Saxion – Eugene representative.
- Reported that slash burning was down.
- Status report Oakridge woodsmoke mitigation project.
- 2% Market rate adjustment was approved for staff.
- Potential alternatives for allocations of LRAPA civil penalties.
- Succession Planning Update.
- Steve Pelkey and Evelina Davidova-Kamis were introduced to the Board, and they were both appointed to the CAC.
- Clean-up on Proxy / bylaws language.

Continued discussion alternatives to open burning:

- Kelly Wood – shared, Spokane - Alternatives to Burning yard and garden debris **(copy attached)**
- Jim Daniels to reached out to Lane Forrest Products, more follow-up needed.
- Jeff Carman – reached out to Lane County, and they mainly use Lane Forrest Products.

Roundtable:

- Link Smith – comment regarding less slash burning this spring. LRAPA and the state advised about burning with COVID-19, this could have made some difference. And most of their large slash burning is done in the fall.
- Gery Vander Meer – Thanks to Kathy Lamberg for following up and making sure he was up to speed on the meeting today.
- Kathy Lamberg – Ways to reach-out to Sanipac and Apex, is that something we are going to pursue? Jim thought it could simmer a bit (alternatives to open burning).
- Shane Ruddell – First focus on smaller problem areas (alternatives to open burning).
- Jack Carter – Ag particulates, affects, more messaging? Travis – he is still new to LRAPA, but his understanding is does not have same health impacts. Max – we are not violating with respects to dust. Oregon is a right to farm state, there are different laws. Shane added with his Ag experience the particle must be over a certain amount. At the site in Springfield if levels get high, the Clean Air Act may come into play, and that can get messy with the right to farm. And what a lot of people don't understand now that there is no field burning, you must work the dirt more. He would be happy to help if wanted more info on Ag operations. Gery Vander Meer added now without field burning you also have tons of pesticides.
- Jim Daniels – Check with Debby if any contact info needs to be update.

Adjourned 12:51 PM

Next Meeting Tuesday – September 29, 2020 VIA ZOOM

Alternatives to Burning Yard and Garden Debris



A Message from the Spokane Regional Clean Air Agency

Burning yard and garden debris is no longer allowed in Spokane County.*
This publication provides information on some options available for handling natural vegetation.

What is yard and garden debris?

Yard and garden debris consists of garden trimmings, tree branches, grass clippings, leaves, needles, etc., that originates on the **maintained, improved area** of property (i.e. lands immediately adjacent to a residence).

Why was burning yard and garden debris phased out?

Burning natural vegetation emits harmful smoke particles and chemicals that can damage the lungs. As rural areas become more populated, more people are impacted by smoke from burning. Alternatives to burning debris are more available and accepted. Spokane Clean Air's Board of Directors determined that administering a yard and garden debris burning program is not in line with the agency's clean air mission. Spokane Clean Air administered its final yard and garden burn season in April 2009.

May I burn natural vegetation from my acreage, beyond my improved yard?

Trees, limbs and needles located on acreage beyond your improved yard area may be considered silvicultural material. Depending on where you live, you may be eligible to burn this type of debris. Please call Spokane Clean Air to check burning boundary maps. For permitting details call WA State Department of Natural Resources at (509) 685-6900.

What about recreational/cooking fires?

Recreational fires such as barbecues, chimneas and patio/deck warmers are allowed, if using approved fuels (seasoned wood, charcoal, propane, etc.) unless other rules prohibit them, such as a homeowner's association, rental agreement, etc. Refer to the *Recreational Fires fact sheet*, available by calling 477-4727 or downloading at www.SpokaneCleanAir.org.

* If you reside in Fire District # 2, 5, 11 or 12, call your fire district for details on their delegated residential outdoor burning program.

How can I handle my yard and garden material?

There are many options for handling yard and garden debris.

Grasscycling

Grass clippings are a natural fertilizer. Your lawn retains its health because each time you mow, you return valuable nutrients and moisture to the soil. Any lawn mower can recycle grass clippings. Just remove the grass bag/catcher. Mowers specifically designed for mulching are available and they produce finer clippings for grasscycling.



Chipping & Mulching

Mulch inhibits weeds, retains moisture and releases nutrients as it decomposes. Lay mulch in your yard with natural materials: dried grass, chipped woody material, or pine needles. Spread these materials around trees, shrubs and throughout garden beds.

Composting

Composting takes ordinary yard and kitchen waste and transforms it into a superior soil amendment. Your plants will be healthier and more able to deal with insects and disease. Compost also aids in water absorption and minimizes the need for chemical fertilizers.



LEARN MORE!

If you like to learn more about grasscycling, mulching or composting, visit www.spokanecountysolidwaste.org, or call the recycling information line, 509-477-6800.

Continued on back...

Handle yard and garden material continued...

Curbside Pick-up

Garbage haulers may offer an optional curbside subscription service for collecting residential yard or “clean green” debris pick-up. Haulers transport the material to a certified compost facility. Call your garbage hauler for details:

Empire Disposal: (509) 397-3200.

Towns of Fairfield, Latah, Rockford, Spangle, Waverly and most of the unincorporated areas southeast Spokane County.

Solid Waste Management: (509) 625-7878

www.spokanecitysolidwaste.com

City of Spokane residents.

Solid Waste Services: (509) 498-9293

www.cityofcheney.org

City of Cheney residents.

Sunshine Disposal & Recycling: (509) 924-5678

www.sunshinedisposal.com

Fairchild Air Force Base, cities of Medical Lake, Newman Lake and most of the unincorporated areas in west/southwest and north Spokane County.

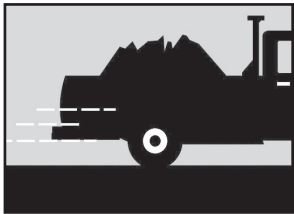
Waste Management: (509) 924-9400

www.wmnorthwest.com

Cities of Airway Heights, Deer Park, Liberty Lake, Millwood, Spokane Valley and most of the unincorporated areas in eastern Spokane County.

Hauling

Rake up your excess material and haul it to your nearest Transfer Station, see maps to the right. A special “clean green” rate is available.



Some small cities and towns provide a drop box or special area for residents to drop off yard and garden debris. Contact your town/city for more information.

Recycling and Transfer Stations

There are four transfer stations in Spokane County. Most sites are open daily (closed on major holidays). For more information, contact your city or county solid waste department.

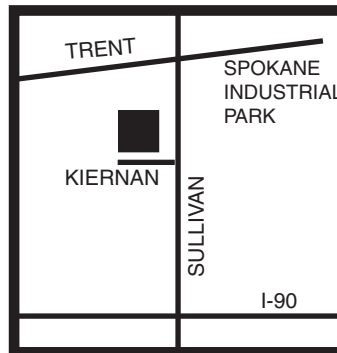
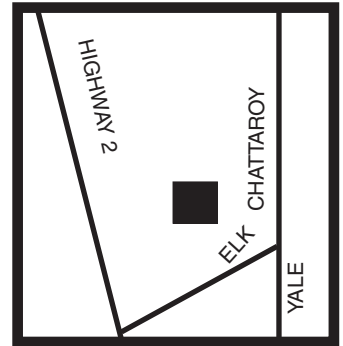
Spokane County - North Facility

22123 Elk-Chattaroy Road

8:30 a.m. - 4 p.m.

(509) 477-3604

www.spokanecountysolidwaste.org



Spokane County - Valley Facility

3941 N. Sullivan Road

8:30 a.m. - 4 p.m.

(509) 477-3604

www.spokanecountysolidwaste.org

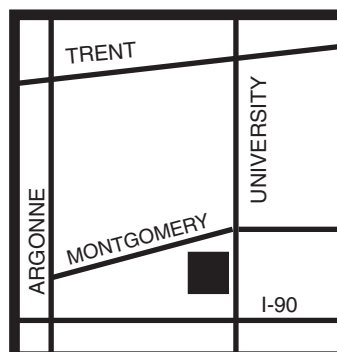
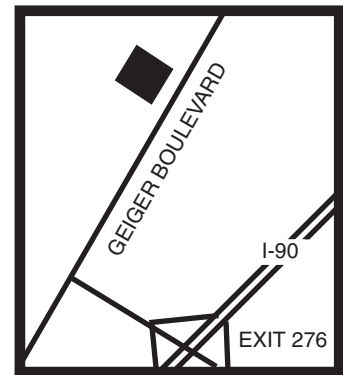
City of Spokane - Waste to Energy Facility

2900 South Geiger Blvd

7:30 a.m. - 5 p.m.

(509) 625-7878

www.spokanecitysolidwaste.com



Sunshine Disposal Facility

2405 N. University Road

7:30 a.m. - 5:30 p.m.

(509) 924-5678

www.sunshinedisposal.com