

LRAPA CITIZENS ADVISORY COMMITTEE (CAC)

AGENDA

6/30/2020

Start promptly at noon, adjourn at 1:00 p.m. or earlier

Via ZOOM see notes below

- I. Call to Order/Agenda Review – (5 minutes – 12:00)
- II. Public Participation (5 minutes – 12:05)
- III. Board Meeting Overview (5 minutes – 12:10)
- IV. Interview committee applicants Steve Pelkey and Evelina Davidova-Kamis (25 minutes – 12:15) **Applications attached**
- V. Continued discussion - Alternates or proxies for absentee CAC Members (15 minutes - 12:40) **See attached Bylaws**
- VI. Round table (5 mins - 12:55)
- VII. Adjournment 1:00 p.m.

We endeavor to provide public accessibility to LRAPA services, programs, and activities for people with disabilities. People needing special accommodations to participate in LRAPA public hearings such as assistive listening devices or accessible formats such as large print, Braille, electronic documents, or audio tapes, should please contact the LRAPA office as soon as possible, but preferably at least 72 hours in advance. For people requiring language interpretation services, including qualified ASL interpretation, please contact the LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA NonDiscrimination Coordinator at accessibility@lrapa.org or by calling the LRAPA office at 541-736-1056.

Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a accessibility@lrapa.org o llame a la oficina de LRAPA al 541- 736-1056

LRAPA will utilize Zoom Meeting teleconferencing Citizens Advisory Meeting. Below are instructions for participation:

Audio & Video

Use this option to connect with a computer/smartphone with a microphone/camera.

<https://us02web.zoom.us/j/81019543489>

Meeting ID: **810 1954 3489**

For Audio Only

Use this option to connect by audio only.

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: **810 1954 3489**

*Sometimes when using a call-in number, a busy single is heard. This is a sign the system is busy, please hang up and try the number again, or use a different number.

**In an instance where the Zoom Meeting fails entirely, please call LRAPA's conference line at 541-736-1056 ext. 302.

Citizen Advisory Committee Application

Name:	Steve Pelkey
This advisory committee represents several segments of the community. Please check the box which best describes that segment of the population you wish to represent. For full descriptions of each segment, please visit: http://www.lrapa.org/DocumentCenter/Home/View/2688	Industry
Why do you want to become a member of the committee?	I've worked in Lane County for 30 years and just recently moved into Lane County. It's time for me to give back the community in any way I can.
Please give a brief description of any experience or training that qualifies you for this position.	I worked for almost 30 years at the University of Oregon and have experience with all aspects of Facility Management, EHS, Asbestos, Mold, Lead, Construction, Customer Service, Mobile Equipment, etc. I am currently working for Western Pnuematics as the Safety, Health and Environmental Director.
Please list the community concerns or topics you would like to see addressed by this committee.	Hazardous materials, waste stream, air, are all big topics to me.
Briefly describe your present or past involvement in relevant community groups. Please note that having no previous involvement will not disqualify you for appointment.	This will be first relevant community group
Are you currently serving on any advisory boards or committees? If so, which ones?	No
This committee meets over the noon hour once a month. Are you available during this time?	Yes

Citizen Advisory Committee Application

Name: EVELINA DAVIDOVA-KAMIS

This advisory committee represents several segments of the community. Please check the box which best describes that segment of the population you wish to represent. For full descriptions of each segment, please visit:

<http://www.lrapa.org/DocumentCenter/Home/View/2688>

Why do you want to become a member of the committee?

Industry
I would like to participate in the advisory events from a /Wood Industry Perspective

Please give a brief description of any experience or training that qualifies you for this position.

I have a Bachelors Degree in Ecology and Preserving of the Environment and I am currently managing all the Environmental Permits at States Industries for the last 5 years

Please list the community concerns or topics you would like to see addressed by this committee.

ACDP Permit Coverage: rules, regulations, and their impact on the wood industry

Briefly describe your present or past involvement in relevant community groups. Please note that having no previous involvement will not disqualify you for appointment.

No previous involvement

Are you currently serving on any advisory boards or committees? If so, which ones?

No

This committee meets over the noon hour once a month. Are you available during this time?

Yes

LRAPA CITIZENS ADVISORY COMMITTEE
(CAC) Meeting Notes



LRAPA
Lane Regional Air Protection Agency

VIA ZOOM

June 30, 2020

Attending: Jim Daniels (Chair), (Vice-Chair), Kathy Lamberg, Terry Richardson, Kelly Wood, Jeff Carman, Link Smith, Paul Ruscher

Absent: Gery Vander Meer, Shane Ruddell, Jack Carter

Staff: Merlyn Hough, Travis Knudsen, Max Hueftle, Debby Wineinger

Call to Order: 12:08 PM

Adjustment to agenda – *Continued discussion alternatives to open burning

Public Participation – none

Board Meeting Overview:

- Jack Carter was introduced to the Board, and they appointed him to the CAC.
- Public relations updates, month of May air quality awareness. Materials for kids to study at home. ZOOM community meeting regarding PurpleAir.
- Gas stations – old violations continuing to work on issues.
- Dashboard report. Copy to be forwarded to CAC.
- Succession planning updates. Contract with SGR Company. CAC members will most likely be interviewed by the firm.
- Review budget report.

Interview committee applicants Steve Pelkey and Evelina Davidova-Kamis:

Kathy made a motion with a second by Kelly to recommend both to be appointed. Vote was unanimous. Jim Daniels will make recommendations to the Board to appoint both applicants to the CAC (**applications attached**).

Continued discussion - Alternates or proxies for absentee CAC Members:

Paul made a motion with a second by Kathy to accept the changes to the bylaws. “ **Members may designate another member of the Committee to vote on their behalf. Members may not designate an alternate who is not a member of the Committee to attend meetings and/or vote on their behalf on a case by case basis.**” Vote was unanimous. Jim Daniels will present the proposed changes to the bylaws to the Board for their approval (**bylaws copy attached**)

***Continued discussion alternatives to open burning:**

Discussion on ways to fund a program.

Merlyn said the Board has had discussion on civil penalty fine money. County Commissioner Joe Berney believes the county could have some flexibility to disburse the funds back to LRAPA partners. The board might want to consider having funds for a project like this.

Jim Daniels will reach out to Seneca and Lane Forest Products.

This will be an ongoing discussion.

Roundtable:

- Link Smith – Lane County official fire season starts July 1, 2020.
- Kathy Lamberg – Did LRAPA still need residence to setup PurpleAir sensors in the Bethel area. Travis said we only need 4, and we have 3. And the 4th will be at EWEB on Roosevelt.
- Merlyn Hough – TAG program in Oakridge. Paul Ruscher could use your input with the watershed council. Travis will help coordinate.

Adjourned 1:03 PM

Next Meeting Tuesday – July 28, 2020 VIA ZOOM

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Are you currently serving on any advisory boards or committees? If so, which ones?	No
This committee meets over the noon hour once a month. Are you available during this time?	Yes

Citizen Advisory Committee Application

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Please give a brief description of any experience or training that qualifies you for this position.	I have a Bachelors Degree in Ecology and Preserving of the Environment and I am currently managing all the Environmental Permits at States Industries for the last 5 years
Please list the community concerns or topics you would like to see addressed by this committee.	ACDP Permit Coverage: rules, regulations, and their impact on the wood industry
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LANE REGIONAL AIR PROTECTION AGENCY ADVISORY COMMITTEE

BYLAWS

ARTICLE I

Purpose - Establishment

- I-1. The Board of Directors of the Lane Regional Air Pollution Authority (Board) has established an Advisory Committee (Committee) to advise the Board in matters pertaining to the region, particularly on methods and procedures for the protection of public health and welfare and of property, from the adverse effects of air pollution.

ARTICLE II

Membership

- II-1. The Committee shall consist of at least seven members, but no more than fifteen, as determined by the Board each year. At least one member shall be appointed as a representative of each of the following interests within the region:
- (a) Public Health Agencies: Defined as an individual whose principal occupation has been or is now working in the field of public health or they can demonstrate knowledge of public health issues associated with air quality. Public Health is the practice of protecting and improving the health of a community through preventive medicine, health education, control of communicable diseases, application of sanitary measures, and monitoring of environmental hazards.
 - (b) Agriculture: Defined as an individual whose principal occupation has been or is now working in the business of cultivating soil, producing crops, or raising livestock or they can demonstrate knowledge of how agricultural practices affect air quality.
 - (c) Industry: Defined as an individual who is employed within a facility that is required to obtain a permit issued under LRAPA's rules.
 - (d) Community Planning: Defined as an individual whose principal occupation has been or is now working in the field of community planning or they can demonstrate knowledge of how effective community planning can affect air quality.
 - (e) Public: Defined as an individual who is interested in air quality in Lane County and does not fit the definitions of other interest groups.
 - (f) Fire Suppression: Defined as an individual whose principal occupation has been or is now working in the field of fire suppression, such as a fire department or an agency with responsibility for fire suppression activities.

- II-2. The goal should be to balance the membership on the Committee by category. II-3.
Members shall serve for a three-year term and may be reappointed.
- II-4. Members shall be appointed by the Board as vacancies occur on the Committee.
- II-5. Members who miss three consecutive meetings shall be sent a letter requesting a response. If a fourth consecutive meeting is missed with no response, the member will be dismissed from the committee. Upon receipt of a response, it will be the decision of the committee members to discuss or allow the member to remain on the committee.
- II-6. A quorum of the Committee shall be a majority of the number of Committee members approved by the Board immediately before the meeting begins. If a quorum is present, action is taken by a majority vote of the members present.
- II-7. Members may designate another member of the Committee to vote on their behalf. Members may not designate an alternate who is not a member of the Committee to attend meetings and/or vote on their behalf on a case by case basis.

ARTICLE III

Officers

- III-1. The officers of the Committee shall be a Chairperson and a Vice-Chairperson, and such other officers as considered necessary by the Committee with the approval of the Board.
- III-2. The Chairperson shall preside at all meetings of the Committee, plan and superintend the program of the Committee, keep the Board duly informed and carry out its decisions, and perform such other duties as may be designated by the Board.
- III-3. The Vice-Chairperson shall aid the Chairperson in performance of that office's responsibility and have such further duties as may be designated by the Committee. In the case of the death, resignation, or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson for the remainder of the Chairperson's term of disability.
- III-4. The Chairperson shall be considered a voting member.

ARTICLE IV

Meetings

- IV-1. The organizational meeting of the Committee shall be held by March 1 of each year. The Committee shall meet at the discretion of the Board of Directors, the Program Director (Director) or the Chairperson of the Committee.
- IV-2. The time and place of the meeting shall be coordinated with the Director of the Lane Regional Air Pollution Authority.
- IV-3. Action of the meeting of the Committee shall be by most of those members present and voting.

ARTICLE V

Compensation and Expenses

- V-1. No salary or compensation for services shall be paid to any member of the Committee, but members may be allowed actual and necessary expenses incurred in the discharge of their duties as allowed by the Board.

ARTICLE VI

Representation of Lane Regional Air Pollution Authority's Position

- VI-1. No officer or member of the Committee shall represent any position or propose legislation to be that of the Lane Regional Air Pollution Authority without the advance approval of the Board.

ARTICLE VII

Minutes and Reports

- VII-1. Minutes shall be kept of all meetings of the Advisory Committee and a copy of the minutes of each meeting shall be delivered promptly to the Board and to each member of the Committee.
- VII-2. By December 1 of each year, the Chairperson shall file with the Director a concise report, summarizing the activities of the current year and the anticipated activities of the ensuing year. The report shall be distributed to the Board.

ARTICLE VIII

Bylaws

- VIII-1. These bylaws may be amended by the Board or by the Committee at any meeting by a majority vote of the members present and voting, with the amendment effective upon the approval of the Board.

ARTICLE IX

Rules and Order

- IX-1. Except as otherwise provided herein, meetings of the Committee shall be conducted in accordance with Robert's Rules of Order (Revised).