

A G E N D A



LRAPA
Lane Regional Air Protection Agency

LANE REGIONAL AIR PROTECTION AGENCY
MONTHLY BOARD OF DIRECTORS MEETING
THURSDAY SEPTEMBER 10, 2020
12:15 P.M.

Note Location → VIA ZOOM

(Note: Start times for agenda items are approximate.)

1. (12:15 p.m.) CALL TO ORDER
2. (12:15 p.m.) ADJUSTMENTS TO AGENDA
3. (12:20 p.m.) PUBLIC PARTICIPATION (time limited to three minutes per speaker)

A. Comments on an Item on Today's Agenda

B. Comments on a Topic Not Included on Today's Agenda (Note: This is an opportunity for the public to bring up unscheduled items. The board may not act at this time but, if it deems necessary, place such items on future agendas. Issues brought up under this agenda item are to be limited to three minutes' speaking time by the person raising the issue. If additional time is necessary, the item may be placed on a future agenda.)

C. Comments from Board Members (Note: This is an opportunity for **Board Members** to bring up unscheduled items regarding today's public comments, and/or written/electronic comments they have received. The board may not act at this time but, if it deems necessary place such items on future agendas.)

ACTION ITEMS:

4. (12:30 p.m.) Consent Calendar
 - A. Approval of Minutes of July 9, 2020 Board of Directors Meeting [VIEW MATERIAL](#)
 - B. Expense Reports Through July 2020 – August delayed [VIEW MATERIAL](#)

REPORTS AND POSSIBLE ACTIONS:

5. (12:40 p.m.) Advisory Committee [VIEW MATERIAL](#)
6. (12:50 p.m.) Director's Report of Agency Activities in the Months of July & August 2020 [VIEW MATERIAL](#)
7. (1:10 p.m.) Budget Updates, including Budget Committee Appointment [VIEW MATERIAL](#)
8. (1:20 p.m.) Succession Planning Update: Recruitment Profile and Brochure [VIEW MATERIAL](#)

DISCUSSION:

- 9. (1:40 p.m.) Old Business
- 10. (1:50 p.m.) New Business
- 11. (2:00 p.m.) Adjournment

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MINUTES
LANE REGIONAL AIR PROTECTION AGENCY
BOARD MEETING

September 10, 2020

VIA - ZOOM

ATTENDANCE:

Board: Joe Pishioneri – Board Chair - Springfield; Kathy Holston – Vice Chair - Oakridge; Jeannine Parisi - Eugene; Gabrielle Guidero – Springfield; Mike Fleck - Cottage Grove; Mysti Frost – Eugene; Betty Taylor – Eugene; Howard Saxion – Eugene

Absent: Joe Berney – Lane County

Others: Jim Daniels - CAC Chair, Lisa Arkin – Beyond Toxics, Budget Committee applicant

Staff: Merlyn Hough; Debby Wineinger; Nasser Mirhosseyni; Robbye Robertson; Colleen Wagstaff; Lance Giles; Travis Knudson

- 1. OPENING:** Pishioneri called the meeting to order at 12:20 p.m.
- 2. ADJUSTMENTS TO AGENDA; None**
- 3. PUBLIC PARTIPATION:**

Lisa Arkin – appreciated the opportunity for the public to be able to participate in the Zoom meetings. She has written to the Board and Director asking for more opportunities for the public to participate in the Cleaner Air Oregon process and maybe pick up some of the practices that DEQ uses to engage with the public. Also, more public input with the process of seeking a new Director to be able to help craft qualifications and possibly be on a committee.

A. Comments on an Item on Today’s Agenda

B. Comments on a Topic Not Included on Today’s Agenda (Note: This is an opportunity for the public to bring up unscheduled items. The Board may not act at this time but, if it deems necessary, place such items on future agendas. Issues brought up under this agenda item are to be limited to three minutes’ speaking time by the person raising the issue. If additional time is necessary, the item may be placed on a future agenda.)

Frost has been working with 211 statewide and trying to keep the community informed where to go for clean air shelters. Her understanding is Willamalane closed its doors and she encourages all the Board members to keep up with communication with local officials regarding places people can seek refuge from the smoke. **Pishioneri**’s’ understanding was that Willamalane was opening to provide these services. **Frost** said she got an email from the supervisors from 211 info, that Willamalane air filters are failing. **Pishioneri** said he would follow up on that. **Frost** didn’t feel that local officials were properly informed about the negative effects of smoke impacts on people, they didn’t see the urgency of having clean air shelters. She would like to see more outreach to them.

Parisi said the LRAPA monitoring and alerts have been very helpful to her. The tools are very helpful, they are better than they were three years ago. She is glad we are building the infrastructure that we may be needing every summer with fire impacts. She wanted to thank staff that was keeping all the information up to date. Regarding the comment from Lisa Arkin about the Director search process, she would like to discuss that under agenda item #8 and be sure we keep all stakeholders involved.

Fleck was trying to look up information about two shelters. One was in Creswell and he thought the other was the “Y” in Eugene. **Frost** named the places she knew were open for shelter - Lane Events Center, Hilyard Community Center, Peterson Barn, in Creswell, the Hope Baptist Church, and Coburg City Hall. **Parisi** said that was the same list she had.

Pishioneri said he will forward ODF updates to the Board.

4. ACTION ITEMS:

Consent Calendar:

A. Approval of Minutes July 11, 2020 Board of Directors

B. Approval of Expense Report for July 2020 – **August Postponed**

MOTION: Fleck MOVED to approve the Consent Calendar; Parisi SECONDED THE MOTION. VOTE ON MOTION: UNANIMOUS

5. ADVISORY COMMITTEE:

Jim Daniels said they continued discussions on alternates to outdoor burning. They have a Spokane agency flyer that they will look at that. They are hearing from places such as Lane Forest Products that it depends on the needs and what type of material.

They revisited language in the bylaws for proxies. In his next report he will have the official language for action to be taken on it.

6. DIRECTOR'S REPORT OF AGENCY ACTIVITIES IN THE MONTH OF JULY AND AUGUST 2020:

Hough said most of the report is old news already. Unless there are questions on that information. He will move on to what is happening currently with the wildfires.

Hough gave an overview of the fire.airnow.gov website. It has been a reliable tool he has been using during the current wildfires.

Frost said she did notice on social media people are relying on LRAPA for information. She is very proud of LRAPA but would like to see more outreach about the consequences of breathing this type of air. **Hough** appreciated the feedback.

Hough shared other graphs that showed more and other details about the wildfires.

Holston asked if a PurpleAir monitor could be set up at the Camp Six area at High Prairie. That area has been experiencing smoke when Oakridge hasn't. **Hough** suggested discussing during an Oakridge air stakeholder meeting.

Holston asked **Hough** if there was anything, he felt they were not doing and should be, during the search for his replacement. **Hough** said during his conversations with Kurt Hodgen, he did stress that with a small agency, you need someone who is a good administrator and manager along with the depth of technical abilities.

7. BUDGET UPDATES, INCLUDING BUDGET COMMITTEE APPOINTMENT:

Hough said LRAPA has been spared from state budget cuts. DEQ is supporting some restoration of funding. So that is working towards our advantage.

Pishioneri asked about hiring new auditors. **Mirhosseyeni** said there was not time to go out for bids before the audit was due this year and Merlyn Hough wanted to be sure he was part of the current audit process before his retirement. **Fleck** said the Board gave direction for the search. He is concerned about that answer. **Hough** and **Mirhosseyeni** said it was reported back to the Board in April or May. [Follow-up note: Agenda Item 8 at May 14, 2020 Board meeting.] **Fleck** said he didn't remember that. He still has concerns and the new Director should continue with the process. **Pishioneri** agreed with **Fleck** and he remembers the conversation.

Budget Committee Appointment:

Parisi pointed out that Betty Taylor is retiring, and the next councilor may appoint someone else after her term is over February 15, 2021, which is before budget meetings start.

MOTION: Holston MOVED Ms. Lisa Arkin Be Appointed to The LRAPA Budget Committee Through February 15, 2021 To Finish the Term of Ms. Ruth Duemler Because Of Resignation; Fleck SECONDED THE MOTION. VOTE ON MOTION: UNANIMOUS

8. SUCCESSION PLANNING UPDATE: RECRUITMENT PROFILE AND BROCHURE:

Hough said the final version of the recruitment brochure was now available. He thanked staff for their input and work on it.

Parisi asked if there was an update on the timeline. **Mirhosseyni** said it is in the proposal. The timing has changed a little, but the target dates are the same. He will forward the proposal.

Holston wanted to make sure they talked about stakeholder involvement.

Saxion asked if they could put together a project schedule, so you don't have to go through the proposal to find the timeline. Milestone dates, when will interviews take place, what is the process, where does the Board need to be involved? He has concerns on how the resume screening process will occur. So, this information would be helpful.

Pishioneri asked if they could provide a chart so we know when these things will occur and understand that some things will be slightly fluid. Something like a check-off list. **Mirhosseyni** said he would look into having something put together.

Taylor said she shared Howard's concern about seeing all the applications. She has been through a few hiring processes for a Director and they looked at all the applications. She would like to see those that are rejected. She won't be on the Board much longer and hopes her opinion is not disregarded. She has more experience with this than anyone else on the Board and that is an argument for considering her opinion.

Parisi said in terms of stakeholder involvement, she asked Kurt Hodgen at SGR and he said that is usually when they have the finalist. They can have some type of public involvement. But that is going to be hard with COVID-19. She would appreciate hearing what can be done. What options should the Board be considering?

9. OLD BUSINESS – None

10. NEW BUSINESS:

Taylor asked how long they must do ZOOM meetings. **Pishioneri** said the orders have been extended. **Fleck** said for their meetings the Mayor and councilor are in chambers and everyone else is online. It's more of a hybrid model. That may be something to consider. It's not a simple process, but it is doable. **Holston** said that is what they do for their meetings also. She is curious how they (recruitment firm) have been handling the process. It was agreed to have Kurt Hodgen from SGR join the next Board meeting.

NOTE: The October 8, 2020 meeting will be held via Zoom – details to follow

The meeting adjourned at 1:40 p.m.

Respectfully submitted,

Debby Wineinger
Recording Secretary